

PROPOSED ORDINANCE NO. 2010-27

ORDINANCE NO. 5268

**AN ORDINANCE OF THE COMMON COUNCIL OF THE
CITY OF MISHAWAKA, AMENDING THE MUNICIPAL CODE BY
ESTABLISHING A UNIFORM SCHEDULE OF FEES**

WHEREAS, efficiency and effectiveness becomes more important as the City of Mishawaka expands, and

WHEREAS, a uniform schedule of fees best serves the interests of Mishawaka's employees, administration, and public, and

WHEREAS, a uniform schedules of fees is easier to maintain, update, and adjust;

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF MISHAWAKA, INDIANA, THAT:

Section 1. Sections 2-752 and 2-753 of the Municipal Code of the City of Mishawaka are hereby repealed and removed.

Section 2. Section 2-752 of the Municipal Code of the City of Mishawaka, Indiana is hereby created to read as follows:

Sec. 2-752 Uniform schedule of fees

(a) A uniform fee schedule for the City of Mishawaka is attached to this Code of Ordinances as an addendum labeled Appendix A. This list is intended to be non-exclusive, and may not contain the exhaustive list of all fees collected by the City of Mishawaka.

(b) Fees collected are to be paid to the city controller.

Section 3. A new appendix labeled Appendix A shall be added to the Mishawaka Municipal Code a copy of which is attached hereto as Appendix A.

Section 4. This ordinance shall be in full force and effect on January 1, 2011, after its passage by the Common Council, signature of the Mayor; attestation by the City Clerk and publication as required by law.

PASSED BY THE COMMON COUNCIL of the City of Mishawaka, Indiana on this 17th day of August, 2010 at 7:15 o'clock, P.M.

Dale "Woody" Emmons /s/
Dale "Woody" Emmons
Presiding Officer

ATTEST:

Deborah S. Block /s/
Deborah S. Block, MMC
City Clerk

PRESENTED BY ME to the Mayor of the City of Mishawaka, Indiana on this 18th day of August 2010 at 12:35 o'clock, P.M.

Deborah S. Block /s/
Deborah S. Block, MMC
City Clerk

APPROVED BY ME this 18th day of August 2010 at 1:21 o'clock, P.M.

Jeffrey L. Rea /s/
Jeffrey L. Rea
Mayor

APPENDIX A

ELECTRICAL:

MINIMUM PERMIT	\$ 30.00
METER SERVICE	\$ 20.00
(REPLACE/REPAIR/TEMPORARY)	
MOBILE HOME	\$ 20.00
CIRCUITS	\$ 5.00
(NEW AND REPLACED)	
MAIN SERVICE (NEW/REPLACED):	
(INCLUDES CIRCUITS)	For every 200 amp over 600 amp - \$25.00
100 AMP	\$100.00
200 AMP	\$125.00
400 AMP	\$150.00
600 AMP/MORE	\$175.00
PLUS EACH SUB-PANEL:	
(INCLUDES CIRCUITS)	For every 200 amp over 600 amp - \$25.00
60 AMP	\$ 25.00
100 AMP	\$100.00
200 AMP	\$125.00
400 AMP	\$150.00
600 AMP/MORE	\$175.00
LICENSE-NEW/RENEWAL	\$125.00

HVAC:

MINIMUM PERMIT	\$ 30.00
SPACE HEATERS:	\$ 20.00
FURNACES:	
50,000-300,000 1 ST UNIT	\$ 15.00
2 ND UNIT	\$ 10.00
MORE THAN 300,000	\$ 25.00
CENTRAL AIR:	
Less 5 ton	\$ 15.00
5-10 ton	\$ 25.00
More than 10 ton	\$ 40.00
WATER CHILLERS	\$ 75.00
VENTILATION/EXHAUST:	
Less 500cfm	\$ 5.00
500-1500cfm	\$ 10.00
More than 1500cfm	\$ 1.00 EA.
COMMERCIAL HOODS:	
500-1500cfm	\$ 25.00

More than 1500cfm	\$ 50.00
REFRIGERATION/COOLING:	
1-5HP	\$ 15.00
6-10HP	\$ 25.00
More than 10HP	\$ 40.00
ROOFTOP FURNACE/AIR:	
7.5 ton – 300,000	\$ 40.00
More than 7.5 ton	\$ 60.00
HEAT PUMPS:	
1,000-60,000 1 ST UNIT	\$ 15.00
ADDITIONAL UNITS	\$ 10.00 EA.
7.5 TON – 300,000	\$ 40.00
More than 7.5 ton	\$ 75.00
EARTH COUPLED WATER	\$ 50.00
BOILER/STEAM/HOT WATER:	
60,000-300,000BTU 1 ST UNIT	\$ 20.00
Additional Units	\$ 10.00 EA.
MORE THAN 300,000BTU	\$ 50.00 EA.
THROUGH WALL COMBINATION:	
1 ST UNIT	\$ 10.00
ADDITIONAL UNITS	\$ 5.00 EA.
AIR HANDLERS:	
400-2500cfm	\$ 25.00
More than 2500cfm	\$ 60.00
DUCT/REGISTER CHANGE:	
Change Fee	\$ 2.00 EA.
GAS PIPING:	
1-4 Outlets	\$ 3.00
5/More	\$ 1.00 EA.
LICENSE: NEW/RENEWAL	\$125.00

PLUMBING:

MINIMUM PERMIT	\$ 30.00
EACH TRAP	\$ 5.00
WATER HEATER	\$ 6.00
WATER SOFTENER	\$ 6.00
WATER SERVICE	\$ 9.00
GAS OUTLET (1-4)	\$ 3.00
GAS OUTLET (5/MORE)	\$ 1.00 EA.
GAS TANKS	\$ 10.00 EA.
GAS PUMPS	\$ 10.00 EA.
FIRE SPRINKLER (1-4)	\$ 50.00
FIRE SPRINKLER (5-50)	\$ 75.00
FIRE SPRINKLER (50/UP)	\$100.00

LAWN SPRINKLER (BACKFLOW)	\$ 18.00
MOBILE HOME SEWER	\$ 6.00
MISC. PIPE ALT.	\$ 6.00
INDUSTRIAL INTERCEPTOR	\$ 7.00
VACUUM BREAKERS/BACKFLOW PROTECTION (DEVICES ON TANKS, VATS, ETC. OR FOR UNPROTECTED FIXTURES ON WATER PIPING) 1-4	\$ 4.00
5/MORE	\$ 1.00 EA.
LICENSE: NEW/RENEWAL	\$125.00

SIGNS:

MINIMUM FEE	\$ 30.00
FREESTANDING/FAÇADE \$.40 SQ. FT.	
TEMPORARY	\$ 25.60
BILLBOARDS	\$ 50.00
LICENSE: NEW/RENEWAL	\$125.00

BUILDING:

Residential:

\$300 - \$1,000	\$30.00
Add \$5.00 for every \$1,000 up to \$75,000	
Add \$1.00 for every \$1,000 after \$75,000	
Building Contractor License:	\$125.00
Re-Inspection – Final	\$ 50.00

Commercial:

\$300 - \$1000	\$250.00
Add \$5.00 for every \$1,000 up to \$200,000	
Add \$1.00 for every \$1,000 after \$200,000	
Re-Inspection – Rough	\$100.00
Re-Inspection – Final	\$150.00

CITY OF MISHAWAKA
MISCELLANEOUS FEES

UNMETERED WATER AND EXH. FANS

<i>Residential (150 day) in city</i>	\$ 50.00
<i>Outside city</i>	75.00
Apartments (per building)	50.00

Commercial building (240 day)	120.00
Or \$5.00 per unit whichever is larger	
Outside city	145.00
Industrial building (320 day)	600.00
Outside city	625.00
Exhaust fans (each)	5.00

WRECKING AND DEMOLITION PERMITS

Minimum Fee	30.00
Garage	30.00
<i>One or two story house including</i>	
Accessory building	50.00
Residence over two stories	75.00
Commercial building one story to 4,000 sq.ft.	75.00
Commercial building one story 4,001 to 10,000 sq.ft.	100.00
Commercial building one story 10,001 or more sq.ft.	150.00

Any structure with two or more stories,
a fee of 50% of the single story fee will be added according to size of each story.

SWIMMING POOLS:

Residential	50.00
Commercial	250.00

MOVING PERMITS:

One or two story structure over public street or alley	75.00
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Building greater than two Stories	125.00
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Private property; a building From one area to another	25.00
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MISCELLANEOUS PERMITS

Minimum Fee	30.00
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Elevator or escalator	30.00
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Roof tanks	10.00
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Fire escapes	5.00
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Canopies and hoods (per running ft)	5.00
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Change of Occupancy: Commercial Building \$150.00	
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Commercial Fire Alarm	100.00
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Commercial Kitchen Suppression System	50.00
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Underground storage Tank	100.00
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Spray Booth	150.00
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Planning Fees

Name of Fee	Amount
Annexation over 10 Acres	\$500.00
Rezoning Petition	\$400.00
Vacation of ROW	\$400.00
Administrative Site Plan	\$200.00
Developmental Var. Commercial	\$300.00
Use Variance Commercial	\$400.00

Conditional Use Permit	\$500.00
Tax Abatement Residential	\$100.00
Tax Abatement Property	\$300.00
Tax Abatement Real Estate	\$300.00
ILP Two Unit Condominium	\$50.00
ILP High Density/Commercial	\$75.00-150.00
ILP Temporary Signs	\$50.00
ILP Permanent Signs	\$75.00-150.00
ILP Off Premise Signs	\$300.00
Form Zoning Verification	\$50.00

Emergency Medical Services Fees

Name of Fee	Amount
BLS Non-Transport (Resident)	\$100.00
BLS Non-Transport (Non-Resident)	\$150.00
ALS Non-Transport (Resident)	\$170.00
ALS Non-Transport (Non-Resident)	\$225.00
BLS Non-Emergency (Resident)	\$296.43
BLS Non-Emergency (Non-Resident)	\$395.24
ALS Non-Emergency (Resident)	\$355.71
ALS Non-Emergency (Non-Resident)	\$474.28
BLS Emergency (Resident)	\$474.29
BLS Emergency (Non-Resident)	\$632.38
ALS-1 Emergency (Resident)	\$563.21
ALS-1 Emergency (Non-Resident)	\$750.94
ALS-2 Emergency (Resident)	\$815.16
ALS-2 Emergency (Non-Resident)	\$1,086.88
Loaded Miles (Resident)	\$10.11
Loaded Miles (Non-Resident)	\$13.48
Out of District	NA
ALS Assist	\$500.00
Event Standby 1 Paramedic	\$140.00/four hours
Event Standby 1 ALS Ambulance	\$275.00/four hours
Event Standby 1 BLS Ambulance	\$250.00/four hours

Police Fees

Name of Fee	Amount
Case Reports	\$5.00
Record Check	\$10.00
Fingerprint Card	\$5.00
Crime Stat Report	\$5.00

Copying, Information and Filing Fees

Name of Fee	Amount
Photocopies	
8½in X 11in or 8.5in X 14in	\$0.05 per page
11in X 17in	\$0.10 per page
Municipal Code Book	
Full code book	Actual Cost
Supplement Only	Actual Cost
On diskette	Actual Cost
Facsimile transmission	Actual Cost
Filing fees (nonrefundable)	
Annexation/zoning petition	\$300.00
Rezoning petition	\$300.00
Rezoning of nonconforming or legal nonconforming properties from their present zoning classifications to an R-1 zoning classification	\$25.00
Vacation of public right-of-way petition (plus recording and auditing fees)	\$250.00
Plan commission final site plan review (plus recording and auditing fees)	\$250.00
Administrative final site plan review (plus recording and auditing fees)	\$150.00
Development and sign variance appeals	
Residential R-1, R-2, and R-4 districts; S-2 planned unit development district for single-unit and two-unit residential	\$100.00
Residential R-3, commercial C-1, C-2, C-3, C-4, C-5, C-6, C-7, C-8, C-9, C-10; industrial I-1, I-2; special S-1, S-2 for high-density residential, commercial and industrial	\$250.00
Use variance	\$250.00

Conditional use permit appeal	\$250.00
Subdivision plats and replats (plus recording and auditing fees), for 20 lots or less	\$250.00
Each additional lot exceeding 20 lots	Additional \$3.00
Ordinance fees	
Zoning ordinances	\$50.00
Subdivision regulations	\$25.00
Sign ordinance	\$25.00
Design review ordinance	\$50.00
Zoning ordinance, subdivision regulations, sign ordinance, and design review ordinance (CD)	\$10.00
Aerial photographs	
200 scale, no larger than 24in X 36in	\$25.00
100 scale, no larger than 24in X 36in	\$25.00
Maps, up to entire city, no larger than 24in X 36in	\$25.00
Computer generated prints	
8.5in X 11in	\$0.50
11in X 17in	\$1.00
Permit fees	
Improvement location permit	
For single, two-unit, and attached condominium residential, new principle buildings and uses	\$25.00
For single, two-unit, and attached condominium residential, accessory buildings and uses (including additions, garages, pools, and fences)	\$10.00
For high-density residential, commercial and industrial principle and accessory structures	\$50.00
Sign improvement location permit for temporary signs	\$25.00
Sign improvement location permit for permanent signs	\$25.00
Sign improvement location permits for off-premises billboards	\$100.00
Historic preservation commission certificates of appropriateness	\$10.00

Requests for formal information

Zoning verification letter

Single-family residential	\$25.00
Non-single-family residential	\$50.00
Rebuild letter	
Single-family residential	\$25.00
Non-single-family residential	\$50.00
Grandfather/legal nonconforming letter	
Single-family residential	\$25.00
Non-single-family residential	\$50.00
Form verification letter sign-off for other government agencies (vehicle sales, off-premises signs, etc.)	\$25.00
Minor information research requests*	\$200.00
Major information research requests**	Actual Cost

*Requests involving the equivalent of less than half a day of staff time. This type of request could include property history, verification of adjacent property zoning, site plan approval dates and copies, certificates of occupancy, and other related information. This charge is related to researching and compiling the information and certifying the requested information in writing. All files are open for public review and research free of charge.

** Requests involving the equivalent of more than half a day of staff time. This type of request could include property history, verification of adjacent property zoning, site plan approval dates and copies, certificates of occupancy, and other related information. This charge is related to researching and compiling the information and certifying the requested information in writing. All files are open for public review and research free of charge. This fee will vary based on the information requested and shall be limited to the actual cost incurred by the city to hire a private consultant or company to perform said work.