

CITY OF MISHAWAKA INDIANA



Americans with Disabilities Act Self-Evaluation and Transition Plan



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Prepared by:



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List of Abbreviations/Acronyms

AA – Affirmative Action
AASHTO – American Association of State Highway and Transportation Officials
ABA – Architectural Barriers Act of 1968
ADA – Americans with Disabilities Act of 1990
ADAAG – Americans with Disabilities Act Accessibility Guidelines
CDBG – Community Development Block Grant
CFR – Code of Federal Regulations
D.A.R.E. – Drug Abuse Resistance Education
DDRS – Indiana Division of Disability & Rehabilitative Services
DHHS – Deaf & Hard of Hearing Services, Indiana Division of Disability & Rehabilitative Services
DOJ – U.S. Department of Justice
DOT – U.S. Department of Transportation
EEOC – Equal Employment Opportunity Commission
EMS – Emergency Medical Services
FHWA – U.S. DOT Federal Highway Administration
FTA – U.S. DOT Federal Transit Administration
G.E.D. – General Educational Development
GIS – Geographic Information System
HOME – Home Investment Partnership
HR – Human Resources Department
HTML - Hyper Text Markup Language
INDOT – Indiana Department of Transportation
ISA – International Symbol of Accessibility
IT – Information Technology Department
MPD – Mishawaka Police Department
NCA – National Center on Accessibility
OTRB – Over-the-Road Buses
PDF – Portable Document Format
PROWAG – Public Rights-of-Way Accessibility Guidelines
RA – Rehabilitation Act of 1973
ROW – Right-of-Way
RTF – Rich Text Format
SETP – Self-Evaluation and Transition Plan
SJCEMA – St. Joseph County Emergency Management Agency
TDD – Telecommunications Devices for Deaf Persons
TTY – Teletypewriter
UFAS – Uniform Federal Accessibility Standards

Executive Summary

The Americans with Disabilities Act (ADA) is a comprehensive Federal civil rights statute enacted in 1990. Comprised of five major parts, or “titles”, the ADA’s stated purpose was to provide a “clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities”. It is estimated by the U.S. Census Bureau that over 50 million U.S. residents have a disability, and over 50% of senior citizens age 65 or older have a disability. Title II requires that all public entities with 50 or more employees perform a self-evaluation, prepare a transition plan, make the transition plan available for three years, publish a notice of non-discrimination, designate an ADA Coordinator, and develop a formal complaint form and grievance procedure.

The City of Mishawaka has completed this self-evaluation of all City facilities outside of the public right-of-way (ROW), programs, and procedures and prepared a Transition Plan that outlines the necessary steps to be fully compliant with the requirements of Title II of the ADA. A separate self-evaluation and transition plan will be developed in 2012 for City facilities within the public ROW. The City will strive to ensure that all residents and visitors are able to access all services, programs and activities and will promptly investigate any formal grievance filed according to the grievance procedures outlined. Additionally, the City will strive to include annual budgetary allotments to make required improvements that will eventually make the various facilities fully accessible, with emphasis given to the improvements that most impact the ability of persons with disabilities to access facilities or programs. Where access cannot be provided, alternate means to provide the same opportunities to persons with disabilities will be provided.

In performing this self-evaluation, only areas open to the public were assessed at the following City facilities:

<ul style="list-style-type: none"> - City Hall - Mishawaka Utilities Business Office - Wastewater Treatment Plant - Mishawaka Central Services - Douglas Road Fire Station (#3) - Mishawaka Avenue EMS Station (#5) - Union Street Fire Station (#1) - North Side Fire Station (#2) - Fire Station #4 - Mishawaka Police Department - Eberhart-Petro Municipal Golf Course - Eberhart-Petro Golf Clubhouse - Ball Band Memorial Park - Battell Park 	<ul style="list-style-type: none"> - Battell Center - Bendix Park - Bingham Park - Borley Park - Central Park - Crawford Park - Henry Frank Park - Hillis Hans Park - Hums Park - Kamm Island Park - Kate’s Garden - Laing Park - Lincoln Park - Mary Gibbard Park 	<ul style="list-style-type: none"> - Merrifield Park - Merrifield Ice Rink - Merrifield Pool - Miami Monkey Island - Normain Park - Prickett Marina Park - Riverwalk - Robert C. Buetter Park - Rose Park - Shiojiri Niwa - Temple Park - Twin Branch Park - Wilson Park
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Areas of these facilities open to the public generally included parking lots, walks, park amenities, and areas within buildings that are not restricted to employees. Some buildings or areas of certain buildings have infrequent public access and were evaluated under the same guidelines. These include tour routes of the wastewater treatment plant and fire stations. The decision to exclude areas of City facilities, or entire facilities, restricted to employees does not obviate the need of the City to ensure full accessibility is provided to employees with disabilities, consistent with the requirements of Title I of the ADA.

In addition to City facilities, the self-evaluation reviewed existing City policies and procedures within each department. The focus of this review began with distribution of a questionnaire to each department, followed by interviews or other data gathering if needed to better understand the responses or the operation of each department. Key items reviewed within each department included ADA-specific training of employees, past interaction and accommodation of persons with disabilities, review of publications produced by each department, and staff suggestions to help them accommodate persons with disabilities. Following this review, recommendations were made to improve accessibility of programs for each department.

It is the goal of the City to make facilities for all services, programs and activities fully accessible within 30 years, though this will be largely dependent on a number of economic factors and future changes to the ADA Accessibility Guidelines (ADAAG) or other unforeseen requirements that would necessitate additional improvements to City facilities. The City has committed to provide training for staff on the requirements of the ADA and make accommodations for employees with disabilities, many of which can be done without costly architectural renovations. The Transition Plan will be reviewed and updated periodically to ensure the City is fully compliant with ADAAG standards.

The results of the self-evaluation identified a number of barriers at City facilities. The estimated cost to correct these deficiencies is \$3,536,000. The degree to which these barriers limited accessibility and their priority for corrective action was subjectively categorized as “high”, “medium”, or “low”. “High” priority included barriers that effectively prohibited access to a service or program or present a safety hazard. “Medium” priority included barriers that either partially prohibited access or made it quite difficult. “Low” priority barriers typically do not limit access but are not compliant with standards. The improvements were further categorized into six, five year phasing programs to spread the cost for implementation out and address the most serious deficiencies at the most used City facilities. The actual implementation schedule, budgeting, and prioritization is up to the administration and is likely to be impacted by complaints, new regulations and requirements, and availability of funding.

1.0 Introduction and Overview

1.1 Introduction

The [Americans with Disabilities Act of 1990](#) (ADA), enacted on July 26, 1990, is a Federal civil rights statute, under the jurisdiction of the United States Department of Justice (DOJ), which provides civil rights protection to qualified individuals with disabilities in the areas of employment, public accommodations, state and local government services, transportation, and telecommunications. The law states its purpose is “to provide a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities”. Similar protections are provided by [Section 504 of the Rehabilitation Act of 1973](#). The ADA was signed into law by President George Bush on July 26, 1990, extending civil rights protections to individuals with physical or mental disabilities in the following areas:

1. **Title I** – Employment (all Title II employers and employers with 15 or more employees)
2. **Title II** – Public Services (state and local government including public school districts and public transportation)
3. **Title III** – Public Accommodations and Services operated by Private Entities
4. **Title IV** – Telecommunications
5. **Title V** – Miscellaneous

The City of Mishawaka is classified as a “public entity” pursuant to Title II of the ADA. The City is also required to comply with Title I, which requires state and local government entities to practice nondiscrimination in all parts of the employment process.

The DOJ is the lead agency that oversees the ADA. The ADA in itself is not enforceable by any state or local governmental unit code official.

1.2 Purpose

The Code of Federal Regulations (CFR) is the codification of the general and permanent rules published in the Federal Register by the

executive departments and agencies of the Federal government. It is divided into 50 titles that represent broad areas subject to Federal regulation. Each volume of the CFR is updated once each calendar year and is issued on a quarterly basis.

Relative to the ADA on July 26, 1990, the DOJ issued rules implementing Title II, which is codified at [28 CFR Part 35](#), which applies to the City of Mishawaka. Title II requires state and local governments to make their programs and services accessible to persons with disabilities. This requirement extends not only to physical access at government facilities, programs, and events, but also to policy changes that state and local governmental entities must make to ensure that all people with disabilities can take part in, and benefit from, the programs and services of state and local governments.

The ADA regulations [ref. *U.S. DOJ, [28 CFR Part 35, Subpart A, 35.105 and 35.150\(a\) and \(d\)](#)*] require state and local governments to conduct a self-evaluation of their programs and services to identify barriers to access. One of the fundamental reasons for performing the self-evaluation is to identify potential problems before they occur, so that discrimination complaints won't be necessary. By identifying the policies, programs, services, and activities that do not comply, the City can take action to remove those barriers to ensure that the City is not discriminating against individuals with disabilities. Title II of the ADA stipulates that the City is required to perform six administrative responsibilities:

1. Publicize the name and contact information of the designated ADA Coordinator responsible to oversee compliance [[28 CFR 35.107 \(a\)](#)]
2. Administer and write self-evaluation of the programmatic barriers in services offered by the local government [[28 CFR 35.105](#)]
3. Publicize and inform applicants, participants, and beneficiaries of the City's policy of nondiscrimination on the basis of

- disability related to City services, programs, and activities [\[28 CFR 35.106\]](#)
4. Establish a complaint/grievance procedure to respond to complaints of noncompliance from the public [\[28 CFR 35.107 \(b\)\]](#)
 5. Develop a transition plan if structural changes are necessary for achieving program accessibility [\[28 CFR 35.150 \(a\) and \(d\)\]](#)
 6. Retain the self-evaluation and provide it for public inspection for three years [\[28 CFR 35.105 \(c\)\]](#)

The City of Mishawaka is committed to complying with the tenets of Title II of the ADA of 1990, and other Federal and state statutes and regulations intended to make City-owned and operated facilities, programs, services, and activities accessible to persons with disabilities. This ADA Self-Evaluation and Transition Plan (SETP) establishes a new benchmark for compliance with ADA and identifies a plan to remove barriers.

1.3 Transition Plan Overview

In 2010, the City of Mishawaka was made aware of issues related to non-compliance with certain requirements of the ADA by the Federal Highway Administration (FHWA) following their inspection of a Federal aid project. FHWA, one of a number of Federal agencies with ADA responsibilities, found that the City did not have a SETP in place that included an evaluation of all City facilities, programs, policies, services, and activities. The City responded by contracting DLZ Indiana, LLC to assist in preparing a SETP.

A work plan to assess City-owned and operated facilities, programs, policies, services, and activities for compliance with ADA was initiated to complete the ADA SETP. This work plan included:

- Facility audit (interior and exterior)
- Self-evaluation of City programs, services and activities
- Facilitate designating an ADA Coordinator
- Develop grievance procedures

- Outreach to advocacy groups and the general public
- Prioritize facilities improvements for accessibility
- Develop written transition plan
- Adoption of the transition plan

Facility audits were performed only in those areas open to the public for this project. Areas within City-owned facilities that are not accessible to the public must also be accessible for employees with disabilities. Accessibility in employee work areas will be assessed on a case-by-case basis based on the needs of the individual and nature of their disability. The City is committed to ensuring that all workspaces are accessible pursuant to the requirements of each job and making the necessary modifications when needed. In addition, facilities within the public right-of-way (ROW) were not inventoried. The City has a standing policy on improving sidewalks and curb ramps within the ROW to be ADA-compliant as part of infrastructure improvement projects. A number of roadway and underground infrastructure projects have been constructed and all have made improvements to accessibility. A public involvement process was incorporated to assist in the development of this SETP. These recommendations are intended to serve as the transition plan and framework for implementation. All of the recommendations in this plan for structural or programmatic solutions to facilitate the opportunity of access to all individuals are subject to review, revision, and approval of the City Common Council and appropriation of funding to implement the improvements.

This transition plan is an on-going, dynamic document that will need periodic review and updating. In particular, additional evaluations will be required when updates are made to the ADA or supporting statutes or when existing accessibility guidelines change or new guidelines are established. In its efforts to maintain compliance, the City has several mechanisms in place to provide for an ongoing update of the transition plan:

- Designated ADA Coordinator is empowered with oversight responsibility for implementation of the requirements of the ADA.
- Implementation activities will be part of the City's annual Capital Improvement Plan.
- Training of staff.
- The ADA addresses facility access and access to programs and services. Buildings are required to be accessible and the activities that are offered inside and outside those buildings also must be accessible.
- Outdoor recreation standards as it relates to ADA have not been finalized, though guidance is pending for a number of situations. Standards for outdoor recreation (i.e. boating and fishing facilities, swimming pools, stadiums, etc.) are being established and only guidelines exist currently. (NOTE: New standards were published and formally adopted that went into effect in March 2011 that included provisions for some recreational facilities.)

1.4 Legislative Background & Framework

For more than 40 years, the City of Mishawaka has been subject to many of the non-discrimination provisions contained in the ADA. Significant precursory legislation to the ADA includes the [Architectural Barriers Act of 1968](#) (ABA) and [Section 504 of the Rehabilitation Act of 1973](#) (RA).

Congress' first significant effort to address discrimination on the basis of disability was its enactment of the ABA, which provided that all buildings constructed, altered, leased, or financed by the U.S. Government shall be accessible to, and usable by, individuals with physical disabilities.

Section 504 of the Rehabilitation Act states: *"No otherwise qualified individual with a disability in the United States shall, solely by reason of his disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or under any program or activity conducted by any Executive Agency"*. It also requires Federal agencies to provide accessible programs and facilities.

The ADA was modeled on Section 504. The ADA applies to state and local government entities, public accommodations, public transportation, and commercial establishments. The key points of understanding for ADA are:

- The ADA is fundamentally civil rights legislation. This legislation protects the rights of people with disabilities in employment, transportation, public accommodation, and access to services offered by the public.

The primary focus of this report is to assess the compliance of the City of Mishawaka's facilities, programs, policies, services, and activities related to Title II of the ADA. Title II of the ADA was effective on January 26, 1992.

Governmental entities must ensure effective communication, including the provision of necessary auxiliary aids and services, so that individuals with disabilities can participate in civic functions. Public entities are not required to take actions that would result in undue financial and administrative burdens. However, they are required to make reasonable modifications to policies, practices, and procedures where necessary to avoid discrimination, unless they can demonstrate that doing so would fundamentally alter the nature of the service, program, or activity being provided.

One important way to ensure that Title II's requirements are being met in cities of all sizes is through self-evaluation, which is required by the ADA regulations. Self-evaluation enables local governments to pinpoint the facilities, programs and services that must be modified or relocated to ensure that local governments are complying with Title II requirements of the ADA. A public entity that employs 50 or more employees must retain its self-evaluation for a minimum of three (3) years.

1.5 Facility Access versus Program Access

The ADA addresses two types of accessibility:

- Facility accessibility
- Program accessibility

Facility accessibility requires that a building or structure be physically accessible. Individuals with disabilities cannot be provided access to programs, services, and activities if a building is inaccessible. Program accessibility includes facility accessibility, but also means that a person with a qualified disability receives the same benefits from a program or service and has an equal opportunity to participate as any other participant. The ADA requires all City programs, but not all City buildings, to be accessible.

There is some flexibility with regard to program accessibility. Not every building (or each part of every building) needs to be accessible. Structural modifications are required only when there is no alternative available for providing program access. The City is required to provide program access, which means that programs, services and activities when viewed in their entirety, are readily accessible to and usable by individuals with disabilities.

When choosing a method of providing program access, the City will give priority to the one that results in the most integrated setting appropriate to encourage interaction among all users, including individuals with disabilities. In accordance with Title II program accessibility requirements, the City is required to:

- Provide equal access to programs, services, and activities as provided to other members of the community. [\[28 CFR 35.130\(a\)-\(b\)\(1\)\(vii\)\]](#)
- Provide programs, services and activities in an integrated setting, unless separate or different measures are necessary to ensure equal opportunity. [\[28 CFR 35.130\(b\)\(2\)\(d\)\]](#)
- Absorb any costs necessary to ensure nondiscriminatory treatment, such as

making modifications required to provide program accessibility or providing qualified interpreters. [\[28 CFR 35.130\(f\)\]](#)

- Allow a person with a disability to participate in a program, service or activity regardless of disability. [\[28 CFR 35.130\(q\)\]](#)
- Eliminate unnecessary eligibility standards or rules that deny individuals with disabilities an equal opportunity to enjoy programs, services or activities unless necessary for the provisions of the program, service or activity. [\[28 CFR 35.130\(b\)\(8\)\]](#)
- Modify policies, practices, or procedures that deny equal access to individuals with disabilities [\[28 CFR 35.130\(b\)\(7\)\]](#)
- Furnish auxiliary aids and services when necessary to ensure effective communication. [\[28 CFR 35.160\(b\)\(1\)-\(2\)\]](#)
- Provide appropriate signage and structural communication to inform and alert individuals with visual, mobility, and hearing disabilities. [\[28 CFR 35.163\]](#)
- Eliminate physical barriers to programs, services, and activities by remodeling existing facilities, constructing new facilities, or moving programs, services or activities to an accessible location. [\[28 CFR 35.150\(b\)\(1\)\]](#)
- Ensure that newly constructed or altered buildings and facilities are free of physical and communication barriers that restrict accessibility of people with disabilities. [\[28 CFR 35.151\]](#)

1.6 Undue Burden

The City does not have to take any action that it can demonstrate would result in a fundamental alteration in the nature of a program or activity, would create a hazardous condition for other people, or would represent an undue financial and administrative burden. A fundamental alteration is a change to such a degree that the original program, service, or activity is no longer the same. For example, a city sponsors college-level classes that may be used toward a college degree. To be eligible to enroll, an individual must have either a high school diploma or a General Educational Development certificate ("G.E.D"). If someone lacks a diploma or G.E.D. because of a cognitive

disability, it is unlikely that the city would have to alter the requirement to provide equal access. Modifying the rule would change the class from college level to something less than college level and would fundamentally alter the original nature of the class.

The determination that an undue financial burden would result must be based on an evaluation of all resources available for use in a program. For example, if a barrier removal action is judged unduly burdensome, the city must consider other options for providing access that would ensure that individuals with disabilities receive the benefits and services of the program or activity.

1.7 ADA Self-Evaluation and Transition Plan Requirements

The purpose of this ADA SETP is to document the City's review of access to facilities, programs, services, and activities by individuals with disabilities in order to determine if there are any discriminatory or potentially discriminatory practices, policies, or procedures.

In accordance with the Title II requirements for self-evaluation, the City:

- 1) Identified all of the public entity's programs, activities, and services. [\[28 CFR 35.105\(a\)\]](#)
- 2) Reviewed all the policies and practices that govern the administration of the City's programs, activities, and services. [\[28 CFR 35.105\(a\)\]](#)

If structural changes are identified to provide program accessibility as part of the self-evaluation, the ADA identifies specific elements to be included in the transition plan. At a minimum, the elements of the transition plan are:

- 1) A list of the physical barriers in the City's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities. [\[28 CFR 35.150 \(d\)\(3\)\(i\)\]](#)
- 2) A detailed outline of the methods to be utilized to remove these barriers and make

the facilities accessible. [\[28 CFR 35.150 \(d\)\(3\)\(ii\)\]](#)

- 3) The schedule for taking the necessary steps to achieve compliance with Title II of the ADA. If the time period for achieving compliance is longer than one year, the plan should identify the interim steps that will be taken during each year of the transition period. [\[28 CFR 35.150 \(d\)\(3\)\(iii\)\]](#)
- 4) The name of the official responsible for the plan's implementation. [\[28 CFR 35.150 \(d\)\(3\)\(iv\)\]](#)

1.8 Self-Evaluation and Transition Plan Process

A work plan and method to assess City-owned and operated facilities, programs, policies, services, and activities for compliance with the ADA was implemented to complete the ADA SETP. This work plan included:

- Facility audits (interior and exterior)
- Self-evaluation of City programs, services and activities
- Public outreach to advocacy groups
- Facilitate designating an ADA Coordinator
- Develop grievance procedures
- Identify required/suggested training for City staff
- Public outreach to advocacy groups
- Prioritize facilities improvements for accessibility
- Develop transition plan
- Public involvement
- Adoption

Recommendations are intended to serve as the transition plan and framework for implementation. All of the recommendations in this plan for structural or programmatic solutions to facilitate the opportunity of access to all individuals are subject to review, revision, and approval of the Common Council.

1.9 Facility Audit

In the spring and summer of 2011, interior and exterior audits of buildings, facilities, and parks were performed only in those areas open to the public. This review identified physical and

architectural barriers and provided recommendations to comply with Federal accessibility requirements. The list of facilities that received an accessibility audit included:

- City-owned buildings, i.e. City Hall, fire stations, police station, community center, etc.
- City-owned parks, including public restrooms
- City-owned golf course
- City-owned dock and boat ramp facilities

Photographs of all amenities were taken for the record but are not included in this report. The specific site and architectural improvements recommended to remove barriers and improve accessibility are listed in *Appendix A-City of Mishawaka, Facility Reports*.

1.10 City Administration and Departments

The City of Mishawaka is organized under the mayor-council form of government. The Common Council is responsible for passing ordinances, resolutions, orders and motions for the governing of the City, the control of the City's property and finances, and the appropriation of money. The Council is comprised of one member from each of six districts in the City, along with three at-large members for a total of nine members. The Mayor is given the authority to prepare and administer the City budget and formulate policy.

There are approximately thirteen departments that provide City services, programs, and activities. These Departments and descriptions of their functions are:

Mayor's Office

The Mayor's Office has the responsibility for a number of day-to-day functions for City government. In addition to fielding general questions and being asked to solve problems from the general public, the Mayor's Office also has responsibility for meetings with various groups or individuals to improve conditions in the City for residents and businesses. The

Mayor's Office is located on the 1st floor of City Hall at 600 East Third Street.

City Clerk's Office

The Clerk's Office has the responsibility for preparing agendas, minutes, ordinances, resolutions, and notices sent to City departments, citizens, and other governmental agencies. The Clerk's Office also serves as the staff to the City Common Council. The Clerk's Office has the responsibility for preparing all meeting notices, agendas, packets of materials, and minutes for the following: Council Meetings, Committee Meetings, Executive Sessions, and Work Sessions of the Council. In addition, the City Clerk's Office has responsibilities relative to the City's Violation Bureau, completing court affidavits for the City's Collection Agency, preparing legal publications, ordinances record books, and receipt of violations payments. The City Clerk's Office is located on the 1st floor of City Hall.

Finance-City Controller's Office

The City Controller's office is the finance department for the City and Mishawaka Utilities. Major duties include responsibility for all revenue and expenditures and all of the resulting accounting and reporting required. Although the primary function of the Controller's Office is finance, this is a simplification for a wide variety of functions. A few of these include compiling the annual budget, processing and filing all financial reporting for the Federal, state, and local levels of government, processing payroll, processing all accounts payable for both the City of Mishawaka and Mishawaka Utilities, and receipting and reconciliation of all daily deposits. The City Controller's Office is located on the 1st floor of City Hall.

Human Resources Department

The Human Resources Department is responsible for managing the process for hiring new employees and also many of the benefits and programs offered by the City to its full time employees and retirees. The Human Resources Department ensures City-wide consistent personnel policies, monitoring regulations compliance, and maintaining

employee records. In addition to administrative staff within this office, the Human Resources Department also houses the City Law Department. The Law Department provides the City with legal advice on a diverse range of substantive and procedural questions of law arising in administrative functioning of the City of Mishawaka and Mishawaka Utilities. All personnel of the Law Department act as advisors to the Mayor and various department managers within the City and the Mishawaka Utilities. In addition, the City legal staff provides legal advice and assistance to numerous City boards, commissions and committees, including, but not limited to: Board of Public Works and Safety, Mishawaka Public Housing Authority, Mishawaka Redevelopment Commission, Mishawaka Board of Parks and Recreation, and the Mishawaka Common Council. The Human Resources Department is located on the 2nd floor of City Hall.

Information Technology Department

The Information Technology (IT) Department is responsible for providing technical support for all of the City's servers, computers, and other hardware, including the Geographic Information System (GIS). The Department works with all Departments on analyzing software and its potential integration on the City's systems. The Department is responsible for the on-going updating of the City's website and social media pages. The IT Department is located on the 2nd floor of City Hall.

Central Services Department

The Central Services Department is responsible for the maintenance and upkeep of all City and Mishawaka Utility owned property, including facilities, buildings, grounds, vehicle maintenance, and alley and street maintenance. The department is also responsible for all signage for traffic control, snow removal, pavement markings, street sweeping and leaf pick-up, and staffing for the Mishawaka Environmental Center on East 5th Street. The Central Services Department is located at 500 North Cedar Street.

Engineering Department

The Engineering Department is responsible for planning, designing, bidding, funding, and the construction management for all Public Works projects within the City of Mishawaka. Responsibilities also include review of all private development and utility company projects for conformance with Engineering Standards including storm water management, sanitary sewer construction and connection, and right-of-way access and improvements. This Office also manages the traffic signal system, traffic cameras, right-of-way records and as-built records for locating right-of-way infrastructure such as the City fiber-optic system, and the storm and sanitary sewer systems. The department also assists Central Services with planning street maintenance, as well as administering the sewer insurance program, curb and sidewalk replacement program, alley paving, and disabled parking space requests. The Engineering Department is located on the 2nd floor of City Hall.

Parks and Recreation Department

The Park Department has a full-time staff of employees responsible for various functions within the organization. Services within the department include staffing the Administration Office, Battell Community Center, Eberhart Golf Course, Merrifield Pool and Ice Rink, as well as Park Maintenance and Golf Course Maintenance Divisions. The Parks and Recreation Department offers a wide range of programs, special events, and services. The Department is also responsible for maintaining and improving 26 public parks, including over 550 acres of park land, boulevards, showcase gardens, and park amenities. The Parks and Recreation Department is located on the 2nd Floor of the Battell Community Center at 904 North Main Street.

Department of Planning and Development

The Department of Planning and Development (Planning along with Community Development) works with a wide range of citizens, from neighborhood leaders to builders and businesses, and has recently joined with the Building Department to improve efficiency. The department issues and tracks building permits,

inspects construction projects, annually inspects adult care homes, performs land use and comprehensive planning, coordinates project development, administers the zoning ordinance, provides staff to the Plan Commission, Board of Zoning Appeals, and Historic Preservation Commission, issues permits for construction/modification of various structures, and administers the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) grant. The Department of Planning and Development is located on the 2nd floor of City Hall.

Code Enforcement Department

The Code Enforcement Department is charged with the duty of ensuring compliance with City ordinances. The Department works hand in hand with residents on a daily basis to maintain City neighborhoods and to improve the quality of life that citizens expect and enjoy. Duties include taking complaints and following up on them, making inspections, enforcing housing codes, and maintenance of rental property smoke detector renewal and substandard structures. The code enforcement officers work with property owners commonly on voluntary compliance to address abandoned autos, tall grass, animal issues, snow removal, noise complaints, and trash. The Code Enforcement Department is located on the 1st floor of City Hall.

Fire Department

The primary responsibilities of the Fire Department and EMS lie in the areas of: fire suppression, fire prevention, fire investigation, emergency medical, hazardous materials, education, water rescue and confined space rescue. In addition to their other duties, Mishawaka firefighters continue an intensive fire prevention and fire safety education program. Over half of the City's firefighters are cross-trained as emergency medical technicians. The City maintains five stations: Douglas Road Fire Station #3 at 333 E. Douglas; Mishawaka Avenue EMS Station #5 at 333 E. Mishawaka Avenue; Union Street Fire Station #1 at 600 South Union Street; North Side Fire Station #2 at 2332 Main Street; and Fire Station Number 4 and EMS Station at 2319

Lincolnway East. A new fire station on Harrison Road is planned for 2012 construction to replace Fire Station Number 4.

Police Department

The Mishawaka Police Department is a full-service, 24-hour operational department entrusted with the safety and general welfare of the residents of Mishawaka. The Mishawaka Police Department (MPD) strives to provide an open line of communication between citizens and police officers to take an active role in community programs and neighborhoods and to be a service-oriented police department. The Mishawaka D.A.R.E program was implemented in 1986 and teaches youths to resist peer pressures and to understand the consequences of using drugs. The MPD consists of a number of units/division, including: Uniform Division, Investigations Bureau, Traffic Division, K-9 Unit, Community Relations Unit, and Records/Services Division. The MPD is located at 200 North Church Street.

Mishawaka Utilities Department

The Utilities Department is owned and operated by the City to provide electric, water, and wastewater treatment and is governed by a three-member utility board. The Mishawaka Utilities Business Office is responsible for providing the billing and customer service for each Mishawaka Utility Division, as well as the third party vendor that provides residential waste removal and recycling. The Business Office is also home to the Business Manager who is responsible for overseeing all three divisions and customers regularly come to this facility to pay their utility bills. The Water Division must by law protect the water supply system from contamination, ensuring delivery of fresh, clean drinking water. As such, the division is responsible for enforcing state and local backflow prevention regulations and testing of drinking water supplies. The Wastewater Treatment Division is responsible for the operation and maintenance of the wastewater treatment plant, the City's sewer system, including lift stations and combined sewer overflow structures, operation of the Biosolids Facility, testing, and regulatory compliance. The Electric Division operates and

maintains the City-owned electricity distribution systems. The Business Office is located at 126 North Church Street, the Wastewater Treatment Division at 1020 Lincolnway West, Water Division at 401 East Jefferson, and Electric Division at 1646 East 12th Street.

1.11 Department Self-Evaluation

As part of this self-evaluation, the City distributed an internal memo to all City departments requesting information about their respective departmental policies regarding ADA compliance. DLZ staff corresponded with many of the departments and attended a staff meeting to discuss the intended use of the questionnaire. All policies, programs, activities, and services were evaluated and in the case where policies are not currently in place, this report provides recommendations for the implementation of corrective actions to comply with the ADA. Refer to Section 3.19 Department Self-Evaluation - Findings & Recommendations.

1.12 Public Outreach

Public outreach began by sponsoring two public meetings on October 19, 2011 to educate the

public on the requirements of the ADA and to introduce the project goals and objectives. Invitations to attend the meeting were sent by U.S. mail to seven disability advocacy groups (one was returned with the wrong address). The meetings were also advertised in two local newspapers (The Mishawaka Enterprise and South Bend Tribune) on October 13, 2011, and a formal notice was posted in City Hall seven days in advance. Despite the postings, notices, and mailings, no members of the public attended the October 19, 2011 meetings and no written comments were received.

Meetings for public review and comment of the final draft ADA SETP were held on April 2, 2012. Meeting information presented and comments/responses can be found in *Appendix C*.

These public comments should be considered in future planning corrections for City projects related to the removal of architectural and programmatic barriers at City facilities.

2.0 Definitions

The words, phrases and definitions summarized below are included in the ADA. Refer to the ADA 28 CFR 35.104 for full definitions. A list of common terms and definitions are included below.

2010 Standards: the 2010 ADA Standards for Accessible Design (ADAAG), which consist of the 2004 ADAAG and requirements contained in 35.151.

Access Board: an independent Federal agency devoted to accessibility for people with disabilities. The [Access Board](#) developed the accessibility guidelines for the ADA and provides technical assistance and training on these guidelines.

Accessible: refers to a site, facility, work environment, service, or program that is easy to approach, enter, operate, participate in, and/or use safely and with dignity by a person with a disability.

Affirmative Action (AA): a set of positive steps that employers use to promote equal employment opportunity and to eliminate discrimination. It includes expanded outreach, recruitment, mentoring, training, management development and other programs designed to help employers hire, retain and advance qualified workers from diverse backgrounds, including persons with disabilities. Affirmative action means inclusion, not exclusion. Affirmative action does not mean quotas and is not mandated by the ADA.

Americans with Disabilities Act (ADA): a comprehensive, Federal civil rights law that prohibits discrimination against people with disabilities in employment, state and local government programs and activities, public accommodations, transportation, and telecommunications.

ADA Accessibility Guidelines (ADAAG): scoping and technical requirements to be applied during the design, construction, and alteration of buildings and facilities covered by

titles II and III of the ADA to the extent required by regulations issued by Federal agencies, including the DOJ and the Department of Transportation (DOT).

Auxiliary Aids and Services: under Titles II and III of the ADA, includes a wide range of services and devices that promote effective communication or allows access to goods and services. Examples of auxiliary aids and services for individuals who are deaf or hard of hearing include qualified interpreters, note takers, computer-aided transcription services, written materials, telephone handset amplifiers, assistive listening systems, telephones compatible with hearing aids, closed caption decoders, open and closed captioning, telecommunications devices for deaf persons (TDDs), videotext displays, and exchange of written notes. Examples for individuals with vision impairments include qualified readers, taped texts, audio recordings, Braille materials, large print materials, and assistance in locating items. Examples for individuals with speech impairments include TDDs, computer terminals, speech synthesizers, and communication boards.

Civil Rights Act of 1991: Federal law that capped compensatory and punitive damages under Title I of the ADA for intentional job discrimination. The law also amended the ADA's definition of an employee, adding "with respect to employment in a foreign country, such term includes an individual who is a citizen of the United States."

Complaint: a written statement, alleging violation of the ADA, which contains the complainant's name and address and describes the City's alleged discriminatory action in sufficient detail to inform them of the nature and date of the alleged violation. It shall be signed by the complainant or by someone authorized to do so on his or her behalf. Complaints filed on behalf of classes or third parties shall describe or identify (by

name, if possible) the alleged victims of discrimination.

Covered Entity: under the ADA, "covered entity" is an entity that must comply with the law. Under Title I, covered entities include employers, employment agencies, labor organizations, or joint labor-management committees. Under Title II, covered entities include state and local government instrumentalities, the National Railroad Passenger Corporation, and other commuter authorities, and public transportation systems. Under Title III, covered entities include public accommodations such as restaurants, hotels, grocery stores, retail stores, etc., as well as privately owned transportation systems.

Direct Threat: a significant risk to the health or safety of others that cannot be eliminated by reasonable accommodation.

Disability: with respect to an individual, means: a physical or mental impairment that substantially limits one or more of the major life activities of such individual; a record of such an impairment; or being regarded as having such an impairment.

Discrimination on the basis of disability: means to:

- Limit, segregate, or classify a citizen in a way that may adversely affect opportunities or status because of the person's disability;
- Limit, segregate, or classify a participant in a program or activity offered to the public in a way that may adversely affect opportunities or status because of the participant's disability;
- Participate in a contract that could subject a qualified citizen with a disability to discrimination;
- Use any standards, criteria, or methods of administration that have the effect of discriminating on the basis of disability;
- Deny equal benefits because of a disability;
- Fail to make reasonable accommodations to known physical or mental limitations of an otherwise qualified individual unless it can be shown that the accommodation would

impose an undue burden on the City's operations;

- Use selection criteria that exclude otherwise qualified people with disabilities from participating in the programs or activities offered to the public; and
- Fail to use tests, including eligibility tests, in a manner that ensures that the test results accurately reflect the qualified applicant's skills or aptitude to participate in a program or activity.

Employer: a person engaged in an industry affecting commerce who has 15 or more employees for each working day in each of 20 or more calendar weeks in the current or preceding calendar year, and any agent of such person, except that, for two years following the effective date of this subchapter, an employer means a person engaged in an industry affecting commerce who has 25 or more employees for each working day in each of 20 or more calendar weeks in the current or preceding year, and any agent of such person. Exceptions: The term "employer" does not include the United States, a corporation wholly owned by the government of the United States, or an Indian tribe; or a bona fide private membership club (other than a labor organization) that is exempt from taxation under section 501(c) of Title 26 [the Internal Revenue Code of 1986].

Equal Employment Opportunity Commission (EEOC): the Federal agency charged with enforcing Title I of the ADA.

Essential Job Functions: the fundamental job duties of the employment position that the individual with a disability holds or desires. The term "essential functions" does not include marginal functions of the position.

Equal Employment Opportunity: an opportunity to attain the same level of performance or to enjoy equal benefits and privileges of employment as are available to an average similarly-situated employee without a disability.

Existing Facility: refers to buildings that were constructed before the ADA went into effect. A public building constructed before the effective date of Title III does not have to be fully accessible unless the removal of barriers, including structural ones, is readily achievable.

Historic Properties: those properties that are listed or eligible for listing in the National Register of Historic Places or properties designated as historic under State or local law.

Job Analysis: a formal process in which information about a specific job or occupation is collected and analyzed.

Job Description: a detailed summary, usually written, of the major components of a job. A typical job description consists of six major components: essential job functions, knowledge and critical skills, physical demands, environmental factors, the roles of the ADA and other Federal laws such as the Occupational Safety Health Act, and any explanatory information that may be necessary to clarify job duties or responsibilities.

Job Related and Consistent with Business Necessity: standard used to determine whether a qualification standard or employment policy concerns an essential aspect of the job and is required to meet the needs of the business.

Light Duty: generally, "light duty" refers to temporary or permanent work that is physically or mentally less demanding than normal job duties. Some employers use the term "light duty" to mean simply excusing an employee from performing those job functions that s/he is unable to perform because of an impairment. "Light duty" also may consist of particular positions with duties that are less physically or mentally demanding created specifically for the purpose of providing alternative work for employees who are unable to perform some or all of their normal duties. Further, an employer may refer to any

position that is sedentary or is less physically or mentally demanding as "light duty". The term is often associated with workers compensation programs.

Major Life Activity: term used in the ADA definition of disability. It refers to activities that an average person can perform with little or no difficulty, such as walking, seeing, speaking, hearing, breathing, learning, performing manual tasks, caring for oneself, and working. These are examples only. Other activities such as sitting, standing, lifting, or reading are also major life activities.

Marginal Job Functions: functions that are not considered essential to a job. Employers must consider removing marginal job functions as an accommodation under the ADA, but do not have to remove essential functions as an accommodation.

Medical Examination: a procedure or test that seeks information about an individual's physical or mental impairments or health. The following factors should be considered to determine whether a test (or procedure) is a medical examination: (1) whether the test is administered by a health care professional; (2) whether the test is interpreted by a health care professional; (3) whether the test is designed to reveal an impairment or physical or mental health; (4) whether the test is invasive; (5) whether the test measures an employee's performance of a task or measures his/her physiological responses to performing the task ; (6) whether the test normally is given in a medical setting; and, (7) whether medical equipment is used. In many cases, a combination of factors will be relevant in determining whether a test or procedure is a medical examination. In other cases, one factor may be enough to determine that a test or procedure is medical.

Mitigating Measures: medical treatment or devices that lessen the effects of an impairment, such as medication, a prosthesis, or a hearing aid. When determining whether a person has a disability under the ADA, the

effect of mitigating measures is to be considered.

Physical or Mental Impairment: a physical or mental limitation that may include, but are not limited to: vision, speech, and hearing impairment; emotional disturbance and mental illness; seizure disorders; mental retardation; orthopedic and neuromotor disabilities; learning disabilities; diabetes; heart disease; nervous conditions; cancer; asthma; hepatitis B; HIV infection (HIV condition); and drug addiction if the addict has successfully completed or is participating in a rehabilitation program and no longer uses illegal drugs.

The following conditions are not physical or mental impairments: tranvestism, illegal drug use; homosexuality or bisexuality; compulsive gambling; kleptomania; pyromania; pedophilia; exhibitionism; voyeurism; pregnancy; height; weight; eye color; hair color; left-handedness; poverty; lack of education; a prison record; and poor judgment or quick temper if not symptoms of a mental or physiological disorder.

Public Accommodations: entities that must comply with Title III. The term includes facilities whose operations affect commerce and fall within at least one of the following 12 categories: places of lodging (e.g., inns, hotels, motels) (except for owner-occupied establishments renting fewer than six rooms); establishments serving food or drink (e.g., restaurants and bars); places of exhibition or entertainment (e.g., motion picture houses, theaters, concert halls, stadiums); places of public gathering (e.g., auditoriums, convention centers, lecture halls); sales or rental establishments (e.g., bakeries, grocery stores, hardware stores, shopping centers); service establishments (e.g., laundromats, dry-cleaners, banks, barber shops, beauty shops, travel services, shoe repair services, funeral parlors, gas stations, offices of accountants or lawyers, pharmacies, insurance offices, professional offices of health care providers, hospitals); public transportation terminals, depots, or stations

(not including facilities relating to air transportation); places of public display or collection (e.g., museums, libraries, galleries); places of recreation (e.g., parks, zoos, amusement parks); places of education (e.g., nursery schools, elementary, secondary, undergraduate, or postgraduate private schools); social service center establishments (e.g., day care centers, senior citizen centers, homeless shelters, food banks, adoption agencies); and places of exercise or recreation (e.g., gymnasiums, health spas, bowling alleys, golf courses).

Public Entity: entities that must comply with Title II. The term is defined as: any state or local government; any department, agency, special purpose district, or other instrumentality of a state or local government; or certain commuter authorities as well as Amtrak. It does not include the Federal government.

Qualified Individual with a Disability: an individual with a disability who, with or without reasonable modification to rules, policies, or practices, removal of architectural, communication, or transportation barriers, or the provision of auxiliary services or aids, meets the essential eligibility requirements for the receipt of services or the participation in programs or activities provided by the City.

Readily Achievable: easily accomplishable and able to be carried out without much difficulty or expense. In determining whether an action is readily achievable, factors to be considered include nature and cost of the action, overall financial resources and the effect on expenses and resources, legitimate safety requirements, impact on the operation of a site, and, if applicable, overall financial resources, size, and type of operation of any parent corporation or entity. Under Title III, public accommodations must remove barriers in existing facilities if it is readily achievable to do so.

Reasonable Accommodation: under Title I, a modification or adjustment to a job, the work environment, or the way things usually are

done that enables a qualified individual with a disability to enjoy an equal employment opportunity. Reasonable accommodation is a key nondiscrimination requirement of the ADA.

Reasonable Program Modifications: if an individual's disabilities prevent them from performing the essential functions of the program or activity, it is necessary to determine whether reasonable program modifications would enable these individuals to perform the essential functions of the program or activity.

Reasonable program modification is any change in a program or activity, or in the way things are customarily done, that enables an individual with a disability to enjoy equal program opportunities. Accommodation means modifications or adjustments:

- To a registration or application process to enable an individual with a disability to be considered for the program or activity;
- To the program or activity environment in which the duties of a position are performed so that a person with a disability can perform the essential functions of the program or activity; and
- That enables individuals with disabilities to enjoy equally the benefits of the program or activity as other similarly situated individuals without disabilities enjoy.

Modification includes making existing facilities and equipment used by individuals readily accessible and usable by individuals with disabilities. Modification applies to known disabilities only. Modification is not required if it changes the essential nature of a program or activity for the person with a disability, it creates a hazardous situation, adjustments or modifications requested are primarily for the personal benefit of the individual with a disability, or it poses an undue burden on the City.

Record of an Impairment: an individual is disabled if he or she has a history of having an impairment that substantially limits the

performance of a major life activity or has been diagnosed, correctly or incorrectly, as having such an impairment. An example: a man, who is in line for a promotion, has a history of cancer treatment, although he is now free of cancer. He is not given the promotion because his bosses are worried that, if his cancer returns, he won't be able to do the job. He does not, at this point, meet the first part of the definition of disability because he does not have a physical or mental impairment that substantially limits one or more major life activities. However, based on his "record of" an impairment, he is being discriminated against.

Regarded as Having a Disability: an individual is disabled if he or she is treated or perceived as having an impairment that substantially limits major life activities, although no such impairment exists. An example: a woman applies for a job as a customer service representative at a department store. Her face is badly scarred from an automobile accident. The interviewer doesn't want to give her the job, in spite of her skills and experience, because he thinks customers will be uncomfortable looking at her. She is not substantially limited in any major life activity, but the interviewer is "regarding her as" if she has a disability.

Service Animal: any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition.

Substantial Limitation on Major Life Activities: An individual is disabled if she or he has a physical or mental impairment that (a) renders her or him unable to perform a major life activity, or (b) substantially limits the condition, manner, or duration under which she or he can perform a particular major life activity in comparison to other people.

In determining whether physical or mental impairment substantially limits the condition,

manner, or duration under which an individual can perform a particular major life activity in comparison to other people, the following factors shall be considered:

- The nature and severity of the impairment;
- The duration or expected duration of the impairment; and
- The permanent or long term impact (or expected impact) of, or resulting from, the impairment.

Title V of the Rehabilitation Act of 1973: title of the law that prohibits discrimination on the basis of a disability by the Federal government, Federal contractors, by recipients of Federal financial assistance, and in Federally conducted programs and activities.

Transition Plan: refers to a requirement that state and local governments employing 50 or more people develop plans detailing structural changes necessary to achieve facility and program accessibility.

Undue Burden: means significant difficulty or expense incurred in the provision of accommodation. Undue burden includes, but is not limited to, financial difficulty. Undue burden refers to any modification that would be unduly costly, extensive, substantial, or disruptive, or that would fundamentally alter the nature of operation of the business of the City. Whether a particular accommodation will impose an undue hardship is determined on a case-by-case basis. If a particular modification is determined to cause an undue burden to the City of Mishawaka, the City shall attempt to identify another modification that would not pose such a burden. If cost causes the undue burden, the City must consider whether funding for the modification

is available from an outside source. If no such funding is available, the City must give the person with a disability the opportunity to provide the modification or to pay for that portion of the modification that constitutes an undue burden.

Undue Hardship: with respect to the provision of an accommodation under Title I of the ADA, significant difficulty or expense incurred by a covered entity, when considered in light of certain factors. These factors include the nature and cost of the accommodation in relationship to the size, resources, nature, and structure of the employer's operation. Where the facility making the accommodation is part of a larger entity, the structure and overall resources of the larger organization would be considered, as well as the financial and administrative relationship of the facility to the larger organization. Employers do not have to provide accommodations that cause an undue hardship.

Uniform Federal Accessibility Standards (UFAS): one of two standards that state and local governments can use to comply with Title II's accessibility requirement for new construction and alterations. The other standard is the ADA Accessibility Guidelines.

U.S. Department of Justice: Federal agency that is responsible for enforcing Titles II and III of the ADA.

U.S. Department of Transportation: Federal agency that enforces nondiscrimination in public and private transportation. Nondiscrimination includes access to public bus, train and paratransit, as well as privately operated bus and shuttle transportation. The ADA does not cover air transportation, which is subject to the Air Carrier Access Act.

3.0 Self-Evaluation of City Policies, Services, Activities, and Programs - Findings & Recommendations

This segment of the self-evaluation plan summarizes the review of current City-wide policies, services, activities, and programs based on meetings with City staff and responses to the program accessibility questionnaire received from City departments and divisions. The findings and recommendations contained in this segment will provide the basis for the implementation of specific improvements for providing access to City programs.

3.1 Program Evaluation Interdepartmental Memo

The self-evaluation of the City's services, programs, and activities required and involved the participation of every City department. The City of Mishawaka evaluated its policies, procedures and programs to determine current levels of service and the extent to which its policies and programs created barriers to accessibility for persons with disabilities. DLZ distributed a memo to the City Director of Engineering for distribution to all department heads as one measure to determine the level of ADA compliance (see *Appendix B*). This memo requested department staff to provide the following:

- A list of any ADA training that has been attended, performed or is planned to be done
- A list of current services/programs that the department provides to the public
- A list, including any supporting documentation of policies and practices in place for interacting/communicating with persons that have disabilities
- A contact person who can provide answers to inquiries about ADA compliance in the department
- Provide background on how that department has interacted with anyone with a disability and what actions were taken to assist meeting that person's needs

- A list of any suggestions for modifications to the department's service, policies, and procedures that may better serve persons with disabilities

All City Departments responded to this memo regarding ADA compliance.

3.2 Overall Findings – General Policies and Practices

The City's self-evaluation of their Departments identified common accessibility issues between all City Departments. The findings from the City Departments can be organized into the following general categories:

- Public Information
- Designation of ADA Coordinator
- Grievance/Uniform Complaint Procedures
- Public Meetings
- Accommodations to Access Programs, Services and Activities
- Special Events and Private Events on City Property
- Contracted Services and Contractors
- Customer Service, Satisfaction, and Input
- Equally Effective Communication
- Alternate Communication Formats
- Fees and Surcharges
- Information and Signage
- Staff Training
- Emergency Evacuation Procedures
- Polling Places
- Curb Ramps and Sidewalks
- Employment

The findings and recommendations in the following subsections apply to all departments.

3.3 Public Information

The City is required to notify the public of their rights and protections under the ADA ([28 CFR 35.106](#)), which states: "A public entity shall make available to applicants, participants,

beneficiaries, and other interested persons information regarding the provisions of this part and its applicability to the services, programs, or activities of the public entity, and make such information available to them in such manner as the head of the entity finds necessary to apprise such persons of the protections against discrimination assured them by the Act and this part. In addition, notices regarding ADA should be included in a number of other situations to inform the public of their rights and opportunities to ensure accessibility, including signage directing the public to accessible routes and entrances.

Self-Evaluation General Findings:

- City Ordinance 3656 (adopted January 1993) includes a policy, grievance procedure, and rights & protections for citizens under the ADA. The ordinance identifies the Director of Human Resources as the ADA Coordinator.
- A poster entitled “Equal Opportunity is the Law”, defining the requirements of Title VII, is posted in the Human Resources Department in plain view.
- Public notices, public meeting agendas, and other information published by the City do not have an ADA compliance statement included within.
- The Employee Handbook for the City of Mishawaka and Mishawaka Utilities includes the following statement on page 4 under the section entitled “Americans with Disabilities Act”: *It is the policy of the City of Mishawaka to not exclude qualified individuals with disabilities from participation in or benefiting from the services, programs or activities of the municipality. Also, it is the policy of this municipality not to discriminate against a qualified individual with a disability in its job application procedures; the hiring, advancement or discharge of employees; employee compensation; job training and other terms, conditions and privileges of employment. It is the intention of this municipality to comply with all applicable requirements of the Americans with Disabilities Act. (ADA).*
- The Employee Handbook for the City of Mishawaka and Mishawaka Utilities

includes the following statement on page 27 under the section entitled “Equal Employee Opportunity Policy: *It is the policy of the City of Mishawaka to take affirmative action to provide equal employment opportunity to all individuals regardless of their race, religion, color, sex, national origin, ancestry, sexual orientation, genetic information or disability. This equal employment opportunity refers to all applicable company practices including employee recruiting, hiring, transferring, training, promoting, disciplining, termination and all other conditions or privileges of employment. The selection of persons for positions in the City of Mishawaka is to be based on the qualifications and abilities required to do the job. Further, it is the policy of the City of Mishawaka to expand and increase efforts of the company to promote the realization of equal employment opportunity throughout all its operations through a positive and continuing program.*

- Signage directing visitors to City buildings along an accessible routes is lacking and the International Symbol of Accessibility (ISA) is not present or in clear view at all accessible entrances.

Recommended Action:

- Standard language for a Notice of Nondiscrimination needs to be used by all departments for all City publications and printed materials. This statement should include, at a minimum, the following language: *“The City of Mishawaka acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to City sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and/or meeting. To make arrangements, contact Bonnie Bonham, ADA Coordinator, at (574) 258-1615.”*

- All departments need to include the above language in their meeting agendas.
- The City public notices and agendas need to include a statement regarding requests for accommodations for compliance with ADA; however, the statement should list a TDD/TTY (Telecommunications Device for the Deaf/TeleTYpewriter) number.
- Public notification should always identify a contact person for individuals with disabilities who may request program modifications, or information on how a hearing or speech impaired person could communicate by telephone
- Increase outreach to persons with disabilities by finding additional methods and formats to provide information about meetings and other City activities. The City should endeavor to inform the public of the possible modifications required to make its services, programs, and activities accessible.
- Non-discrimination language should appear on both hard copies and documents posted on the City website.
- List City agencies, departments, and specialized services that offer TDD/TTY in printed City directories.
- The City Clerk's Office should have a list of qualified individuals to contract for services to provide information in alternate accessible formats when individuals have had a request for accommodation.
- Signage directing visitors to City buildings should be placed along the accessible routes and the International Symbol of Accessibility (ISA) should be placed in clear view at all accessible entrances.

3.4 Designation of ADA Coordinator

The ADA regulations require any public entity with fifty or more employees to designate at least one employee to coordinate ADA compliance ([28 CFR 35.107 \(a\)](#)). Federal regulations require public entities to make available to interested persons the name, office address and telephone number of the ADA Coordinator. The ADA Coordinator's role is to plan, coordinate, organize, facilitate, and promote compliance efforts. The Coordinator

responds to requests for accommodations or barrier removal. The Coordinator also receives and investigates complaints and grievances.

Self-Evaluation Findings:

- While City Ordinance 3656 designates the Director of Human Resources as the ADA Coordinator, it is unknown to most employees at City Hall, including the current Director of Human Resources. Most activities related to ADA compliance have been directed to the Engineering Department, including management of the SETP project, or the Law Department.

Recommendations:

- The City must designate an official as the ADA Coordinator. Information regarding the identity of the City's ADA Coordinator should continue to be provided to staff, posted at all City locations, incorporated into employee handbooks, staff and public phone directories, placed in frequently used publications, and on the City website.
- The designated ADA Coordinator must be familiar with the requirements of ADA and get appropriate training to ensure compliance by the City.
- It is strongly suggested that each department have one individual with knowledge of ADA issues that can respond to issues that arise within their department and assist the ADA Coordinator.
- It is recommended the City publish the name, address, e-mail address and phone number of the City of Mishawaka ADA Coordinator in appropriate public notices, agendas, and City publications frequently distributed to the general public. Publications should also include the TDD/TTY number.

3.5 Grievance/Uniform Complaint Procedures

A public entity that employs 50 or more employees must adopt and publish grievance procedures which provide for the prompt and equitable resolution of complaints alleging any

action that would be prohibited by the ADA ([28 CFR 35.107 \(b\)](#)).

Self-Evaluation Findings:

- The City of Mishawaka has a complaint procedure that provides for prompt resolution of complaints. The website provides a location for complaints on a variety of issues to be sent to the City, though it is not ADA specific.
- The policy manual for Mishawaka Utilities, Wastewater Division contains an ADA Grievance Procedure, as well as a Rights and Protections section (adopted by the Board of Public Works and Safety/Utilities on 10-13-92). While apparently still in force, it is unknown to most City employees and it is unknown if it applies to employees outside of Mishawaka Utilities.

Recommendations:

- The City should formalize and publish procedures for ADA-specific complaint handling to assist with the tracking of complaint resolution. Centralized record keeping of such information will help the City to regularly update its compliance efforts, and plan for additional compliance implementation.
- Information regarding complaint procedures should be available to members of the public in addition to employees and applicants. Procedures should outline the steps needed to resolve a complaint.
- Information regarding the complaint process should be provided on the City's website. Forms or a method to alert the City of an ADA-related complaint should be available on the website.
- The City should review its current administrative policy and provide a form for use by members of the public who wish to file a formal complaint or grievance. The form should also note that it may be requested in an alternate accessible format, i.e. Braille, audio-tape, e-text, large print, etc.
- The City should consider adopting a uniform complaint procedure to resolve complaints related to discrimination under the ADA.

- Administrative policies and procedures should continue to be developed, adopted, and implemented to provide consistency for filing complaints or grievances and record keeping.
- The City should make efforts to inform City staff and the general public of the name of the City's ADA Coordinator, grievance procedures, the steps for handling grievances, and the City policies for remediation of grievances.

3.6 Public Meetings

Public meetings are routinely held by various City departments, boards, and commissions. The ADA prohibits public entities from excluding persons with disabilities from programs, services, or activities offered by a public entity. The law does allow a public entity to use both structural and nonstructural methods to achieve accessibility to programs, services, and activities ([28 CFR 35.150 \(a\)\(1\); \(b\)\(1\)](#)).

Self-Evaluation Findings:

- The following boards/commissions meet at various times on City business and would be considered open meetings that can be attended by anyone:
 - City Common Council – Council Chambers, 1st Floor City Hall
 - Board of Public Works & Safety – Room 205, 2nd Floor City Hall
 - Board of Parks & Recreation – Community Room, Battell Center
 - Board of Zoning Appeals – Council Chambers
 - Historic Preservation Commission & Advisory Board – Council Chambers
 - Plan Commission – Council Chambers
 - Redevelopment Commission – Room 205, 2nd Floor City Hall
 - Traffic Commission – Room 205, 2nd Floor City Hall
- There are access issues at City Hall and the Battell Center that may make attending a public meeting difficult for persons with disabilities.
- City public notices and agendas do not include a statement regarding how requests for accommodations for persons with

disabilities can be made, nor is a TDD/TTY number provided.

- Common Council and other board/commission meetings are not currently broadcast on local cable access channels.

Recommendations:

- The City should continue to schedule and hold public meetings in the most accessible locations whenever possible.
- The City should develop procedures for obtaining and providing auxiliary aids such as assistive listening systems, sign language interpreters, readers, descriptive services, and other assistive technologies.
- The City should develop means and methods to provide closed captioning (or sign language interpretation on the screen) for televised programs and for audiovisual presentations produced by the City (including videos and films) in order to ensure that persons with hearing impairments can benefit from these presentations.
- The City should make reasonable modifications to enable individuals with disabilities to attend and participate in all public meetings.
- Provide meeting agendas in alternative formats when requested.
- The City should assemble a list of readily accessible meeting spaces to facilitate the scheduling of meetings and/or the relocation of meetings upon request.
- The City should create a simple checklist for creating accessible meetings and selection of accessible meeting spaces. This checklist should be utilized and available to all City departments for their programs and events.

3.7 Accommodations to Access Programs, Services, and Activities

The ADA prohibits public entities from excluding persons with disabilities from programs, services, or activities offered by a public entity. A public entity may not adopt policies that are discriminatory or engage in practices that are discriminatory. This prohibition applies to policies that are explicitly exclusionary and to

those which appear to be neutral, but have discriminatory effect. The law does allow a public entity to use both structural and nonstructural methods to achieve accessibility to programs, services, and activities ([28 CFR 35.130 \(b\)\(3\)](#); [35.150 \(a\)\(1\); \(b\)\(1\)](#)).

Self-Evaluation Findings:

- There is no evidence of intentional discriminatory practices, intentional exclusion of individuals with disabilities, or practices to segregate individuals with disabilities or limit access to City programs, services, or activities.
- City staff stated public meetings are generally held in locations that are thought to be accessible to persons with mobility impairments and had no recollection of any previous complaints of issues.
- City staff cited examples of accommodations that have been made by employees of the City to afford individuals with disabilities the opportunity to have equal access to programs, services, and activities (see Section 3-19).
- The Fire Department actively delivers an intensive fire prevention and fire safety education to a variety of groups representing a wide range of ages. Groups sometimes visit the fire halls and sometimes fire fighters visit the groups. The Fire Department Station houses were found to not be fully accessible.
- Staff suggestion indicated that more information and training on how to accommodate an individual with a disability would be beneficial.
- Staff in most departments noted circumstances where they have improvised to achieve satisfactory solutions to remove barriers to the best of their ability.

Recommended Action:

- Information directing the public how to request accommodations should appear on all public notices, announcements, and agendas. All City departments and divisions should be provided with the City's ADA compliance statement for accommodations.

- Tours conducted by the City at City facilities should be reviewed to ensure compliance with ADA and make necessary modifications, both programmatic and physical, wherever necessary to achieve compliance. Examples of programmatic changes could include making a narrated or close-captioned video of portions of the tour that are not accessible or unsafe for someone with a disability.
- Ensure that tours are provided in a manner that allows people with mobility, visual, speech, hearing, and cognitive disabilities to full participate.
- Evaluate the destination of the tour or trip to determine the level of accessibility and any accommodations or modifications that may be required. Provide information to participants in advance to that informed requests for accommodation can be made.
- Front line staff such as administrative assistants, receptionists, and staff that has everyday contact with the public, should receive training on interacting and accommodating individuals with disabilities.
- The City should provide additional and ongoing training for staff, including volunteers, regarding the requirements of the ADA and accommodations that provide equal access to programs, services and activities.
- The City should consider the purchase of a network PC compatible TDD/TTY system that would allow individual computers to be networked and access TDD/TTY calls, instead of purchasing separate TDD/TTY units that require a dedicated line. The advantages of a networkable system will allow the user to transfer calls, conduct conference calls, and utilize voice mail.
- All staff responsible for responding to incoming telephone calls should be trained in the protocol and use of TDD/TTY communications. Information and training should be provided on an ongoing basis.
- The City should develop procedures to ensure that TDD/TTY are maintained in a working and operable condition.
- The ADA Coordinator should continue to monitor programmatic access.

3.8 Special Events and Private Events on City Property

The City occasionally provides an opportunity for private organizations to utilize City facilities for special or private events. Contained within the ADA are two titles that pertain to public and private entities. Public entities are not subject to Title III of the ADA. Conversely, private entities are not subject to Title II. In many situations, however, public entities have close relationships with private entities that are covered by Title III (Public Accommodations), with the result that certain activities may be at least indirectly affected by both Titles. This is the case with certain special events or private organizations that may use City facilities.

Self-Evaluation Findings:

- The City occasionally provides an opportunity for private organizations to utilize City facilities for special or private events.
- The City sponsors a large number of special events in various City owned facilities, both indoors and outdoors.

Recommended Action:

- Guidelines or a policy should be established for ensuring that all special events are accessible.
- Events sponsored or co-sponsored by the City should have accessible advertising and an accessible location. Additional accessible parking and restrooms should be provided based upon the capacity of the event.
- The City should ensure that all programs conducted by concessionaires, leasers, clubs, and contractors using City facilities will be available to people with disabilities.
- In situations where private organizations sponsor events in City facilities, the City should require private organizations to comply with applicable ADA requirements. The City should provide a checklist and information during the application process to inform organizers of their responsibility for accessibility under the ADA, if applicable. The checklist and information should be available on the City's website.

3.9 Contracted Services and Contractors

Public entities cannot use contract procurement criteria that discriminates against persons with disabilities ([28 CFR 35.130 \(b\)\(5\)](#)). In addition, selected contractors should be held to the same nondiscrimination rules as the City.

Self-Evaluation Findings:

- No discriminatory or exclusionary practices were evident in the selection of contractors and contracted services.

Recommended Action:

- All City contracts should be reviewed to determine that they include specific, detailed ADA language to ensure that contractors comply with the ADA.
- It is recommended that the City consider means to maintain compliance when contracting for services or when leasing facilities by:
 - Including ADA compliance requirements in new requests for proposals
 - Reviewing ADA requirements when contracts or leases are negotiated, revised, or renewed

3.10 Customer Service, Satisfaction, and Input

ADA requires a public entity to provide an opportunity to interested persons and organizations to participate in the self-evaluation process. For three years after completion of the self-evaluation, a public entity must maintain a record of any problems identified ([28 CFR 35.105](#)).

Self-Evaluation Findings:

- Public notices of this SETP process were advertised in the local newspaper and invitations extended to local advocacy groups.

Recommended Action:

- Conduct periodic customer satisfaction surveys or gather input from recipients of City services using an alternate method, such as public hearings or focus groups. An additional emphasis should be made to

survey individuals with disabilities and organizations representing individuals with disabilities.

- Partner with persons with disabilities, their caregivers, and advocates for the disabled to identify concerns and gather comments on capital improvement projects to improve accessibility to people with disabilities during design.

3.11 Equally Effective Communication

ADA calls for public entities to provide applicants, participants, members of the public, and companions with disabilities with communication access that is equally effective as that provided to persons without disabilities ([28 CFR 35.160\(a\)-\(d\)](#)). The regulations also require that the public entity provide the appropriate auxiliary aids and services where necessary to give people with disabilities an equal opportunity to participate in, and enjoy the benefits of a service, program, or activity of a public entity. The law stipulates that the individuals can request the auxiliary aids and services of their choice and that the City will honor the request unless a suitable substitute exists or the request is not required under the law. In addition, the City may provide qualified interpreters via video from a remote location as long as it can meet the performance requirements of [28 CFR 35.160\(d\)](#).

Auxiliary Aids and Services

Self-Evaluation Findings:

- The City has not provided people with disabilities written materials and publications in Braille and large print text, nor have they been asked to do so.
- The City has assisted customers with disabilities by modifying procedures to provide alternate means to complete transactions and offered assistance to complete City forms.
- The City Information Technology Department stated special equipment has been provided for employees with visual disabilities (large computer monitor).

- A special air filtration system has been provided for an employee in the Engineering Department that has allergies.
- The Human Resources (HR) Department stated that temporary accommodations have been made to employees returning to work from surgeries and other absences.
- The HR Department stated that a police applicant with a learning disability was accommodated by providing a reader while taking the police officer written exam.

Recommended Action:

- The City should provide staff training and information regarding auxiliary aids and effective communication.
- The City should confirm and update a complete list of auxiliary service providers, i.e. Braille transcription services, computer assisted transcript, dictation and transcription, assistive listening system, etc.

Interpreter Services

Self-Evaluation Findings:

- There is not a City-wide contract for qualified sign language interpreters for departments to select from.

Recommended Action:

- The City should consider a City-wide contract for qualified sign interpreter services that departments could utilize as needed.
- Interpreters should be provided upon request for accommodations or in situations where an interpreter is known to be required.
- The City should explore the viability of providing qualified sign interpreters from a remote location and transmitting the disabled participant's response to the interpreter in accordance with [28 CFR 35.160\(d\)](#).

Telecommunications Devices for the Deaf

Self-Evaluation Findings:

- The City of Mishawaka Central Dispatch is equipped at each position with a TDD

device. Central Dispatch accepts all 9-1-1 calls and is connected to the Police Department, Fire Department, and Emergency Medical Services (EMS).

- The City Police Department phone system has TDD capabilities at all phone terminals.
- The phone/contact list page on the City's website provides no TDD number.
- TDD/TTY numbers are not available for the majority of City departments. It was noted that previous TDD calls have been routed to various City departments through a third party originated with the person with the disability.

Recommended Action:

- Where the City uses an automated answering system for receiving and directing incoming telephone calls, the City should enable this system to provide real-time communication with individuals using auxiliary aids and services, including TTY and telecommunications relay systems ([28 CFR 35.161\(b\)](#)).
- The City should consider the purchase of a network PC compatible TDD/TTY system for City Hall that would allow individual computers to be networked and access TDD/TTY calls, instead of purchasing separate TDD/TTY units that require a dedicated line. The advantages of a networkable system will allow the user to transfer calls, conduct conference calls, and utilize voice mail.
- All staff responsible for responding to incoming telephone calls should be trained in the protocol and use of TDD/TTY communications. Information and training should be provided on an ongoing basis.
- The City should provide a centralized, direct, TDD/TTY telephone in the office of the ADA Coordinator.
- The City should develop procedures to ensure that TDD/TTY are maintained in a working and operable condition.

Website

Self-Evaluation Findings:

- The IT Department provides electronic services to the public through the City of Mishawaka website, Facebook page, and Nixle site and internally through their intranet site.
- The City website does not appear to be accessible by individuals with disabilities.
- The City IT staff has no formalized training on the ADA and compliance requirements.
- Many City forms are available in Portable Document Format (PDF). Problems can be reported on the City website in a variety of fill in forms or via e-mail.

Recommended Action:

- The City's website development team should work to develop and refine procedures to design, maintain, update, and monitor website accessibility.
- The City should continue to take proactive steps to ensure its web pages provide for access for the cross-section of disabilities covered under the ADA and should ensure that web pages do not exclude individuals when describing programs, programs, services, or activities.
- The City's website should provide documents in an alternative text-based format, such as HTML (Hyper Text Markup Language) or RTF (Rich Text Format), in addition to PDF.
- The City should publicize its statement of ADA compliance throughout its website.
- The City should consider creating a webpage related to accessibility issues and provides contact information for City ADA Coordinator, grievance and complaint procedures, self-evaluation/transition plan, and local resources.
- The City should list the departments that offer TDD/TTY in the website phone directory (when this is implemented).
- The City should work to improve the accessibility of web pages through the use of web accessibility analysis to meet or exceed Section 508 of the Rehabilitation Act Amendments of 1998. Section 508

establishes a minimum level of accessibility for electronic information. Information on the requirements, along with suggestions for making websites accessible can be found at www.ada.gov/websites2_prnt.pdf.

- The University of Wisconsin Trace Center (<http://trace.wisc.edu/world/web/>) provides resources and on-line information that might assist the City in further development and implementation of an accessible website.
- The Web Accessibility Initiative (WAI) provides guidance on making websites fully accessible (www.w3.org/WAI/).
- The International Center for Disability Resources on the Internet (ICDRI) provides information on accessibility (www.icdri.org/section508/index.htm).
- The Access Board provides a number of resources on their website as well (www.access-board.gov/links/communication.htm).

3.12 Alternate Communication Formats

A public entity has a responsibility to provide information in alternative formats to comply with [28 CFR 35.160](http://www.ecfr.gov/current/title-28/chapter-I/subchapter-B/part-35/subpart-B/section-35.160). This section of the ADA requires state and local government entities to communicate effectively with individuals who are deaf, hard-of-hearing, or have a speech, vision, or learning disability. Communication access involves providing content in methods that are understandable and usable by people with reduced or no ability to: speak, see, hear and limitations in learning and understanding. Some alternative formats can be produced in-house at minimal costs, i.e. large print, disks, and e-mail attachments. Other formats, such as Braille and audio-formats, may need to be produced by a vendor. Alternate communication formats that are likely to be requested include, but are not limited to: audio-formats, Braille, large print, captioned films and video, electronic text/disk/CD-ROM, or sign interpreted films and video.

Self-Evaluation Findings:

- The City Clerk's Office is the main point of contact for requesting and providing information in alternate formats on a request for accommodation basis.

- Most City departments and offices produce printed information that is distributed and available to the public.
- City staff indicated that they assist with filling out forms, as requested, or when alternative formats are not available.
- The majority of the departments stated they did not have a standard procedure to communicate and produce accessible alternate formats for people with disabilities.

Recommended Action:

- The City should provide staff training regarding the requirements of accessible alternate formats, what accessible alternate formats are, and how to provide accessible alternate formats.
- Procedures and methods should be established for the development of accessible alternate formats to ensure that requests are handled in a uniform and consistent manner.
- The City should centralize the production of alternate formats for agendas, publications, and documents, which may result in efficiency and a cost savings.

3.13 Fees and Surcharges

Public entities may not charge a fee or add a surcharge to a fee to cover the cost of making its facilities, programs, services, or activities accessible to persons with disabilities ([28 CFR 35.130\(f\)](#)).

Self-Evaluation Findings:

- There was no evidence of fees charged to individuals *with* disabilities that were not charged to individuals *without* disabilities to access programs, services, and activities.

Recommended Action:

- The City should continue to monitor and review policies and practices to ensure that fees and surcharges are not charged to individuals *with* disabilities that were not charged to individuals *without* disabilities

3.14 Information and Signage

A public entity is required to ensure that individuals with disabilities are directed to an

accessible entrance to a building and to the location and existence of accessible services, activities, and facilities. The ISA shall be used at each accessible entrance of a facility ([28 CFR 35.163](#)). Paragraph (b) requires the public entity to provide signage at all inaccessible entrances to each of its facilities that directs users to an accessible entrance or to a location with information about accessible facilities.

Self-Evaluation Findings:

- Accessible directional and informational signs are not provided at any City facilities and City-owned sites.
- Most inaccessible entrances do not provide signage directing users to accessible entrances. At City Hall, the south and west doors are employee entrances only and also provide exits for emergency evacuation.

Recommended Action:

- An accessible signing strategy for City facilities should be developed for interior and exterior directional, informational, and permanent room signs.
- Design standards for accessible signs should be created to guide the production and installation of the accessible signs.
- Signage replacement projects should include replacement or installation of accessible signs as required.

3.15 Staff Training

On-going compliance with the ADA can only be achieved if City staff receives training and education about the rights of persons with disabilities and the obligations of public entities and its employees under Title II of the ADA. Although training is not required by the ADA, training regarding the requirements of the ADA is recommended.

Self-Evaluation Findings:

- The Fire Department has provided the following training to their staff:
 - Autism Spectrum Disorder training to the entire Mishawaka Fire Department and 100 members took the state-

mandated four hour class in the spring of 2011.

- Five members of the department, along with several members of the Police Department, were trained in Project Lifesaver, an electronic tracking system for Alzheimer's patients, Down's syndrome, autism, and similar cognitive disabilities in case they wander from their caregivers.
- Human Resources Department staff has attended various ADA-related training through membership and attendance at Society for Human Resource Management business meetings and conferences, as well as at legal update seminars from local attorneys.
- The Police Department has provided the following training to their staff:
 - Officers receive yearly mandatory training for one hour each on mental health issues and autism.
 - Officers are offered the opportunity for training in New Diversity (Equal Employment Opportunity Commission/Affirmative Action (EEOC/AA)), crisis intervention, civil liability, and recognizing physical and mental disabilities.
- Mishawaka Utilities Wastewater Division staff received training in the early 1990s when the first ADA policies were established.
- City staff that has knowledge of portions of ADA requirements to perform their duties includes the Engineering Department and Building Department.
- Parks and Recreation staff received training on the National Playground and Safety Institute Certification Course. This course includes instruction on providing accessible playgrounds, play equipment, and the design of playground equipment for accessibility as well as safety.
- City staff may not be knowledgeable about the different types of reasonable modifications that would make their services accessible. Some Departments have made minor adaptations to their programs regarding accessibility.

Recommended Action:

- The City should provide training regarding ADA and related civil rights legislation. Suggested training topics include, but are not limited to:
 - Requirements of the ADA for the City of Mishawaka
 - Consequences of Non-Compliance
 - Acceptable Terminology and Phrases
 - Grievance/Complaint Procedures
 - Reasonable Accommodations
 - Awareness and Sensitivity
 - Disability Etiquette – a good resource is http://transition.fcc.gov/cgb/dro/504/disability_primer_4.html
 - Accessible Locations for Meetings
 - Consequences of Non-Compliance
 - Barriers to Access – Programmatic and Physical
 - Auxiliary Aids and Services
 - TDD/TTY
 - Building Evacuation Procedures to Assist Persons with Disabilities
- Training materials and handbooks should be prepared, if needed, in alternate formats.
- The ADA Coordinator should continue to provide or coordinate additional ADA training to all Department managers and staff who have regular contact with the public.

3.16 Emergency Evacuation Procedures

The City is required to establish emergency evacuation procedures to safely evacuate persons with disabilities who may need special assistance in an emergency. These plans and procedures should include identification of assembly locations for persons with disabilities in each facility, staff assigned to ensure that assembly areas are checked prior to leaving buildings during an emergency, identification of assembly locations for pickup and transport of persons with disabilities, and location of accessible shelters to be used for various types of emergencies. Depending on the nature of the emergency, some shelters may not be appropriate.

Self-Evaluation Findings:

- The St. Joseph County Emergency Management Agency (SJCEMA) coordinates all emergency management activities to protect the people, property, economy and environment of St. Joseph County and its political subdivisions, including the City of Mishawaka. SJCEMA is responsible for public education, disaster planning, disaster response, and disaster recovery. The SJCEMA is not a Public Safety Response Agency and provides no direct response service to the general public.
- SJCEMA coordinates public and private services in order to assist with public needs during a disaster. Following an event their role is to conduct a county-wide damage assessment in order to qualify for Federal or state disaster recovery funds that may become available.
- SJCEMA works with all county, city, and township public safety agencies to develop and maintain a County Comprehensive Emergency Management Plan.
- SJCEMA maintains a list of shelters to be used in the event of an evacuation or emergency and assists in coordinating transportation for the public to these locations depending on the nature of the emergency. Shelters in Mishawaka include several churches, colleges, schools, and other suitable facilities.
- The Comprehensive Emergency Response Plan for Hazardous Materials Incidents on the website (www.stjosephcountyindiana.com/Departments/SJCEMA/pdf/LEPCManual.pdf) includes general information about the need to provide specially equipped vehicles to evacuate “infirm and handicapped” persons but does not identify that their location would be known in the event of an emergency.
- It is not know if anyone maintains and provides a list of homebound clients to the Fire Chief/Emergency Management Coordinator for the City of Mishawaka. This would be recommended.

- It does not appear that emergency evacuation plans exist for City buildings, and if departments have established emergency evacuation procedures to safely evacuate persons with disabilities.

Recommended Action:

- The City should review and update, if necessary, response procedures to include evacuation procedures to evacuate people with disabilities from all buildings, as well as from the community to suitable shelters. Excellent resources can be found at:
 - www.ada.gov/emergencyprepguide.htm
 - <http://www.access-board.gov/evac.htm>
- Coordinate with the SJCEMA to identify evacuation routes and shelters and ensure that vehicles used to evacuate residents are accessible, as are all of the emergency shelters.
- The City should provide additional training and information regarding emergency evacuation procedures, particularly with regard to the evacuation of persons with disabilities.
- All staff should be made aware of the location of the posted accessible evacuation routes within their facilities.
- Develop guidelines for the evacuation of persons with disabilities for various emergency situations at all City facilities, but especially at City Hall and the Battell Center. Each Department should use these guidelines to create their own emergency evacuation plans (see <http://www.access-board.gov/evacplan.htm>), which should:
 - Address what to do when an alarm is triggered;
 - Establish meeting places for assistance and evacuation chairs;
 - Provide direction on what to do if assistance is not available;
 - Establish floor wardens.
- Take the necessary steps to ensure that emergency teams are aware of persons with disabilities in the community who may require special assistance in the event of an emergency and encourage residents with special needs to register with the City to ensure that proper assistance can be provided if needed.

3.17 Curb Ramps and Sidewalks

The City of Mishawaka contains nearly 175 miles of public streets, with portions of the ROW being under the control of the Indiana Department of Transportation (INDOT). Title II of the ADA ([28 CFR Section 35.150 \(d\)](#)) requires that state and local governmental entities develop a Transition Plan specific to curb ramps or other sloped areas at locations where walkways cross curbs. A curb ramp (or sometimes referred to as a curb cut) is a short sidewalk ramp cutting through a curb or built up to it.

Curb ramps are a relatively small but important part of making sidewalks, crossings at intersections, and other pedestrian routes accessible to people with disabilities. The ADA requires state and local governments to make pedestrian crossings accessible to people with disabilities by providing curb ramps ([28 CFR 35.150 \(d\)\(2\)](#); [35.151\(a\)](#), [\(b\)](#), and [\(i\)](#)). There is no requirement under Title II of the ADA or proposed Public Rights-of-Way Accessibility Guidelines (PROWAG) that sidewalks be made accessible or be provided where they are not currently provided. The law stipulates that the public entity provide curb ramps, or other sloped areas where pedestrian walks cross curbs, that are accessible. New construction or alterations would require that non-compliant sidewalks be improved to the extent possible. The City has not performed a comprehensive inventory of sidewalks and intersection curb ramps and identified those that are not in compliance or in need of repair. This will be done as a separate document and include a SETP for City facilities located within the public ROW.

Self-Evaluation Findings:

- Street reconstruction and underground utility projects typically include repair of sidewalk and construction of ADA compliant curb ramps.
- Design and inspection of sidewalk and ADA curb ramps is the responsibility of the Engineering Department.

- Operation and maintenance of curb ramps is the responsibility of the Engineering Department.
- The City bases its standards on INDOT's curb ramp design standards, including a library of standard technical specifications and construction detail drawings, which establish minimum standards for improvements and assure ADA compliance. These specifications identify the requirements for detectable warnings, maximum slope, landings, and other geometric features. The purpose of INDOT construction standards is to regulate and ensure the construction of improvements result in the coordinated and compliant development of curb ramps, sidewalk, and pedestrian facilities throughout the City.
- The City is in the process of updating their engineering standards to address specific situations (retrofits) found in the City.
- The City has an active curb and sidewalk replacement program, which was instituted in 1986. This program encourages single-family homeowners to repair or replace deteriorated public curbs and sidewalks adjacent to their property by providing a 50/50 split between the homeowner and the City of the repair cost of curbs, sidewalks and drive approaches. Information about the program is available on the City's website.
- No obvious programs or policies were noted regarding providing temporary accessible routes during construction projects.

Recommended Action:

- The City needs to perform a comprehensive survey of all sidewalks and curb ramps within the public ROW to determine compliance issues and develop a method for prioritizing which intersections and sidewalks are repaired first.
- The City should develop a curb ramp reconstruction program to correct deficiencies and ensure accessibility especially on routes regularly utilized by persons with disabilities.
- The City should continue to prepare design plans and construction documents to meet

or exceed state and Federal accessibility requirements.

- The City should consider establishing construction guidelines and procedures for monitoring and maintaining accessible paths of travel throughout construction for pedestrians and bicyclists, i.e. sidewalk detour plans.
- Provide advance notice of all street or sidewalk closures on informational materials and the City website.
- The City should continue to update its design standards to meet any additions or changes to ADA standards.

3.18 Employment

Title I of the ADA requires public entities not to discriminate against persons with disabilities in all parts of the recruitment and employment process ([28 CFR 35.140](#) and [29 CFR 1630.4](#)).

Self-Evaluation Findings:

- The HR Department primarily provides services to job applicants, City employees, and retirees.
- The HR Department Director is the ADA Coordinator per Ordinance 3565.
- The City Employee Handbook includes an ADA policy and all employees are required to sign that they have received a copy of the handbook.
- The City has posted Federal and state equal employment opportunity notices and posters in all appropriate employee areas and has indicated that all advertisements for job announcements state that the City is an "Equal Opportunity Employer".
- The HR Department provides reasonable accommodations to applicants or employees with a disability upon request.
- City employment application statement in the section "*Special Employment Notice to Disabled Veterans, Vietnam Era Veterans and Individuals with Physical or Mental Handicaps*" includes the word "handicap" in both the title and statement beneath it.
- The application states that "*Applicants are considered for all positions without regard to race, color, religion, gender, creed, national origin, age, marital or veteran status, or the*

presence of a non-job related medical condition or disability."

- Job applications contain a section entitled "*Special Employment Notice to Disabled Veterans, Vietnam Era Veterans and Individuals with Physical or Mental Handicaps*" asking applicants questions related to their veterans or disability status.

Recommended Action:

- The City should continue to practice the City policies of nondiscrimination as required by ADA.
- The City should consider providing on-going training in providing services to persons with a range of disabilities and developing strategies for appropriate modifications.
- The City should confirm that Human Resources staff members are trained in the use of TDD equipment or other means of communicating over the telephone with a person with hearing disabilities.
- In 2008, the EEOC stated that use of the term "handicap" is outdated and should be replaced with "disability". City publications and terminology used should be reviewed and updated accordingly. The words "individuals with disabilities" or "persons with disabilities" should replace "handicapped". The term "disabled person" should also be avoided. Publications should be updated as they are reprinted.

3.19 Department Self-Evaluation Findings and Recommendations

DLZ prepared and distributed a memo on September 12, 2011 to all City departments that included a request for information about each. This information included six specific items that the departments were requested to provide information to help DLZ better understand the policies and procedures of each related to ADA understanding, training, and accommodation (see *Appendix B*). DLZ attended a department head staff meeting on September 20, 2011 to present this information as well as provide examples of responses from previous projects to illustrate the level of detail desired and that the effort would not be overly burdensome from a time commitment standpoint. DLZ met

individually with a few departments and made follow-up phone calls for clarifications of the information provided when it was needed. The questions posed, along with the findings and comments of the self-evaluation received from each City Department are reported below. Note that the responses reported below are as provided by the Department to illustrate current procedures and policies and the person within each department that provided the responses is not known or identified. Corrections to the information provided for inaccuracies have not been made and, where appropriate, the editor of this report has added notes to clarify or supplement the responses. If a question was left blank or not addressed, it has been noted as "No Response". The departments that provided feedback are included below:

Questions

- Q1. Provide a list of any training related to the Americans with Disabilities Act that have been attended by any of them or their staff. This would include conferences, seminars, webinars, etc. Include the staff person that attended, who provided the training, date, etc.
- Q2. Provide a list of all services that each department provides to the public
- Q3. A list of any policies or documents that exist within the City and each department related to dealing with and interacting with individuals with disabilities. This would include policy manuals, memos, legal directives, statements on agendas or other written documents, etc.
- Q4. Who would be the person responsible for ADA compliance in each department? Please list the name and contact information.
- Q5. If your department has interacted with anyone with a disability, please provide information about the specifics of how you accommodated them to provide them with what they needed from your department.
- Q6. Please list any suggestions you would have for your department to provide better service to persons with disabilities.

Mayor's Office

1. No training related to ADA for all employees.
2. Walk-in traffic from the public with general questions and problems, meetings with different groups and individuals for general or specialized City business, and receipt of referrals from other departments.
3. City ADA policy contained in the Employee Handbook. Utilization of alternate office to accommodate someone with physical limitations.
4. Lou Ann Hazen, (574) 258-1601 (*Editor's Note: Lou Ann Hazen is the Mayor's Administrative Assistant*).
5. A person was not able to pull their chair up to a table that would allow their legs to fit under and write a note. We just moved to another room across the hall that had a table that their wheelchair would fit under so that they were comfortable and could write down their problems
6.
 - Utilize alternate locations within City Hall that will accommodate individuals with physical limitations, if necessary.
 - Write words or phrases to clarify if communication is difficult.
 - Maintain eye contact with persons with hearing difficulties, repeat or rephrase if person is unable to hear or understand.
 - Do not shout, use normal tone.
 - Use patience and watch your body language.
 - If person is blind, let them know you are there by identifying yourself when approaching them.
 - Ask individual what will be helpful.

Analysis & Recommended Actions:

While the department has not received any formal training, they appear to have a good understanding of the need to accommodate individuals with disabilities and have done so in an alternate location when the situation called for it. The Mayor of a City is generally considered the "go to" person for complaints and issues. As such, the staff in this office must be prepared to handle a variety of issues and individuals coming into their office

unannounced. This department has a number of architectural barriers, including

- Excessive operating effort to open the door from the main hallway and sweep time that is too quick.
- The entire service counter is over 44" above floor elevation (28"-34" required).
- Table in the Mayor's conference room does not provide adequate clear knee space underneath.

It is recommended that staff in the Mayor's Office be provided basic training in how to accommodate various persons with disabilities. A TDD/TTY should be provided in this office and staff trained in how to use the equipment. The architectural barriers noted should be removed or equal accommodation provided elsewhere in City Hall.

City Clerk's Office

1. No response (assumed to imply no ADA training has been provided).
2.
 - Update Municipal Code Book
 - Receives public as walk-ins or on the telephone
 - Researches City records and state statutes
 - Coordinates duties for City Council
 - i. Prepare Chambers for meetings
 - ii. Attend City Council meeting and take minutes (is outside regular work hours)
 - iii. Prepare Council agenda
 - iv. Prepare Council packets of materials
 - v. Types minutes of Council meeting
 - vi. Types Ordinances Record Book
 - Prepares legal publications
 - Register voters
 - Receives and provides receipts for ordinance violations bureau violations payments
3. City ADA policy in Employee Handbook. Utilizing alternate office to accommodate someone with physical limitations (currently using council chambers and council conference room).
4. The administration sets policies for all of City Hall.

5. No response.

6.
 - Utilize alternate locations within City Hall that will accommodate individuals with physical limitations, if necessary (Council Chambers and Conference Room).
 - Maintain eye contact with person with hearing difficulties. Repeat or rephrase if person is unable to hear or understand. Do not shout; use normal tone. Use patience and watch your body language.
 - Write words or phrases to clarify if communication is difficult.
 - If person is blind, let them know you are there by identifying yourself when approaching them.
 - Have written materials available in large print or Braille.
 - Ask individual what will be helpful.

Analysis & Recommended Actions:

Responses are similar to those of other departments, implying coordination and discussion on how to complete the responses may have occurred to some degree. Regardless, the responses demonstrate knowledge of ways to provide accommodation. The Clerk's Office has several unique duties that require accommodation, particularly voter registration. Meeting notices do not include any information on who to contact if special accommodation is required for a public meeting. This department has a number of architectural barriers, including:

- Excessive operating effort to open the door from the main hallway and sweep time is too quick.
- The entire service counter is over 41" above floor elevation (28"-34" required).

It is recommended that staff in the Clerk's Office be provided basic training in how to accommodate various persons with disabilities and on the requirements for the various legal and other publications prepared by this department. The Clerk needs to designate someone within the department to be the person responsible for ADA compliance for

daily business. The recommendations regarding placement of an accessibility statement on all documents from Section 3.3 should be implemented immediately. The Clerk's Office should have and maintain a list of qualified individuals that can provide series to persons with disabilities if accommodation is requested (signers, interpreters, etc.). A TDD/TTY should be provided in this office and staff trained in how to use the equipment. We agree with the recommendation of the staff to provide written materials in alternate formats. The architectural barriers noted should be removed or equal accommodation provided elsewhere in City Hall.

Finance-Controller's Office

1. No training related to ADA for all employees
2. We are the first door off the parking lot so we get a lot of traffic with general questions. We issue licenses and permits to the public. We help employees and retirees with health, dental and vision insurance along with any payroll issues. (*Editor's Note: this Department includes the Purchasing Agent, who issues purchase orders for goods and services needed by all City departments*)
3. The controller's office has no documentation on how to handle an individual with disabilities. We do have a City ordinance on the Americans with Disabilities Act ordinance #3656.
4. Brian Hall (574) 258-1624 new employee asked to be responsible for this area. (*Editor's Note: Brian Hall is the Purchasing Agent*)
5. We have not had many individuals at all with disabilities that we were aware of enter our office. We do have a bench for seating and we do go around our counter to help if necessary.
6. Our area is small to help individuals with disabilities because our building office mail boxes are in the same area which leads to crowding at times.

Analysis & Recommended Actions:

While this department appears to have less interaction with the public than others, their proximity to the public entrance makes them the logical first stop for residents who do not know

where to go. This department has a number of architectural barriers, including

- Excessive operating effort to open the door from the main hallway and a sweep time that is too quick.
- The entire service counter is over 36" above floor elevation (28"-34" required).
- While clear spaces inside the door and at the counter are compliant, they are very tight and would be problematic for multiple individuals if one were disabled.

It does not appear as though the department has knowingly interacted with anyone with a disability in the past (many disabilities are not readily identifiable) but their response to question #5 identifies a willingness and ability to be flexible in how they serve their customers.

It is recommended that staff be provided with basic training in accommodating persons with disabilities. Given the space restrictions in their office area, they need to designate a location where they can provide equal accommodation (Council Chambers or Council Conference Room). The Purchasing Agent should be provided additional training related to interacting with employees with disabilities and providing them with materials required to allow them to perform their job duties, as well as ensuring that purchasing policies and procedures do not discriminate against vendors/bidders with disabilities. A TDD/TTY should be provided in this office and staff trained in how to use the equipment. The architectural barriers noted should be removed or equal accommodation provided elsewhere in City Hall.

Human Resources Department

1. • Staff has attended ADA training through membership and attendance at Society for Human Resource Management (SHRM) business meetings and conferences as well as legal update seminars from local Attorneys. Dates are intermittent, but attendance has been consistent when offered.

- The Employee Handbook includes an ADA policy. All employees are required to sign that they received their copy of the Handbook. The Handbook is also on the City's intranet site Compass.
2. • Assist the public in applying for a job with the City of Mishawaka.
 - Assist in the application process should there be a request for accommodation in completing the application. For example: an applicant in a wheelchair may be directed to a low table in the HR office with a computer and necessary materials to complete a job application.
 - *Editor's Note – the Law Department is included in the HR Department. While the Law Department does not provide services to the public, they are known to meet with residents and need to provide accessible accommodations.*
 3. Employee Handbook, page 4 –Americans with Disabilities Act. Public poster titled “Equal Opportunity is the Law” defining title VII posted on inside the HR office.
 4. Bonnie S. Bonham, MS, Director Human Resources, (574) 258-1615.
 5. There is no disabled staff person in the HR office; however staff may have interaction with employees in other departments who may have a temporary or permanent disability. Examples include:
 - a. Dispatch Coordinator (vision impairment) - accommodation with special computer screen viewing equipment and transportation to and from job sites.
 - b. Engineering department staff person (allergy) - accommodation using special filtration system.
 - c. Police Officer (hearing impairment) - accommodation with use of hearing aids at all time while on duty.
 - d. Temporary accommodations have been made to employees returning to work from surgeries and other absences, i.e. office relocation, hours of work, assistance from other employees to perform their job.
- Interaction with public (applicants):

- a. Police applicant (learning disability) – accommodated by providing a reader to take the police officer written exam.
6. • Need to lower a portion of the main counter to accommodate wheelchair use.
 - Office entrance door is heavy.
 - Need to add EEO language on website and intranet (Compass).

Analysis & Recommended Actions:

The HR Department is somewhat unique in that it is responsible not only for accessibility under Title II but also the requirements of Title I of the ADA. In addition, as the City's ADA Coordinator, the HR Director needs to be fully trained in the requirements of Title II and able to communicate that to all departments. It is obvious from several examples that accommodation of persons with disabilities has been made previously, both for employees and job applicants. This department has a number of architectural barriers, including:

- Excessive operating effort to open the door from the main hallway.
- The entire service counter is over 41” above floor elevation (28”-34” required).

It is recommended that the HR Department and an attorney take training courses to better understand the Title II requirements of ADA to ensure equal accommodation and accessibility to persons with disabilities throughout the City's facilities and be able to communicate those requirements to the various departments. A TDD/TTY should be provided in this office and staff trained in how to use the equipment. The architectural barriers noted should be removed or equal accommodation provided elsewhere in City Hall.

Information Technology Department

1. No IT or GIS staff have had any ADA training.
2. City of Mishawaka website - www.mishawaka.in.gov. Facebook www.facebook.com/pages/City-of-Mishawaka/375002202249; Nixle - local.nixle.com/mishawaka-police-

[department/](#). These are really our only interaction with the public. Our office does not have a counter.

3. None that I am aware of.
4. IT dept would be the Director, Tim Calderone. tcalderone@mishawaka.in.gov
5. The only interaction that I am aware of is with a previous IT employee who is now in charge of the Police and Fire Dispatch Center. He is visually impaired and legally blind. He requested and we purchased very large computer monitors to accommodate very large font size.
6. Our web developer should go through training the requirements for the City website to be ADA compliant. After she has attended the training and made changes to the website to become ADA compliant, we should have an outside audit of the site to discover if we are in compliance.

Analysis & Recommended Actions:

The IT Department is somewhat unique in that it does not have contact with the public and has no service counter. The main interaction would be via the various websites maintained by the department.

It is recommended that the IT Department's web designer receive training in developing fully accessible websites. All the recommendations in *Section 3.11 Equally Effective Communication* of this transition plan should be implemented.

Central Services Department

1. I (Mike Watson) had training many years ago but don't recall the date or who gave the training.
2.
 - All types of maintenance on public property.
 - Interaction with the public by phone
 - Patch streets
 - Paint crosswalks, center lines, and fog lines
 - Make and install all signs
 - Plow all streets
 - Remove snow from City owned property and public sidewalks

- Maintain all grounds for City owned property
 - Remove leaves placed in the public right of way in the fall
 - Sweep streets
 - Any and all maintenance of public property
3. Most of the ADA requirements for employment or continued employment come from HR.
 4. Mike Watson, Central Services Director, 258-1660.
 5. I recall one request. They had request that we paint the cross walk lines on Lincolnway and Church Street because they were hard to see, he had an eye problem. We repainted the cross walks within one week.
 6. No response.

Analysis & Recommended Actions:

The Central Services Department is very visible to the residents but interact almost entirely via telephone. The Director stated that they may have 10 people a year come to their office, which is primarily a maintenance yard. Being responsible for maintenance of 180 miles of streets, 40 miles of alleys, 52 acres of parking lots, and all City buildings and park, they play a vital role in ensuring accessibility in the City. While this department can perform a majority of their functions and interactions with the public via telephone, there is no TDD/TTY available. The Central Services office site and building has a number of architectural barriers, including:

- The entire service counter is over 42" above floor elevation (28"-34" required).
- Lack of access aisle adjacent to the one barrier free parking space.
- Issues with the ramp, landing, and handrails at the entry door.

It is recommended that the Central Services Department receive training on ADA accessibility issues related to their activities. In particular, snow plowing practices and storage of snow, proper signage during construction/maintenance, signing of pedestrian detour routes, and signage requirements for

persons with disabilities. Provide advanced notice of all sidewalk closures and proposed detour routes. A TDD/TTY should be provided in this office and staff trained in how to use the equipment. The architectural barriers noted should be removed.

Engineering Department

1. No response.
2.
 - Sewer insurance program
 - Curb and sidewalk program
 - Summer street program
 - Disabled parking applications
 - Sewer applications/estimates
 - Traffic signals, parking complaints
 - Construction projects (various) questions, complaints, etc.
 - Sewer location questions
 - Address assignments
 - Site plan questions
 - Special event questions
 - Dumpster permits
 - Referrals from other departments, general questions, etc.
 - Road detour information, questions
3. City ADA policy contained in Employee Handbook. Utilizing alternate office to accommodate someone with physical limitations.
4. Gary West, Director of Engineering.
5. No response.
6.
 - Utilize alternate locations within City Hall that will accommodate individuals with physical limitations, if necessary.
 - Maintain eye contact with person with hearing difficulties. Repeat or rephrase if person is unable to hear or understand. Do not shout; use normal tone. Use patience and watch your body language.
 - Write words or phrases to clarify if communication is difficult.
 - If person is blind, let them know you are there by identifying yourself when approaching them.
 - Have written materials available in large print or Braille.
 - Ask individual what will be helpful.

Analysis & Recommended Actions:

The Engineering Department provides services to a wide variety of customers in the City. Being responsible for design and oversight of contractors for facilities within the public ROW makes their understanding of ADA as important as any other department in the City. Department staff, both in design and maintenance, needs to have a working knowledge of relevant ADA regulations to properly oversee design and construction of sidewalks and curb ramps that meet ADAAG and PROWAG standards. This department has a number of architectural barriers, including:

- The entire service counter is over 42” above floor elevation (28”-34” required).
- Counter is parallel to the entryway and protrudes 8” into the aisle at 42” (4” or less is allowed between 27” and 80”).

It is recommended that the Engineering Department designate someone to be the department’s primary person knowledgeable about ADA standards and design and provide adequate training for this individual. A TDD/TTY should be provided in this office and staff trained in how to use the equipment. The architectural barriers noted should be removed or equal accommodation provided elsewhere in City Hall.

Parks and Recreation Department

1. No response.
2. We provide many services and programs to the public through our office. Our department assists customers in class registration, various rentals, youth and adult athletics, membership/passes, and special events throughout our building and park locations in Mishawaka.
3. There is a policy in the City of Mishawaka and Utilities Employee hand book –Section 3 – Americans with Disabilities Act.
4. Terry Zeller, Superintendent, (574) 258-1664
5. We do our best to accommodate requests made from anyone with a disability. New services oriented software has been purchased and is in the infant stage, making

it easier for customers to reserve/pay for pavilions, facilities, ball diamonds, and sports registration. The new software provides a reservation to occur from home or work environment. The Battell Center provides barrier-free parking, a ramp, elevator, and restroom accommodations in the effort to service the public's needs.

6. Our doors are very heavy being cumbersome for someone who is in a wheel chair, uses a walker and or a cane to open the door without assistance. Installing an automatic door opener/button would be very beneficial for customers accessing the building independently. A new customer barrier free counter would be of assistance to those who do choose to do their business in person rather than the phone or internet.

Analysis & Recommended Actions:

This department has more interaction than all other departments combined. The combination of the interface with customers at their office, contact during programming, daily programs (including numerous programs for seniors) at the Battell Center, and use of the 26 parks in the City makes ADA compliance particularly important for this department. In a meeting with parks staff, it was obvious that they strive to ensure accessibility at all their facilities but many are aged and need significant work to be fully accessible. The budget of this department is quite low for the services they provide and they are reliant on grants and donations to make many improvements to their parks. The department publishes their programs in a quarterly document entitled "Headliner", which does not include any statement of providing accessibility in all programs and who to contact is someone were to need special accommodation. Given the large number and severity of some of the architectural barriers at the Battell Center, this department is to be commended for finding ways to make everything work, though not without some difficulties. The Battell Center is a City landmark and provides not only a number of ADA accessibility issues, but also a number of opportunities that would be difficult to find anywhere else. This key architectural barriers

that should be addressed as soon as feasible would include, but not be limited to:

- Better delineation and signage of the accessible route to the north building entry.
- Provide accessibility to one of the doors on Main Street, as only 1 of 3 entrances are accessible. This is likely to entail replacement of one of the set of stairs, installation of compliant handrails, construction of a compliant ramp, and changes to the entry door (self-opener).
- Removal or protection against protruding objects in all hallways. Drinking fountains, fire extinguishers, and hose reels pose significant hazards to the visually disabled.
- Focus on ensuring all rooms on the 1st floor are accessible including restrooms, then select rooms on upper floors that provide unique programming.
- Provide hi-lo drinking fountain on the first floor.
- Provide compliant signage throughout the building and the exterior.
- The entire service counter is over 49" above floor elevation (28"-34" required). Provide alternate location to service customers until this can be lowered.
- Clear floor space inside the door and at the counter in the administrative offices are not adequate.

It is recommended that all department staff be provided with training on ADA compliance, particularly as it relates to their programs. Parks & Recreation professionals are afforded opportunities for this training regularly through professional societies but this may not be fully adequate. Further, a compliance statement should be included in "Headliner", program registration forms, and the online registration forms to ensure that persons with disabilities have the opportunity to contact the department to request accommodation for their disability, assuming it would not fundamentally change the program. The cost to make all Parks and Recreation facilities compliant (City parks and Battell Center) would surely utilize their entire budget for years and they are encouraged to seek grants to make necessary improvements.

In discussion with parks staff it has been recommended by DLZ that rather than make minor improvements to accessibility at all parks, that the department focus on major parks in the various quadrants of the City and strive to make them fully compliant, publicizing which parks are fully compliant on the website and various City publications. The parks identified to emphasize based on location, amenities provided, and usage as observed by DLZ include:

- Henry Frank Park (north)
- Twin Branch Park (east)
- Rose Park (south)
- Battell Park (west)
- Central Park (center)

Priority issues that present a safety hazard should be addressed at all parks. A TDD/TTY should be provided in this office and staff trained in how to use the equipment. The architectural barriers noted should be removed or equal accommodation provided elsewhere in the Battell Center.

Code Enforcement Department

1. No one in Code has received any training with regards to the ADA.
2. The code staff investigates/initiates public nuisance and substandard building violations/complaints. Code has many dealings with the public but is mainly on the street or in their homes. Our office is located on the first floor of City Hall and the office is open during normal business hours to handle walk-in issues.
3. No response.
4. The person responsible for ADA compliance with the Code office is the Director George Obren.
5. There is no recollection of any instance where we have had to accommodate anyone coming into our office or in the field.
6. No response

Analysis & Recommended Actions:

The Code Enforcement Department is very visible to the residents, interacting via both telephone as well as in person. Being responsible for investigating ordinance violations entails production of written

correspondence as well as personal interaction with residents. The department can perform many of their functions and interactions with the public via telephone, however there is no TDD/TTY available. The Code Enforcement office has a number of architectural barriers, including:

- The entire service counter is over 41" above floor elevation (28"-34" required).
- Excessive operating effort to open the door from the main hallway and a sweep time that is too quick.

It is recommended that the Code Enforcement Department receive training on ADA accessibility issues related to their activities. In particular, their officers should receive the same training recommended to police officers given their regular dealings with the public in the field and the need to recognize and communicate with someone with a disability. A TDD/TTY should be provided in this office and staff trained in how to use the equipment. The architectural barriers noted should be removed.

Department of Planning & Development

1. No specific ADA Training has occurred with the Departments. Knowledge of certain ADA requirements occurs through the enforcement of applicable building codes.
2.
 - Issuing and tracking all building permits, including electrical permits, plumbing permits, HVAC permits, and other miscellaneous permits.
 - Inspection of all new construction projects that are being built within the City.
 - All Adult Care Homes are inspected yearly by our department as well.
 - Land use and comprehensive planning, project development coordination, growth management, and zoning administration.
 - Staff for the City of Mishawaka Plan Commission, Board of Zoning Appeals, and the Historic Preservation Commission.
 - Issues improvement location permits for the construction or modification of signs,

- fences, sheds, decks, garages, and houses.
- Administers both the Community Development Block Grant (CDBG) and the Home Investment Partnership (HOME) grant.
 - Utilizing CDBG funds the Department contracts with sub grantees who administer a number of human service programs.
 - HOME funds the City of Mishawaka's First Time Homebuyer Program.
3. City ADA Policy contained in Employee Handbook. Utilizing alternate office to accommodate someone with physical limitations.
 4. This type of question or issues would be addressed by contacting the applicable Department Head.
 5. No response.
 6.
 - Utilize alternate locations within City Hall that will accommodate individuals with physical limitations, if necessary.
 - Maintain eye contact with person with hearing difficulties. Repeat or rephrase if person is unable to hear or understand. Do not shout; use normal tone. Use patience and watch your body language.
 - Write words or phrases to clarify if communication is difficult.
 - If person is blind, let them know you are there by identifying yourself when approaching them.
 - Ask individual what will be helpful.

Analysis & Recommended Actions:

The Department is actually comprised of three distinct Departments: Building Department, Planning Department, and Community Development Department. The departments are very visible to the residents, interacting via both telephone as well as in person. Knowledge of building codes applicable to ADA/Section 504 is required. The departments have a number of written applications and other forms, none of which are available in alternate formats. The departments have several locations on their website to inquire into inspection or permit status which does not

appear to be ADA accessible. The department produces a variety of meeting notices, none of which have an accessibility statement on them. They also administer several Federal grant programs that must be compliant with all Federal standards to maintain funding eligibility. The department would be expected to receive a high volume at their service counter and can perform many of their functions and interactions with the public via telephone, however there is no TDD/TTY available. The departments' office has a number of architectural barriers, including:

- The entire service counter is over 41" above floor elevation (28"-34" required).
- Excessive operating effort to open the door from the main hallway and a sweep time that is too quick.

It is recommended that departments receive training on ADA accessibility issues related to their activities. Continuing education on changes to building codes related to accessibility should be considered for plans examiners and inspectors. Printed materials and applications should be made available in alternative formats upon request. All meeting notices should include an accessibility statement with name and contact number. The website should be fully accessible for all inquiries unique to these departments. A TDD/TTY should be provided in this office and staff trained in how to use the equipment. The architectural barriers noted should be removed.

Fire Department

1.
 - We have provided autism spectrum disorder training to the entire Mishawaka Fire Department. 100 members took the State mandated four hour class this past spring.
 - Our Fire Marshal's installed 17 smoke detectors for the hearing impaired in Mishawaka. These were provided by a State grant and installed by us.
 - We have five members trained in Project Lifesaver. This is an electronic tracking system for Alzheimer's patients, Down's syndrome, autistic, etc. if they

wander away from their caregivers. The police department also has a few officers who participate.

2. No response.
3. No response.
4. No response.
5. No response.
6. No response.

Analysis & Recommended Actions:

The Fire Department provides fire suppression, fire prevention, fire investigation, emergency medical, hazardous materials response, water and confined space rescue, and education services to the taxpayers of Mishawaka. Over 5,000 people, mostly children, receive fire safety education through a variety of meetings and school assemblies. Public access to the five fire stations is limited but they do offer tours and other services that permit limited access by the public. One local assisted living facility (The Waterford at Edison Lakes), which offers independent and assisted living, sends the department an updated list monthly of residents that would need assistance in the case of an emergency. The department would assist in the case of an evacuation and has coordinated with the local transit provider to provide transportation. The department also reviews and issues burning permits. TDD/TTY is available through the 911 system of the City. The five fire stations have a number of architectural barriers, including:

- Lack of barrier-free parking spaces, access aisles, and signage.
- Issues with entry doors.
- Narrow corridors, etc. in areas of the buildings.

It is recommended that the Fire Department receive training on ADA accessibility issues related to their training activities. In particular, communicating with persons with disabilities, ensuring that emergency shelters are accessible, etc. A new fire station is proposed for construction that will meet all required codes, including ADA. Review the ADA Guide for Local Governments: Making Community Emergency Preparedness and Response Programs Accessible to People with Disabilities

(www.ada.gov/emereprepguideprt.pdf). The recommendations of Section 3.16 should be implemented. The architectural barriers noted should be removed, though this is of lesser importance for this department.

Police Department

1. Mishawaka Police Department officers receive yearly mandatory training for 1 hour of mental health and 1 hour of autism classes. In addition to mandatory training, officers are offered New Diversity, CIT crisis intervention, civil liability, physical and mentally handicap, SRO Bullying, life-saver training classes.
2. No response.
3. From the City of Mishawaka Employee Handbook: "It is the policy of the City of Mishawaka to not exclude qualified individuals with disabilities from participation in or benefiting from the services, programs or activities of the municipality. Also it is the policy of this municipality not to discriminate against a qualified individual with a disability in its job application procedures; the hiring, advancement or discharge of employees; employee compensation; job training and other terms, conditions and privileges of employment. It is the intention of this municipality to comply with all applicable requirements of the Americans with Disabilities Act. (ADA)"
4. The person responsible for ADA compliance at the MPD is Services Division Chief, Steve Ravotto, 574-258-1681
5. During the past year, the Chief of Police spoke with a visually impaired group on the challenges of crossing City streets and maneuvering in congested shopping area, etc. in a safe manner.
6. To train our officers to become more vigilant with the issuing of traffic violations when it comes to drivers not allowing the disabled the right of way.

Analysis & Recommended Actions:

The Police Department is very visible to the residents and has regular interaction. In addition to enforcing the law, they provide informational programs such as Crime Stoppers and D.A.R.E. Officers receive extensive annual

training. TDD/TTY is available through the 911 system of the City and all phone stations in the department. The Police Department office site and building has limited areas accessible to the public (essentially the main lobby, restrooms, and press room) which have some architectural barriers, including:

- The entire service counter is over 36" above floor elevation (28"-34" required). Recommend use of press room as equal accommodation.
- Drinking fountain has a number of issues to address.
- Need to provide an accessible table in the press room.

It is recommended that the Police Department continue to receive training on ADA accessibility issues related to their activities. In particular, training on communicating with people who are deaf or hard of hearing (reference www.ada.gov/lawenfcomm.pdf) and developing a policy on the topic as well (refer to www.ada.gov/lawenfmodpolicy.pdf). Review of other guidance should be done as well, including [www.ada.gov/q%26a law.pdf](http://www.ada.gov/q%26a%20law.pdf). The architectural barriers noted should be removed.

Mishawaka Utilities Department, Business Office

1. Not sure.
2. We assist the public with both the starting and stopping of utility service. We set up payment plans for them, extensions when they require extra time in making pas due payment. Set appointments for both water and electric and answer any service questions they may have concerning their utility bill or services.

Customers have many options in which to make their payment. They can pay in person, by mail, via our website with e-check, Visa/MasterCard or Discover Card as well as through our Interactive Voice Response System (800#), which also accepts e-check Visa/MasterCard and Discover. We have a drive-thru, making it convenient for people so they do not have to come inside. Customers also have the

option of paying through their banking sites (bill pay), which is sent electronically and posted to their account or through Ez-pay, which comes directly out of their account automatically.

3. There is a policy in our Employee hand book-page 3-Americans with Disabilities Act.
4. Ginny Fras, Business Office Manager, 574-258-1645.
5. Reasonable accommodations are made for anyone with a disability. On occasion, we've moved chairs out of the way making it easier for someone in a wheel chair to access our customer service area. We also provide a lower countertop to service customers as well. We've added new services making it easier for customers to pay their utility bill, transfer service or set new service without having to come into our office if information provided meets utility requirements.
6. We should have more than 1 handicap parking spot accessible for our customers directly outside our entrance to our building. Also it can be cumbersome for someone who is in a wheel chair to open the door without help, so having an automatic button to push would be helpful for customers who have issues with accessing the building by themselves.

Analysis & Recommended Actions:

The Utilities Department is very visible to the residents and they receive a large number of customers daily at the business office. The Business Office serves 27,000 customers in the areas of customer service, billing, data processing, finance/accounting, and administrative functions for the three operating divisions: Electric, Water, and Wastewater Treatment. Business Office customers are required to park in the street (which was under construction during the self-evaluation) and there does not appear to be barrier-free reserved parking. There are a total of five service windows, three of which would be accessible. A number of services are also available to customers on-line but do not appear to be fully accessible. There is not TDD/TTY available if someone were to call in

with billing or service questions. The Utilities Department office site and building has a number of architectural barriers, including:

- Accessibility from the public right-of-way is limited due to non-compliant ramps, landings, stairs, etc. (Note: Church Street was under construction during the self-evaluation and improvements were planned to improve accessibility)
- The entry door opening is less than 27" (32" minimum required), sweep time to close is not long enough, and the kick plate is not high enough on the glass doors.
- The restroom is allowed to be used by customers and the accessible route is not 36" clear. The unisex restroom is not fully compliant.

It is recommended that the Business Office staff receive training on communicating with persons with disabilities. Provide an adequate number of parking spaces that are barrier free and ensure there is an accessible route and entrance to the office. A TDD/TTY should be provided in this office and staff trained in how to use the equipment. The architectural barriers noted should be removed.

Mishawaka Utilities Department, Wastewater Division

1. Training was received in 1992 or 1993 when the ADA policy was adopted. We have received no ADA training since then. Wastewater Division attendees were: Karl Kopec-Division Manager; Tim Brill-Assistant Manager; Don Demeter-Operations Manager; Dennis Carter-Maintenance Manager.
2. The Wastewater Division provides sewage treatment to the customers that are connected to the City's sewer system. There is very little service provided that requires the public to visit the wastewater treatment plant. We give tours, and host occasional meetings in the administrative building. The admin building is handicap accessible. We have on several occasions had a tour group that included a person in a wheel chair. We accommodated these persons by modifying the tour route to avoid

areas that constituted barriers. If requested, we have the ability to give a "plant tour" via a PowerPoint presentation. It is fairly common for the public to come to our admin building thinking it was the Mishawaka Utilities Business Office. We direct them to the proper location at 126 N. Church St. Again, the admin building is handicap accessible. Almost all communication with the public is by telephone or email.

3. Our policy manual contains 4 documents related to the ADA: Board of Public Works and Safety Resolution No. 92-2(3-10-92); City Ordinance No. 3583 (4-20-92); ADA Rights and Protections (10-13-92); ADA Grievance Procedure (10-13-92).
4. The wastewater contact person is Karl Kopec, 258-1709
5. On rare occasions when a tour group included a person with a disability we altered tour routes to avoid barriers. This prevented these individuals from seeing what would constitute a "full tour" of the facility. We have the ability to give a "tour" in our administration building conference room using a PowerPoint presentation. This room is handicap accessible. Any person who would have business to conduct at the wastewater plant would do so in the admin building which is accessible.
6. We do not have regular public contact at the wastewater treatment plant. Almost all contact is via phone or email. If a person must come to our facility they would conduct their business in the administration building which is accessible. Because of our limited public contact, and the fact that our administration building is accessible, I can think of nothing that is needed to provide better service to persons with disabilities.

Analysis & Recommended Actions:

The Wastewater Division interacts with groups interested in tours, with other business done almost entirely via telephone or customers utilize the Business Office. The alteration of the tour route if someone in a wheelchair is part of the tour group would likely not be considered compliant. The Wastewater Division office site and building has a number of architectural barriers, including:

- Undefined barrier-free parking and route to the front door that is not accessible.
- Issues with the restrooms, particularly the operating effort to open the doors.

It is recommended that the architectural barriers noted should be removed.

4.0 Transition Plan

The Transition Plan describes how the City will be transitioning to compliance with the ADA. Public entities, like the City of Mishawaka, are required to provide access to City programs, services and activities for all of the recipients. Thus, the City must provide access for individuals with disabilities and document areas of noncompliance. Additional documentation is provided as barriers are removed.

If structural changes are identified to provide program accessibility as part of the self-evaluation, ADA identifies specific elements to be included in the transition plan. At a minimum, the elements of the Transition Plan are:

- 1) A list of the physical barriers in the City's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities [[28 CFR 35.150 \(d\)\(3\)\(i\)](#)]
- 2) A detailed outline of the methods to be utilized to remove these barriers and make the facilities accessible [[28 CFR 35.150 \(d\)\(3\)\(ii\)](#)]
- 3) The schedule for taking the necessary steps to achieve compliance with Title II of the ADA. If the time period for achieving compliance is longer than one year, the plan should identify the interim steps that will be taken during each year of the transition period [[28 CFR 35.150 \(d\)\(3\)\(iii\)](#)]
- 4) The name of the official responsible for the plan's implementation. [[28 CFR 35.150 \(d\)\(3\)\(iv\)](#)]

The transition plan is a reaction to the findings of the facility audits, assessments of City policies, services, programs, and activities, and input from advocacy groups. Recommended actions for City policies and programs can be found in section 3.0.

The specific architectural and site improvement modifications required to make programs accessible are listed in the City of Mishawaka,

Facility Reports (see *Appendix A*). Facilities reports include buildings, parks, and their related grounds. Each facility report contains a list of architectural barriers and barrier removal actions. Not all of these barriers must be removed in order to provide program compliance with the ADA. Removing barriers limiting access to programs or those which present a safety hazard should be the City's first priority.

The portion of the transition plan to bring facilities within City right-of-way (curb ramps and sidewalks) into compliance is within the City's area of responsibility, which includes curb ramps, sidewalks, public pedestrian rights-of-way, and signalized intersections. This was intended to be included within this report, however the volunteer assistance that had committed to performing the self-evaluation was not able to complete that commitment. There was also concern about the accuracy and consistency of the reviews when done by volunteers with little training. A separate SETP for facilities within the ROW is being scoped for completion in 2012.

4.1 Phasing of Corrections

A phased implementation of the required corrections to remove physical barriers at City-owned facilities is required and recommended. The City has limited funds and cannot immediately make all facilities fully accessible. Prior to setting priorities, baseline criteria needed to be established to develop a starting point for ranking the deficient facilities identified during the self-evaluation.

Site priorities were determined by evaluating each site's level of use, social need, civic function, and the general uniqueness of the site. For example, the removal of barriers at the City's 26 parks was spread out among the phases. At the time of the development of this report, few public complaints had been received about City-owned facilities. Complaints were

not used as criteria to determine the phasing of improvements for any particular site, though future complaints could be the basis for funding improvements.

Each of these criteria is assumed to have equal weight and no priority over another:

- **Level of Use:** Is the facility utilized quite frequently and by a large cross-section of the public?
- **Social Need:** Does the facility provide a social service or program for less fortunate or transient citizens?
- **Civic Function:** Does the facility provide access to civic programs and services that implement the civil and political rights provided by the government.
- **General Uniqueness of the Site:** Does the building, facility, or site provide a distinct program or service that cannot occur at a different location or facility?

4.2 Public Outreach

Public participation on the final contents of the Transition Plan, including setting of priorities and the phasing of improvements, is critical to the success of the endeavor and is required by law. A draft Transition Plan was made available on the City's website, Engineering Department, Clerk's Office, and Public Library for public review and comment. The public comments were incorporated in the final report. The final Transition Plan was then submitted to the City for adoption at its regular City Common Council meeting on April 2, 2012.

In creating priorities, it is the City's intent to evaluate all areas of potential deficiency, and to make structural changes where necessary and where equal accommodation cannot be made in another manner. The assignment of priorities is intended to facilitate public review and to address specific concerns of the local disabled community. It must be emphasized that it is the City's intention that all individuals with all types of disabilities be reasonably accommodated.

The timing of the improvements by site within each transition phase will be determined by the

City based on their preferences and criteria. In general, the required physical improvements to meet ADA specifications at City facilities were split into three priority groups:

- High priority improvements
- Medium priority improvements
- Low priority improvements

4.3 Priorities for Barrier Removal

All barriers are not equal in the impact they have on persons with disabilities to have equal access to City facilities or programs. Following evaluation of all facilities and programs, a prioritization had to be done to identify a ranking system to utilize when determining which capital improvements need to be considered first and those that could be implemented in subsequent years.

1. **High priority** barriers prohibit access for disabled persons, make access extremely troublesome, or present safety hazards to all users. These barriers likely do not have acceptable alternative routes or treatments to overcome the barrier. Typically these barriers are significant obstacles located at entry walks and doors, interior corridors, curb ramps, rest rooms, and transaction and information counters. Examples of high priority barriers would include:
 - service counter height
 - non-compliant doors
 - extremely non-compliant slopes for accessible routes or ramps
 - protruding objects
 - displacements in walks or high thresholds
 - missing handrails or grab bars
 - some signage
 - lack of barrier-free parking
 - extremely non-compliant dimensional issues (narrow doors, corridors, etc.)
2. **Medium priority** barriers partially prohibit access or make access quite difficult for disabled persons. For medium priority barriers, alternative routes or treatments to overcome the barrier may or may not exist. Typically these barriers are obstacles to amenities such as secondary entry points,

light switches, vending machines, and drinking fountains. Medium priority barriers may also be barriers which are significant obstacles prohibiting access but for which alternative access is available or assistance is readily available to navigate around the barrier. The presence of the medium priority barrier possibly causes a minor danger to a disabled person who is attempting to use the facility. Examples of medium priority barriers would include:

- minor non-compliant slopes
- some signage
- minor issues with doors
- stairwell/stair issues, particularly where an elevator is available
- restroom fixture issues
- moderately non-compliant dimensional issues

3. **Low priority** barriers typically do not limit access to facilities or services for disabled persons. For low priority barriers, alternative routes or treatments are typically available or assistance can be provided to overcome the barrier. It is not likely that the presence of a low priority barrier would cause a danger to a disabled person who is attempting to use or access the facility. Examples of medium priority barriers would include:

- many signage issues
- minor issues with light switches, electrical outlets, etc.
- minor non-compliant dimensional issues

The costs to remove barriers by priority for each site are shown in Table 1 and detailed for each facility in *Appendix A*. In addition, a time frame had to be identified to determine an average annual budget to consider. For the purposes of this report, a 30 year time frame was utilized. Using this, it is conceivable that at the end of 30 years, all non-compliant ADA issues would be addressed throughout all City-owned facilities. This assumes that standards and guidelines are not modified. This further assumes that funding is available each budget cycle to make the necessary improvements. It is highly unlikely given the economy that this is realistic, particularly when considering that there are also

likely to be a large number of costly improvements required within the public ROW.

In some instances, it may be advantageous to construct all improvements at a site at once rather than correct the high priority barriers first and come back at a later date to correct the medium or low priority barriers. For some sites, the total cost of construction for the corrections requires that they be spread out over two phases. The City of Mishawaka has the right to modify the priorities based on funding levels and changes in City programs activities and services, to have flexibility in accommodating community requests and complaints. Interim resolutions, such as assigning aids, temporary signing for alternate routes or sites, and modifications of programs, activities, and services may be implemented at the City's discretion to handle existing insufficiencies or access complaints received. All costs noted on *Appendix A* and Table 1 are 2011 estimates and subject to change based on market conditions, economic conditions, inflation, material selection, etc.

Based on the site surveys, a total of approximately \$3,536,000 in improvements would be required (2011 costs) to achieve ADA compliance at all City facilities outside of the ROW. Note that the cost of some improvements could not be completed due to lack of information (survey), various options being available for routes, etc. The cost to make those items accessible is noted at "TBD" in *Appendix A*. If the City of Mishawaka were to set a goal for implementing all of the recommended improvements within a 30-year time frame, it would require an annual budget of approximately \$120,000 to bring all of the City facilities evaluated in this report up to current ADA standards (no inflation included). These costs do not include any costs associated with training of staff, staff time related to training or overseeing implementation, etc. For the purposes of this report, the thirty-year time frame was divided into six phases.

Below is a listing of the recommended timetable for modernization of each facility by phase. Each phase approximately follows the required

yearly budget to be compliant in 30 years. Note that actual phasing, transitioning of improvements, etc. can be impacted by a number of factors that may be unknown currently, as well as economic conditions, grant opportunities, etc. The City is committed to becoming ADA compliant within the confines of preserving existing programs and services to all and budgetary limitations.

4.4 Transition Plan Phasing

The recommended phasing of the required corrections to bring all surveyed City-owned facilities into compliance with the ADA requirements described in the Self-Evaluation is described below.

Any changes to the ADA policy after the sites were surveyed are not reflected in these basic cost estimates. Additionally, it is the City's responsibility, as required by the ADA mandate, to regularly update the Transition Plan based on the latest requirements of the ADA laws and to document constructed improvements and facilities that are brought up to current ADA standards. Finally, the site surveys performed for this report are not to design level detail and are intended to be used to give a framework to the Transition Plan. When the Transition Plan is approved and the planning stages are begun for the first improvements, a more detailed survey of each site should be performed and improvements should be designed by licensed professionals that are compliant with ADA as well as all other applicable codes, including building and fire codes. At this time, costs are estimated but precise costs cannot be determined and the Transition Plan should be adjusted to reflect this knowledge.

Complaints received may also help determine the priorities of the improvements. If the City

receives complaints about access at a particular site that is not slated for upgrades for several years, they should adjust the Transition Plan to accommodate the implementation of improvements to be sooner or as necessary.

4.5 Curb Ramps and Sidewalks

The City has a several curb ramp and sidewalk policies, described in Section 3.17. As mentioned earlier, the volunteer help that was to be used to perform the self-evaluation of these facilities did not follow through. The City intends to scope a methodology for the self-evaluation of facilities within the public ROW in 2012 and prepare a stand-alone SETP for these facilities. The resulting Transition Plan from the inventory of pedestrian facilities should utilize a similar prioritization system that takes into account factors such as level of use, degree of danger posed, complaints or requests for repair received, and other factors.

4.6 Plan Updates and Enforcement

Changes to the City of Mishawaka's policies and programs should be drafted, implemented, and documented by the ADA Coordinator. Examples of some of these changes were provided in the Self-Evaluation. These changes should have little cost of implementation, mainly consisting of the time to develop the language of the policy and program changes, time to train City staff, and administrative costs. Some of the suggested language for City ADA documentation has been suggested in this report, but these suggestions are not exhaustive.

5.0 ADA Policy and Grievance or Complaint Procedure

The City of Mishawaka has designated the Human Resources Director as its ADA Coordinator. The ADA Coordinator will delegate the responsibility of preparing an initial investigation and response to departmental management staff members. The ADA Coordinator is responsible for coordinating the efforts of the City to comply with Title II and for investigating any complaints that the City has violated Title II of the ADA. The Coordinator is also responsible for coordinating the efforts of the City to comply and all other applicable state and Federal physical and program accessibility requirements.

It is desired that individuals with complaints, questions or concerns bring them to the attention of the ADA Coordinator or other Department Head in an informal manner and that they be resolved at that level. The following information should be provided to all departments and posted conspicuously in all City buildings and the website, in accordance with Ordinance 3656:

- It is the City's policy that every employee makes reasonable efforts to accommodate the needs of the disabled. If an employee is not able to address the concern within their authority to act the issue may be elevated to a formal complaint. Notification of complaints, grievances or issues should be submitted as soon as possible, but no later than 180 calendar days after the date of the alleged violation or discriminatory act.
- Anonymous formal complaints or grievances will not be accepted, though if the nature is such that a potential hazard is reported, it should be investigated.
- Formal notification of complaints, grievances or issues must be submitted to the City in writing on a designated form, which shall contain specific information about the alleged violation or discrimination. Specific information shall include name, address, contact number of the complainant and the date, location and complete description of the issue or problem. The matter will be documented and logged and

assigned to the proper department for follow-up.

- Alternative means of filing complaints, grievances or issues may be accepted as shown below; however, all complaints, grievances, or issues must provide all the information required consistent with the format of the official designated form:
 - Telephone: Contact the ADA Coordinator at (574) 258-1615 during normal business hours. A message may also be left on the after-hours answering machine.
 - Website: The City's website is www.Mishawaka.in.gov. The forms page on the site will contain a fill-in the blank notification form which upon submission will be forwarded to the ADA Coordinator.
 - Email: An email message containing all of the required elements as stated above can be sent to bbonham@mishawaka.in.gov.
 - Fax: A fax containing all of the required elements as stated above can be sent by fax to (574) 254-0197.
 - Regular mail: Written notice, preferably on a City-provided notice form or containing all of the required elements as stated above, can be sent to:

City of Mishawaka ADA Coordinator
Human Resources Department
600 East Third Street
Mishawaka, IN 46544

- Questions concerning the notification and follow-up process may be addressed to the ADA Coordinator at (574) 258-1615.
- Within 15 working days of the initial notification, the ADA Coordinator will render a decision.
- Appeal: If the response provided by the ADA Coordinator does not satisfactorily resolve the issue, the complainant may appeal the decision to an ADA compliance committee, composed of representatives from elected officials, the disabled community, business or nonprofit sectors,

education, and the health/medical profession.

- The Committee will hear such complaints in public, after adequate public notice is given, in an unbiased, objective manner. The committee will issue a written decision within 30 days of notification.
- If the complaint cannot be resolved to the complainant's satisfaction by the Committee, the complaint will be heard by the Common Council. An open, public meeting of the governing board will precede the vote. A determination must be made within 30 days of the

hearing. The decision of the governing board is final.

- Every reasonable attempt will be made by the City of Mishawaka to remedy the disability complaints, grievances, or issues in a timely manner subject to staff and budget constraints.

Recommended Action:

It is recommended that the City reconsider the grievance procedure that currently exists within Ordinance 3656, adopted in 1993, to be more consistent with current procedures of most communities. An example grievance procedure that could be adopted is included in *Appendix D*.

6.0 ADA Tool Kit

6.1 Introduction

In order to facilitate access to all City programs and Departments, the City will maintain program accessibility guidelines, standards and resources. This information is available to all employees and volunteers. The City will add to these guidelines when necessary to address its needs and include information and technological devices that help staff and volunteers members communicate with individuals with a variety of disabilities. The City will periodically review the components of this section, as new technologies are developed in order to ensure that the best types of modifications are included. This section also contains the accessibility standards of care that govern new construction and alterations to facilities.

If you need any additional assistance, please contact:

Bonnie S. Bonham, ADA Coordinator
Phone: (574) 258-1615
E-mail: bbonham@mishawaka.in.gov

6.2 Federal Accessibility Standards and Regulations

U.S. Department of Justice

The U.S. DOJ provides many free ADA materials including the ADA text. Printed materials may be ordered by calling the ADA Information Line [(800) 514-0301 (Voice) or (800) 514-0383 (TDD)]. Publications are available in standard print as well as large print, audiotape, Braille, and computer disk for people with disabilities. Documents, including the following publications, can also be downloaded from the DOJ website (www.ada.gov/).

Unless noted, the ADA publications have not been updated to reflect the recent revisions to the ADA regulations that took effect on March 15, 2011.

- *ADA Regulation for Title II*. This publication (http://www.ada.gov/regs2010/ADAreqs2010.htm#titleII_final_2010) describes Title II of the ADA, Pub. L. 101-336, which prohibits discrimination on the basis of disability by public entities. Title II of the ADA protects qualified individuals with disabilities from discrimination on the basis of disability in the services, programs, or activities of all state and local governments. This rule adopts the general prohibitions of discrimination established under Section 504, as well as the requirements for making programs accessible to individuals with disabilities and for providing equally effective communications. It also sets forth Standards for what constitutes discrimination on the basis of mental or physical disability, provides a definition of disability and qualified individual with a disability, and establishes a complaint mechanism for resolving allegations of discrimination.
- *Title II Technical Assistance Manual (1993) and Supplements*. This 56-page manual (www.ada.gov/publicat.htm#Anchor-Title-49425) explains in lay terms what state and local governments must do to ensure that their services, programs, and activities are provided to the public in a nondiscriminatory manner. Many examples are provided for practical guidance.
- *Accessibility of State and Local Government Websites to People with Disabilities*. This is a 5-page publication providing guidance (www.ada.gov/websites2.htm) on making state and local government websites accessible

U.S. Access Board

The full texts of Federal laws and regulations that provide the guidelines for the design of accessible facilities and programs are available from the U.S. Access Board. Single copies of publications are available free and can be downloaded from the Access Board's website

(www.access-board.gov/pubs). In addition to regular print, publications are available in large print, disk, audiocassette, and Braille. Multiple copies of publications can be ordered by sending a request to pubs@access-board.gov. In addition to the guidelines, guidance material is also available to assist staff in understanding and implementing Federal accessibility guidelines.

The following publications are currently available from the U.S. Access Board.

Guidelines and Standards for Facilities

Federal guidelines and standards are subject to periodic revision based on research findings and guidance from advisory committees. The City should have a regular practice of reviewing research materials posted to the U.S. Access Board's website and updating local guidelines and practices as new standards are adopted or existing standards are revised.

- *ADA Accessibility Guidelines (ADAAG).* This document (www.ada.gov/2010ADASTandards_index.htm) contains scoping and technical requirements for accessibility to buildings and facilities by individuals with disabilities under the ADA. These scoping and technical requirements are to be applied during the design, construction, and alteration of buildings and facilities covered by Titles II and III of the ADA to the extent required by regulations issued by Federal agencies, including the DOJ and the DOT, under the ADA.
- *State and Local Government Facilities: ADAAG Amendments.* The Access Board is issuing final guidelines to provide additional guidance to the DOJ and the DOT in establishing accessibility standards for new construction and alterations of state and local government facilities covered by Title II of the ADA. The guidelines will ensure that newly constructed and altered state and local government facilities are readily accessible to and usable by individuals with disabilities in terms of architecture, design, and communication.
- *Building Elements for Children: ADAAG Amendments.* The Access Board is issuing final guidelines to provide additional guidance to the DOJ and the DOT in establishing alternate specifications for building elements designed for use by children. These specifications are based on children's dimensions and anthropometries and apply to building elements designed specifically for use by children ages 12 and younger.
- *Play Areas: ADAAG Amendments.* The Access Board is issuing final accessibility guidelines to serve as the basis for standards to be adopted by the DOJ for new construction and alterations of play areas covered by the ADA. The guidelines include scoping and technical provisions for ground level and elevated play components, accessible routes, ramps and transfer systems, ground surfaces, and soft contained play structures.
- *Recreation Facilities: ADAAG Amendments.* The Access Board is issuing final accessibility guidelines to serve as the basis for standards to be adopted by the DOJ for new construction and alterations of recreation facilities covered by the ADA. The guidelines include scoping and technical provisions for amusement rides, boating facilities, fishing piers and platforms, golf courses, miniature golf, sports facilities, and swimming pools and spas.

Guidance Material and Advisory Reports for Facilities

The following publications provide additional information on specific aspects of the above guidelines and standards for facilities. Employees are encouraged to refer to these publications to obtain more detailed and up-to-date information when evaluating and implementing accessibility improvements to facilities.

- *Using ADAAG Technical Bulletin.* This bulletin was developed to serve the specific needs of architects and other design professionals who must apply the ADAAG

to new construction and alterations projects covered by Titles II and III of the ADA. It is also intended to clarify accessibility regulations generally, including those that apply to existing facilities covered by the ADA.

- *Visual Alarms Technical Bulletin.* In passing the ADA, Congress specifically directed the Access Board to provide greater guidance regarding communications accessibility. Thus the ADAAG require that where emergency warning systems are provided in new or altered construction, they must include both audible and visible alarms that meet certain technical specifications. This bulletin was developed to provide more technical information about the types of visual fire alarms available and how and where their use is required. (www.access-board.gov/adaag/about/bulletins/alarms.htm)
- *Text Telephones Technical Bulletin.* Text telephones are machinery or equipment that employs interactive graphic (i.e., typed) communications through the transmission of coded signals across the standard telephone network. Text telephones can include, for example, devices known as TDDs (telecommunications display devices or telecommunications devices for deaf persons) or computers. This bulletin was developed to provide more technical information about the types of text telephones available and how and where their use is required. (www.access-board.gov/adaag/about/bulletins/ttys.htm)
- *Ground and Floor Surfaces Technical Bulletin.* Over 27 million Americans report some difficulty in walking. Of these, eight million have a severe limitation and one-fifth of this population is elderly. Ambulatory persons with mobility impairments - especially those who use walking aids - are particularly at risk of slipping and falling even on level surfaces. The information in this bulletin is intended to provide designers with an understanding of the variables that affect the measurement and performance of materials specified for use on walking

surfaces and to better describe the requirements of an accessible route.

- *Parking Technical Bulletin.* Accessible parking requires that sufficient space be provided alongside the vehicle so that persons using mobility aids, including wheelchairs, can transfer and maneuver to and from the vehicle. Accessible parking also involves the appropriate designation and location of spaces and their connection to an accessible route. This bulletin was developed to provide more detailed information about the requirements for accessible parking including the Configuration, location, and quantities of accessible parking spaces. (www.access-board.gov/adaag/about/bulletins/parking.htm)
- *Detectable Warnings Update (March 2008).* Currently, the Access Board is in the process of developing guidelines on public rights-of-ways that, once finalized, will supplement the new ADAAG. This update is expected in 2012. While ADAAG covers various features common to public streets and sidewalks, such as curb ramps and crosswalks, further guidance is necessary to address conditions unique to public rights-of-way. Constraints posed by space limitations at sidewalks, roadway design practices, slope, and terrain raise valid questions on how and to what extent access can be achieved. Guidance on providing access for blind pedestrians at street crossings is also considered essential. This bulletin outlines the requirements of detectable warnings, a distinctive surface pattern of domes detectable by cane or underfoot, which are used to alert people with vision impairments of their approach to streets and hazardous drop-offs. The ADAAG require these warnings on the surface of curb ramps, which remove a tactile cue otherwise provided by curb faces, and at other areas where pedestrian ways blend with vehicular ways. They are also required along the edges of boarding platforms in transit facilities and the perimeter of reflecting pools. (www.access-board.gov/adaag/dws/update.htm)

- *Assistive Listening Systems Technical Bulletins.* Assistive listening systems are devices designed to help people with hearing loss improve their auditory access in difficult and large-area listening situations. Typically, these devices are used in such venues as movie houses, theaters, auditoriums, convention centers, and stadiums, where they are piggybacked on a public address system. They may also be used in smaller listening locations like courtrooms, museums, classrooms, and community centers. This bulletin provides information about the types of systems that are currently available and tips on choosing the appropriate systems for different types of applications. (www.access-board.gov/adaag/about/bulletins/als-index.htm)
- *Guide to the ADAAG for Play Areas.* The Access Board has developed accessibility guidelines for newly constructed and altered play areas. This bulletin is designed to assist in using the play area accessibility guidelines and provides information regarding where the play area guidelines apply, what a play component is considered to be, how many play components must be an accessible route, and the requirements for accessible routes within play areas. (www.access-board.gov/play/guide/intro.htm)
- *Summaries of Accessibility Guidelines for Recreation Facilities.* The Access Board issued accessibility guidelines for newly constructed and altered recreation facilities in 2002. The recreation facility guidelines are a supplement to ADAAG. They cover the following facilities and elements: amusement rides, boating facilities, fishing piers and platforms, miniature golf courses, golf courses, exercise equipment, bowling lanes, shooting facilities, swimming pools, wading pools, and spas. (www.access-board.gov/recreation/summary.htm)
- *Accessibility Guidelines for Outdoor Developed Areas.* The Regulatory Negotiation Committee on Accessibility Guidelines for Outdoor Developed Areas was established in June 1997. The

accessibility guidelines proposed by the Committee include consideration of the latest information, design, and construction practices in existence. Proposed Section 16 of ADAAG requires all areas of newly designed or newly constructed and altered portions of existing trails connecting to designated trailheads or accessible trails to comply with this section. This proposed section also provides design guidelines for all newly constructed and altered camping facilities, picnic areas, and beach access routes. It is recognized that compliance with this section will not always result in facilities that will be accessible to all persons with disabilities. These guidelines recognize that often the natural environment will prevent full compliance with certain technical provisions, which are outlined in this publication (www.access-board.gov/outdoor/status.htm).

Guidelines for Transportation

- *ADAAG for Transportation Vehicles.* This publication provides minimum guidelines and requirements for accessibility standards for transportation vehicles required to be accessible by the ADA, including over-the-road bus and tram systems. (www.access-board.gov/transit/html/vguide.htm)
- *ADAAG for Transportation Vehicles; Over-the-Road Buses.* This publication outlines the amendments to the accessibility guidelines for over-the-road buses (OTRB) made by the Architectural and Transportation Barriers Compliance Board and the DOT to include scoping and technical provisions for lifts, ramps, wheelchair securing devices, and moveable aisle armrests. Revisions to the specifications for doors and lighting are also adopted. The specifications describe the design features that an OTRB must have to be readily accessible to and usable by persons who use wheelchairs or other mobility aids. (www.access-board.gov/transit/otrb/otrbfinl.htm)

- *American Association of State Highway and Transportation Officials (AASHTO)*. AASHTO is the organization that maintains the “Green Book” for design of roads and highways and has begun to address accessibility of pedestrian networks. Several AASHTO publications, which can be ordered from the AASHTO website (<http://transportation.org/>), address accessible circulation systems, including: *AASHTO Guide for the Planning, Design, and Operation of Pedestrian Facilities* (1st edition) and *Guide for the Development of Bicycle Facilities* (3rd edition).
- *Federal Transit Administration (FTA)*. FTA regulates and enforces requirements of the ADA covering transportation facilities and systems. FTA maintains a technical assistance line on ADA questions (888-446-4511) and on their website (www.fta.dot.gov).
- *Manuals on ADAAG for Transportation Vehicles*. These technical assistance documents (www.access-board.gov/transit/manuals/Manuals-list.htm) are one of a series provided to help in understanding the background and underlying rationale of the ADAAG for Transportation Vehicles (Vehicle Guidelines) and how the guidelines may apply in a particular case. The documents in this series include:
 - Buses, vans, and systems
 - Over-the-road buses and systems
 - Automated guideway transit vehicles and systems
 - Trams, similar vehicles, and systems
- *Securement of Wheelchairs and Other Mobility Aids*. As a public or private transit authority, the responsibility of safe, efficient service from public agencies who offer transportation services has been enlarged to affording ridership to people using a wide variety of mobility aids. In considering not only the many types of mobility aid devices, but also the variety and sizes of lifts, and the numerous makes of buses and vans, it can be easily seen that there is no single,

definitive solution to accessibility on mass transit vehicles. This publication reports on the experience of two transit accessibility leaders who have taken the initiative to involve the ridership in needs assessment and have established policies, educated operators, and informed the public to achieve greater accessibility in their bus transit systems.

Guidance Material for Communication

- *Standards for Electronic and Information Technology*. The Access Board is issuing final accessibility standards for electronic and information technology covered by Section 508 of the Rehabilitation Act Amendments of 1998. Section 508 requires the Access Board to publish standards setting forth a definition of electronic and information technology and the technical and functional performance criteria necessary for such technology to comply with section 508. (www.access-board.gov/sec508/standards.htm)
- Section 508 also requires that individuals with disabilities, who are members of the public seeking information or services from a Federal agency, have access to and use of information and data that is comparable to that provided to the public who are not individuals with disabilities, unless an undue burden would be imposed on the agency. (www.section508.gov/)
- *Bulletin on the Telecommunications Act Accessibility Guidelines*. As technology continues to improve our means of telecommunication, it can pose challenges to accessibility on one hand, while on the other hold the key to innovative access solutions. Section 255 of the Telecommunications Act requires telecommunications products and services to be accessible to people with disabilities. This is required to the extent access is "readily achievable," meaning easily accomplishable, without much difficulty or expense. Telecommunications products covered include: wired and wireless

telecommunication devices, such as telephones (including pay phones and cellular phones), pagers, and fax machines; other products that have a telecommunication service capability, such as computers with modems, and equipment that carriers use to provide services, such as a phone company's switching equipment. (www.access-board.gov/adaag/about/bulletins/telecomm.htm)

Federal guidelines and standards are subject to periodic revision based on research findings and guidance from advisory committees. The City should have a regular practice of reviewing research materials posted to the U.S. Access Board's website and updating local guidelines and practices as new standards are adopted or existing standards are revised.

6.3 Resources for Providing Accessible Programs & Facilities

- *ADA Document Portal:* This website (www.adaportal.org) provides links to more than 7,400 documents on a wide range of ADA topics. The ADA Document Portal is supported by the 10 ADA & IT Technical Assistance Centers.
- *DisabilityInfo.Gov:* A one-stop interagency portal for information on Federal programs, services, and resources for people with disabilities, their families, employers, service providers, and other community members.
- *National Center on Accessibility (NCA):* The Center (<http://ncaonline.org>) is a cooperative effort between the National Park Service (NPS) and Indiana University to provide information and technical assistance, primarily on recreation access. An example of the research activities of the NCA is the National Trails Surface Study. Initiated in 2005, this longitudinal study is primarily the result of questions that the National Center on Accessibility has, for many years and continues to receive from organizations, agencies and individuals who desire to make their trails accessible; are

interested in an unobtrusive surface that blends and is friendly to the environment; and provides a quality trail experience for people with and without disabilities.

- *National Center on Physical Activity and Disability:* The Center (www.ncpad.org) provides information and resources on physical activity to help people with disabilities find ways to become more active and healthy. The Center also provides information on how to provide access to fitness centers, schools, recreation facilities, camps, and health and leisure services.
- *National Park Service:* NPS has many programs that address the issue of providing accessible recreation services to people with disabilities. These include Wilderness Accessibility for People with Disabilities (<http://planning.nps.gov/wilderness/toolbox3.cfm>) and Director's Order #42-Accessibility, which establishes the purpose and role of the NPS Accessibility Program (www.nps.gov/accessibility.htm), lists applicable laws, standards, and authorities, implementation strategies, roles, and responsibilities. It also addresses NPS policies and provides links to additional information sources.

6.4 Technical Resources

The City should utilize the many disability-related resources available through the internet. Begin at AbleData (www.abledata.com), maintained by the National Institute on Disability and Rehabilitation Research of the U.S. Department of Education. The site provides up-to-date links to assistive technologies and disability-related resources. AbleData's mission is to provide objective information on such assistive products as:

- *Architectural elements:* Products that make the built environment more accessible, including indoor and outdoor architectural elements, vertical lifts, lighting, and signs.
- *Blind and low vision:* Products for people with visual disabilities, including computers, educational aids, information storage,

kitchen aids, labeling, magnification, office equipment, orientation and mobility, reading, recreation, sensors, telephones, tools, travel, typing, and writing (Braille).

- **Communication:** Products to help people with disabilities related to speech, writing and other methods of communication, including alternative and augmentative communication, signal systems, telephones, typing, and writing.
- **Computers:** Products to allow people with disabilities to use desktop and laptop computers and other kinds of information technology including software, hardware, and computer accessories.
- **Controls:** Products that provide people with disabilities with the ability to start, stop, or adjust electric or electronic devices including environmental controls and control switches.
- **Deaf and hard of hearing:** Products for people with hearing disabilities, including amplification, recreational electronics, signal switches, and telephones.
- **Deaf and blind:** Products for people who are both deaf and blind.
- **Education:** Products to provide people with disabilities with access to educational materials and instruction in school and in other learning environments including classroom and instructional materials.
- **Recreation:** Products to assist people with disabilities with their leisure and athletic activities including crafts, electronics, gardening, music, photography, and sports.
- **Seating:** Products that assist people to sit comfortably and safely including seating systems and therapeutic seats.
- **Transportation:** Products to enable people with disabilities to drive or ride in cars, vans, trucks and buses including mass transit vehicles and facilities and vehicle accessories.
- **Wheeled mobility:** Products and accessories that enable people with mobility disabilities to move freely indoors and outdoors including wheelchairs (manual, sport, and powered), wheelchair alternatives (scooters), wheelchair accessories, and carts.

- **Workplace:** Products to aid people with disabilities at work including agricultural equipment, office equipment, tools, and work stations.

Assistive Technology Vendors and Service Providers

- **International Commission on Technology and Accessibility**
 Initiates, facilitates, and provides information regarding technology and accessibility through the internet. This information is available to people with disability, advocates, and professionals in the field of disability, researchers, legislative bodies, and the general community. (www.ictaglobal.org)
- **National Center for Accessible Media**
 A research and development facility dedicated to the issues of media and information technology for people with disabilities in their homes, schools, workplaces, and communities. NCAM has developed an authoring tool to make web- and CD-ROM-based multimedia materials accessible to persons with disabilities. Called Media Access Generator (MAGpie, versions 1.0 and 2.01) create captions and audio descriptions of rich media and can be downloaded on their website (ncam.wqbh.org).
- **American Sign Language Interpreters**
 A pool of on-call American Sign Language interpreters should be developed. This list should be routinely updated to ensure their availability. Some programs may need to have a pool of interpreters who are available on a 24-hour basis to handle emergency procedures. The required qualifications of these interpreters should be established. Many non-certified interpreters provided by local services may have excellent skills and be qualified to handle most circumstances. However, unique circumstances, such as the provision of emergency medical services, may require interpreters who are approved by the courts an can ensure a level of confidentiality.

Resources and contacts for qualified sign language interpreters and information for the deaf and hard of hearing are at the following locations:

- Deaf & Hard of Hearing Services (DHHS), Division of Disability & Rehabilitative Services (DDRS)
 402 W. Washington St., Rm. W453
 P.O. Box 7083
 Indianapolis, IN 46207-7082
 1-800-545-7763
DHHSHelp@fssa.IN.gov
www.in.gov/fssa/ddrs/2637.htm
- American Sign Language Interpreter Network - www.aslnetwork.com/
- Registry of Interpreters for the Deaf – www.rid.org/
- **Assistive Listening Systems and Devices**
 Systems and devices amplify sound for persons with hearing disabilities should be available for public meetings and conferences. Different types of devices are more suitable for different types of hearing disabilities. Devices should be chosen to accommodate the greatest number of individuals.
 - *Assistive Listening Systems Technical Bulletins* - are available on the U.S. Access Board's website (www.access-board.gov/adaag/about/bulletins/als-a.htm).
 - *Closed Caption Machine* - To the extent practical, City Divisions should have access to a device for encoding closed captioning on films and videotapes used for training and other programs.
 - *Enlarging Printed Materials* - A copy machine capable of enlarging printed materials should be available for each site where programs or transaction counter services are provided to the public.
 - *Optical Readers* - Equipment that can translate printed information into an audio format should be available to Departments.
 - *TDD* - To the extent necessary, City Divisions should have access to a text telephone or have access to a

telephone transfer service as required by the law and offered by public telephone companies.

- *Telecommunications for the Deaf, Inc.* - TDIs (formerly known as Telecommunications for the Deaf, Inc.) mission is to promote equal access in telecommunications and media for people who are deaf, hard of hearing, late deafened, or deaf blind. TDI's online resources (www.tdi-online.org/) include information about telecommunications access such a TTY, pagers, telephony, VoIP, and more.

Guide to Disabilities and Disability Etiquette

A summary guide to disabilities and disability etiquette has been included below. The guide will allow staff members to become familiar with a variety of types of disabilities, and help them to be more sensitive to the abilities and needs of people with disabilities in order not to offend or demean them. The guide should be periodically updated to ensure that it includes current acceptable language for talking about disabilities.

The National Organization on Disability reports that more than 59 million Americans have a disability. This section is for anyone — with or without a disability — who wants to interact more effectively with people who are disabled.

The ADA was conceived with the goal of integrating people with disabilities into all aspects of American life, particularly the workplace and the marketplace. Sensitivity toward people with disabilities is not only in the spirit of the ADA, it makes good business sense. It can help the City expand its services to citizens, better serve its customers and improve relationships with its employees.

When supervisors and co-workers use disability etiquette, employees with disabilities feel more comfortable and work more productively. Practicing disability etiquette is an easy way to make all people feel more comfortable and welcomed in their environment.

There is no reason to feel awkward when dealing with a person who has a disability. This

section provides some basic tips for City staff to follow. If City employee is ever unsure how to best serve a person with a disability, just ask them.

- **Ask Before You Help**

Just because someone has a disability, don't assume he/she needs your help. If the setting is accessible, people with disabilities can usually get around fine without assistance. Adults with disabilities want to be treated as independent people. Offer assistance only if the person appears to need it. If they do want help, ask what type of help they would like before you offer any assistance. What you think they may need may not be what they really need.

- **Do Not Touch!**

Some people with disabilities depend on their arms for balance. Grabbing them – even if you mean well – could knock them off balance and create an injury. This is especially true of a person using a cane, crutches, or walker.

When someone is in a wheelchair, never pat their head or touch their wheelchair (or scooter) without permission. This equipment is part of their personal space and touching it is considered rude.

- **Engage Your Mind Before Engaging Your Mouth**

Always speak directly to the person with the disability NOT to their companion, aide, or sign language interpreter. Making small talk with a person who has a disability is great; just talk to him/her like you would anyone else. Respect his/her privacy and don't ask questions about their disability unless they invite the discussion. If you are with a child who asks, don't make the situation awkward for everyone; let the person with the disability respond directly to the child. They are used to children's questions.

- **Make No Assumptions**

People with disabilities are the best judge of what they can or cannot do. Do not make any decisions for them about participating in any activity or what they may or may not be able to do. Simply respond to their

questions and let them make their own decisions. Depending on the situation, it may be a violation of the ADA to exclude someone because of a wrong decision on what they're capable of doing.

- **Respond Graciously To Requests**

When people who have a disability ask for an accommodation at a city owned property, it is not a complaint. It shows they feel comfortable enough in your establishment to ask for what they need. If they get a positive response, they will enjoy their transaction and feel comfortable to come back again and again. Unless they are asking for something outlandish, provide what is asked for. If they request something unreasonable, contact your ADA Coordinator for a direction toward a resolution.

- **Terminology**

PUT THE PERSON FIRST! Always say "person with a disability" rather than "disabled person". This recognizes that they are a person first, not a disability first. If someone has a specific disability, it would be a "person who is blind", a "person who is deaf", or a "person with dwarfism". Each person may have their own preferred terminology, and if you're not sure what to use, just ask them. Most, however, will recognize the effort when you just refer to them as "people".

Avoid outdated, politically incorrect terms like "handicapped" or "crippled". Be aware that many people with disabilities dislike jargon and euphemistic terms like "physically challenged" and "differently abled". Say "wheelchair user" instead of "confined to a wheelchair" or "wheelchair bound". The wheelchair is what enables the person to get around, but they are neither confined by it nor bound to it. The wheelchair is liberating, not confining.

With any disability, avoid negative, disempowering words like "victim" or "sufferer". Say "person with AIDS" instead of "AIDS victim" or person who "suffers from AIDS".

It's okay to use idiomatic expressions when talking to people with disabilities. For example, saying "It was good to see you" and "See you later" to a person who is blind is completely acceptable. They will use the same terminology and it's inappropriate to respond with questions like, "How are you going to see me later?"

People in wheelchairs will say things like, "Let's go for a walk" and it's okay for you to say it too. The situation will only become awkward if you make it so.

Many people who are Deaf communicate with sign language and consider themselves to be members of a cultural and linguistic minority group. They refer to themselves as Deaf (with a capital D) and may be offended by the term "hearing impaired." Others may not object to the term, but in general it is safest to refer to people who have hearing loss but communicate through a spoken language as "people with hearing loss" and those who have a profound hearing loss as "people who are Deaf".

Community Groups, Organizations, Associations and Commissions

There are a large number of groups nationally, regionally, and within each state that provide specialized services, information, and advocacy for persons with all disabilities. A few are included below:

- *Ability Resources, Inc.:* Ability Resources Inc. (www.ability-resources.org/home.html) was founded in 1976. Their mission is to assist people with disabilities in attaining and maintaining their personal independence. One way this can be achieved is in the creation of an environment in which people with disabilities can exercise their rights to control and direct their own lives.
- *American Council of the Blind:* ACB (www.acb.org) is a national organization advocating on behalf of persons who are blind or have low vision. ACB also publishes *A Guide to Making Documents Accessible to People Who Are Blind or Visually Impaired*. ACB is located at 1155 15th St.

- NW, Suite 1004, Washington, DC 20005 (800.424.8666) or by email at info@acb.org.
- *American Association of People with Disabilities:* The American Association of People with Disabilities (www.aapd.com/) is the largest non-profit, non-partisan, cross-disability organization in the United States.
- *National Association of the Deaf:* NAD is a national consumer organization representing people who are deaf and hard of hearing. NAD provides information about standards for American Sign Language Interpreters and the Captioned Media Program on its website (www.nad.org).
- *National Federation of the Blind:* NFB is a national organization advocating on behalf of persons who are blind or have low vision. NFB provided online resources (www.nfb.org) for technology for the blind, including a technology resource list, a computer resource list, screen access technology, sources of large print software for computers, and sources of closed circuit TV (CCTV's).
- *National Organization on Disability:* The National Organization on Disability promotes the full and equal participation and contribution of America's 54 million men, women and children with disabilities in all aspects of life. NOD maintains an on-line directory of information and links including transportation-related resources (www.nod.org).
- *Paralyzed Veterans of America:* PVA is a national advocacy organization representing veterans. PVA's Sports and Recreation Program promotes a range of activities for people with disabilities, with special emphasis on activities that enhance lifetime health and fitness. PVA's website (www.pva.org/sports/sportsindex.htm) provides information on useful sports publications and a list of contacts.
- *United Spinal Association:* United Spinal Association is a membership organization serving individuals with spinal cord injuries or disease. Formerly known as the Eastern Paralyzed Veterans Association, the organization expanded its mission to serve people with spinal cord injuries or disease

regardless of their age, gender, or veteran status. Information on accessibility training and consulting services and recreational opportunities for people with spinal cord injuries or disease is available on their website (www.unitedspinal.org).

- *World Institute on Disability*: WID is an international public policy center dedicated to carrying out research on disability issues and overcoming obstacles to independent living. WID maintains an on-line information and resource directory on technology, research, universal design, and the ADA. (www.wid.org/resources).
- *State of Indiana Division of Disability & Rehabilitative Services (DDRS)*: www.in.gov/fssa/ddrs/2637.htm
- *State of Indiana Protection and Advocacy Services (IPAS)*: www.in.gov/ipas/
- *Disability Resources, Inc., Guide to Disability Resources on the Internet – IN*: Disability Resources, inc. is a nonprofit 501(c)(3) organization established to promote and improve awareness, availability and accessibility of information that can help people with disabilities live, learn, love, work and play independently. www.disabilityresources.org/INDIANA.html
- *Indiana Resource Center for Families with Special Needs (IN*SOURCE)*: The mission of IN*SOURCE is to provide parents, families, and service providers in Indiana the information and training necessary to assure effective educational programs and appropriate services for children and young adults with disabilities. IN*SOURCE employs nearly 13 staff at their central office in South Bend and 16 staff in other regional sites around the state. insource.org/index.htm
- *ADA-Indiana*: The mission of ADA-Indiana is to serve as a statewide resource for promoting the implementation of the Americans with Disabilities Act in Indiana. www.iidc.indiana.edu/cpps/ada/default.asp#content
- *Great Lakes ADA Center*: The Great Lakes ADA Center provides information, materials, technical assistance and training on the ADA. Topics addressed includes the non-

discrimination requirements in employment, the obligations of state and local governments and business to ensure that programs, services and activities are readily accessible to and useable by people with disabilities. This includes access to the information technology used by these entities including but not limited to websites, software, kiosks, etc.

The Great Lakes ADA Center's Accessible Technology Initiative encourages incorporation of accessible information technology in K-12 and post secondary school settings. Accessible Information Technology incorporates the principles of universal design so that people with a wide range of abilities and disabilities can access information disseminated electronically. www.adagreatlakes.org/

Appendix A

City of Mishawaka Facility Reports

City Hall, 600 East Third Street, Mishawaka, IN

Exterior

1-1	Parking Area		
	Regrade accessible parking stalls	Priority -	\$5,000.00
Notes:	Running slope of designated accessible parking stall is 3% and 2.2% (2% max.)	Medium	
Federal:	302, 502.4		
	Install van parking sign	Priority -	\$300.00
Notes:	Van accessible signage is not provided	Low	
Federal:	502.6		
4-1	Walk (East parking lot, sidewalk (north-south) adjacent to the westerly parking stalls intersecting with Third St sidewalk)		
	Regrade surface	Priority -	\$4,000.00
Notes:	Cross-slope of walk is 4.4% (2% max). Walk is approx. 100' long x 6'.	Medium	
Federal:	403.3		
	Remove overhanging or protruding objects	Priority -	\$100.00
Notes:	Tree branch protrudes over the walk at a height of 78" (80" min.).	Low	
Federal:	216.6; 703.5		
5-1	Ramp (East parking lot, sw corner; ramp (north-south) at walk to accessible entrance from Third St. sidewalk (east-west))		
	Regrade or replace ramp	Priority -	\$2,000.00
Notes:	Slope of ramp run is 11.5% (8.33% max.). Cross slope of top landing is 4.4% (2% max.)	High	
Federal:	405.2; 405.7.1		
5-2	Ramp (East parking lot, walk ramp (north-south) on walk located on southerly side of access aisle at east building entry doors)		
	Regrade or replace ramp	Priority -	\$2,000.00
Notes:	Slope of ramp run is 6.7%. (8.33% max.). Landing at top of ramp has cross slope of 2.6%(2% max. in any direction); Landing at bottom of ramp cross slope is 2.8% (2% max. in any direction)	Medium	
Federal:	405.7.1		
Notes:	Cross slope of ramp surface is 3% (2% max.)		included above
Federal:	405.3		
	Repair surface		included above
Notes:	Vertical surface level change at bottom of ramp is 1/2" (1/4" max; 1/2" max if beveled) due to uneven pavement.		
Federal:	303.2; 303.3		

5-3	Ramp (East parking lot, sidewalk ramp (east-west) providing pedestrian entry at east building entry doors)		
	Regrade or replace ramp	Priority -	\$2,500.00
Notes:	Running slope of this walk is 2.8%, but also serves as a landing for the sidewalk ramps located on the north and south side of the this ramp. Slope for landings cannot exceed 2% in any direction.	Medium	
Federal:	405.7.1		
	Modify or replace ramp and top landing	Priority -	\$1,000.00
Notes:	Top landing at door entry is approx. 36" long (60" min. required) for a forward approach to the pull side of the power-assisted and manual doors.	Medium	
Federal:	405.7; 404.2.4.1;404.3.2		
	Repair surface	Priority -	\$100.00
Notes:	Vertical surface level change at bottom of ramp is 3/8" (1/4" max; 1/2" max if beveled) due to uneven pavement (concrete edge and asphalt at access aisle for accessible stalls).	Medium	
Federal:	502.4; 303.2; 303.3		
5-4	Ramp (sidewalk ramp (north-south) providing pedestrian entry at south building entry doors)		
	Provide signs indicating accessible entries and facilities	Priority -	\$500.00
Notes:	Both pairs of south entry doors are secured preventing entry from the exterior side. Directional signage to indicate the location of accessible entry is not clearly, visible from the Third St. sidewalk. International symbol of Accessibility (ISA) is not provided. Install/locate signage to prevent back-tracking, i.e. at the beginning of an accessible route, not just at the inaccessible entrances to a building.	Medium	
Federal:	216.6; 703.5		
5-5	Ramp (sidewalk ramp (north-south) providing pedestrian entry at southwest building entry door)		
	Provide signs indicating accessible entries and facilities	Priority -	\$500.00
Notes:	Southwest entry doors are secured preventing entry from the exterior side. Directional signage to indicate the location of accessible entry is not clearly, visible from the sidewalk on the right-of-way. International symbol of Accessibility (ISA) is not provided. Locate signage to prevent back-tracking, i.e. at the beginning of an accessible route, not just at the inaccessible entrances to a building.	Medium	
Federal:	216.6; 703.5		

8-1	Door (East building exterior entry door and power-assisted door)		
	Install or modify permanent room signs	Priority -	\$250.00
Notes:	Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Low	
Federal:	216.4.1, 703.1, 703.2, 703.5		
	Increase or provide maneuvering or clear floor area	Priority -	\$1,000.00
Notes:	Level space on swing side of doors is less than 60" (60" min). Maneuvering area also serves as top landing for ramp to access aisle for accessible parking.	Medium	
Federal:	404.2.1; 404.3.2		
	Replace door hardware	Priority -	\$300.00
Notes:	Door hardware requires grasping.	High	
Federal:	404.2.7		
	Provide or modify door kick plate	Priority -	\$300.00
Notes:	Kick plates are 4-1/2" (10" min.) in height.	High	
Federal:	404.2.10		
	Increase or provide maneuvering or clear floor area	Priority -	\$1,000.00
Notes:	There is 40" (48" min.), plus the width of the door swinging into the space (vestibule), between the doors.	High	
Federal:	404.2.6		
Interior: First Floor			
8-2	Door (East building interior entry door and power-assisted door).		
	Replace door hardware	Priority -	\$300.00
Notes:	Door hardware requires grasping	High	
Federal:	404.2.7		
	Adjust Door Closer	Priority -	\$60.00
Notes:	Operating effort is 10 lbs (5 lbs max)	High	
Federal:	404.9.2		
	Provide or modify door kick plate	Priority -	\$300.00
Notes:	Kick plates are 4-1/2" (10" min.) in height	Medium	
Federal:	404.2.10		
7-1	Drinking Fountain (East building; entry nearest 1st floor elevator lobby)		
	Remove overhanging or protruding object	Priority -	\$100.00
Notes:	Drinking fountain protrudes 18" from the wall (4" max) and is 27 1/2" (between 27" and 80") above the finished floor.	High	
Federal:	602.1		
	Provide wing walls	Priority -	\$1,000.00
Notes:	Drinking fountain is not positioned in an alcove.	High	
Federal:	602.1		

Replace or reposition drinking fountain	Priority -	\$3,000.00
Notes: "Hi-lo" fountain is not provided. Fountain is only wheelchair accessible and does not meet additional requirements for standing persons.	High	
Federal: 211.2, 211.3, 602.7		
7-2 Drinking Fountain (West building; entry nearest 1st floor women's restroom)		
Remove overhanging or protruding object	Priority -	\$100.00
Notes: Drinking fountain protrudes 16" from the wall (4" max) and is 26 1/4" (between 27" and 80") above the finished floor.	High	
Federal: 602.1		
Provide wing walls	Priority -	\$1,000.00
Notes: Drinking fountain is not positioned in an alcove.	High	
Federal: 602.1		
Replace or reposition drinking fountain	Priority -	\$3,000.00
Notes: "Hi-lo" fountain is not provided. Fountain is only wheelchair accessible and does not meet additional requirements for standing persons.	High	
Federal: 211.2, 211.3, 602.7		
Notes: Height of fountain is 26 1/4" (27" min.) and 7 1/2" deep (8" min. at 27"). Fountain does not provide required knee space (below the fountain) for wheelchair access and does not meet additional requirements for standing persons.		included above
Federal: 211.2, 211.3, 602.2, 602.7		
9-1 Corridor-Aisle (Main east/west corridor from accessible doors)		
Reposition controls and outlets	Priority -	\$200.00
Notes: Light switch is 48"-50" (15"-48" max) high above the floor. 48" near Room 105; 50" near Room 101	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Reposition controls and outlets	Priority -	\$200.00
Notes: Electrical outlets 9-1/2"-10-1/2" (15" min) high above the floor. 9 1/2" near Room 106; 10 1/2" near Room 101	Low	
Federal: 205.1, 308.2.1, 308.3.1		
8-3 Door (Fire door at corridor and East Stairway)		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Bottom rod latch assembly is mounted on kick plate	Medium	
Federal: 404.2.10		

11-1 Interior Stairway (East Stairwell)		
Replace stairway	Priority -	\$50,000.00
Notes: Treads are 10" (11" deep min.)	Medium	
Federal: 504.2		
Install or modify handrails		included above
Notes: Extensions at the bottom of the stairs are not provided. Handrail top surface is mounted at 33" (34" min. – 38" max.) above the stair nosing.		
Federal: 505.4, 505.10.3		
Notes: Handrail is non-circular with a 3" wide cross-section. Ends of handrails do not return to the floor.		included above
Federal: 505.7.2, 505.10.2		
Install sign	Priority -	\$150.00
Notes: Compliant stairway signage on each landing is not provided. There are 2 building levels.	Medium	
Federal: 216.4, 703.2, 703.4		
8-4 Door (Room 104 Council Chambers; public entry point from corridor to southeast corner of room)		
Provide or modify door kick plate	Priority -	\$200.00
Notes: Doorstop is mounted on kick plate on each leaf of door.	Medium	
Federal: 404.2.10		
Notes: Bottom rod latch assembly is mounted on kick plate.		included above
Federal: 404.2.10		
18-1 Room (Room 104 Council Chambers)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 49 1/2" (15"-48" max) high above the floor. Overhead projection screen switch is 49 1/2".	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Reposition outlets	Priority -	\$200.00
Notes: Electrical outlets 9 1/2" (15" min) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
8-5 Door (Room 106 Council Conference; public entry point from Council Chambers to Room 106)		
Replace or adjust door hardware	Priority -	\$300.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Provide or modify door kick plate	Priority -	\$100.00
Notes: Kick plate is 8-3/4" (10" min) in height.	Medium	
Federal: 404.2.10		
18-2 Room (Room 106 Council Conference)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 49 1/2" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		

Reposition outlets	Priority -	\$500.00
Notes: Electrical outlets 10 ½" (15" min) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
8-6 Door (Room 100 Controller/Finance; public entry point from corridor)		
Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 7 lbs (5 lbs max.).	High	
Federal: 404.9.2		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 4 seconds (5 sec. min.)	High	
Federal: 404.2.8.1		
Reposition or modify glazing panel	Priority -	\$500.00
Notes: Bottom of vision panel is 45 ¾" (43" max.) above finish floor.	Low	
Federal: 404.2.11		
Provide or modify door kick plate	Priority -	\$60.00
Notes: Doorstop is mounted on kick plate of door.	Medium	
Federal: 404.2.10		
18-3 Room (Room 100 Controller/Finance)		
Provide an accessible counter	Priority -	\$1,000.00
Notes: Service counter is located 36 ¼" (28" min.-34" max) above the finish floor. Provide equivalent facilitation.	High	
Federal: 227.1, 904.3.3, 902.3		
8-7 Door (Room 101 Code Enforcement; public entry point from corridor)		
Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 8 lbs (5 lbs max.).	High	
Federal: 404.9.2		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 4 seconds (5 sec. min.)	High	
Federal: 404.2.8.1		
Reposition or modify glazing panel	Priority -	\$500.00
Notes: Bottom of vision panel is 46" (43" max.) above finish floor.	Low	
Federal: 404.2.11		
Provide or modify door kick plate	Priority -	\$60.00
Notes: Doorstop is mounted on kick plate of door.	Medium	
Federal: 404.2.10		
Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes: Maneuvering space length (48" min.) and width (44") may be reduced on hallway side if fire door is not open 180 degrees. Sweep of fire door located east of the door overlaps and encroaches on the clear floor area in front of the Room 101 entry door on the hinge side.	Medium	
Federal: 404.2.4.1		

18-4	Room (Room 101 Code Enforcement)		
	Provide an accessible counter	Priority -	\$1,000.00
Notes:	Service counter is located 41 ¼" (28" min.-34" max) above the finish floor. Receptionist's desk top is 29" above the finish floor, which may provide equivalent facilitation.	High	
Federal:	227.1, 904.3.3, 902.3		
8-8	Door (Room 105 Clerk's Office; public entry point from corridor)		
	Adjust door closer	Priority -	\$60.00
Notes:	Operating effort is 9 lbs (5 lbs max.).	High	
Federal:	404.9.2		
	Adjust door closer	Priority -	\$60.00
Notes:	Sweep time is 3.5 seconds (5 sec. min.)	High	
Federal:	404.2.8.1		
	Provide or modify door kick plate	Priority -	\$200.00
Notes:	Doorstop is mounted on kick plate of door.	Medium	
Federal:	404.2.10		
18-5	Room (Room 105 Clerk's Office)		
	Provide an accessible counter	Priority -	\$1,000.00
Notes:	Service counter is located 41" (28" min.-34" max) above the finish floor. Provide equivalent facilitation.	High	
Federal:	227.1, 904.3.3, 902.3		
8-8	Door (Room 107 Office of the Mayor; public entry point from corridor)		
	Adjust door closer	Priority -	\$60.00
Notes:	Operating effort is 8 lbs (5 lbs max.).	High	
Federal:	404.9.2		
	Adjust door closer	Priority -	\$60.00
Notes:	Sweep time is 4 seconds (5 sec. min.)	High	
Federal:	404.2.8.1		
	Reposition or modify glazing panel	Priority -	\$500.00
Notes:	Bottom of vision panel is 45-1/2" (43" max.) above finish floor (each leaf).	Low	
Federal:	404.2.11		
	Provide or modify door kick plate	Priority -	\$60.00
Notes:	Doorstop is mounted on kick plate of 1 door leaf.	Medium	
Federal:	404.2.10		
18-6	Room (Room 107 Office of the Mayor; public entry point from corridor)		
	Provide an accessible counter	Priority -	\$1,000.00
Notes:	Receptionist/service counter is located 44-1/2" (28" min.-34" max) above the finish floor. Provide equivalent facilitation.	High	
Federal:	227.1, 904.3.3, 902.3		

8-9	Door (Room 107; public entry point from lobby of Room 107 to Mayor's conference room)		
	Replace or adjust door hardware	Priority -	\$300.00
Notes:	Door handle is a doorknob and requires grasping and twisting.	High	
Federal:	309.4, 404.2.7		
	Provide or modify door kick plate	Priority -	\$200.00
Notes:	Kick plate protrudes 1" and is 2-3/4" (10" min) in height.	Medium	
Federal:	404.2.10		
18-7	Room (Room 107 Office of the Mayor; Mayor's conference room)		
	Provide an accessible table	Priority -	\$500.00
Notes:	Table does not provide adequate knee clearance under the table surface. Clear knee space below the table is 6-1/2" (11" min.) deep due to table leg. Provide equivalent facilitation.	Medium	
Federal:	902.2		
8-10	Door (Men's Restroom)		
	Widen corridor	Priority -	\$5,000.00
Notes:	Approach from latch side to pull open door is 44 1/2" (54" min.) wide to enter the restroom.	Medium	
Federal:	404.2.4.1		
	Install sign	Priority -	\$100.00
Notes:	Signage is not located on the latch side of the door.	Low	
Federal:	703.4		
15-1	Multiple-User Restroom (Men's Restroom)		
	Replace or reposition mirrors	Priority -	\$50.00
Notes:	Reflecting surface of the mirror mounted above the lavatory is 45 1/4" (40" max) above the finished floor surface.	Low	
Federal:	603.3		
	Replace or reposition urinal	Priority -	\$1,500.00
Notes:	One urinal is 22" (17" max) from the floor to the lip.	Low	
Federal:	605.2		
	Replace or reposition urinal	Priority -	\$250.00
Notes:	Urinal shield is 23 1/4" apart (30" clear min.)	Low	
Federal:	605.3		
	Reposition controls	Priority -	\$200.00
Notes:	Light switch is 49 1/4" (15"-48" max) high above the floor.	Low	
Federal:	205.1, 308.2.1, 308.3.1		
	Reposition outlets	Priority -	\$400.00
Notes:	Electrical outlets 9 1/4" (15" min) high above the floor.	Low	
Federal:	205.1, 308.2.1, 308.3.1		

Provide or replace stall door hardware	Priority -	\$100.00
Notes: Stall door is not self-closing. Latch requires pinching and twisting	Low	
Federal: 404.2.7, 309.4, 604.8.1.2		
Replace or reposition fixture	Priority -	\$2,000.00
Notes: Clear space from the wall to the centerline of the toilet is 15" (16"min-18" max.)	Low	
Federal: 604.2		
Replace toilet or adjust toilet seat height		included above
Notes: Toilet seat height is 21" (17" min – 19" max) above the finish floor.		
Federal: 604.4		
Reposition toilet flush controls		included above
Notes: Flush control is not located on the wide side.		
Federal: 604.6		
Modify stall partitions and doors	Priority -	\$1,000.00
Notes: Stall depth is 55 ½" (59" min.) measured from the rear wall.	Low	
Federal: 604.3.1		
Provide or replace stall door hardware	Priority -	included above
Notes: Coat hook is mounted 65 ½" (48" max) above finish floor.		
Federal: 603.4		
Replace or modify grab bars	Priority -	\$500.00
Notes: Side grab bars are 36" (42" min. long). Side grab bar is positioned so that the front end is 42" (54" min.) from the rear wall of the stall. Rear grab bar is positioned 6" (12" min.) on one side and 24" on the other side.	Low	
Federal: 604.5.1, 604.5.2, 609.3		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Toilet paper is located 6 ½" (12" min.) above side grab bar.	Low	
Federal: 604.7, 609.3		
8-11 Door (Women's Restroom)		
Widen corridor	Priority -	\$5,000.00
Notes: Approach from latch side to pull open door is 44 ½" (54" min.) wide to enter the restroom.	Low	
Federal: 404.2.4.1		
Install sign	Priority -	\$100.00
Notes: Signage is not located on the latch side of the door.	Low	
Federal: 703.4		

15-2 Multiple-User Restroom (Women's Restroom)		
Replace or reposition mirrors	Priority -	\$50.00
Notes: Reflecting surface of the mirror mounted above the lavatory is 46" (40" max) above the finished floor surface.	Low	
Federal: 603.3		
Replace or reposition dispensers	Priority -	\$50.00
Notes: Towel dispenser is 55" (48" max) above the finished floor surface.	Medium	
Federal: 308		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 49 1/2" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Reposition outlets	Priority -	\$400.00
Notes: Electrical outlets 9 1/2" (15" min) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Provide or replace stall door hardware	Priority -	\$100.00
Notes: Stall door is not self-closing. Latch requires pinching and twisting .	Low	
Federal: 404.2.7, 309.4, 604.8.1.2		
Replace or reposition fixture	Priority -	\$2,000.00
Notes: Clear space from the wall to the centerline of the toilet is 15-1/2" (16" min-18" max.)	Low	
Federal: 604.2		
Replace toilet or adjust toilet seat height	Priority -	included above
Notes: Toilet seat height is 20-1/2" (17" min – 19" max) above the finish floor.		
Federal: 604.4		
Modify stall partitions and doors	Priority -	\$1,000.00
Notes: Stall depth is 56" (59" min.) measured from the rear wall.	Low	
Federal: 604.3.1		
Provide or replace stall door hardware		included above
Notes: Coat hook is mounted 65 1/4" (48" max) above finish floor.		
Federal: 603.4		
Replace or modify grab bars	Priority -	\$500.00
Notes: Side grab bars are 36" (42" min. long). Side grab bar is positioned so that the front end is 46" (54" min.) from the rear wall of the stall.	Low	
Federal: 604.5.1, 604.5.2, 609.3		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Toilet paper is located 8 1/4" (12" min.) above side grab bar.	Low	
Federal: 604.7, 609.3		

8-12	Door (Fire door at corridor and West Stairway)		
	Provide or modify door kick plate	Priority -	\$200.00
Notes:	Bottom rod latch assembly is mounted on kick plate.	Medium	
Federal:	404.2.10		
11-2	Interior Stairway (West Stairwell)		
	Replace stairway	Priority -	\$50,000.00
Notes:	Treads are 10" (11" deep min.)	Medium	
Federal:	504.2		
	Install or modify handrails		included above
Notes:	Extensions at the bottom of the stairs are not provided. Handrail top surface is mounted at 32" (34" min. – 38" max.) above the stair nosing.		
Federal:	505.4, 505.10.3		
	Install or modify handrails		included above
Notes:	Handrail is non-circular with a 3" wide cross-section. Ends of handrails do not return to the floor.		
Federal:	505.7.2, 505.10.2		
	Install sign	Priority -	\$150.00
Notes:	Compliant stairway signage on each landing is not provided. There are 2 building levels.	Low	
Federal:	216.4, 703.2, 703.4		
	Reposition controls	Priority -	\$200.00
Notes:	West side landing at 2nd level doors. Light switch is 50" (15"-48" max) high above the floor. Partially blocked by fire door when normally kept in the open position.	Low	
Federal:	205.1, 308.2.1, 308.3.1		
14-1	Elevator		
	Adjust elevator controls and labeling	Priority -	\$5,000.00
Notes:	Emergency two-way communication. Visual identification and ability to look up phone number on written note and dial on rotary (push button control required). Tactile symbols and characters are not provided adjacent to the device.	Medium	
Federal:	407.4.9, 308, 703.2, 704.2.2		
Notes:	Emergency two-way communication. Voice is required to use the communications system. When used, there is no indication that assistance is on the way.		included above
Federal:	407.4.9, 308, 703.2		
	Adjust or provide elevator signals and indicators		included above
Notes:	Audible warning devices only sound once (twice) for down.		
Federal:	407.2.2		

Adjust elevator operation		included above
Notes: Door does not remain fully open for 20 seconds min when optical door-opening sensors are activated.		
Federal: 407.3.3		
Adjust or provide elevator signals and indicators	Priority -	\$100.00
Notes: Tactile star is provided on one (both) jambs at the main entry level.	Low	
Federal: 407.2.3.1		
8-13 Door (East, South, & West Exits)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: There is an exit sign, but no Braille/tactile signage is provided. All exit doors and accessible means of egress shall be signed. Applies to east, south and west doors exiting the building.	Low	
Federal: 216.4, 703.1, 703.2, 703.5		
Interior: Second Floor		
7-3 Drinking Fountain (West building; nearest 2nd floor restrooms)		
Remove overhanging or protruding object	Priority -	\$100.00
Notes: Drinking fountain protrudes 19" from the wall (4" max) and is 27-3/4" (between 27" and 80") above the finished floor.	High	
Federal: 602.1		
Provide wing walls	Priority -	\$1,000.00
Notes: Drinking fountain is not positioned in an alcove.	High	
Federal: 602.1		
Replace or reposition drinking fountain	Priority -	\$3,000.00
Notes: "Hi-lo" fountain is not provided. Fountain does not meet additional requirements for standing persons. Inadequate knee space beneath the fountain provided 26 1/4" (27" min.) above the finish floor.	High	
Federal: 211.2, 211.3, 602.2, 602.7		
Adjust water stream		included above
Notes: Bubbler directs water flow that is at a 30 degree angle with the front of the fountain in a stream that is 3-1/2" high (4" min.)		
Federal: 602.6		
7-4 Drinking Fountain (East building; nearest 2nd floor elevator lobby)		
Remove overhanging or protruding object	Priority -	\$100.00
Notes: Drinking fountain protrudes 18 3/4" from the wall (4" max) and is 26 1/4" (between 27" and 80") above the finish floor.	High	
Federal: 602.1		
Provide wing walls	Priority -	\$1,000.00
Notes: Drinking fountain is not positioned in an alcove.	High	
Federal: 602.1		

Replace or reposition drinking fountain	Priority -	\$3,000.00
Notes: "Hi-lo" fountain is not provided. Fountain does not meet additional requirements for standing persons. Inadequate knee space beneath the fountain provided 26 1/4" (27" min.) above the finish floor.	High	
Federal: 602.2, 306		
Adjust water stream		included above
Notes: Bubbler directs water flow that is at a 30 degree angle with the front of the fountain in a stream that is 3-1/2" high (4" min.)		
Federal: 602.6		
9-2 Corridor-Aisle (Main east/west corridor)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 50" (15"-48" max) high above the floor. 49" near display case.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Reposition outlets	Priority -	\$800.00
Notes: Electrical outlets 9-1/2" (15" min) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
8-14 Door (Room 200 Engineering; public entry point from corridor to southeast corner of room)		
Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 7 lbs (5 lbs max.).	High	
Federal: 404.9.2		
Reposition or modify glazing panel	Priority -	\$500.00
Notes: Bottom of vision panel is 45-1/2" (43" max.) above finish	Low	
Federal: 404.2.11		
Provide additional strike edge clearance	Priority -	\$1,500.00
Notes: Strike-edge clearance on swing side of door is 13" (18" min.) Reduced as a result of proximity to service counter.	Medium	
Federal: 404.2.4.1		
18-8 Room (Room 200 Engineering)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 50" (15"-48" max) high above the floor. Door swing overlaps with clear floor space required for switch operation.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Reposition outlets	Priority -	\$200.00
Notes: Electrical outlets 9 1/2" (15" min) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Provide an accessible counter	Priority -	\$500.00
Notes: Service counter is located 42-7/8" (28" min.-34" max) above the finish floor. Provide equivalent facilitation.	High	
Federal: 227.1, 904.3.3, 902.3		

Remove overhanging or protruding object	Priority -	\$2,500.00
Notes: Edge of counter protrudes 8" from the face of the lower counter support (4" max) and is 42-7/8" (between 27" and 80") above the finished floor.	High	
Federal: 227.1, 904.3.3, 902.3		
8-15 Door (Room 201 Building Development/Planning; public entry point from corridor)		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 3 seconds (5 sec. min.)	High	
Federal: 404.2.8.1		
Adjust Door Closer	Priority -	\$60.00
Notes: Operating effort is 8 lbs (5 lbs max)	High	
Federal: 404.9.2		
Reposition or modify glazing panel	Priority -	\$500.00
Notes: Bottom of vision panel is 45-3/8" (43" max.) above finish floor.	Low	
Federal: 404.2.11		
18-9 Room (Room 201 Building Development/Planning)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 50" (15"-48" max) high above the floor. Door swing overlaps with clear floor space required for switch operation.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Provide an accessible counter	Priority -	\$500.00
Notes: Service counter is located 41-1/8" (28" min.-34" max) above the finish floor. Provide equivalent facilitation.	High	
Federal: 227.1, 904.3.3, 902.3		
8-16 Door (Room 205 Board Room of Public Works; public entry point from corridor)		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 4 seconds (5 sec. min.)	High	
Federal: 404.2.8.1		
Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 8 lbs (5 lbs max)	High	
Federal: 404.9.2		
Remove or adjust door hardware	Priority -	\$100.00
Notes: Dome door stop mounted on the floor exceeds 1/2" height (1/4" max.).	High	
Federal: 403.4		
18-10 Room (Room 205 Board Room of Public Works)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 49-1/2" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		

Reposition outlets	Priority -	\$400.00
Notes: Electrical outlets 9-3/4" (15" min) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
8-17 Door (Room 207 Human Resources; public entry point from corridor)		
Adjust Door Closer	Priority -	\$60.00
Notes: Operating effort is 13 lbs (5 lbs max).	High	
Federal: 404.9.2		
Reposition or modify glazing panel	Priority -	\$500.00
Notes: Bottom of vision panel is 45-3/4" (43" max.) above finish floor.	Low	
Federal: 404.2.11		
18-11 Room (Room 207 Human Resources)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 49-1/2" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Provide an accessible counter	Priority -	\$500.00
Notes: Service counter is located 41-1/4" (28" min.-34" max) above the finish floor. Provide equivalent facilitation. Recommend providing accessible work surface/desktop for completion of applications.	High	
Federal: 227.1, 904.3.3, 902.3		
8-18 Door (Men's Restroom)		
Widen corridor	Priority -	\$5,000.00
Notes: Approach from latch side to pull open door is 44" (54" min.) wide to enter the restroom. Approach from latch side to push open door is 46" (48" min.) wide to exit the restroom.	Medium	
Federal: 404.2.4.1		
Install sign	Priority -	\$100.00
Notes: Signage is not located on the latch side of the door.	Low	
Federal: 703.4		
Install sign		included above
Notes: Signage has pictogram 5" (6" min.) Provide International Symbol of Accessibility. Provide Braille below visual text.		
Federal: 216.8, 703.6		
15-3 Multiple-User Restroom (Men's Restroom)		
Modify lavatory/counter clearances	Priority -	\$500.00
Notes: Clear space beneath the lavatory sink is 26 1/2" (27" min.) above finish floor.	Low	
Federal: 606.3		
Insulate water lines	Priority -	\$100.00
Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal: 606.5		

Replace or adjust water controls	Priority -	\$750.00
Notes: Faucet controls require grasping and twisting.	Medium	
Federal: 606.4, 309		
Replace or reposition mirrors	Priority -	\$100.00
Notes: Reflecting surface of the mirror mounted above the lavatory is 46" (40" max) above the finished floor surface.	Low	
Federal: 603.3		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Waste container opening is 48" high (15" min-48" max). Recommend providing equivalent facilitation.	Low	
Federal: 603.3		
Replace or reposition urinal	Priority -	\$1,500.00
Notes: One urinal is 22" (17" max) from the floor to the lip.	Low	
Federal: 605.2		
Replace or reposition urinal	Priority -	\$200.00
Notes: Urinal shield is 23" apart (30" clear min.)	Low	
Federal: 605.3		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 50" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Reposition outlets	Priority -	\$400.00
Notes: Electrical outlets 9 ½" (15" min) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Provide or replace stall door hardware	Priority -	\$100.00
Notes: Stall door is not self-closing. Latch requires pinching and twisting.	Low	
Federal: 404.2.7, 309.4, 604.8.1.2		
Modify stall partitions and doors	Priority -	\$1,000.00
Notes: Door width is 22 ¼" (32" min.) clear for an end-entry type stall	Medium	
Federal: 604.3.1		
Notes: Stall width is 31" (60" min.) measured from side wall to side wall.		included above
Federal: 604.3.1		
Notes: Stall depth is 55 ½" (56" min.) measured from the rear wall.		included above
Federal: 604.3.1		
Provide or replace stall door hardware		included above
Notes: Coat hook is mounted 66 ¾" (48" max) above finish floor.		
Federal: 603.4		
Replace toilet or adjust toilet seat height	Priority -	\$2,000.00
Notes: Toilet seat height is 15 ½" (17" min – 19" max) above the finish floor.	Low	
Federal: 604.4		

Replace or reposition dispensers	Priority -	\$100.00
Notes: Toilet paper dispenser is 12" (7" min.-9" max.) in front of the toilet	Low	
Federal: 604.4		
Provide modify grab bars	Priority -	\$500.00
Notes: No grab bars are provided	High	
Federal: 604.5, 609.2.1, 609.2.2, 609.3, 609.4, 609.5, 609.6, 609.8		
8-19 Door (Women's Restroom)		
Widen corridor	Priority -	\$5,000.00
Notes: Approach from latch side to pull open door is 44 ½" (54" min.) wide to enter the restroom. Approach from latch side to push open door is 46" (48" min.) wide to exit the restroom.	Medium	
Federal: 404.2.4.1		
Install sign	Priority -	\$100.00
Notes: Signage is not located on the latch side of the door.	Low	
Federal: 703.4		
Notes: Signage has pictogram 5" (6" min.) Provide International Symbol of Accessibility. Provide Braille below visual text.		
Federal: 216.8, 703.2, 703.3, 703.6		
15-2 Multiple-User Restroom (Women's Restroom)		
Modify lavatory/counter clearances	Priority -	\$500.00
Notes: Knee space beneath the lavatory sink is 1 ¾" at 27" above finish floor (8" min. at 27")	Medium	
Federal: 606.2, 306.3.3		
Insulate water lines	Priority -	\$100.00
Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal: 606.5		
Replace or adjust water controls	Priority -	\$750.00
Notes: Faucet controls require grasping and twisting	Medium	
Federal: 606.4, 309		
Replace or reposition mirrors	Priority -	\$100.00
Notes: Reflecting surface of the mirror mounted above the lavatory is 46" (40" max) above the finished floor surface. Full view mounted mirror provides equivalent.	Low	
Federal: 603.3		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 49-1/2" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Reposition outlets	Priority -	\$400.00
Notes: Electrical outlets 9-1/2" (15" min) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		

Provide or replace stall door hardware	Priority -	\$100.00
Notes: Stall door is not self-closing. Latch requires pinching and twisting .	Low	
Federal: 404.2.7, 309.4, 604.8.1.2		
Modify stall partitions and doors	Priority -	\$1,000.00
Notes: Door width is 22 ¼" (32" min.) clear for an end-entry type stall. Stall does not have an out-swinging door.	Medium	
Federal: 404.2.3, 604, 604.8.1.2		
Notes: Stall depth is 56" (59" min.) measured from the rear wall.		included above
Federal: 604.3.1		
Notes: Stall width is 31" (60" min.) measured from side wall to side wall.		included above
Federal: 604.3.1		
Provide or replace stall door hardware	Priority -	included above
Notes: Coat hook is mounted 65 ¼" (48" max) above finish floor.		
Federal: 603.4		
Replace or reposition fixture	Priority -	\$2,000.00
Notes: Clear space from the wall to the centerline of the toilet is 15" (16"min-18" max.)	Low	
Federal: 604.2		
Replace toilet or adjust toilet seat height	Priority -	included above
Notes: Toilet seat height is 15 ½" (17" min – 19" max) above the finish floor.		
Federal: 604.4		
Provide grab bars	Priority -	\$500.00
Notes: No grab bars are provided	High	
Federal: 604.5, 609.2.1, 609.2.2, 609.3, 609.4, 609.5, 609.6, 609.8		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Toilet paper dispenser is 10" (7" min.-9" max.) in front of the toilet	Low	
Federal: 604.4		
12-1 Area of Refuge (East Stairway Landing)		
Install sign	Priority -	\$150.00
Notes: Install signs at each door providing access to an area of refuge from an adjacent floor area to area of refuge. Accompany signs with International Symbol of Accessibility. Provide Braille below visual text.	High	
Federal: 207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8,		

Provide or modify emergency two-way communication	Priority -	\$1,500.00
Notes: Two-way communication is not provided within area of refuge; provides both audio and visual means. Provide directions adjacent to communication system explaining use of two-way communications system.	Medium	
Federal: 207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8, 1007.9,1007.11		
8-20 Door (Fire doors west side of East Stairway landing; northerly door)		
Adjust door closer	Priority -	\$60.00
Notes: Hold open device is not functioning and door is normally kept open. Door is propped open with scrap of cardboard. Recommend this leaf of door remain in the closed position, since the hold open device is out of service.	Medium	
Federal: IFC 703.2.2		
12-2 Area of Refuge (West Stairway Landing)		
Install sign	Priority -	\$150.00
Notes: Install signs at each door providing access to an area of refuge from an adjacent floor area to area of refuge. Accompany signs with International Symbol of Accessibility. Provide Braille below visual text.	High	
Federal: 207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8,		
Provide or modify emergency two-way communication	Priority -	\$1,500.00
Notes: Two-way communication is not provided within area of refuge; provides both audio and visual means. Provide directions adjacent to communication system explaining use of two-way communications system.	Medium	
Federal: 207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8, 1007.9,1007.11		

Low Priority \$32,200.00
Medium Priority \$148,240.00
High Priority \$31,200.00

Total: \$211,640

**Mishawaka Utilities Business Office and Administration, 126 N. Church St,
Mishawaka, IN**

Exterior		
4-1	Walk (North sidewalk to ex. stair)	
Repair surface		Priority - \$200.00
Notes:	Horizontal gap exceeds 1/2" (1/4" max) at concrete joint.	Medium
Federal:	403.4, 303	
5-1	Ramp (Pedestrian ramp at west entry to building)	
Provide level landing		Priority - TBD
Notes:	Provide level bottom landing. Road and sidewalk under reconstruction.	High
Federal:	405.7	
6-1	Exterior Stairway	
Provide level landing		Priority - \$800.00
Notes:	Bottom landing running-slope is 3.8% (2% max.); cross-slope is 2.2% (2% max.).	High
Federal:	304.2	
Replace stairs		Priority - \$10,000.00
Notes:	Provide treads and risers that have uniform widths and heights. Provide adequate door stoop maneuvering space. Top landing of upper set of stairs at set of double-leaf exterior door provides a clear length less than 60" min. on the pull-side. Reconstruct uppermost top landing and stair run.	High
Federal:	210, 504.2, 504.3	
Install or modify handrails		Priority - \$5,000.00
Notes:	Handrail with continuous gripping surface is provided on 1 side only (2 sides required). Handrail extensions at the top and bottom of the stairs do not extend the minimum distance required.	High
Federal:	505.4	
8-2	Door (North building exterior entry door at exterior stair)	
Install or modify permanent room signs		Priority - \$250.00
Notes:	Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Low
Federal:	216.4.1, 703.1, 703.2, 703.5	
Provide an accessible path of travel		Priority - \$5,000.00
Notes:	No accessible path is provided to door (noted deficiency - stair is not accessible route). A minimum of 60% of all public entrances must be accessible. 2 Public entrances provided to the building. (2 x 60%=1.2=1 min. required)	High
Federal:	206.4	
Provide signs indicating accessible entries and facilities		Priority - \$500.00
Notes:	Provide directional signage that indicates location of an accessible entrance. International symbol of Accessibility (ISA) is not provided. Install/locate signage to prevent back-tracking, i.e. at the beginning of an accessible route, not just at the inaccessible entrances to a building.	Medium
Federal:	216.6, 703.5	

Enlarge door opening	Priority -	\$2,500.00
Notes: The door is not wide enough to enter opening only the single leaf of double door. The door is 26-3/4" wide (32" min.).	Medium	
Federal: 404.2.3		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 4 seconds (5 sec. min.)	High	
Federal: 404.2.8.1		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is 5" (10" min) in height.	Medium	
Federal: 404.2.10		
8-3 Door (West building exterior entry door)		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 4 seconds (5 sec. min.)	High	
Federal: 404.2.8.1		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is 5-1/2" (10" min) in height.	Medium	
Federal: 404.2.10		
Interior		
8-1 Door (West interior entry door to main lobby)		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is 5-1/2" (10" min) in height.	Medium	
Federal: 404.2.10		
9-1 Corridor-Aisle (1st FI lobby)		
Widen corridor	Priority -	\$0.00
Notes: Corridor is 31" (36" min) in width at copy machine. Reposition copy machine.	High	
Federal: 404.2.10		
16-1 Single-User Restroom (Unisex Restroom)		
Install sign	Priority -	\$100.00
Notes: Signage includes pictogram 3-1/2" high (6" min. height).	Low	
Federal: 216.8, 703.6		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Provide permanent room signs that identify rooms and spaces installed at 48" min.- 60" max. above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Modify lavatory/counter clearances	Priority -	\$750.00
Notes: Clear knee space beneath the lavatory sink is 8-1/2" (11" min.).	Medium	
Federal: 606.2, 306.3.3		
Insulate water lines	Priority -	\$100.00
Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal: 606.5		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Towel dispenser is 50-1/2" (48" max) above the finished floor surface.	Low	
Federal: 308		

Notes: Toilet paper dispenser is located 5-1/2" in front of the toilet
(7" min-9" max in front of the toilet).

Federal: 604.7

Reposition controls	Priority -	\$200.00
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Notes: Light switch is 50" (15"-48" max) high above the floor. **Low**

Federal: 205.1, 308.2.1, 308.3.1

Low Priority	\$900.00
Medium Priority	\$4,950.00
High Priority	\$20,920.00

Total:	\$26,770
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Wastewater Treatment Plant, 1020 Lincolnway West, Mishawaka, IN

Exterior		
1-1	Parking Area	
Provide or modify accessible space	Priority -	\$300.00
Notes:	Accessible parking stall is not defined (faded pavement markings). There is a total of 7 public parking stalls provided. A minimum of 1 accessible parking stall (1 min. van-accessible) is required.	High
Federal:	208.2, 502.1	
Provide or modify accessible access aisles	Priority -	\$200.00
Notes:	Access aisle is not provided. Pavement markings worn/faded. Provide 8' wide van-accessible aisle.	High
Federal:	502.3, 502.3.1	
Provide an accessible path of travel	Priority -	\$6,000.00
Notes:	Provide accessible route to the Wastewater Treatment Building lobby from the parking lot. Cross-slope of HMA pavement along route from parking to east sidewalk is 3.5% (2% max).	Medium
Federal:	206.2.2, 206.3	
Regrade accessible parking stalls	Priority -	\$4,000.00
Notes:	Running slope of designated accessible parking stall is 2.9%; cross-slope 0.9% (2% max. in any direction).	Low
Federal:	302, 502.4	
Install sign	Priority -	\$300.00
Notes:	No accessible parking sign is provided.	Medium
Federal:	502.6	
Install van parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided.	Medium
Federal:	502.6	
4-1	Walk (connects east public entry door)	
Regrade surface	Priority -	\$1,200.00
Notes:	Cross-slope of sidewalk varies 0.1%-2.3% (2% max). Remove, regrade and replace sidewalk 6' wide x 30' long.	Low
Federal:	403.3	
8-1	Door (East building exterior entry door and power-assisted door)	
Adjust door closer	Priority -	\$60.00
Notes:	Operating effort is 8 lbs (5 lbs max.).	High
Federal:	404.9.2	
Interior		
8-2	Door (east interior power-assisted door to main lobby)	
Increase or provide maneuvering or clear floor area	Priority -	\$60.00
Notes:	Recommend removing mobile hose reel from vestibule. Increase maneuvering room on swing side of door vestibule, 64" provided (63" min.).	Low
Federal:	404.2.4.1	

8-3	Door (Women's Restroom)		
	Install or modify permanent room signs	Priority -	\$100.00
Notes:	Provide permanent room signs that identify rooms and spaces installed at 48" min.- 60" max. above the finish floor on the latch side of the door. Signage does not include pictogram (6" min. height). Raised characters and symbols are not provided. Braille is not provided.	Low	
Federal:	216.2, 703.2, 703.3, 703.4, 703.5		
	Adjust door closer	Priority -	\$60.00
Notes:	Sweep time is 4 seconds (5 sec. min.)	High	
Federal:	404.2.8.1		
	Adjust door closer	Priority -	\$60.00
Notes:	Operating effort is 14 lbs (5 lbs max.)	High	
Federal:	404.9.2		
	Provide or modify door kick plate	Priority -	\$300.00
Notes:	Kick plate is not provided. Doorstop is mounted on bottom of door.	Medium	
Federal:	404.2.10		
8-4	Door (Men's Restroom)		
	Install or modify permanent room signs	Priority -	\$100.00
Notes:	Provide permanent room signs that identify rooms and spaces installed at 48" min.- 60" max. above the finish floor on the latch side of the door. Signage does not include pictogram (6" min. height). Raised characters and symbols are not provided. Braille is not provided.	Low	
Federal:	216.2, 703.2, 703.3, 703.4, 703.5		
	Adjust door closer	Priority -	\$60.00
Notes:	Operating effort is 11 lbs (5 lbs max.)	High	
Federal:	404.9.2		
	Provide or modify door kick plate	Priority -	\$300.00
Notes:	Kick plate is not provided.	Medium	
Federal:	404.2.10		
15-1	Multiple-User Restroom (Men's Restroom)		
	Insulate water lines	Priority -	\$100.00
Notes:	Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal:	606.5		
	Replace or reposition dispensers	Priority -	\$100.00
Notes:	Towel dispenser is 51-1/2" (48" max) above the finished floor surface.	Low	
Federal:	308		
	Replace or reposition urinal	Priority -	\$1,500.00
Notes:	Urinal is 23-3/4" (17" max) from the floor to the lip. Urinal projects 11" (13-1/2" min.) from the wall.	Low	
Federal:	605.2		
	Reposition outlets	Priority -	\$200.00
Notes:	Electrical outlet 49 1/2" (15" min-48" max.) high above the floor.	Low	
Federal:	205.1, 308.2.1, 308.3.1		

Provide or replace stall door hardware	Priority -	\$1,000.00
Notes: Stall door is not self-closing. Latch requires pinching and twisting.	Low	
Federal: 404.2.7, 309.4, 604.8.1.2		
Replace or reposition fixture	Priority -	\$2,000.00
Notes: Clear space from the wall to the centerline of the toilet is 15" (16"min-18" max.)	Low	
Federal: 604.2		
Reposition toilet flush controls		included above
Notes: Flush control is not located on the wide side of the stall.		
Federal: 604.6		
Modify stall partitions	Priority -	\$1,000.00
Notes: Stall width is 47" (60" min.) measured from side wall to side wall.	High	
Federal: 604.3.1		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Toilet paper dispenser is located 2-1/2" in front of the toilet (7" min-9" max in front of the toilet).	Low	
Federal: 604.7		
Replace or modify grab bars	Priority -	\$500.00
Notes: Side grab bar is positioned so that the front end is 48" (54" min.) from the rear wall of the stall. Rear grab bar is positioned 6" (12" min.) relative to one side of toilet centerline. Side grab bar gripping clearance is obstructed by clear plastic magazine rack. Top of toilet flush valve is 1" (1-1/2" min.) below rear grab bar.	Medium	
Federal: 604.5.1, 604.5.2, 609.3		
Provide or replace stall door hardware	Priority -	\$50.00
Notes: Coat hook is mounted 66" (48" max) above finish floor.	Low	
Federal: 603.4		
16-1 Single-User Restroom (Women's Restroom)		
Insulate water lines	Priority -	\$100.00
Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal: 606.5		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Towel dispenser is 49-1/2" (48" max) above the finished floor surface.	Low	
Federal: 308		
Reposition outlets	Priority -	\$200.00
Notes: Electrical outlet 50" (15" min-48" max.) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Modify stall partitions and doors	Priority -	\$1,000.00
Notes: Stall width is 47" (60" min.) measured from side wall to side wall.	Low	
Federal: 604.3.1		
Replace toilet or adjust toilet seat height	Priority -	\$2,000.00
Notes: Toilet seat height is 19-1/2" (17" min – 19" max) above the finish floor.	Low	
Federal: 604.4		

Replace or reposition dispensers	Priority -	\$100.00
Notes: Toilet paper dispenser is located 4" in front of the toilet (7" min-9" max in front of the toilet).	Low	
Federal: 604.7		
Replace or modify grab bars	Priority -	\$500.00
Notes: Side grab bar is positioned so that the front end is 48" (54" min.) from the rear wall of the stall. Rear grab bar is positioned 11-1/2" (12" min.) relative to one side of toilet centerline. Top of toilet flush valve is 1" (1-1/2" min.) below rear grab bar.	Medium	
Federal: 604.5.1, 604.5.2, 609.3		
Provide or replace stall door hardware	Priority -	\$50.00
Notes: Coat hook is mounted 66" (48" max) above finish floor.	Low	
Federal: 603.4		

Low Priority \$13,860.00
Medium Priority \$8,200.00
High Priority \$1,740.00

Total: \$23,800

Central Services Building, 500 N. Cedar St, Mishawaka, IN

Exterior		
1-1	Parking Area	
Provide or modify accessible access aisles		Priority - \$200.00
Notes:	Access aisle is not provided. Provide 8' wide van-accessible aisle on passenger side of accessible stall.	High
Federal:	502.3, 502.3.4	
Install van accessible parking sign		Priority - \$300.00
Notes:	Van accessible signage is not provided.	High
Federal:	502.6	
4-1	Walk (connects east public entry door)	
Regrade surface		Priority - \$3,000.00
Notes:	Cross-slope of HMA pedestrian route adjacent to building varies 0.3%-2.7% (2% max). Remove, regrade and install sidewalk 5' wide .	High
Federal:	403.3	
Repair surface		included above
Notes:	Vertical surface level change at southwest building corner is 1/2" (1/4" max; 1/2" max if beveled) due to uneven pavement.	
Federal:	303.2; 303.3	
Remove overhanging or protruding objects		Priority - \$200.00
Notes:	Metal awning protrudes 21-1/2" (4" max.) over the walk at a height of 73" (80" min.) above finish grade at building window.	High
Federal:	216.6; 703.5	
5-1	Ramp (Pedestrian ramp at south entry to building)	
Provide level landing		Priority - \$500.00
Notes:	Bottom landing cross-slope is 2.2% (2% max.); running slope is 3% (2% max.). Top landing is 44"x43" clear (60" min. x 60" min.) at door.	Medium
Federal:	405.7.1, 405.7.4	
Regrade or replace ramp		Priority - \$1,000.00
Notes:	Slope of ramp run is 9.6% (8.33% max.). Cross slope of ramp is 1.7% (2% max.)	Medium
Federal:	405.2; 405.7.1	
Provide ramp edge protection		Priority - \$300.00
Notes:	Ramp edge protection is not provided at edges to protect from drop-offs. 6-1/2" clear below lower rail (4" min.).	Medium
Federal:	405.9, 405.9.2	
Install or modify handrails		Priority - \$1,000.00
Notes:	Handrail with continuous gripping surface is not provided on both sides. Handrail extensions are not provided at the top and bottom of the ramp.	High
Federal:	505.2, 505.5	

Remove overhanging or protruding objects	Priority -	\$200.00
Notes: Metal awning protrudes 21" (4" max.) over the walk at a height of 74" (80" min.) above finish grade at building entry door.	High	
Federal: 216.6; 703.5		
8-1 Door (south building exterior entry door)		
Enlarge door opening	Priority -	\$250.00
Notes: Clear width of door opening is 33-1/4" (32" min.) wide. Clear height of door opening is 79-3/8" (80" min.).	Low	
Federal: 404.2.3		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Door handle is a door knob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Interior		
8-2 Door (interior door to office lobby)		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a door knob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Reposition or modify glazing panel	Priority -	\$500.00
Notes: Bottom of vision panel is 43-3/8" (43" max.) above finish floor.	Low	
Federal: 404.2.11		
18-1 Room (Street Department)		
Provide an accessible counter	Priority -	\$2,500.00
Notes: Receptionist/service counter is located 42-1/8" (28" min.-34" max) above the finish floor. Provide equivalent facilitation.	High	
Federal: 227.1, 904.3.3, 902.3		

Low Priority \$750.00
Medium Priority \$1,800.00
High Priority \$9,900.00

Total: \$12,450

Douglas Rd. Fire Station, 333 E. Douglas Rd, Mishawaka, IN

Exterior		
1-1	Parking Area (Administrative/Visitor)	
Provide or modify accessible space	Priority -	\$300.00
Notes:	Accessible parking stall and aisle should be located nearest the accessible route to the accessible building entrance. Restripe and locate 1 van accessible stall & aisle at northerly end of parking bay.	High
Federal:	208.3	
Provide or modify accessible access aisles	Priority -	\$200.00
Notes:	Access aisle width is 60" (96" min. required for van accessible aisle)	High
Federal:	502.2, 502.3	
Install sign	Priority -	\$300.00
Notes:	No accessible parking sign is provided. Provide sign with International Symbol of Accessibility.	Medium
Federal:	216.5, 502.6	
Install van parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	High
Federal:	502.6	
4-1	Walk (to northerly main entry door)	
Repair surface	Priority -	\$300.00
Notes:	Surface level change in sidewalk exceeds 1/2" (1/4"). Concrete joint near parking, level change exceeds 1/4".	Medium
Federal:	403.4, 303	
8-1	Door (Exterior Main Entry)	
Install or modify permanent room signs	Priority -	\$250.00
Notes:	Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Low
Federal:	216.4.1, 703.1, 703.2, 703.5	
Provide sign(s) indicating accessible entries and facilities	Priority -	\$100.00
Notes:	Accessible entry is not marked by International Symbol of Accessibility. Parking is distant from the administrative building.	High
Federal:	216.6	
Provide or modify door kick plate	Priority -	\$300.00
Notes:	Kick plates are 7" (10" min.) in height.	Medium
Federal:	404.2.10	
Interior		
8-2	Door (Administrative Office)	
Replace or adjust door hardware	Priority -	\$1,000.00
Notes:	Door handle is a door knob and requires grasping and twisting.	High
Federal:	309.4, 404.2.7	
Reposition or modify glazing panel	Priority -	\$1,000.00
Notes:	Bottom of vision panel is not compliant (43" max.) above finish floor.	Low
Federal:	404.2.11	

Provide or modify door kick plate	Priority -	\$100.00
Notes: Doorstop is mounted on kick plate of door.	Medium	
Federal: 404.2.10		
Exterior: Training Room (Auxiliary Building)		
1-2 Parking Area (Auxiliary Building)		
Provide or modify accessible space	Priority -	\$250.00
Notes: No accessible parking stalls are provided.	High	
Federal: 208.2, 208.3		
Provide or modify access aisles	Priority -	\$250.00
Notes: No access aisles are provided.	High	
Federal: 502.2, 502.3		
Install sign	Priority -	\$300.00
Notes: No accessible parking sign is provided. Provide sign with International Symbol of Accessibility.	High	
Federal: 216.5, 502.6		
Install van parking sign	Priority -	\$100.00
Notes: Van accessible signage is not provided.	High	
Federal: 502.6		
2-1 Curb Ramp		
Install, replace, or modify curb ramp	Priority -	\$2,000
Notes: Slope of curb ramp is 11.8% (8.33% max). Landing is not provided at top of ramp. Counter slope of landing at bottom of ramp (parking surface) is 9% (5% max.).	High	
Federal: 406.1		
Provide level landing	Priority -	\$300
Notes: Provide landing clear length of 48" min. at the top of the curb ramp. Provide cross-slope 1:48 max. in any direction.	High	
Federal: 405.4, 406.4		
Provide pavement markings	Priority -	included above
Notes: Curb ramp can be blocked by parked vehicles. Delineate access aisle in front of curb ramp.		
Federal: 406.5		
4-2 Walk		
Regrade surface	Priority -	\$1,000.00
Notes: Cross-slope of walk is 3.6% (2% max). Running slope of walk is 9.1% (5% max w/out handrails)	High	
Federal: 403.3		
Provide an accessible path of travel	Priority -	included above
Notes: Provide an accessible path of travel between parking area and building.	High	
Federal: 206.2.2, 206.3		
8-3 Door (North building exterior entry door to interior)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Low	
Federal: 216.4.1, 703.1, 703.2, 703.5		

Provide sign(s) indicating accessible entries and facilities	Priority -	\$250.00
Notes: Provide informational signage that indicates location of an accessible entry is not provided. Door leads to a stairwell. No interior elevator observed.	Low	
Federal: 206.5, 216.3		
Replace door hardware	Priority -	\$1,000.00
Notes: Door hardware thumb-latch requires pinching.	High	
Federal: 404.2.7		
Interior: Training Room (Auxiliary Building)		
8-4 Door (Interior door at top of interior stairwell)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Braille is not provided.	Low	
Federal: 216.2		
Increase or provide maneuvering or clear floor area	Priority -	\$0.00
Notes: Level space on swing side of doors is less than 60" (60" min). Maneuvering area also serves as top landing for interior stairway. Recommend providing equivalent facilitation; alterations shall provide the maximum physical accessibility feasible.	Medium	
Federal: 404.2.1; 404.3.2		
Provide additional strike edge clearance	Priority -	\$0.00
Notes: Strike edge clearance on swing side is 0" (18" min.). Handrail on stairwell obstructs strike-edge clearance. Recommend providing equivalent facilitation; alterations shall provide the maximum physical accessibility feasible.	Medium	
Federal: 404.2.7		
Replace door hardware	Priority -	\$1,000.00
Notes: Door hardware thumb-latch requires pinching.	High	
Federal: 404.2.7		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 4 seconds (5 sec. min.)	High	
Federal: 404.2.8.1		
11-1 Interior Stairway (West Stairwell)		
Install or modify handrails	Priority -	\$1,000.00
Notes: Extensions at the bottom of the stairs are not provided on both sides of the stairs. Recommend providing equivalent facilitation; alterations shall provide the maximum physical accessibility feasible.	High	
Federal: 505.4, 505.10.3		
Install sign	Priority -	\$250.00
Notes: Compliant stairway signage on each landing is not provided. There are 2 building levels.	Medium	
Federal: 216.4, 703.2, 703.4		
Reposition controls	Priority -	\$100.00
Notes: Fire alarm activation device is 51" (48" max.) above finish floor.	Medium	
Federal: 205.1, 308.2.1, 308.3.1		

18-1 Room (Training Room, 2nd Floor)	
Reposition controls	Priority - \$200.00
Notes: Light switch is 50" (15"-48" max) high above the floor.	Low
Federal: 205.1, 308.2.1, 308.3.1	
Reposition controls	Priority - \$100.00
Notes: Fire alarm activation device is 50" (48" max.) above finish floor.	Medium
Federal: 205.1, 308.2.1, 308.3.1	

Low Priority \$2,200.00
Medium Priority \$1,450.00
High Priority \$8,960.00

Total: \$12,610

Mishawaka Ave Fire Station, 333 E. Mishawaka Ave, Mishawaka, IN

Exterior			
1-1	Parking Area		
	Regrade accessible parking stalls	Priority -	\$4,000
Notes:	Running slope of designated accessible parking stall is 2.7% (2% max.); cross slope is 1.4-2.6% (2% max.).	Low	
Federal:	302, 502.4		
	Provide accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided. Provide 8' wide van-accessible aisle adjacent to accessible stall.	High	
Federal:	502.3, 502.3.1		
	Install van accessible parking sign	Priority -	\$300.00
Notes:	Van accessible signage is not provided. Install bottom of sign at 60" min. above finish grade.	High	
Federal:	502.6		
8-1	Door (East building exterior entry door)		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	No accessible path is provided to door. Surface slopes in parking lot to access this door vary 2.1%-3.8%.	Medium	
Federal:	206.4		
	Replace or modify door threshold	Priority -	\$200.00
Notes:	Threshold is 6" (1/2" max.) high.	High	
Federal:	404.2.5		
	Adjust door closer	Priority -	\$60.00
Notes:	Sweep time is 3 seconds (5 sec. min.)	High	
Federal:	404.2.8.1		
	Modify or replace ramp and top landing	Priority -	\$300.00
Notes:	Top landing at door entry is approx. 48" long (60" min. required) for a forward approach to the pull side of the manual door; increase approach/maneuvering area. Slope of landing is 2.6% (2% max. in any direction).	High	
Federal:	405.7; 404.2.4.1;404.3.2		
8-2	Door (North building exterior entry door)		
	Provide sign indicating accessible entries and facilities	Priority -	\$200.00
Notes:	Provide directional signage that indicates location of an accessible entrance. International Symbol of Accessibility is not provided.	Low	
Federal:	216.6, 703.5		
	Replace or modify door threshold	Priority -	\$300.00
Notes:	Threshold is not fastened down and binds the bottom of the door. Repair threshold.	High	
Federal:	404.2.5		

Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is 7-1/2" (10" min.) in height.	Medium	
Federal: 404.2.10		
Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 8 lbs (5 lbs max.).	High	
Federal: 404.9.2		
Interior		
8-2 Door (North door from vestibule)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Provide tactile sign with raised and visual characters, including Braille below the corresponding characters.	Low	
Federal: 216.4.1, 703.1, 703.2, 703.5		
Reposition call button	Priority -	\$100.00
Notes: Assistance call button 50" (15" min-48" max) high above the floor. Button is located in vestibule.	Low	
Federal: 308.2.1, 308.3.1		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is 7-1/2" (10" min.) in height	Medium	
Federal: 404.2.10		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Panic hardware protrudes 4-1/4" (4" max) into the clear opening when the door is fully open. Door is normally locked and opened by staff; provide equivalent facilitation.	High	
Federal: 404.2.3		

Low Priority \$4,550.00
Medium Priority \$2,600.00
High Priority \$3,220.00

Total: \$10,370

Union St. Fire Station, 600 S. Union Street, Mishawaka, IN

Exterior			
1-1	Parking Area		
	Provide accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided.		High
Federal:	502.3, 502.3.1		
	Regrade surface	Priority -	\$3,000.00
Notes:	Running slope of accessible parking stalls vary 1.5%-2.5% (2% max.). Slope of access aisle exceeds allowable (2% max). Built up curb ramp projects into access aisle.		Low
Federal:	302, 502.4		
	Install van accessible parking sign	Priority -	\$300.00
Notes:	Van accessible signage is not provided		High
Federal:	502.6		
2-1	Curb Ramp		
	Install replace or modify curb ramp	Priority -	\$2,000.00
Notes:	No side flares on ramp. Built up curb ramp projects into access aisle. Running slope of curb ramp is 8.8% (8.3% max).		Medium
Federal:	406.1		
4-1	Walk (NW parking lot accessible stalls to north building entry)		
	Regrade surface	Priority -	\$1,000.00
Notes:	Cross-slope of route from Union St right of way to north building entrance varies 0.1%-3.6% (2% max). Remove and replace 5' x 30'.		Low
Federal:	403.3		
8-1	Door (North door)		
	Provide sign indicating accessible entries and facilities	Priority -	\$200.00
Notes:	Provide signage that indicates location of an accessible entrance. International Symbol of Accessibility is not provided.		Low
Federal:	216.6, 703.5		
	Adjust door closer	Priority -	\$60.00
Notes:	Operating effort is 6 lbs (5 lbs max.).		High
Federal:	404.9.2		
	Adjust door closer	Priority -	\$60.00
Notes:	Sweep time is 4 seconds (5 sec. min.) .		High
Federal:	404.2.8.1		
	Provide or modify door kick plate	Priority -	\$300.00
Notes:	Kick plates are 7-1/4" (10" min.) in height.		Medium
Federal:	404.2.10		
	Regrade surface	Priority -	\$200.00
Notes:	Door stoop/landing running-slope is 2.8% (2% max. in any direction) at door.		Medium
Federal:	404.2.4.4		

Interior		
7-1	Drinking Fountain (lobby)	
Remove overhanging or protruding object		Priority - \$100.00
Notes:	Drinking fountain protrudes 18-1/2" from the wall (4" max) and is 33-3/4" (between 27" and 80") above the finished floor.	High
Federal:	602.1	
Provide wing walls		Priority - \$1,000.00
Notes:	Drinking fountain is not positioned in an alcove.	High
Federal:	602.1	
Replace or adjust water controls		Priority - \$50.00
Notes:	Push control on front right of fountain is missing. Replace.	Medium
Federal:	602.3	
Replace or reposition drinking fountain		Priority - \$3,000.00
Notes:	"Hi-lo" fountain is not provided. Fountain is only wheelchair accessible and does not meet additional requirements for standing persons.	High
Federal:	211.2, 211.3, 602.7	
8-2	Door (Interior vestibule door)	
Reposition call button		Priority - \$100.00
Notes:	Assistance call button/intercom is 59-3/4" (15" min-48" max) high above the floor. Button is located in vestibule.	Medium
Federal:	308.2.1, 308.3.1	
Install or modify permanent room signs		Priority - \$250.00
Notes:	Provide tactile sign with raised and visual characters, including Braille below the corresponding characters.	Low
Federal:	216.4.1, 703.1, 703.2, 703.5	
Replace door hardware		Priority - \$1,000.00
Notes:	Door hardware requires grasping and twisting. Door is normally locked and opened by staff; provide equivalent facilitation.	High
Federal:	404.2.7	
Adjust door closer		Priority - \$60.00
Notes:	Operating effort is 9 lbs (5 lbs max.).	High
Federal:	404.9.2	
Provide or modify door kick plate		Priority - \$300.00
Notes:	Kick plates are 8-1/4" (10" min.) in height.	Medium
Federal:	404.2.10	
8-3	Door (Unisex restroom)	
Replace door hardware		Priority - \$1,000.00
Notes:	Door hardware requires grasping and twisting.	High
Federal:	404.2.7	

16-1 Single-User Restroom (Unisex Restroom)		
Install sign	Priority -	\$250.00
Notes:	Signage does not include pictogram (6" min. height). Tactile character signage is not provided. Provide International Symbol of Accessibility that contrasts with door color. Provide Braille below visual text.	Low
Federal:	216.8, 703.2, 703.3, 703.6	
Install sign	Priority -	\$100.00
Notes:	Signage is not located on the latch side of the door.	Low
Federal:	703.4	
Insulate water lines	Priority -	\$100.00
Notes:	Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium
Federal:	606.5	
Replace or reposition mirrors	Priority -	\$100.00
Notes:	Reflecting surface of the mirror mounted above the lavatory is 40-3/4" (40" max) above the finished floor surface.	Low
Federal:	603.3	
Replace or reposition dispensers	Priority -	\$100.00
Notes:	Soap dispenser is 52-1/2" (48" max) above the finished floor surface.	Low
Federal:	308	
Reposition controls	Priority -	\$200.00
Notes:	Light switch is 50" (15"-48" max) high above the floor.	Low
Federal:	205.1, 308.2.1, 308.3.1	
Reposition toilet flush control	Priority -	\$2,000.00
Notes:	Flush control is not located on the wide side of the toilet. Reposition to toilet valve to be 1-1/2" min. clear below rear grab bar.	Low
Federal:	604.6	
Replace or reposition dispensers	Priority -	\$100.00
Notes:	Toilet paper dispenser is located 4" in front of the toilet (7" min-9" max in front of the toilet).	Low
Federal:	604.7	
Replace or modify grab bars	Priority -	\$500.00
Notes:	Rear grab bar is 24" (36" min. long). Toilet flush valve obstructs rear grab bar.	Medium
Federal:	604.5.2, 609.3	

Low Priority \$7,300.00
Medium Priority \$3,550.00
High Priority \$7,080.00

Total: \$17,930

North Side Fire Station, 2332 Main St, Mishawaka, IN

Exterior			
1-1	Parking Area		
	Provide accessible space	Priority -	\$200.00
Notes:	No accessible parking stalls are provided.	High	
Federal:	208.2, 208.3		
	Provide access aisles	Priority -	\$500.00
Notes:	No access aisles are provided.	High	
Federal:	502.2, 502.3		
	Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided. Provide sign with International Symbol of Accessibility.	Low	
Federal:	216.5, 502.6		
	Install van parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low	
Federal:	502.6		
8-1	Door (Exterior Southeast Entrance)		
	Install permanent room signs	Priority -	\$250.00
Notes:	Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Low	
Federal:	216.4.1, 703.1, 703.2, 703.5		
	Provide sign(s) indicating accessible entries and facilities	Priority -	\$250.00
Notes:	Non-accessible entry does not have sign to indicate the location of accessible entry.	Medium	
Federal:	216.6		
	Provide an accessible path of travel	Priority -	TBD
Notes:	Accessible route to door is not provided. Step is located on path of travel to enter building at door threshold.	High	
Federal:	206.2.2, 206.3		
	Replace or modify door threshold	Priority -	\$200.00
Notes:	Threshold is 5" (1/2" max) high.	High	
Federal:	404.2.5		
	Replace or adjust door hardware	Priority -	\$1,000.00
Notes:	Door handle is a doorknob and requires grasping and twisting.	High	
Federal:	309.4, 404.2.7		
Interior			
8-2	Door (Bathroom)		
	Provide an accessible path of travel	Priority -	TBD
Notes:	Accessible route to door is not provided. Step is located on path of travel to enter building at door threshold.	High	
Federal:	206.2.2, 206.3		
	Replace or modify door threshold	Priority -	\$200.00
Notes:	Threshold is 1" (1/2" max) high.	High	
Federal:	404.2.5		

Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a door knob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Increase or provide maneuvering or clear floor area	Priority -	\$1,000.00
Notes: Level space on swing side of door is less than 60" deep (60" min).	Medium	
Federal: 404.2.1; 404.3.2		
8-3 Door (Man door to south side apparatus bay)		
Install sign	Priority -	\$250.00
Notes: Signage is not located on the latch side of the door. Braille is not provided.	Low	
Federal: 703.4		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a door knob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: Level space on swing side of door is less than 60" deep (60" min).	Medium	
Federal: 404.2.1; 404.3.2		
9-1 Corridor-Aisle (East/west corridor from SE door)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 50" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Reposition outlets	Priority -	\$200.00
Notes: Electrical outlets 14-1/2" (15" min) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
16-1 Single-User Restroom (Unisex)		
Install sign	Priority -	\$250.00
Notes: Sign is required on the latch side of the door. Sign shall have International Symbol of Accessibility, including raised characters accompanied by Braille.	Low	
Federal: 216.8, 703.2, 703.3, 703.4, 703.5, 703.6, 703.7		
Increase or provide maneuvering or clear floor area	Priority -	\$1,000.00
Notes: 30" x 48" min. clear area outside the door swing is not provided.	Medium	
Federal: 603.2.3		
Replace door hardware	Priority -	\$1,000.00
Notes: Door handle is a door knob and requires grasping and twisting.	High	
Federal: 404.2.7, 309.4		
Widen corridor	Priority -	\$10,000.00
Notes: Width of intermediate corridor inside bathroom is 27" (32" min.)	Medium	
Federal: 404.2.3		
Increase or provide maneuvering or clear floor area	Priority -	\$5,000.00
Notes: The turning area inside the restroom is 27" wide (60" min.).	High	
Federal: 606.2, 304.3, 306.3		

Modify lavatory/counter clearance	Priority -	\$500.00
Notes: Clear space beneath sink bowl is 0" deep (11" min.). Forward approach cannot be made to sink.	High	
Federal: 606.2, 306.3.3		
Replace or reposition mirrors	Priority -	\$100.00
Notes: Reflecting surface of the mirror mounted above the lavatory is 48" (40" max) above the finished floor surface.	Low	
Federal: 603.3		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Towel dispenser is 64" (48" max) above the finished floor surface.	Medium	
Federal: 308		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 52" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Replace or reposition fixture	Priority -	\$2,000.00
Notes: Clear space from the wall to the centerline of the toilet is 14" (16" min-18" max.)	Low	
Federal: 604.2		
Replace toilet or adjust toilet seat height		included above
Notes: Toilet seat height is 15 1/2" (17" min – 19" max) above the finish floor.		
Federal: 604.4		
Modify stall walls	Priority -	\$1,000.00
Notes: Stall width is 56" (60" min.) measured from side wall to side wall. Stall depth is 58-1/2" (59" min.) measured from the rear wall.	Low	
Federal: 604.3.1		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Toilet paper dispenser is 30" (7" min.-9" max.) in front of the toilet	High	
Federal: 604.4		
Provide grab bars	Priority -	\$500.00
Notes: No grab bars are provided	High	
Federal: 604.5, 609.2.1, 609.2.2, 609.3, 609.4, 609.5, 609.6, 609.8		

Low Priority \$4,750.00
Medium Priority \$12,550.00
High Priority \$11,200.00

Total: \$28,500

Fire Sta No. 4 and EMS Station, 2319 Lincolnway East, Mishawaka, IN

Exterior			
1-1	Parking Area		
	Provide accessible space	Priority -	\$200.00
Notes:	No accessible parking is designated. All park parking is on-street parallel parking (Brook Ave). Recommend designating an on-street van-accessible parking stall.	High	
Federal:	208.2; R216		
	Install accessible parking signs	Priority -	\$300.00
Notes:	No accessible parking sign is provided. Van accessible signage is not provided	High	
Federal:	502.6		
2-1	Curb Ramp		
	Provide detectable warning strip	Priority -	\$500.00
Notes:	Detectable warnings are not provided. Located at southwest corner of Lincolnway East & Brook Ave Right-of-Way at designated crosswalk. Provide on both sides of Brook Ave crosswalk.	High	
Federal:	1191, 406.8, R304.2		
8-1	Door (North door)		
	Provide sign indicating accessible entries and facilities	Priority -	\$100.00
Notes:	Provide directional signage that indicates location of an accessible entrance. International Symbol of Accessibility is not provided.	Low	
Federal:	216.6, 703.5		
	Regrade surface	Priority -	\$100.00
Notes:	Door stoop/landing running-slope is 3.2% (2% max. in any direction) at door.	Medium	
Federal:	404.2.4.4		
	Increase or provide maneuvering or clear floor area	Priority -	\$300.00
Notes:	Level space on push side of doors does not provide minimum clear length to approach door, 36" provided (42" min. required). Stoop is triangular shaped.	Medium	
Federal:	404.2.4.1		
	Reposition call button	Priority -	\$100.00
Notes:	Assistance call button 55-1/4" (15" min-48" max) high above the floor. Button is mounted on west side of door frame.	High	
Federal:	308.2.1, 308.3.1		

Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Screen door interferes with access to primary door entrance. Thumb latch requires pinching.	High	
Federal: 404.2.7		
Notes: Door handle is a doorknob and requires grasping and twisting.		
Federal: 309.4, 404.2.7		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is 9-1/4" (10" min) in height.	Low	
Federal: 404.2.10		

Low Priority \$400.00
Medium Priority \$400.00
High Priority \$2,100.00

Total: \$2,900

Police Department, 200 N. Church Street, Mishawaka, IN

Exterior			
1-1	Parking Area		
Modify sign		Priority -	\$400.00
Notes:	2 accessible parking signs are provided. Adjust height of signs provided at 32-3/4" (60"min. required) from the ground surface to the bottom of the sign.	Low	
Federal:	502.6		
Install van accessible parking sign		Priority -	\$100.00
Notes:	Van accessible signage is not provided on van-accessible stall.	Low	
Federal:	502.6		
2-1	Curb Ramp		
Install, replace, or modify curb ramp		Priority -	\$2,000.00
Notes:	Running slope of curb ramp is 9.6% (8.33% max). Slope of flared sides is 13% (10% max.)	Medium	
Federal:	406.1, 406.3		
4-1	Walk (accessible stalls to west building entry)		
Regrade surface		Priority -	\$1,000.00
Notes:	Cross-slope of route from accessible stalls to north building entrance 3.3% (2% max).	Medium	
Federal:	403.3		
4-2	Walk (Church St Right-of-Way to west building entry)		
Regrade surface		Priority -	\$2,000.00
Notes:	Cross-slope of route from accessible stalls to north building entrance 3.9% (2% max).	Medium	
Federal:	403.3		
8-2	Door (Exterior power-assisted door)		
Adjust door closer		Priority -	\$60.00
Notes:	Sweep time is 4 seconds (5 sec. min.)	High	
Federal:	404.2.8.1		
Provide or modify door kick plate		Priority -	\$300.00
Notes:	Kick plate is 7-1/2" (10" min.) in height	Medium	
Federal:	404.2.10		
Interior			
7-1	Drinking Fountain (lobby)		
Provide wing walls		Priority -	\$1,000.00
Notes:	Drinking fountain is not positioned in an alcove.	High	
Federal:	602.1		
Adjust water stream		Priority -	\$100.00
Notes:	Water stream directs water flow beyond the fountain basin and onto the floor.	Medium	
Federal:	602.3		

Replace or reposition drinking fountain	Priority -	\$3,000.00
Notes: Knee space is not provided. "Hi-lo" fountain is not provided. Drinking fountain encroaches on bathroom signage required 18" wide x 18" deep required clear floor space.	High	
Federal: 211.2, 211.3, 602.7, 703.4.2		
8-1 Door (Power-assisted lobby door)		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is 7-1/2" (10" min.) in height	Medium	
Federal: 404.2.10		
16-1 Single-User Restroom (Men's)		
Install sign	Priority -	\$100.00
Notes: Signage includes pictogram 3-1/2" (6" min. height). Provide 18" min. wide x 18" min. deep clear space centered on tactile signage characters.	Low	
Federal: 216.8, 703.2, 703.3, 703.4.2, 703.6		
Replace or reposition mirrors	Priority -	\$100.00
Notes: Reflecting surface of the mirror mounted above the lavatory is 40-1/2" (40" max) above the finished floor surface.	Low	
Federal: 603.3		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Toilet paper dispenser is located 9-1/2" in front of the toilet (7" min-9" max in front of the toilet).	Low	
Federal: 604.7		
Replace or modify grab bars	Priority -	\$500.00
Notes: Rear grab bar is 24" (36" min. long). Towel dispenser encroaches on required 12" min. clear space above rear grab bar. (7" clear above bar provided).	Low	
Federal: 604.5.2, 609.3		
16-2 Single-User Restroom (Women's)		
Install sign	Priority -	\$100.00
Notes: Signage includes pictogram 3-1/2" (6" min. field height). Provide 18" min. wide x 18" min. deep clear space centered on tactile signage characters.	Low	
Federal: 216.8, 703.2, 703.3, 703.4.2, 703.6		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Toilet paper dispenser is located 9-1/2" in front of the toilet (7" min-9" max in front of the toilet).	Low	
Federal: 604.7		
Replace or modify grab bars	Priority -	\$500.00
Notes: Rear grab bar is 24" (36" min. long). Towel dispenser encroaches on required 12" min. clear space above rear grab bar. (6-1/2" clear above bar provided).	Low	
Federal: 604.5.2, 609.3		

18-1 Room (Lobby)			
Provide an accessible counter		Priority -	\$500.00
Notes:	Service counter is located 36" (28" min.-34" max) above the finish floor. Provide equivalent facilitation.	High	
Federal:	227.1, 904.3.3, 902.3		
Reposition controls and outlets		Priority -	\$200.00
Notes:	Fire alarm activation device is 50" (48" max.) above the finish floor. Relocate candy machine, which obstructs access to pull device.	Medium	
Federal:	205.1, 308.2.1, 308.3.1		
Install visual fire alarm		Priority -	\$250.00
Notes:	Visual fire alarms (white strobe lights) are not provided.	High	
Federal:	205.1, 702.1		
18-2 Room (Media Room)			
Reposition outlets		Priority -	\$200.00
Notes:	Electrical outlet is obstructed by furniture and Automated Teller Machine. Relocate furniture to provide clear access (30"x48") to outlet.	Low	
Federal:	205.1, 308.2.1, 308.3.1		
Provide an accessible table		Priority -	\$500.00
Notes:	Distance between floor and under table is 24-1/2" (27" min.).	High	
Federal:	902.2		
Install visual fire alarm		Priority -	\$250.00
Notes:	Visual fire alarms (white strobe lights) are not provided.	High	
Federal:	205.1, 702.1		

Low Priority \$2,200.00
Medium Priority \$5,900.00
High Priority \$5,560.00

Total: \$13,660

Ball Band Memorial Park, 111 W Mishawaka Ave, Mishawaka, IN

Exterior			
1-1	Parking Area		
	Provide accessible space	Priority -	\$2,500.00
Notes:	No accessible parking stalls are provided.	Low	
Federal:	208.2, 208.3		
	Provide access aisles	Priority -	\$500.00
Notes:	No access aisles are provided.	Low	
Federal:	502.2, 502.3		
	Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided. Provide sign with International Symbol of Accessibility.	Low	
Federal:	216.5, 502.6		
	Install van parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low	
Federal:	502.6		
4-1	Walk (West sidewalk (north-south) adjacent to parking lot)		
	Regrade surface	Priority -	\$3,000.00
Notes:	Cross-slope of walk is 2.5% (2% max).	Low	
Federal:	403.3		
5-1	Ramp (West sidewalk (north-south), southerly end adjacent to parking lot)		
	Regrade or replace ramp	Priority -	\$1,000.00
Notes:	Slope of ramp run is 11.8% (8.33% max.).	Low	
Federal:	405.2; 405.7.1		
	Install handrails	Priority -	\$1,000.00
Notes:	Handrails are not provided.	High	
Federal:	405.8; 505		
4-2	Walk (Entry sidewalk (north-south) at ex. gazebo)		
	Widen entry to outdoor structure	Priority -	\$500.00
Notes:	Clear walk width at gazebo entry is 31-1/2" (32" min.) at doorway.	Low	
Federal:	206.2.2, 403.5.1		
	Repair surface	Priority -	\$1,500.00
Notes:	Vertical surface level change inside gazebo is 1/2"-1" (1/4" max; 1/2" max if beveled) due to uneven brick pavers.	High	
Federal:	303.2; 303.3		

5-2 Ramp (Southwest corner of Mishawaka Ave & Main St pedestrian access)			
Install handrails		Priority -	\$15,000.00
Notes:	Handrails are not provided. Slope of sidewalk run is 6.5% (8.33% max.).	High	
Federal:	405.8; 505		
Regrade surface		Priority -	\$15,000.00
Notes:	Cross-slope of circular brick paver bottom landing exceeds 2% (2% max).	Low	
Federal:	403.3		

Low Priority	\$22,800.00
Medium Priority	\$0.00
High Priority	\$17,500.00

Total: \$40,300

Battell Park, 301 W. Mishawaka Ave, Mishawaka, IN

Exterior			
1-1	Parking		
	Provide accessible space	Priority -	\$500.00
Notes:	Accessible on-street parking stall is not provided.	High	
Federal:	208.2, 502.1		
	Provide accessible access aisles	Priority -	\$50.00
Notes:	On-street access aisle is not provided.	High	
Federal:	502.3, 502.3.1		
	Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided.	Low	
Federal:	502.6		
	Install van accessible parking sign	Priority -	\$300.00
Notes:	Van accessible signage is not provided	Low	
Federal:	502.6		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Provide accessible route to the park from the accessible parking stall.	High	
Federal:	206.2.2, 206.3		
4-1	Walk		
	Provide an accessible path of travel	Priority -	\$4,200.00
Notes:	Accessible path to Civil War Memorial is not provided. \$27.50/LFT	High	
Federal:	206.2.2, 403		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.		
Federal:	403.2, 302.1		
5-1	Ramp (sidewalk connection to restroom building)		
	Regrade surface	Priority -	\$1,000.00
Notes:	Running slope is 11.5% (8.33% max.). Ramped sidewalk north side of restroom building.	Medium	
Federal:	405.2, 405.6		
	Install handrails	Priority -	\$7,500.00
Notes:	Handrails are not provided.	High	
Federal:	405.8; 505		
7-1	Drinking Fountain		
	Provide a firm, stable, and slip resistant surface	Priority -	\$100.00
Notes:	Surface material is dirt.	High	
Federal:	403.2, 302.1		
	Repair surface	Priority -	\$500.00
Notes:	Vertical surface level change at bottom of fountain is 1" (1/4" max; 1/2" max if beveled) due to uneven pavement. Side of adjacent casting at edge of walk is exposed.	High	
Federal:	303.2; 303.3		

Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes: Hi-lo type fountain is required. Bubbler height is 40" (36" max) above finish grade.	High	
Federal: 211.2		
15-1 Multiple-User Restroom (Men's Restroom)		
Increase or provide maneuvering or clear floor area	Priority -	\$1,000.00
Notes: Clear floor space in front of sink is not 30" x 48". Sink position does not allow for forward approach.	Medium	
Federal: 606.2, 305.3		
Replace or reposition urinal	Priority -	\$2,000.00
Notes: Urinal is 18" (17" max) from the floor to the lip.	Low	
Federal: 605.2		
Replace or reposition fixture	Priority -	\$1,000.00
Notes: Clear space from the wall to the centerline of the toilet is 12" (16"min-18" max.)	Low	
Federal: 604.2		
Replace or modify grab bars	Priority -	\$500.00
Notes: Side grab bar is positioned so that the front end is 52" (54" min.) from the rear wall of the stall. Rear grab bar is 32" (36" min.) long.	Low	
Federal: 604.5.1, 604.5.2, 609.3		
15-2 Multiple-User Restroom (Women's Restroom)		
Replace or reposition fixture	Priority -	\$1,000.00
Notes: Clear space from the wall to the centerline of the toilet is 22" (16"min-18" max.)	Low	
Federal: 604.2		
Reposition toilet flush controls	Priority -	\$2,000.00
Notes: Flush control is not located on the wide side.	Low	
Federal: 604.6		
Replace or modify grab bars	Priority -	\$500.00
Notes: Bars are mounted 36-1/2" (36" max) above the floor, parallel to the floor surface. Side grab bar is positioned so that the front end is 52-1/2" (54" min.) from the rear wall of the stall. Rear grab bar is 32" (36" min.) long.	Low	
Federal: 604.5.1, 604.5.2, 609.3		
22-1 Site Furniture		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Accessible path to at least 20% of picnic tables within the park is not provided. Surface consists of grass.	High	
Federal: 206.2.2, 403, 1016.4, 245.2		

Provide an accessible picnic table	Priority -	\$2,400.00
Notes: Table top height is 27-1/2" (28" min.). Bottom of table top to ground is 25-3/4"(27" min.). Knee space below the table top is 10-1/4" (11" min.). Clear width of knee space is 29 1/4" (30" min.). 18 picnic tables (20%)= 4 accessible picnic tables required.	Low	
Federal: 902.3, 306.3, 226.1, 245.2		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Accessible path to each of the 2 grills is not provided . Surface consists of grass.	High	
Federal: 206.2.2, 403, 1016.4		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material around and below grill is grass.		
Federal: 403.2, 302.1		
Regrade surface		included above
Notes: Surface slope below grill is not level (2% max. in any direction).		
Federal: 403.2, 302.1		
24-1 Game and Sports Area		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Accessible path to tennis court and basketball court is not provided. An accessible route is required to each field or area of sport activity.	High	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$1,500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope). Tennis court concrete access on west side of court has running slope of 7% (5% min).	Low	
Federal: 403.2, 403.3		
Provide or modify door kick plate	Priority -	\$250.00
Notes: Tennis Court. Fenced gate serves as door to tennis court. Kick plate is not provided.	Low	
Federal: 404.2.10		
25-1 Play Equipment Area		
Provide an accessible path of travel	Priority -	\$1,500.00
Notes: Accessible path to the playground and play areas is not provided. Surface material between concrete walk and play area is grass.	High	
Federal: 1008.2.2		

Provide a firm, stable, and slip resistant surface	Priority -	\$1,500.00
Notes: Surface material is grass (non-compliant) at ground level play components. \$14/Syd	High	
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$100.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes: 30" x 48" min. clear, level space at all play components. Provide turning space 60" min. adjacent to the swing.	Low	
Federal: 1008.4.1, 1008.4.2		
Reposition transfer platform	Priority -	\$100.00
Notes: Height of play structure transfer platform is 19" (11" min. - 18" max.) above the ground.	Low	
Federal: 1008.3.1.2		

Low Priority \$12,350.00
Medium Priority \$2,000.00
High Priority \$28,850.00

Total: \$43,200

Battell Community Center, 904 N. Main St., Mishawaka, IN

Exterior		
1-1	Parking Area (Northeast Parking Lot)	
Provide accessible space		Priority - \$2,000.00
Notes:	Accessible parking stalls are not provided. There is a total of 44 public parking stalls provided. A minimum of 2 accessible parking stalls (1 min. van-accessible) are required.	High
Federal:	208.2, 502.1	
Provide accessible access aisles		Priority - \$500.00
Notes:	Access aisle is not provided.	High
Federal:	502.3, 502.3.1	
Install sign		Priority - \$400.00
Notes:	No accessible parking sign is provided.	Medium
Federal:	502.6	
Install van accessible parking sign		Priority - \$200.00
Notes:	Van accessible signage is not provided.	Medium
Federal:	502.6	
Provide an accessible path of travel		Priority - \$2,000.00
Notes:	Provide accessible route to the Battell Center from the parking lot.	High
Federal:	206.2.2, 206.3	
1-2	Parking Area (Northwest Parking Lot)	
Provide or modify accessible space		Priority - \$500.00
Notes:	There is a total of 27 public parking stalls, including 5 accessible parking stalls. Accessible parking stall widths are not uniform and vary 9'-1" to 11'-9". Restripe accessible stalls (96" min.). A minimum of 2 accessible stalls (1 min. van-accessible) are required. Recommend restriping 5 total (frequent and high use by disabled).	Low
Federal:	208.2, 502.1	
Provide or modify accessible access aisles		Priority - \$250.00
Notes:	Access aisles widths are not uniform and vary 3'-3" to 6'-6". Restripe accessible aisles (96" min. for van-accessible; 60" min. accessible aisles)	Low
Federal:	502.3, 502.3.1	
Regrade surface		Priority - \$5,000.00
Notes:	Cross slope of accessible parking stalls vary 1.8%-2.7% (2% max.). 3' depth at front of stalls have a longitudinal slope of 12-17% where asphalt pavement has been built up to match edge of building.	Low
Federal:	302, 502.4	
Modify sign		Priority - \$250.00
Notes:	5 accessible parking signs are mounted at 58" (60"min.) from the ground surface to the bottom of the sign.	Low
Federal:	502.6	
Install van accessible parking sign		Priority - \$300.00
Notes:	Van accessible signage is not provided.	Medium
Federal:	502.6	

4-1	Walk (NW parking lot accessible stalls to north building entry)		
	Regrade surface	Priority -	\$1,000.00
Notes:	Cross-slope of route from accessible parking to north building entrance varies 0.8%-3.4% (2% max).	Medium	
Federal:	403.3		
	Repair surface	Priority -	\$250.00
Notes:	Vertical surface level change at bottom of ramp is 1" (¼" max; ½" max if beveled) due to uneven pavement.	High	
Federal:	303.2; 303.3		
4-2	Walk (Main St sidewalk north to ramp connecting to NW parking lot)		
	Regrade surface	Priority -	\$500.00
Notes:	Cross-slope of sidewalk varies 0.6%-5.2% (2% max). Steepest cross-slopes at bottom of steps to back of curb (Main St).	Medium	
Federal:	403.3		
	Remove overhanging or protruding objects	Priority -	\$100.00
Notes:	Tree branch protrudes over the walk at a height of 79" (not between 27" to 80") on Main St.	Low	
Federal:	216.6; 703.5		
5-1	Ramp (Pedestrian ramp at north entry to building)		
	Repair surface	Priority -	\$200.00
Notes:	Vertical surface level change at bottom of ramp is 1" (¼" max; ½" max if beveled) due to uneven pavement.	High	
Federal:	303.2; 303.3		
	Modify ramp edge protection	Priority -	\$500.00
Notes:	Ramp edge protection is 3-1/2" (4" min.) high.	Medium	
Federal:	405.9, 405.9.2		
	Provide level landing	Priority -	\$3,000.00
Notes:	Top landing cross-slope is 5.3% (2% max.). Intermediate landing running slope is 6% (2% max.) Cross slope is 3.5% (2% max). Intermediate landing is 50"x72" (60" min. x 60" min.)	High	
Federal:	405.7.1, 405.7.4		
	Install or modify handrails	Priority -	\$3,000.00
Notes:	Handrail with continuous gripping surface is not provided on both sides. Handrail extensions are not provided at the top and bottom of the ramp.	High	
Federal:	505.2, 505.5		
Notes:	Handrails are 1-1/4" (1-1/2" min.) clear from adjacent surfaces (ex. awning frame).		included above
Federal:	505.5		
5-2	Ramp (Pedestrian ramp at west side of northwest parking lot connecting to Main St sidewalk)		
	Install handrails	Priority -	\$6,000.00
Notes:	Handrails are not provided on both sides of ramp. Running slope of ramp is 5.7% (5% max. slope does not require handrails).	High	
Federal:	403.6, 405.8, 505.10		
	Regrade or replace ramp	Priority -	\$1,000.00
Notes:	Replace ramp and reposition lower landing to install handrail extension at bottom landing horizontally clear of accessible route (north-south) on Main St sidewalk.	High	
Federal:	403.5, 405.7.1, 405.7.3, 505.10		

Repair surface	Priority -	\$200.00
Notes: Vertical surface level change at top of ramp is 1" (¼" max; ½" max if beveled) due to uneven pavement at edge of parking lot. (Parking lot scheduled for resurfacing).	High	
Federal: 303.2; 303.3		
6-1 Exterior Stairway (North entry to building)		
Install or modify handrails	Priority -	\$1,000.00
Notes: Handrails are not provided on both sides of stair. Extensions are not provided at the top and bottom of the stairs. Handrail top gripping surface is mounted 32" (34" min.-38" max.) above the stair nosing.	High	
Federal: 505.2, 505.4, 505.10		
6-2 Exterior Stairway (Northwest entry to building from Main St sidewalk)		
Provide level landing	Priority -	\$500.00
Notes: Bottom landing running-slope is 5.2% (2% max.) at Main St sidewalk.	High	
Federal: 304.2		
Provide sign indicating accessible entries and facilities	Priority -	\$250.00
Notes: Provide directional signage that indicates location of an accessible entrance. International Symbol of Accessibility is not provided.	Medium	
Federal: 216.6, 703.5		
Modify handrails	Priority -	\$3,000.00
Notes: Handrail diameter is 2-1/4" (1-1/4" min. - 2" max.). Handrail extension at the bottom of the stairs does not return down to the landing surface (6 handrails).	Medium	
Federal: 505.7, 505.10		
Replace stairs	Priority -	\$12,000.00
Notes: Provide adequate maneuvering space. Top landing of upper set of stairs at each set of double-leaf exterior doors provides a clear length of 55" (60" min.) on the pull-side. Reconstruct uppermost top landing and upper stair run.	Medium	
Federal: 404.2.4.1		
6-3 Exterior Stairway (Southwest entry to building from Main St sidewalk)		
Provide level landing	Priority -	\$500.00
Notes: Bottom landing running-slope is 4.5% (2% max.) at Main St sidewalk.	Medium	
Federal: 304.2		
Provide sign indicating accessible entries and facilities	Priority -	\$250.00
Notes: Provide directional signage that indicates location of an accessible entrance. International Symbol of Accessibility is not provided.	Medium	
Federal: 216.6, 703.5		
Modify handrails	Priority -	\$3,000.00
Notes: Handrail diameter is 2-1/4" (1-1/4" min. - 2" max.). Handrail extension at the top and bottom of the stairs does not return down to the landing surface (6 handrails).	Medium	
Federal: 505.7, 505.10		

Replace stairs	Priority -	\$12,000.00
Notes: Provide adequate maneuvering space. Top landing of upper set of stairs at each set of double-leaf exterior doors provides a clear length of 53-7/8" (60" min.) on the pull-side. Reconstruct uppermost top landing and upper stair run.	Medium	
Federal: 404.2.4.1		
8-1 Door (North building exterior entry door, westerly double-leaf door, accessed by ramp)		
Install permanent room signs	Priority -	\$250.00
Notes: Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Medium	
Federal: 216.4.1, 703.1, 703.2, 703.5		
Provide an accessible path of travel	Priority -	TBD
Notes: No accessible path is provided to door (noted deficiencies with accessible route from designated parking to this door). A minimum of 60% of all public entrances must be accessible. 3 Public entrances provided to the building. (3 x 60%=1.8=2 min. required)	High	
Federal: 206.4		
Provide signs indicating accessible entries and facilities	Priority -	\$250.00
Notes: Provide directional signage that indicates location of an accessible entrance. International symbol of Accessibility (ISA) is not provided. Install/locate signage to prevent back-tracking, i.e. at the beginning of an accessible route, not just at the inaccessible entrances to a building.	Medium	
Federal: 216.6, 703.5		
Provide level landing	Priority -	\$500.00
Notes: Landing has a running-slope is 5.3% (2% max.).	High	
Federal: 404.2.4.4		
Replace or modify door threshold	Priority -	\$300.00
Notes: Threshold is 5/8" (1/2" max.) high.	High	
Federal: 404.2.5		
Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 10 lbs (recommend 5 lbs -8.5 lbs max.). Due to frequent use by disabled and elderly citizens, recommend adjusting closer to lesser required pull force.	High	
Federal: 404.2.8.1		
8-2 Door (North building exterior entry door, easterly accessed by stairs)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Medium	
Federal: 216.4.1, 703.1, 703.2, 703.5		
Provide an accessible path of travel	Priority -	TBD
Notes: No accessible path is provided to door (noted deficiencies with accessible route from designated parking to this door). A minimum of 60% of all public entrances must be accessible. 3 Public entrances provided to the building. (3 x 60%=1.8=2 min. required).	High	
Federal: 206.4		
Replace or modify door threshold	Priority -	\$200.00
Notes: Threshold is 5/8" (1/2" max.) high.	High	
Federal: 404.2.5		

Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 8 lbs (recommend 5 lbs). Due to frequent use by disabled and elderly citizens, recommend adjusting closer to lesser required pull force.	High	
Federal: 404.2.8.1		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 4 seconds (5 sec. min.) .	High	
Federal: 404.2.8.1		
8-18 Door (Northwest building exterior entry double-leaf door, accessed by stairs)		
Install permanent room signs	Priority -	\$250.00
Notes: Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Medium	
Federal: 216.4.1,703.1, 703.2, 703.5		
Provide an accessible path of travel	Priority -	TBD
Notes: No accessible path is provided to door (noted deficiencies with accessible route from designated parking/Main St to this door). A minimum of 60% of all public entrances must be accessible. 3 Public entrances provided to the building. (3 x 60%=1.8=2 min. required).	High	
Federal: 206.4		
Provide signs indicating accessible entries and facilities	Priority -	\$250.00
Notes: Provide directional signage that indicates location of an accessible entrance. International symbol of Accessibility (ISA) is not provided. Install/locate signage to prevent back-tracking, i.e. at the beginning of an accessible route, not just at the inaccessible entrances to a building.	Medium	
Federal: 216.6, 703.5		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is 8" (10" min) in height.	Low	
Federal: 404.2.10		
8-26 Door (Southwest building exterior entry double-leaf door, accessed by stairs)		
Install permanent room signs	Priority -	\$250.00
Notes: Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Medium	
Federal: 216.4.1,703.1, 703.2, 703.5		
Provide an accessible path of travel	Priority -	TBD
Notes: No accessible path is provided to door (noted deficiencies with accessible route from Main St to this door). A minimum of 60% of all public entrances must be accessible. 3 Public entrances provided to the building. (3 x 60%=1.8=2 min. required).	High	
Federal: 206.4		
Provide signs indicating accessible entries and facilities	Priority -	\$250.00
Notes: Provide directional signage that indicates location of an accessible entrance. International symbol of Accessibility (ISA) is not provided. Install/locate signage to prevent back-tracking, i.e. at the beginning of an accessible route, not just at the inaccessible entrances to a building.	Medium	
Federal: 216.6, 703.5		
Provide or modify door kick plate	Priority -	\$250.00
Notes: Kick plate is 8" (10" min) in height.	Low	
Federal: 404.2.10		

Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 3 seconds (5 sec. min.)	High	
Federal: 404.2.8.1		
Interior 1st Floor		
7-1 Drinking Fountain (1st Fl)		
Remove overhanging or protruding object	Priority -	\$100.00
Notes: Drinking fountain protrudes 18-3/4" from the wall (4" max).	High	
Federal: 602.1, 307		
Provide wing walls	Priority -	\$1,000.00
Notes: Drinking fountain is not positioned in an alcove.	High	
Federal: 602.1, 307		
Replace or reposition drinking fountain	Priority -	\$3,000.00
Notes: "Hi-lo" fountain is not provided; fountain does not meet additional requirements for standing persons. Fountain does not provide clear knee space (drain pipe is located 2-1/2" (8"min.) from front of the fountain). Bubbler height is 37-3/4" (36" max.) above finish floor.	High	
Federal: 211.2, 211.3, 602.2, 602.4, 602.7		
8-3 Door (1st Fl, Fire Door Northeast stairwell)		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Thumb latch requires pinching. Pull handle is mounted at 33-1/2"(34" min.) above finish floor.	High	
Federal: 309.4, 404.2.7		
Provide or modify door kick plate	Priority -	\$250.00
Notes: Kick plate is 8-1/2" (10" min) in height.	Low	
Federal: 404.2.10		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Panic hardware protrudes 4-7/8" (4" max) into the clear opening when the door is fully open.	High	
Federal: 404.2.3		
8-4 Door (1st Fl, Community Room, easterly door)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 64" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Provide or modify door kick plate	Priority -	\$250.00
Notes: Kick plate is not provided.	Low	
Federal: 404.2.10		
8-5 Door (1st Fl, Community Room, westerly door)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 64" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		

Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Provide door kick plate	Priority -	\$250.00
Notes: Kick plate is not provided.	Low	
Federal: 404.2.10		
8-6 Door (1st Fl, Gymnasium, Fire Door to Northwest stairwell, southwest corner of gym)		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Thumb latch requires pinching. Pull handle is mounted at 33-1/2" (34" min.) above finish floor.	High	
Federal: 309.4, 404.2.7		
Replace or adjust door hardware		included above
Notes: Panic hardware protrudes 4-1/2" (4" max) into the clear opening when the door is fully open.		
Federal: 404.2.3		
Provide or modify door kick plate	Priority -	\$250.00
Notes: Kick plate is 8-1/2" (10" min) in height.	Low	
Federal: 404.2.10		
Increase or provide maneuvering or clear floor area	Priority -	\$2,000.00
Notes: Level space on push side of doors is 29" (60" min).	High	
Federal: 404.2.4.1		
8-7 Door (1st Fl, Unisex Restroom Door)		
Replace or modify door threshold	Priority -	\$200.00
Notes: Threshold is 3/4" (1/2" max.) high.	Medium	
Federal: 404.2.5		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Thumb latch requires pinching. Pull handle is mounted at 33-1/2"(34" min.) above finish floor.	High	
Federal: 309.4, 404.2.7		
Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 9 lbs (5 lbs max.).	High	
Federal: 404.9.2		
8-8 Door (1st Fl, The Mainstage, Inc.)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 64" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Provide door kick plate	Priority -	\$250.00
Notes: Kick plate is not provided.	Low	
Federal: 404.2.10		
8-9 Door (1st Fl, Fire Door southwest stairwell)		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Thumb latch requires pinching. Pull handle is mounted at 33-1/2"(34" min.) above finish floor.	High	
Federal: 309.4, 404.2.7		

Replace or adjust door hardware	Priority -	included above
Notes: Panic hardware protrudes 5" (4" max) into the clear opening when the door is fully open.		
Federal: 404.2.3		
Provide or modify door kick plate	Priority -	\$250.00
Notes: Kick plate is 8" (10" min) in height.	Low	
Federal: 404.2.10		
Increase or provide maneuvering or clear floor area	Priority -	\$50.00
Notes: Approach from latch side of door on pull side of doors is 47-1/2" (54" min). Remove existing wood storage cabinet from stairwell.	Medium	
Federal: 404.2.4.1		
9-1 Corridor-Aisle (1st Fl, Northeast near gymnasium & elevator lobby)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 49-3/4" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Electrical panels protrude more than 4" into corridor (4" max.) and is between 27" and 80" above the finish floor.	High	
Federal: 307		
Replace or reposition hardware	Priority -	\$400.00
Notes: Clothing hook is 59-1/2" (48" max.) above the finish floor.	Low	
Federal: 308.2, 308.3		
9-2 Corridor-Aisle (1st Fl, Southeast corridor, vending machine area)		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Fire extinguisher cabinet protrudes 6-1/2" into corridor (4" max.) and is between 27" and 80" above the finish floor.	High	
Federal: 307		
Replace or reposition hardware	Priority -	\$400.00
Notes: Clothing hook is 64-1/2" (48" max.) above the finish floor.	Low	
Federal: 308.2, 308.3		
9-3 Corridor-Aisle (1st Fl, South)		
Reposition controls	Priority -	\$200.00
Notes: Fire alarm activation device is 55" (48" max.) above the finish floor.	Medium	
Federal: 205.1, 308.2.1, 308.3.1		
Replace or reposition hardware	Priority -	\$200.00
Notes: Clothing hook is 59-1/2" (48" max.) above the finish floor.	Low	
Federal: 308.2, 308.3		
11-1 Interior Stairway (1st Fl to 1-1/2 Fl, Northeast Stairwell)		
Replace stairway	Priority -	\$20,000.00
Notes: Tread depth varies (11" deep min.) 11 steps.	Low	
Federal: 504.2		
Install or modify handrails	Priority -	\$2,500.00
Notes: Inner handrail is not continuous.	High	
Federal: 505.3		
Install or modify handrails		included above
Notes: Handrail top surface is mounted at 32" (34" min.-38" max.) above stair nosing. Extensions at the top and bottom of the stairs are not provided.		
Federal: 505.4; 505.10		

Install sign	Priority -	\$250.00
Notes: Compliant stairway signage on each landing is not provided. There are 3 building levels.	Low	
Federal: 216.4, 703.2, 703.4		
11-2 Interior Stairway (1st Fl to 1-1/2 Fl, Northwest Stairwell)		
Replace stairway	Priority -	\$25,000.00
Notes: Riser height varies, 6" - 6-7/8", (uniform height 4" min. - 7" max.) Tread depth varies, 12"-12-1/2", (uniform 11" deep min.) 16	Low	
Federal: 504.2		
Install or modify handrails	Priority -	\$2,500.00
Notes: Continuous inner handrail is not provided.	High	
Federal: 505.3		
Install or modify handrails		included above
Notes: Handrail top surface is mounted at 32" (34" min.-38" max.) above stair nosing. Extensions at the top and bottom of the stairs are not provided.		
Federal: 505.4; 505.10		
Install sign	Priority -	\$250.00
Notes: Compliant stairway signage on each landing is not provided. There are 3 building levels.	Low	
Federal: 216.4, 703.2, 703.4		
11-3 Interior Stairway (1st Fl to 1-1/2 Fl, Southwest Stairwell)		
Replace stairway	Priority -	\$20,000.00
Notes: Riser height 7", (uniform height 4" min. - 7" max.) Tread depth 10", (uniform 11" deep min.) 12 steps.	Low	
Federal: 504.2		
Install or modify handrails	Priority -	\$2,500.00
Notes: Continuous inner handrail is not provided.	High	
Federal: 505.3		
Install or modify handrails		included above
Notes: Handrail top surface mounting height varies at 31-1/2" - 34-1/2" (34" min.-38" max.) above stair nosing. Extensions at the top and bottom of the stairs are not provided.		
Federal: 505.4; 505.10		
Install sign	Priority -	\$250.00
Notes: Compliant stairway signage on each landing is not provided. There are 3 building levels.	Low	
Federal: 216.4, 703.2, 703.4		
12-1 Area of Refuge (1st Fl Northeast Stairwell)		
Install sign	Priority -	\$250.00
Notes: Install signs at each door providing access to an area of refuge from an adjacent floor area to area of refuge. Accompany signs with International Symbol of Accessibility. Provide Braille below visual text.	Medium	
Federal: 207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8, 1007.9		
Provide emergency two-way communication	Priority -	\$1,500.00
Notes: Two-way communication is not provided within area of refuge; provides both audio and visual means. Provide directions adjacent to communication system explaining use of two-way communications system.	Medium	
Federal: 207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8,		

12-2	Area of Refuge (1st FI Southwest Stairwell)		
Install sign		Priority -	\$250.00
Notes:	Install signs at each door providing access to an area of refuge from an adjacent floor area to area of refuge. Accompany signs with International Symbol of Accessibility. Provide Braille below visual text.	Medium	
Federal:	207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8, 1007.9		
Provide emergency two-way communication		Priority -	\$1,500.00
Notes:	Two-way communication is not provided within area of refuge; provides both audio and visual means. Provide directions adjacent to communication system explaining use of two-way communications system.	Medium	
Federal:	207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8,		
12-3	Area of Refuge (2nd FI Southwest Stairwell at top landing)		
Install sign		Priority -	\$250.00
Notes:	Stairwell is not an area of refuge (path of common travel overlaps potential area of refuge). Install signs directing people to an area of refuge. Accompany signs with International Symbol of Accessibility. Provide Braille below visual text.	Medium	
Federal:	207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8, 1007.9		
14-1	Elevator (3rd FI Northwest Stairwell)		
Adjust or provide elevator signals and indicators		Priority -	\$200.00
Notes:	Emergency stop button is not provided with Braille message.	Medium	
Federal:	407.4.7		
Adjust or provide elevator signals and indicators		Priority -	\$200.00
Notes:	Alarm button is not provided with Braille message.	Medium	
Federal:	407.4.7		
Adjust or provide elevator signals and indicators		Priority -	\$200.00
Notes:	Door close button is not provided, including tactile symbol and Braille message.	Low	
Federal:	407.4.7		
Adjust or provide elevator signals and indicators		Priority -	\$200.00
Notes:	Tactile star on both jambs at the main entry level is not provided, including tactile symbol and Braille message.	Low	
Federal:	407.4.7		
Adjust or provide elevator signals and indicators		Priority -	\$500.00
Notes:	Phone control button is provided on door access knob; not provided is tactile symbol and Braille message.	Medium	
Federal:	407.4.7		
Provide or modify emergency two-way communication		Priority -	\$1,500.00
Notes:	Two-way communication (voice type) is provided within elevator in a compartment; Both audio and visual means to indicate assistance is on the way is not provided. Provide Braille symbols and characters adjacent to two-way communications system.	Medium	
Federal:	407.4.9, 308, 309, 708.1, 708.2, 708.3		
Adjust elevator operation		Priority -	\$500.00
Notes:	Door does not remain fully open for 20 seconds min (1 sec observed) when optical door-opening sensors are activated.	High	
Federal:	407.3.3		

15-1	Multiple-User Restroom (Unisex Restroom)		
Install sign		Priority -	\$250.00
Notes:	Signage does not include pictogram (6" min. height). Tactile character signage is not provided. Provide International Symbol of Accessibility. Provide Braille below visual text.	Low	
Federal:	216.8, 703.2, 703.3, 703.6		
Install sign			included above
Notes:	Signage is not located on the latch side of the door.		
Federal:	703.4		
Insulate water lines		Priority -	\$100.00
Notes:	Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal:	606.5		
Replace or reposition mirrors		Priority -	\$100.00
Notes:	Reflecting surface of the mirror mounted above the lavatory is 42-1/8" (40" max) above the finished floor surface.	Low	
Federal:	603.3		
Replace or reposition dispensers		Priority -	\$50.00
Notes:	Towel dispenser is 52-3/4" (48" max) above the finished floor surface.	Low	
Federal:	308		
Reposition controls		Priority -	\$100.00
Notes:	Light switch is 56" (15"-48" max) high above the floor.	Low	
Federal:	205.1, 308.2.1, 308.3.1		
Reposition outlets		Priority -	\$100.00
Notes:	Electrical outlets 52" (15" min-48" max.) above the floor.	Low	
Federal:	205.1, 308.2.1, 308.3.1		
Provide or replace stall door hardware		Priority -	\$100.00
Notes:	Stall door is not self-closing . No handle on exterior side.	Low	
Federal:	404.2.7		
Replace or reposition fixture		Priority -	\$2,000.00
Notes:	Clear space from the wall to the centerline of the toilet is 21" (16"min-18" max.)	Low	
Federal:	604.2		
Reposition toilet flush controls			included above
Notes:	Flush control is not located on the wide side.		
Federal:	604.6		
Replace or modify grab bars		Priority -	\$500.00
Notes:	Side grab bars are 36" (42" min. long). Side grab bar is positioned so that the front end is 52" (54" min.) from the rear wall of the stall. Rear grab bar is compliant. Toilet paper dispenser and toilet bowl cleaner encroach on required clear space below (1-1/2" min.) and above (12" min.) the top surface of the grab bars.	Low	
Federal:	604.5.1, 604.5.2, 609.3		
Provide or replace stall door hardware		Priority -	\$3,000.00
Notes:	Coat hook is mounted 64 1/2" (48" max) above finish floor.	Low	
Federal:	603.4		
17-1	Bathing Facility (Roll-in shower without seat, Unisex Restroom)		
Increase or provide maneuvering or clear floor area		Priority -	\$1,000.00
Notes:	Clear floor space in shower stall is 49" x 59" (30" min. x 60"	Low	
Federal:	608.2.2		

Replace or adjust water controls	Priority -	\$1,000.00
Notes: Removable showerhead unit is 75" (48" max.) above finish floor. Hose is 57" (59" min.) long.	Medium	
Federal: 608.5.2, 608.6		
Replace or modify grab bars and seat	Priority -	\$500.00
Notes: Side grab bars are 10" (6" max.) from adjacent walls. Grab bar is provided on 1 side and 1 back wall (2 side walls and 1 back wall required). No seat provided.	Low	
Federal: 608.3.2		
18-1 Room (Community Room; East)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 52-1/2" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Remove overhanging or protruding objects	Priority -	\$200.00
Notes: Fire extinguisher cabinet protrudes 6 -1/2" into corridor (4" max.) and is 34"(no protrusions between 27" and 80") above the finish floor.	High	
Federal: 307		
18-2 Room (Community Room; West)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 53-1/4" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Reposition outlets	Priority -	\$200.00
Notes: Electrical outlets height varies 3-1/2" - 43" (15" min-48" max.) above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Provide an accessible counter	Priority -	\$5,000.00
Notes: Kitchen service window counter height is 36-5/8"(28" min -34" max.) above the finish floor.	High	
Federal: 226.1, 902.2		
Adjust shelving, storage, or work space	Priority -	\$10,000.00
Notes: Storage devices are positioned 6"-30" (15" min-48" max.) above the floor.	Low	
Federal: 226.1, 902.2		
Adjust shelving, storage, or work space	Priority -	\$50.00
Notes: Provide accessible hardware. Cabinets are opened by sliding. Recessed slots for finger pull require finger strength and dexterity.	Medium	
Federal: 309.4		
18-3 Room (Gymnasium)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 55" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Reposition controls	Priority -	\$200.00
Notes: Fire alarm activation device and fire extinguisher are installed in an inaccessible location (top of stair, southwest corner of room).	High	
Federal: 205.1, 308.2.1, 308.3.1		
18-4 Room (Main Stage, Inc.)		
Reposition controls and outlets	Priority -	\$200.00
Notes: Light switch is 59-1/2" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		

Adjust shelving, storage, or work space	Priority -	\$2,500.00
Notes: Storage devices are positioned 4"-34" (15" min-48" max.) above the floor.	Low	
Federal: 226.1, 902.2		
Adjust shelving, storage, or work space	Priority -	\$50.00
Notes: Provide accessible hardware. Cabinets are opened by sliding. Recessed slots for finger pull require finger strength and dexterity.	Medium	
Federal: 309.4		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Pencil sharpener near entry door protrudes 4" into corridor (4" max.) and is 49-3/8" (no protrusions between 27" and 80") above the finish floor.	High	
Federal: 307		
19-1 Locker Room (Unisex Restroom)		
Provide an accessible bench	Priority -	\$1,000.00
Notes: Bench is not fixed. Seat width is 11-1/2" wide (20" min.-24" max.). Back support is not provided.	Medium	
Federal: 803.4, 903.3		
Replace or reposition hardware	Priority -	\$100.00
Notes: Clothing hook is 61-1/2" (48" max.) above the finish floor.	Low	
Federal: 308.2, 308.3		
Provide or replace door hardware	Priority -	\$1,000.00
Notes: Existing drop-latch handle requires tight pinching, lifting on handle to open.	High	
Federal: 308.2, 308.3		
Provide accessible locker	Priority -	\$1,000.00
Notes: Locker has a bottom shelf at 7" and top shelf at 69" (40" min and 48" max.) above the finish floor.	Low	
Federal: 308.2, 308.3		
21-1 Grandstand/Bleachers (Gymnasium)		
Provide accessible seating	Priority -	\$25,000.00
Notes: No accessible seating or companion seating designated (2 required; 36"x48"). Assumed seating for 33 seats.	Medium	
Federal: 221.1, 802.1.2		
Interior 2nd Floor		
7-2 Drinking Fountain (2nd Fl)		
Remove overhanging or protruding object	Priority -	\$100.00
Notes: Drinking fountain protrudes 18-7/8" from the wall (4" max).	High	
Federal: 602.1, 307		
Provide wing walls	Priority -	\$1,000.00
Notes: Drinking fountain is not positioned in an alcove.	High	
Federal: 602.1, 307		
Replace or reposition drinking fountain	Priority -	\$3,000.00
Notes: "Hi-lo" fountain is not provided. Fountain does not meet additional requirements for standing persons. Inadequate knee space beneath the fountain provided 26-7/8" (27" min.) above the finish floor.	High	
Federal: 211.2, 211.3, 602.7		

Insulate water lines	Priority -	\$100.00
Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal: 606.5		
8-10 Door (2nd FI, Fire Door southwest stairwell)		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Thumb latch requires pinching. Pull handle is mounted at 33-1/2" (34" min.) above finish floor.	High	
Federal: 309.4, 404.2.7		
Replace or adjust door hardware		included above
Notes: Panic hardware protrudes 5" (4" max) into the clear opening when the door is fully open.		
Federal: 404.2.3		
Provide or modify door kick plate	Priority -	\$250.00
Notes: Kick plate is 8" (10" min) in height.	Low	
Federal: 404.2.10		
8-11 Door (2nd FI, Contractor's Room)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 100" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
8-12 Door (2nd FI, Rotary Room)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 100" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Provide door kick plate	Priority -	\$250.00
Notes: Kick plate is not provided.	Low	
Federal: 404.2.10		
8-13 Door (2nd FI, Parks & Recreation Administrative Office)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 100" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		

Increase or provide maneuvering or clear floor area	Priority -	\$1,000.00
Notes: Increase effective clear opening on the push side of the door 48" min. Recommend relocating card catalog located on the easterly & push side of the door.	Medium	
Federal: 404.2.4.1		
Provide door kick plate	Priority -	\$250.00
Notes: Kick plate is not provided.	Low	
Federal: 404.2.10		
8-14 Door (2nd Fl, Women's Restroom)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 100" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is provided only on door below the International Symbol of Accessibility. Symbol does not contrast with background.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 6 lbs (5 lbs max.).	High	
Federal: 404.9.2		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Interior door pull handle is mounted at 50" (48" max) above the finish floor.	Low	
Federal: 404.2.7		
Provide or modify door kick plate	Priority -	\$250.00
Notes: Kick plate is 8" (10" min) in height.	Low	
Federal: 404.2.10		
8-15 Door (2nd Fl, Men's Restroom)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 100" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided. International Symbol of Accessibility does not contrast with background.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 6 lbs (5 lbs max.).	High	
Federal: 404.9.2		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Interior door pull handle is mounted at 49-1/2" (48" max) above the finish floor.	Low	
Federal: 404.2.7		
Provide or modify door kick plate	Priority -	\$250.00
Notes: Kick plate is 8" (10" min) in height.	Low	
Federal: 404.2.10		
Provide additional strike edge clearance	Priority -	\$1,000.00
Notes: Strike edge clearance on swing side of door is 8" (18" min.). Recommend modifying door to swing out versus in.	High	
Federal: 404.2.4.1		

8-16 Door (2nd Fl, Fire Door east stairwell)			
Replace or adjust door hardware	Priority -		\$1,000.00
Notes:	Thumb latch requires pinching. Pull handle is mounted at 33-1/2" (34" min.) above finish floor.	High	
Federal:	309.4, 404.2.7		
Replace or adjust door hardware			included above
Notes:	Panic hardware protrudes 5" (4" max) into the clear opening when the door is fully open.		
Federal:	404.2.3		
Provide or modify door kick plate	Priority -		\$250.00
Notes:	Kick plate is 8" (10" min) in height.	Low	
Federal:	404.2.10		
Provide additional strike edge clearance	Priority -		\$1,000.00
Notes:	Strike edge clearance on swing side of door is 7-3/4" (18" min.).	High	
Federal:	404.2.4.1		
8-17 Door (2nd Fl, Fire Door Northwest stairwell)			
Replace or adjust door hardware	Priority -		\$1,500.00
Notes:	Thumb latch requires pinching. Pull handle is mounted at 33-1/2" (34" min.) above finish floor.	High	
Federal:	309.4, 404.2.7		
Notes:	Panic hardware protrudes 4-3/4" (4" max) into the clear opening when the door is fully open.		included above
Federal:	404.2.3		
Provide or modify door kick plate	Priority -		\$250.00
Notes:	Kick plate is 8" (10" min) in height.	Low	
Federal:	404.2.10		
8-19 Door (2nd Fl, Auditorium, NW corner double-leaf door)			
Install or modify permanent room signs	Priority -		\$250.00
Notes:	When permanent room signs are provided that identify rooms and spaces, they are installed at 100" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided. International Symbol of Accessibility is not provided.	Low	
Federal:	216.2, 703.2, 703.3, 703.4, 703.5		
Enlarge door opening	Priority -		\$2,500.00
Notes:	The door is not wide enough to enter opening only the single leaf of double door. The door is 27" wide (32" min.). Recommend opening both doors to provide equivalent facilitation.	Low	
Federal:	404.2.3		
Replace or adjust door hardware	Priority -		\$1,000.00
Notes:	Door handle is a doorknob and requires grasping and twisting.	High	
Federal:	309.4, 404.2.7		
Provide or modify door kick plate	Priority -		\$250.00
Notes:	Kick plate is not provided.	Low	
Federal:	404.2.10		

8-20	Door (2nd Fl, Auditorium, north double-leaf door with interior stair)		
	Install or modify permanent room signs	Priority -	\$250.00
Notes:	When permanent room signs are provided that identify rooms and spaces, they are installed at 100" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided. Provide directional signage that indicates location of an accessible entrance.	Low	
Federal:	216.2, 703.2, 703.3, 703.4, 703.5		
	Enlarge door opening	Priority -	\$2,500.00
Notes:	The door is not wide enough to enter opening only the single leaf of double door. The door is 27" wide (32" min.). Door is normally closed and locked.	Low	
Federal:	404.2.3		
	Replace or adjust door hardware	Priority -	\$1,000.00
Notes:	Door handle is a doorknob and requires grasping and twisting.	High	
Federal:	309.4, 404.2.7		
	Provide door kick plate	Priority -	\$250.00
Notes:	Kick plate is not provided.	Low	
Federal:	404.2.10		
	Increase or provide maneuvering or clear floor area	Priority -	TBD
Notes:	Approach from push side of door does not have a landing (48" min.). Opens onto interior stair down to auditorium.	High	
Federal:	404.2.4.1		
8-21	Door (2nd Fl, Auditorium, north door to stage)		
	Install or modify permanent room signs	Priority -	\$250.00
Notes:	Permanent room sign is not provided that identifies room and spaces, they are install at 48" min.- 60" max. above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided. Provide directional signage that indicates location of an accessible entrance.	Low	
Federal:	216.2, 703.2, 703.3, 703.4, 703.5		
	Replace or adjust door hardware	Priority -	\$1,000.00
Notes:	Door handle is a doorknob and requires grasping and twisting.	High	
Federal:	309.4, 404.2.7		
	Provide door kick plate	Priority -	\$250.00
Notes:	Kick plate is not provided.	Low	
Federal:	404.2.10		
8-22	Door (2nd Fl, Auditorium, East double-leaf door to stage)		
	Install or modify permanent room signs	Priority -	\$250.00
Notes:	Permanent room sign is not provided that identifies room and spaces, they are install at 48" min.- 60" max. above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided. Provide directional signage that indicates location of an accessible entrance. Door is normally closed and locked.	Low	
Federal:	216.2, 703.2, 703.3, 703.4, 703.5		
	Replace or adjust door hardware	Priority -	\$1,000.00
Notes:	Door handle is a doorknob and requires grasping and twisting.	High	
Federal:	309.4, 404.2.7		

Provide door kick plate	Priority -	\$250.00
Notes: Kick plate is not provided.	Low	
Federal: 404.2.10		
8-23 Door (2nd Fl, Auditorium, south door to stage)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Permanent room sign is not provided that identifies room and spaces, they are install at 48" min.- 60" max. above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided. Provide directional signage that indicates location of an accessible entrance.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Provide door kick plate	Priority -	\$250.00
Notes: Kick plate is not provided.	Low	
Federal: 404.2.10		
8-24 Door (2nd Fl, Auditorium, south double-leaf door with interior stair)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 100" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided. Provide directional signage that indicates location of an accessible entrance.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Enlarge door opening	Priority -	\$2,500.00
Notes: The door is not wide enough to enter opening only the single leaf of double door. The door is 27" wide (32" min.). Door is normally closed and locked.	Low	
Federal: 404.2.3		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Provide door kick plate	Priority -	\$250.00
Notes: Kick plate is not provided.	Low	
Federal: 404.2.10		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: Approach from push side of door does not have a landing (48" min.) Opens onto interior stair down to auditorium.	Medium	
Federal: 404.2.4.1		
8-25 Door (2nd Fl, Auditorium, SW corner double-leaf door)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 100" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided. International Symbol of Accessibility is not provided.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		

Enlarge door opening	Priority -	\$2,500.00
Notes: The door is not wide enough to enter opening only the single leaf of double door. The door is 27-1/2" wide (32" min.). Recommend opening both doors to provide equivalent facilitation.	Low	
Federal: 404.2.3		
Replace or adjust door hardware	Priority -	\$300.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Provide or modify door kick plate	Priority -	\$250.00
Notes: Kick plate is not provided. Doorstop is mounted on kick plate of 1 door leaf.	Low	
Federal: 404.2.10		
9-4 Corridor-Aisle (2nd Fl, South; SW Stairwell to Parks Office)		
Reposition controls	Priority -	\$0.00
Notes: Light switch is 48" (15"-48" max) high above the floor; reach height is reduced by trash receptacle (obstacle). (North side of fire doors at southwest entry to auditorium.). Recommend repositioning trash receptacle from corner below light switch.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Fire extinguisher cabinet protrudes 6" into corridor (4" max.) and is between 33" - 54" (no protrusions between 27" and 80") above the finish floor.	High	
Federal: 307		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Wall mounted hose reel protrudes 10"-22" (swings) into corridor (4" max.) and is 69" (no protrusions between 27" and 80") above the finish floor.	High	
Federal: 307		
Reposition controls	Priority -	\$200.00
Notes: Fire alarm activation device is 54" (48" max.) above the finish floor.	Medium	
Federal: 205.1, 308.2.1, 308.3.1		
9-5 Corridor-Aisle (2nd Fl, East corridor; parks office to east prop room door)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 50" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Fire extinguisher cabinet protrudes 6-1/4" into corridor (4" max.) and is between 33" - 54" (no protrusions between 27" and 80") above the finish floor.	High	
Federal: 307		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Wall mounted hose reel protrudes 10"-22" (swings) into corridor (4" max.) and is 69-1/2" (no protrusions between 27" and 80") above the finish floor. Located within clear opening required for fire door.	High	
Federal: 307		

Remove overhanging or protruding objects	Priority -	\$200.00
Notes: Water valve near hose reel protrudes 10-1/2" into corridor (4" max.) and is 75-1/2" (no protrusions between 27" and 80") above the finish floor. Located within clear opening required for fire door.	High	
Federal: 307		
9-6 Corridor-Aisle (2nd FI, North corridor; east prop room door to north side of auditorium)		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Wall mounted hose reel protrudes 10"-22" (swings) into corridor (4" max.) and is 68-1/2" (no protrusions between 27" and 80") above the finish floor.	High	
Federal: 307		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Water valve near hose reel protrudes 10" into corridor (4" max.) and is 75" (no protrusions between 27" and 80") above the finish floor.	High	
Federal: 307		
Reposition controls	Priority -	\$200.00
Notes: Fire alarm activation device is 54-3/4" (48" max.) above the finish floor.	Medium	
Federal: 205.1, 308.2.1, 308.3.1		
11-4 Interior Stairway (2 FI, SW door to 2nd FI Fire door)		
Replace stairway nosing	Priority -	\$2,000.00
Notes: Stairway nosings are worn and not rounded. Underside of nosing has a 90 degree return under the tread/nosing. 8 steps.	Low	
Federal: 504.5		
Install or modify handrails	Priority -	\$2,500.00
Notes: Handrail top surface is mounted at 32-1/2" (34" min.-38" max.) above stair nosing. Extensions at the top and bottom of the stairs are not provided.	Medium	
Federal: 505.4; 505.10		
Install sign	Priority -	\$750.00
Notes: Compliant stairway signage on each landing is not provided. There are 3 building levels.	Low	
Federal: 216.4, 703.2, 703.4		
11-5 Interior Stairway (2 FI, NW exterior door to 2nd FI Fire door)		
Replace stairway nosing	Priority -	\$2,000.00
Notes: Stairway nosings are worn and not rounded. 8 steps.	Low	
Federal: 504.5		
Repair tread surfaces		included above
Notes: Stair tread surfaces are not level (2% max. wash).		
Federal: 504.4, 504.7		
Install or modify handrails	Priority -	\$2,500.00
Notes: Handrail top surface is mounted at 31-1/2" (34" min.-38" max.) above stair nosing. Extensions at the top and bottom of the stairs are not provided.	Medium	
Federal: 505.4; 505.10		
Install sign	Priority -	\$750.00
Notes: Compliant stairway signage on each landing is not provided. There are 3 building levels.	Low	
Federal: 216.4, 703.2, 703.4		

11-6	Interior Stairway (2 FI, NW to 3rd FI Fire door)		
Replace stairway nosing		Priority -	\$6,000.00
Notes:	Stairway nosings are worn and not rounded. Underside of nosing has a 90 degree return under the tread/nosing. 24	Low	
Federal:	504.5		
Repair tread surfaces			included above
Notes:	Stair tread surfaces vary.(2% max. wash)		
Federal:	504.4, 504.7		
Install or modify handrails		Priority -	\$7,500.00
Notes:	Continuous inner handrail is not provided.	High	
Federal:	505.3		
Install or modify handrails			included above
Notes:	Handrail top surface is mounted at 31-1/2" (34" min.-38" max.) above stair nosing. Extensions at the top and bottom of the stairs are not provided.		
Federal:	505.4; 505.10		
Install sign		Priority -	\$750.00
Notes:	Compliant stairway signage on each landing is not provided. There are 3 building levels.	Low	
Federal:	216.4, 703.2, 703.4		
11-7	Interior Stairway (2 FI, East Stairwell to 3rd FI Fire door)		
Replace stairway nosing		Priority -	\$6,000.00
Notes:	Stairway nosings are not rounded. Underside of nosing has a 90 degree return under the tread/nosing. 22 steps.	Low	
Federal:	504.5		
Repair tread surfaces			included above
Notes:	Stair tread surfaces are not level 1.2%-4.4% (2% max. wash)		
Federal:	504.4, 504.7		
Install or modify handrails		Priority -	\$7,500.00
Notes:	Continuous inner handrail is not provided.	High	
Federal:	505.3		
Install or modify handrails			included above
Notes:	Handrail top surface is mounted at 37-1/2"-34" (34" min.-38" max.) above stair nosing. Extensions at the top and bottom of the stairs are not provided.		
Federal:	505.4; 505.10		
Install sign		Priority -	\$750.00
Notes:	Compliant stairway signage on each landing is not provided. There are 3 building levels.	Low	
Federal:	216.4, 703.2, 703.4		
11-8	Interior Stairway (2 FI,NW Stairwell 2nd to 3rd FI)		
Replace stairway nosing		Priority -	\$6,000.00
Notes:	Underside of nosing has a 90 degree return under the tread/nosing. 24 steps.	Low	
Federal:	504.5		
Repair tread surfaces			included above
Notes:	Stair tread surfaces are not level 1.2%-4.4% (2% max. wash)		
Federal:	504.4, 504.7		

Install or modify handrails	Priority -	\$7,500.00
Notes: Continuous inner handrail is not provided.	High	
Federal: 505.3		
Notes: Handrail top surface is mounted at 32-1/2" (34" min.-38" max.) above stair nosing. Extensions at the top and bottom of the stairs are not provided.		included above
Federal: 505.4; 505.10		
Install sign	Priority -	\$750.00
Notes: Compliant stairway signage on each landing is not provided. There are 3 building levels.	Low	
Federal: 216.4, 703.2, 703.4		
12-4 Area of Refuge (2nd Fl East Stairwell)		
Install sign	Priority -	\$250.00
Notes: Install signs at each door providing access to an area of refuge from an adjacent floor area to area of refuge. Accompany signs with International Symbol of Accessibility. Provide Braille below visual text.	Medium	
Federal: 207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8, 1007.9		
Provide or modify emergency two-way communication	Priority -	\$1,500.00
Notes: Two-way communication is not provided within area of refuge; provides both audio and visual means. Provide directions adjacent to communication system explaining use of two-way communications system.	Medium	
Federal: 207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8,		
15-2 Multiple-User Restroom (Ladies Restroom)		
Install sign	Priority -	\$250.00
Notes: Signage does not include pictogram (6" min. height). Tactile character signage is not provided. Provide International Symbol of Accessibility that contrasts with door color.	Low	
Federal: 216.8, 703.2, 703.3, 703.6		
Install sign		included above
Notes: Signage is not located on the latch side of the door.		
Federal: 703.4		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Towel dispenser is 49" (48" max) above the finished floor surface.	Low	
Federal: 308		
Provide or replace stall door hardware	Priority -	\$1,000.00
Notes: Stall door is not self-closing. Latch requires pinching and twisting.	Low	
Federal: 404.2.7, 309.4, 604.8.1.2		
Modify stall partitions and doors	Priority -	\$3,000.00
Notes: Door width is 30-1/2" (32" min.) clear for an end-entry type stall	Low	
Federal: 604.3.1		
Notes: Stall width is 59-1/2" (60" min.) measured from side wall to side		included above
Federal: 604.3.1		
Notes: Stall depth is 56" (59" min.) measured from the rear wall.		included above
Federal: 604.3.1		

Replace or modify grab bars	Priority -	\$500.00
Notes: Side grab bar is positioned so that the front end is 50" (54" min.) from the rear wall of the stall. Rear grab bar is positioned 14" (12" min.) on one side and 22" (24" min.) relative to centerline of toilet. Toilet seat cover dispenser and toilet bowl cleaner encroach on required clear space below (1-1/2" min.) and above (12" min.) the top surface of the grab bars.	Low	
Federal: 604.5.1, 604.5.2, 609.3		
Provide or replace stall door hardware	Priority -	\$50.00
Notes: Coat hook is mounted 64 1/2" (48" max) above finish floor.	Low	
Federal: 603.4		
15-3 Multiple-User Restroom (Men's Restroom)		
Install sign	Priority -	\$250.00
Notes: Signage does not include pictogram (6" min. height). Tactile character signage is not provided. Provide International Symbol of Accessibility that contrasts with door color. Provide Braille below visual text.	Low	
Federal: 216.8, 703.2, 703.3, 703.6		
Notes: Signage is not located on the latch side of the door.		included above
Federal: 703.4		
Modify lavatory/counter clearances	Priority -	\$1,000.00
Notes: Height of lavatory is 35-1/4" (34" max.) above the floor.	Low	
Federal: 606.3		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Towel dispenser is 53-1/4" (48" max) above the finished floor surface.	Low	
Federal: 308		
Replace or reposition urinal	Priority -	\$1,000.00
Notes: One urinal is 19" (17" max) from the floor to the lip.	Low	
Federal: 605.2		
Notes: Urinal position does not allow adequate width for forward approach (30" clear min.)		included above
Federal: 605.3		
Provide or replace stall door hardware	Priority -	\$1,000.00
Notes: Stall door is not self-closing. Latch requires pinching and twisting	Low	
Federal: 404.2.7, 309.4, 604.8.1.2		
Modify stall partitions and doors	Priority -	\$3,000.00
Notes: Door width is 31" (32" min.) clear for an end-entry type stall. Stall does not have an out-swinging door.	Low	
Federal: 404.2.3, 604, 604.8.1.2		
Notes: Stall depth is 57-1/2" (59" min.) measured from the rear wall.		included above
Federal: 604.3.1		
Notes: Stall width is 56-1/2" (60" min.) measured from side wall to side wall.		included above
Federal: 604.3.1		
Replace toilet or adjust toilet seat height	Priority -	\$2,000.00
Notes: Toilet seat height is 16-1/4" (17" min – 19" max) above the finish floor.	Low	
Federal: 604.4		

Replace or modify grab bars	Priority -	\$500.00
Notes: Side grab bar is positioned so that the front end is 53-3/8" (54" min.) from the rear wall of the stall. Rear grab bar is positioned 15" (12" min.) on one side and 21"(24" min.) relative to centerline of toilet. Toilet paper dispenser encroaches on required clear space above (12" min.) the top surface of the grab bars.	Low	
Federal: 604.5.1, 604.5.2, 609.3		
Provide or replace stall door hardware	Priority -	\$50.00
Notes: Coat hook is mounted 61" (48" max) above finish floor.	Medium	
Federal: 603.4		
18-5 Room (Contractor's Room)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 51-1/2" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Adjust shelving, storage, or work space	Priority -	\$2,500.00
Notes: The work surface with lavatory sink is 35-1/2" (28" min-34" max.) above the floor.	Low	
Federal: 226.1, 902.2		
Adjust shelving, storage, or work space	Priority -	\$1,000.00
Notes: There is no knee space provided under the lavatory sink.	High	
Federal: 902.2		
Replace or reposition dispensers	Priority -	\$50.00
Notes: Towel dispenser is 55" (48" max) above the finished floor surface.	Low	
Federal: 308		
18-5 Room (Rotary Room)		
Reposition controls	Priority -	\$100.00
Notes: Light switch is 51" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Adjust shelving, storage, or work space	Priority -	\$2,500.00
Notes: The work surface with lavatory sink is 36-1/2" (28" min-34" max.) above the floor.	Low	
Federal: 226.1, 902.2		
Adjust shelving, storage, or work space	Priority -	\$1,000.00
Notes: There is no knee space provided under the lavatory sink.	High	
Federal: 902.2		
Replace or reposition dispensers	Priority -	\$50.00
Notes: Towel dispenser is 56-1/2" (48" max) above the finished floor surface.	Low	
Federal: 308		
18-6 Room (Parks & Recreation Administrative Office)		
Increase or provide maneuvering or clear floor area	Priority -	\$100.00
Notes: Turning area provided is 59" (60" min.). Relocate rolling cart with computer/printer located west of door entrance.	Low	
Federal: 304.3		
Increase or provide maneuvering or clear floor area	Priority -	\$1,000.00
Notes: Provide clear floor space for 30"x48" forward approach to service counter.	Medium	
Federal: 226.1, 902.2		
Provide an accessible counter	Priority -	\$0.00
Notes: Service counter is located 49" (28" min.-34" max) above the finish floor. Provide equivalent facilitation.	High	
Federal: 227.1, 904.3.3, 902.3		

Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Edge of service counter protrudes 6" (4" max.) and is 49" (no protrusions between 27" and 80") above the finish floor.	High	
Federal: 307		
20-1 Assembly Area (Auditorium)		
Provide an accessible wheelchair parking space	Priority -	\$500.00
Notes: Wheelchair parking space at rear of auditorium is provided on a sloped surface 2.2% (2% max.)	Low	
Federal: 802.1.4		
Provide companion seating for each wheelchair space	Priority -	\$100.00
Notes: 6 total wheelchair spaces provided; no fixed companion seating provided (6 required). Recommend providing movable chair for companion seating to provide equivalent facilitation. (Note: 4 designated aisle seats provided and compliant.)	High	
Federal: 221.3, 802.3, 802.3.2		
Install sign	Priority -	\$150.00
Notes: Sign to notify patron the availability of assistive listening devices are not provided.	Low	
Federal: 216.10, 703.7.2.4		
Interior 3rd Floor		
7-3 Drinking Fountain (3rd Fl)		
Provide wing walls	Priority -	\$1,000.00
Notes: Drinking fountain is not positioned in an alcove.	High	
Federal: 602.1, 307		
Replace or reposition drinking fountain	Priority -	\$3,000.00
Notes: "Hi-lo" fountain is not provided; fountain does not meet additional requirements for standing persons. Fountain does not provide clear knee space (drain pipe is located 2-1/2" (8"min.) from front of the fountain). Bubbler height is 36-1/2" (36" max.) above finish floor.	High	
Federal: 211.2, 211.3, 602.7		
Adjust water stream		included above
Notes: Bubbler water flow is 3" high (4" min.)		
Federal: 602.6		
Insulate water lines	Priority -	\$100.00
Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal: 606.5		
8-27 Door (3rd Fl, Fire Door southwest stairwell)		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Thumb latch requires pinching. Pull handle is mounted at 33-1/2" (34" min.) above finish floor.	High	
Federal: 309.4, 404.2.7		
Replace or adjust door hardware		included above
Notes: Panic hardware protrudes 5" (4" max) into the clear opening when the door is fully open.		
Federal: 404.2.3		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is 8" (10" min) in height.	Low	
Federal: 404.2.10		

8-28	Door (3rd Fl, Auditorium Balcony, SW corner double-leaf door)		
	Install or modify permanent room signs	Priority -	\$250.00
Notes:	When permanent room signs are provided that identify rooms and spaces, they are installed at 64" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided. Balcony is not accessible. Provide directional signage that indicates location of an accessible entrance.	Low	
Federal:	216.2, 703.2, 703.3, 703.4, 703.5		
	Enlarge door opening	Priority -	\$1,000.00
Notes:	The door is not wide enough to enter opening only the single leaf of double door. The door is 27-1/2" wide (32" min.).	Medium	
Federal:	404.2.3		
	Replace or adjust door hardware	Priority -	\$1,000.00
Notes:	Door handle is a doorknob and requires grasping and twisting.	High	
Federal:	309.4, 404.2.7		
	Provide door kick plate	Priority -	\$300.00
Notes:	Kick plate is not provided.	Low	
Federal:	404.2.10		
8-29	Door (3rd Fl, Dance Room II)		
	Install or modify permanent room signs	Priority -	\$250.00
Notes:	When permanent room signs are provided that identify rooms and spaces, they are installed at 64" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal:	216.2, 703.2, 703.3, 703.4, 703.5		
	Replace or adjust door hardware	Priority -	\$1,000.00
Notes:	Door handle is a doorknob and requires grasping and twisting.	High	
Federal:	309.4, 404.2.7		
	Provide door kick plate	Priority -	\$300.00
Notes:	Kick plate is not provided.	Low	
Federal:	404.2.10		
8-30	Door (3rd Fl, Dance Room I)		
	Install or modify permanent room signs	Priority -	\$250.00
Notes:	When permanent room signs are provided that identify rooms and spaces, they are installed at 64" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal:	216.2, 703.2, 703.3, 703.4, 703.5		
	Replace or adjust door hardware	Priority -	\$1,000.00
Notes:	Door handle is a doorknob and requires grasping and twisting.	High	
Federal:	309.4, 404.2.7		
	Provide door kick plate	Priority -	\$300.00
Notes:	Kick plate is not provided.	Low	
Federal:	404.2.10		

8-31	Door (3rd Fl, Lions Room)		
Install or modify permanent room signs		Priority -	\$250.00
Notes:	When permanent room signs are provided that identify rooms and spaces, they are installed at 64" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal:	216.2, 703.2, 703.3, 703.4, 703.5		
Replace or adjust door hardware		Priority -	\$1,000.00
Notes:	Door handle is a doorknob and requires grasping and twisting.	High	
Federal:	309.4, 404.2.7		
Provide or modify door kick plate		Priority -	\$300.00
Notes:	Kick plate is not provided.	Low	
Federal:	404.2.10		
Repair surface		Priority -	\$100.00
Notes:	2" diameter hole in wood floor in proximity of the hinge side of the door (1/4" max). Hole is located outside of minimum maneuvering space.	High	
Federal:	303.2; 303.3		
8-32	Door (3rd Fl, Auditorium Balcony, NW corner double-leaf door)		
Install or modify permanent room signs		Priority -	\$250.00
Notes:	When permanent room signs are provided that identify rooms and spaces, they are installed at 64" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided. Balcony is not accessible. Provide directional signage that indicates location of an accessible entrance.	Low	
Federal:	216.2, 703.2, 703.3, 703.4, 703.5		
Enlarge door opening		Priority -	\$2,500.00
Notes:	The door is not wide enough to enter opening only the single leaf of double door. The door is 26-1/2" wide (32" min.).	Medium	
Federal:	404.2.3		
Replace or adjust door hardware		Priority -	\$1,000.00
Notes:	Door handle is a doorknob and requires grasping and twisting.	High	
Federal:	309.4, 404.2.7		
Provide door kick plate		Priority -	\$300.00
Notes:	Kick plate is not provided.	Low	
Federal:	404.2.10		
8-33	Door (3rd Fl, Fire Door East Stairwell)		
Remove overhanging or protruding objects		Priority -	\$100.00
Notes:	Latch side of door; push side. Standpipe valve protrudes 9-3/8" (4" max.) and is 78" (not between 27" and 80") above the finish floor.	High	
Federal:	404.2.4.1		
Replace or adjust door hardware		Priority -	\$1,500.00
Notes:	Thumb latch requires pinching. Pull handle is mounted at 33-1/2" (34" min.) above finish floor.	High	
Federal:	309.4, 404.2.7		
Replace or adjust door hardware			included above
Notes:	Panic hardware protrudes 4-5/8" (4" max) into the clear opening when the door is fully open.		
Federal:	404.2.3		

Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is 8" (10" min) in height.	Low	
Federal: 404.2.10		
Provide additional strike edge clearance	Priority -	\$5,000.00
Notes: Strike edge clearance on pull side of door is 7-3/8" (18" min.).	High	
Federal: 404.2.4.1		
8-34 Door (3rd FI, Fire Door (double-door) northwest stairwell)		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Thumb latch requires pinching. Pull handle is mounted at 33-1/2" (34" min.) above finish floor.	High	
Federal: 309.4, 404.2.7		
Notes: Panic hardware protrudes 5" (4" max) into the clear opening when the door is fully open.		included above
Federal: 404.2.3		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is 9" (10" min) in height.	Low	
Federal: 404.2.10		
Provide additional strike edge clearance	Priority -	\$5,000.00
Notes: Strike edge clearance on pull side of door is 7-3/8" (18" min.).	High	
Federal: 404.2.4.1		
8-35 Door (3rd FI, Centennial Room)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 64" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Provide door kick plate	Priority -	\$300.00
Notes: Kick plate is not provided.	Low	
Federal: 404.2.10		
8-36 Door (3rd FI, Fitness Room)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 64" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Replace or adjust door hardware		included above
Notes: Door lock is operated using a standard key accessible by the public on the 2nd floor. Key requires grasping, pinching, and twisting of the wrist to operate. Convert existing key to ADA by installing key in enlarged, flat, ADA key head.		
Federal: 309.4, 404.2.7		

Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is not provided.	Low	
Federal: 404.2.10		
8-37 Door (3rd Fl, Women's Restroom)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 64" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided. International Symbol of Accessibility is not provided.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Interior door pull handle is mounted at 50-1/2" (48" max) above the finish floor.	Low	
Federal: 404.2.7		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is 8-1/2" (10" min) in height.	Low	
Federal: 404.2.10		
Provide additional strike edge clearance	Priority -	\$5,000.00
Notes: Strike edge clearance on pull side of door is 6-1/2" (18" min.).	High	
Federal: 404.2.4.1		
8-38 Door (3rd Fl, Men's Restroom)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 64" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided. International Symbol of Accessibility is not provided.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Enlarge door opening	Priority -	\$5,000.00
Notes: The door is 23" wide (32" min.).	High	
Federal: 404.2.3		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Notes: Door lock is surface mount slide bolt type requires pinching.	included above	
Federal: 309.4, 404.2.7		
Provide door kick plate	Priority -	\$300.00
Notes: Kick plate is not provided.	Low	
Federal: 404.2.10		
Increase or provide maneuvering or clear floor area	Priority -	\$250.00
Notes: Approach from push side of door has a clear space of 40-7/8" (48" min.)	Low	
Federal: 404.2.4.1		
8-39 Door (3rd Fl, Voorheis Room)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: When permanent room signs are provided that identify rooms and spaces, they are installed at 64" (48" min.- 60" max.) above the finish floor on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		

Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Provide door kick plate	Priority -	\$300.00
Notes: Kick plate is not provided.	Low	
Federal: 404.2.10		
9-7 Corridor-Aisle (3rd Fl, Southwest corridor)		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Water valve protrudes 10-1/2" into corridor (4" max.) and is 73-3/8" (no protrusions between 27" and 80") above the finish floor.	High	
Federal: 307		
Reposition controls	Priority -	\$200.00
Notes: Fire alarm activation device is 56" (48" max.) above the finish floor.	High	
Federal: 205.1, 308.2.1, 308.3.1		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Fire extinguisher cabinet protrudes 6-1/2" into corridor (4" max.) and is between 32-1/2" - 53-7/8" (no protrusions between 27" and 80") above the finish floor.	High	
Federal: 307		
9-8 Corridor-Aisle (3rd Fl, East corridor)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 51" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Reposition outlets	Priority -	\$200.00
Notes: Electrical outlets 10" (15" min) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Water valve protrudes 9-3/8" into corridor (4" max.) and is 78" (no protrusions between 27" and 80") above the finish floor.	High	
Federal: 307		
Remove overhanging or protruding objects	Priority -	\$500.00
Notes: Roof access ladder protrudes 18" into corridor (4" max.) and the bottom of the ladder is 11-3/4" (no protrusions between 27" and 80") above the finish floor.	High	
Federal: 307		
9-9 Corridor-Aisle (3rd Fl, North corridor)		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Water valve protrudes 11" into corridor (4" max.) and is 73-3/4" (no protrusions between 27" and 80") above the finish floor.	High	
Federal: 307		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Fire extinguisher cabinet protrudes 6-1/2" into corridor (4" max.) and is between 33-1/4" - 54-1/2" (no protrusions between 27" and 80") above the finish floor.	High	
Federal: 307		
Reposition controls	Priority -	\$200.00
Notes: Fire alarm activation device is 56-3/4" (48" max.) above the finish floor.	High	
Federal: 205.1, 308.2.1, 308.3.1		

12-5	Area of Refuge (3rd FI Southwest Stairwell)		
Install sign		Priority -	\$250.00
Notes:	Install signs at each door providing access to an area of refuge from an adjacent floor area to area of refuge. Accompany signs with International Symbol of Accessibility. Provide Braille below visual text.	Low	
Federal:	207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8, 1007.9		
Provide emergency two-way communication		Priority -	\$1,500.00
Notes:	Two-way communication is not provided within area of refuge; provides both audio and visual means. Provide directions adjacent to communication system explaining use of two-way communications system.	Medium	
Federal:	207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8,		
12-6	Area of Refuge (3rd FI East Stairwell)		
Install sign		Priority -	\$250.00
Notes:	Install signs at each door providing access to an area of refuge from an adjacent floor area to area of refuge. Accompany signs with International Symbol of Accessibility. Provide Braille below visual text.	Low	
Federal:	207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8, 1007.9		
Provide emergency two-way communication		Priority -	\$1,500.00
Notes:	Two-way communication is not provided within area of refuge; provides both audio and visual means. Provide directions adjacent to communication system explaining use of two-way communications system.	Medium	
Federal:	207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8,		
12-7	Area of Refuge (3rd FI Northwest Stairwell)		
Install sign		Priority -	\$250.00
Notes:	Install signs at each door providing access to an area of refuge from an adjacent floor area to area of refuge. Accompany signs with International Symbol of Accessibility. Provide Braille below visual text.	Low	
Federal:	207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8, 1007.9		
Provide emergency two-way communication		Priority -	\$1,500.00
Notes:	Two-way communication is not provided within area of refuge; provides both audio and visual means. Provide directions adjacent to communication system explaining use of two-way communications system.	Medium	
Federal:	207, 216.4.2, 703, 704; IBC 1007.3, 1007.6, 1007.8,		
15-4	Multiple-User Restroom (Ladies Restroom)		
Install sign		Priority -	\$250.00
Notes:	Signage does not include pictogram (6" min. height). Tactile character signage is not provided. Provide International Symbol of Accessibility that contrasts with door color. Provide Braille below visual text.	Low	
Federal:	216.8, 703.2, 703.3, 703.6		
Provide accessible route		Priority -	\$250.00
Notes:	Lockers are positioned in corridor and provide a clear width of 29-1/2" (36" min. required).	High	
Federal:	403.5		
Modify lavatory/counter clearances		Priority -	\$1,500.00
Notes:	Height of lavatory is 35-1/4" (34" max.) above the floor.	Low	
Federal:	606.3		

Modify lavatory/counter clearances	Priority -	\$1,000.00
Notes: No clear space beneath the lavatory sink is provided (27" min.) above the floor. Vanity is provided.	High	
Federal: 606.3		
Replace or reposition mirrors	Priority -	\$100.00
Notes: Reflecting surface of the mirror mounted above the lavatory is 47-1/4" (40" max) above the finished floor surface.	Low	
Federal: 603.3		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Towel dispenser is 54-3/8" (48" max) above the finished floor surface.	Low	
Federal: 308		
Replace or reposition dispensers	Priority -	\$50.00
Notes: Soap dispenser is 49" (48" max) above the finished floor surface.	Low	
Federal: 308		
Reposition controls	Priority -	\$200.00
Notes: Light switch located on left side of sink in corner is 45" (reach over counter, 44" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Provide or replace stall door hardware	Priority -	\$1,000.00
Notes: Stall door is not self-closing. No handles provided.	Low	
Federal: 404.2.7, 309.4, 604.8.1.2		
Replace or reposition fixture	Priority -	\$2,000.00
Notes: Clear space from the wall to the centerline of the toilet is 15" (16"min-18" max.)	Low	
Federal: 604.2		
Modify stall partitions and doors	Priority -	\$3,000.00
Notes: Stall width is 28-3/4" (60" min.) measured from side wall to side wall.	High	
Federal: 604.3.1		
Notes: Door width is 27-1/2" (32" min.) clear for an end-entry type stall. Stall does not have an out-swinging door.		included above
Federal: 404.2.3, 604, 604.8.1.2		
Notes: Clearance between the door side of the toilet compartment and obstruction is 40-1/4" (42" min.)		included above
Federal: 604.8.1.2		
Notes: Stall depth is 47-3/4" (59" min.) measured from the rear wall.		included above
Federal: 604.3.1		
Notes: Toe clearance at side partition is not provided (9" min.) measured from the floor to the bottom of the partition.		included above
Federal: 604.3.1		
Provide grab bars	Priority -	\$500.00
Notes: No grab bars are provided	High	
Federal: 604.5, 609.2.1, 609.2.2, 609.3, 609.4, 609.5, 609.6, 609.8		
Provide or replace stall door hardware	Priority -	\$50.00
Notes: Coat hook is mounted 60-1/4" (48" max) above finish floor.	Medium	
Federal: 603.4		

16-1 Single-User Restroom (Men's Restroom)		
Install sign	Priority -	\$250.00
Notes: Signage does not include pictogram (6" min. height). Tactile character signage is not provided. Provide International Symbol of Accessibility that contrasts with door color. Provide Braille below visual text.	Low	
Federal: 216.8, 703.2, 703.3, 703.6		
Increase or provide maneuvering or clear floor area	Priority -	\$10,000.00
Notes: Turning area of 60" min. is not provided.	Medium	
Federal: 606.2, 304.3, 306.3		
Modify lavatory/counter clearances	Priority -	\$500.00
Notes: Knee clearance is not provided. The space under the bowl is 26-3/8" (27" min.) above the floor when measured 8" in from the front edge.	Medium	
Federal: 606.2, 306.3.3		
Replace or reposition mirrors	Priority -	\$100.00
Notes: Reflecting surface of the mirror mounted above the lavatory is 51-7/8" (40" max) above the finished floor surface.	Medium	
Federal: 603.3		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Towel dispenser is 54-1/2" (48" max) above the finished floor surface.	Low	
Federal: 308		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 56" (48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Modify stall partitions and doors	Priority -	\$3,000.00
Notes: Stall width varies 24" min. - 54-1/2" max. (60" min.) measured from side wall to side wall.	High	
Federal: 604.3.1		
Notes: Stall depth is 106-1/2" (59" min.) measured from the rear wall.		
Federal: 604.3.1		
Replace toilet or adjust toilet seat height	Priority -	\$2,000.00
Notes: Toilet seat height is 15-1/2" (17" min - 19" max) above the finish floor.	Low	
Federal: 604.4		
Reposition toilet flush control		included above
Notes: Flush control is not located on the wide side of the toilet.		
Federal: 604.6		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Toilet paper dispenser is located behind the front of the toilet (7" min-9" max in front of the toilet).	Low	
Federal: 604.7		
Provide grab bars	Priority -	\$500.00
Notes: No grab bars are provided	High	
Federal: 604.5, 609.2.1, 609.2.2, 609.3, 609.4, 609.5, 609.6, 609.8		
Provide or replace stall door hardware	Priority -	\$50.00
Notes: Coat hook is mounted 60" (48" max) above finish floor.	Medium	
Federal: 603.4		

17-2	Bathing Facility (Ladies Restroom)		
	Provide an accessible shower	Priority -	\$250.00
Notes:	Threshold is 7" (1/2" max) into shower stall. Entry width to shower stall is 27-3/8" (36" min.) wide. An accessible seat is not provided inside the shower stall.	High	
Federal:	608.4, 610.3, 608.2.1, 608.7		
	Replace or adjust water controls	Priority -	\$1,000.00
Notes:	Showerhead unit is 64" (48" max.) above finish floor. Removable showerhead unit with flexible hose is not provided.	Medium	
Federal:	608.5.2, 608.6		
	Increase or provide maneuvering or clear floor area	Priority -	\$3,000.00
Notes:	Clear floor space in shower stall is 34"x31-1/8" (36" min. x 36" min.)	Low	
Federal:	608.2.1		
	Provide grab bars	Priority -	\$500.00
Notes:	Grab bars are not provided.	High	
Federal:	608.3		
18-7	Room (Dance Room II)		
	Reposition controls	Priority -	\$200.00
Notes:	Light switch is 55" (15"-48" max) high above the floor.	Low	
Federal:	205.1, 308.2.1, 308.3.1		
18-8	Room (Dance Room II)		
	Reposition controls	Priority -	\$200.00
Notes:	Light switch is 53" (15"-48" max) high above the floor.	Low	
Federal:	205.1, 308.2.1, 308.3.1		
18-9	Room (Lions Room)		
	Reposition controls	Priority -	\$200.00
Notes:	Light switch is 53-1/2" (15"-48" max) high above the floor.	Low	
Federal:	205.1, 308.2.1, 308.3.1		
18-10	Room (Centennial Room)		
	Reposition controls	Priority -	\$200.00
Notes:	Light switch is 55-1/2" (15"-48" max) high above the floor.	Low	
Federal:	205.1, 308.2.1, 308.3.1		
	Reposition outlets	Priority -	\$200.00
Notes:	Electrical outlets 12-1/2" (15" min) high above the floor.	Low	
Federal:	205.1, 308.2.1, 308.3.1		
18-11	Room (Fitness Room)		
	Reposition controls	Priority -	\$200.00
Notes:	Light switch is 56" (15"-48" max) high above the floor.	Low	
Federal:	205.1, 308.2.1, 308.3.1		
	Adjust shelving, storage, or work space	Priority -	\$1,000.00
Notes:	The work surface with lavatory sink is 36-5/8" (28" min-34" max.) above the floor.	Low	
Federal:	226.1, 902.2		
	Adjust shelving, storage, or work space		included above
Notes:	There is no knee space provided under the lavatory sink.		
Federal:	902.2		
	Replace or reposition dispensers	Priority -	\$100.00
Notes:	Towel dispenser is 54-1/2" (48" max) above the finished floor surface.	Low	
Federal:	308		

Adjust shelving, storage, or work space	Priority -	\$0.00
Notes: Storage devices are positioned 48-3/4" (15" min-48" max.) above the floor.	Low	
Federal: 226.1, 902.2		
Replace or adjust door hardware	Priority -	\$100.00
Notes: Cabinet door hardware is a knob that requires grasping. Door swing and floor hinge may be difficult to open. Recommend removing doors or fixing doors in open position.	High	
Federal: 226.1, 902.2		
18-12 Room (Voorheis Room)		
Reposition controls	Priority -	\$200.00
Notes: Light switch is 56-1/4" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Replace or reposition dispensers	Priority -	\$100.00
Notes: Towel dispenser is 51-1/2" (48" max) above the finished floor surface.	Low	
Federal: 308		
Repair surface	Priority -	\$100.00
Notes: 2" (1/4" max) diameter hole in wood floor in proximity of the southern most window on the east wall. Hole is located outside of minimum maneuvering space.	High	
Federal: 303.2; 303.3		
19-2 Locker Room (Ladies Restroom)		
Provide an accessible bench	Priority -	\$1,000.00
Notes: An accessible bench is not provided.	High	
Federal: 803.4, 903.3		
Provide or replace door hardware	Priority -	\$1,000.00
Notes: Existing drop-latch handle requires tight pinching, lifting on handle to open.	High	
Federal: 308.2, 308.3		
Provide accessible locker	Priority -	\$1,000.00
Notes: Locker has a bottom shelf at 6-1/2" and top shelf at 76-7/8" (40" min and 48" max.) above the finish floor.	Low	
Federal: 308.2, 308.3		
20-2 Assembly Area (Auditorium, balcony)		
Install sign	Priority -	\$150.00
Notes: Sign to notify people accessible seating is provided on the second floor.	Low	
Federal: 216.3, 216.6, 703.5		
Install sign	Priority -	\$150.00
Notes: Sign to notify patron the availability of assistive listening devices is not provided.	Low	
Federal: 216.10, 703.7.2.4		

Low Priority \$186,450.00
Medium Priority \$98,750.00
High Priority \$147,070.00

Total: \$432,270

Bendix Park, 300 S. Delorenzi St, Mishawaka, IN

Exterior		
1-1	Parking Area	
Provide firm, stable, and slip resistant surface	Priority -	\$3,500.00
Notes:	Parking stall surface material is dirt and gravel.	Low
Federal:	302.1, 303	
Regrade surface	Priority -	\$4,000.00
Notes:	Surface slope is not level (2% max. any direction) within limits of accessible stalls and access aisles.	Low
Federal:	302, 502.4	
Provide or modify accessible space	Priority -	\$200.00
Notes:	Parking stalls are not delineated. Accessible parking stalls are not provided. (Estimated 54 vehicle spaces, requires 2 accessible stalls=1 min. Van Accessible & 1 Accessible)	Low
Federal:	208.2, 502.1	
Provide or modify accessible access aisles	Priority -	\$300.00
Notes:	Access aisle is not provided.	Low
Federal:	502.3, 502.3.1	
Install sign	Priority -	\$200.00
Notes:	Accessible parking sign is not provided.	Low
Federal:	502.6	
Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low
Federal:	502.6	
Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Provide accessible route from accessible parking stalls to park.	Low
Federal:	206.2.2, 206.3, 403.5	
4-1	Walk	
Regrade surface	Priority -	\$9,360.00
Notes:	Cross-slope is 3.0% (2% max). Surface material is asphalt (5' wide x260' long). \$35/linear foot.	Low
Federal:	403.3	
Repair surface	Priority -	\$500.00
Notes:	Tree roots up heaving asphalt walk create vertical surface level changes of 1" (1/4" max; 1/2" max if beveled) and uneven pavement. Bumps and cracks are located on the path of travel.	High
Federal:	303.2; 303.3	
7-1	Drinking Fountain (restroom building)	
Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes:	Hi-lo type fountain is required. Drinking fountain encroaches 12" onto the path of travel. Bubbler is located 8-1/2" (5" max) from the front of the fountain and is not parallel to front.	Low
Federal:	211.2, 602.2, 602.4, 602.5	

8-1, 16-1 & 16-2	Door (Men's Restroom), Single-User Restroom (Men's & Women's Restroom)		
Provide an accessible restroom building		Priority -	\$60,000.00
Notes:	Recommend removing and replacing entire structure with prefabricated, concrete, flush type fully ADA compliant restroom building with vandal resistant fixtures.	Low	
Federal:			
22-1	Site Furniture		
Provide an accessible path of travel		Priority -	\$2,000.00
Notes:	Accessible path to at least 20% of the picnic tables is not provided.	Low	
Federal:	206.2.2, 403, 1016.4, 245.2		
Provide an accessible picnic table		Priority -	\$1,200.00
Notes:	Table top height is 28-1/4" (28" min.). Bottom of table top to ground is 26-3/4"(27" min.). Knee space below the table top is 10" (8" min.). Clear width of knee space is 40-3/4" (30" min.). Pavilion: 11 Tables, 170 seats provided; 11(20%)=3 accessible tables. Park: 7 picnic tables, 85 seats provided; 7 (20%) = 2 accessible tables.	Low	
Federal:	902.3, 306.3, 226.1, 245.2		
Provide an accessible path of travel		Priority -	\$2,000.00
Notes:	Accessible path to 20% of grills is not provided. Surface consists of grass.	Low	
Federal:	206.2.2, 403, 1016.4, 245.2		
Provide a firm, stable, and slip resistant surface		Priority -	\$200.00
Notes:	Surface material around and below grill is grass.	Low	
Federal:	403.2, 302.1		
Regrade surface		Priority -	\$200.00
Notes:	Surface slope below grill is not level (2% max. in any direction).	Low	
Federal:	403.2, 302.1		
24-1	Game and Sports Area (soccer field)		
Provide an accessible path of travel		Priority -	\$5,000.00
Notes:	Accessible path to soccer field is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal:	206.2.2		
Provide a firm, stable, and slip resistant surface			included above
Notes:	Surface material is grass.		
Federal:	403.2, 302.1		
Regrade surface		Priority -	\$1,000.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal:	403.2, 403.3		

24-2 Game and Sports Area (basketball courts)		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path to basketball court is not provided. An accessible route is required to each field or area of sport activity.	Low
Federal:	206.2.2	
Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.	
Federal:	403.2, 302.1	
Regrade surface	Priority -	\$1,000.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low
Federal:	403.2, 403.3	
24-3 Game and Sports Area (Horseshoe pits)		
Provide an accessible path of travel	Priority -	\$5,000.00
Notes:	Accessible path to horseshoe pits is not provided. An accessible route is required to each field or area of sport activity.	Low
Federal:	206.2.2	
Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.	
Federal:	403.2, 302.1	
Regrade surface	Priority -	\$1,000.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low
Federal:	403.2, 403.3	
25-1 Play Equipment Area		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path to the playground and play areas is not provided.	Low
Federal:	1008.2.2	
Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low
Federal:	403.2, 403.3	
Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes:	30"x48" min. clear, level space at all play components. Provide turning space 60" min. adjacent to the swing.	Low
Federal:	1008.4.1, 1008.4.2	
Reposition transfer platform	Priority -	TBD
Notes:	Height transfer step riser is 8-1/2" (8" max.) . Recommend inspection of safety surface depth.	Low
Federal:	1008.3.2.2	

Provide a firm, stable, and slip resistant surface	Priority -	\$10,000.00
Notes:	Surface material is grass (non-compliant) at ground level play components. Surface material is sand (non-compliant) at elevated play component area. Must comply with ASTM F 1951-99. \$14/Syd	Low
Federal:	403.2, 302.1	

Low Priority	\$118,260		
Medium Priority	\$0		
High Priority	\$500		
		Total:	\$118,760

Bingham Park, 600 E Third St, Mishawaka, IN

Exterior			
4-1	Walk (NW sidewalk near Cedar St)		
	Regrade surface	Priority -	\$3,000.00
Notes:	Running-slope of walk varies 4.8%-8.9% (5% max w/o handrails; 8.33% max. w/ handrails). 81 LFT of 5' wide walk.	Medium	
Federal:	403.3		
4-2	Walk (Circular concrete walk at sculpture)		
	Regrade surface	Priority -	\$400.00
Notes:	Cross-slope of walk varies 2.3%-2.4% (2% max). Remove & replace 8'x7' concrete panel	Low	
Federal:	403.3		
	Repair surface	Priority -	\$100.00
Notes:	Horizontal gap is 1" (1/4" max; 1/2" max if beveled) where wood expansion joint was. Wood expansion joint failure.	High	
Federal:	403.4, 303		
4-3	Walk (southwest walk and ex flag plaza)		
	Regrade surface	Priority -	\$2,000.00
Notes:	Running-slope of walk varies 4.5%-9.2% (5% max w/o handrails; 8.33% max. w/ handrails). 50 LFT of 6' wide walk.	Medium	
Federal:	403.3		
	Repair surface	Priority -	\$200.00
Notes:	2 Horizontal gaps are 1" (1/4" max; 1/2" max if beveled) where wood expansion joint was. Wood expansion joint failure. 2 each at 100" long.	High	
Federal:	403.4, 303		
4-4	Walk (southwest walk and ex flag plaza)		
	Regrade surface	Priority -	\$200.00
Notes:	Running-slope of walk varies 4.4%-8.9% (5% max w/o handrails; 8.33% max. w/ handrails). 6 LFT of 5' wide walk.	Medium	
Federal:	403.3		
22-1	Site Furniture		
	Provide an accessible path of travel		included above
Notes:	Accessible path to fixed bench is not provided (9 benches total). Surface slopes are not compliant.		
Federal:	206.2.2, 403, 1016.4		
	Provide an accessible bench	Priority -	\$2,000.00
Notes:	Front edge of seat height is 13-1/8" (17" min.-19" max.) above finish grade. Seat width is 15-3/4" wide (20" min.-24" max.). No back support is provided. 9 (20%)=2 accessible benches required	Medium	
Federal:	903.4, 903.5		
	Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes:	30"x48" min. clear, level space for companion seating is not provided adjacent to seating areas.	Low	
Federal:	903.2, 1011.2.1		

Low Priority \$900.00
Medium Priority \$7,200.00
High Priority \$300.00

Total: \$8,400

Borley Park, Borley St and Merrifield Ave, Mishawaka, IN

Exterior			
1-1	Parking Area		
	Regrade accessible parking stalls	Priority -	\$2,000.00
Notes:	Running slope of designated accessible parking stall is 2.9% (2% max.).	Low	
Federal:	302, 502.4		
	Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided.	Low	
Federal:	502.6		
2-1	Curb Ramp		
	Install, replace, or modify curb ramp	Priority -	\$2,000.00
Notes:	Running slope of curb ramp is 9.2% (8.33% max.). Landing is not provided at the top of the curb ramp.	Low	
Federal:	406.1, 406.4		
4-1	Walk		
	Regrade surface	Priority -	\$4,500.00
Notes:	Cross-slope of walk varies 2.6-3.1% (2% max). (7'x100').	Low	
Federal:	403.3		
8-1	Door (Boys restroom exterior door)		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	No accessible path is provided to restroom. Surface consists of grass. Step is located on path of travel to enter restroom at door threshold.	Low	
Federal:	206.2.2		
16-1 & 16-2	Single-User Restroom (Boys & Girls)		
	Provide an accessible restroom building	Priority -	\$60,000.00
Notes:	Recommend removing and replacing entire structure with prefabricated, concrete, flush type fully ADA compliant restroom building with vandal resistant fixtures.	Low	
Federal:			
8-2	Door (Girls restroom exterior door)		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	No accessible path is provided to restroom. Surface consists of grass. Step is located on path of travel to enter restroom at door threshold.	Low	
Federal:	206.2.2		
22-1	Site Furniture		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path to picnic table is not provided (under canopy on restroom building). Surface consists of grass. Step is located on path of travel to access picnic tables on slab.	Low	
Federal:	206.2.2		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.		
Federal:	403.2, 302.1		

Provide an accessible picnic table	Priority -	\$600.00
Notes: Table top height is 27" (28" min.). Bottom of table top to ground is 25-1/2"(27" min.). Knee space below the table top is 10-1/2" (11" min.). 1 Picnic table ; 1(20%)=1 accessible table required	Low	
Federal: 902.3, 306.3.		
Provide an accessible path of travel	Priority -	\$5,000.00
Notes: Accessible path is to fixed bench is not provided . Surface consists of grass. 1 accessible bench required.	Low	
Federal: 206.2.2, 403, 1016.4		
Provide an accessible bench	Priority -	\$1,000.00
Notes: Seat width is 12" wide (20" min.-24" max.). Back support is not adequate, seat surface to bottom of back support is 4-1/2" (2" max.)	Low	
Federal: 903.3		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: 30"x48" min. clear, level space for companion seating is not provided adjacent to seating areas.	Low	
Federal: 903.4		
24-1 Game and Sports Area		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Accessible path to basketball court, volleyball court, and softball field is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Provide a wheelchair space in the team or player seating area	Priority -	\$500.00
Notes: 36"x48" min. clear, level space is not provided at each team or player seating areas at the softball field.	Low	
Federal: 221.2.1.4, 802.1		
25-1 Play Equipment Area		
Provide an accessible path of travel	Priority -	\$3,000.00
Notes: Accessible path to the playground and ground play components is not provided. An accessible route is required to each play activity provided in the play area.	Low	
Federal: 1008.2.2		

Provide a firm, stable, and slip resistant surface	Priority -	\$8,800.00
Notes: Surface material is grass (non-compliant) at ground level play components. Surface material is sand (non-compliant) at elevated play component area. Must comply with ASTM F 1951-99	Low	
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$1,000.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes: 30"x48" min. clear, level space at all play components. Provide turning space 60" min. adjacent to the swing.	Low	
Federal: 1008.4.1, 1008.4.2		

Low Priority \$97,700
Medium Priority \$0
High Priority \$0

Total: \$97,700

Central Park, 295 E Mishawaka Ave, Mishawaka, IN

Exterior			
1-1	Parking Area (South Parking Lot)		
	Provide or modify accessible space	Priority -	\$100.00
Notes:	1 Accessible parking stall is provided (2 required). There is a total of 43 public parking stalls provided. Provide 1 van-accessible parking stall.	High	
Federal:	208.2, 502.1		
	Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle (van accessible) is not provided.	High	
Federal:	502.3, 502.3.1		
	Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided.	Low	
Federal:	502.6		
	Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low	
Federal:	502.6		
1-2	Parking Area (Central Parking Lot)		
	Provide or modify accessible space	Priority -	\$200.00
Notes:	0 Accessible parking stalls are provided (3 required). There is a total of 53 public parking stalls provided. Provide 1 van-accessible parking stall and 2 accessible parking stalls.	High	
Federal:	208.2, 502.1		
	Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisles are not provided. Recommend installing 1 each-8' min. wide aisle & 1 each-5' min wide aisle.	High	
Federal:	502.3, 502.3.1		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Provide accessible route from accessible parking stalls to park.	High	
Federal:	206.2.2, 206.3, 403.5		
	Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided.	Low	
Federal:	502.6		
	Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low	
Federal:	502.6		
2-1	Curb Ramp		
	Install, replace, or modify curb ramp	Priority -	\$2,000.00
Notes:	Running slope of curb ramp is 3.2% (8.33% max.). Landing platform (2% max. any direction) is not provided at the top of the curb ramp.	Low	
Federal:	405.4, 406.1, 406.4		

5-1	Exterior Ramp (softball field)		
	Regrade or replace ramp	Priority -	\$4,500.00
Notes:	Running slope is 6.1% (8.33% max.). Cross slope varies exceeds 2% max. Length of run is 117' (30' max. with intermediate landings) continuous.	Low	
Federal:	405.2, 405.6		
	Provide level landing	Priority -	\$200.00
Notes:	Bottom landing running-slope is 3.2% (2% max.).	Low	
Federal:	405.7		
	Install or modify handrails	Priority -	\$14,000.00
Notes:	Handrails are not provided on both sides of ramp continuous, including extensions.	High	
Federal:	405.8; 505		
7-1	Drinking Fountain (softball field)		
	Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes:	Hi-lo type fountain is required. Drinking fountain encroaches 12" onto the path of travel. Clear, level space 30"x48" is not provided in front of the fountain. Cross-slope is 2.6% when facing the fountain.	High	
Federal:	211.2, 602.2, 602.4, 602.5		
8-1	Door (Men's Restroom at pavilion)		
	Replace door hardware	Priority -	\$1,500.00
Notes:	Door hardware is not compliant. No door latch provided. Door is normally left open. Metal fasteners (bolts) project from inner door surface into required clear opening.	Low	
Federal:	404.2.7, 309.4		
	Provide or modify door kick plate	Priority -	\$250.00
Notes:	Bottom of door surface on push side is not smooth. No kick plate provided.	Low	
Federal:	404.2.10		
8-2	Door (Women's restroom at pavilion)		
	Replace door hardware	Priority -	\$1,500.00
Notes:	Door hardware is not compliant. No door latch provided. Door is normally left open. Metal fasteners (bolts) project from inner door surface into required clear opening.	Low	
Federal:	404.2.7, 309.4		
	Provide or modify door kick plate	Priority -	\$250.00
Notes:	Bottom of door surface on push side is not smooth. No kick plate provided.	Low	
Federal:	404.2.10		
	Increase or provide maneuvering or clear floor area	Priority -	\$1,000.00
Notes:	Approach from latch side to push open door is 47" (48" min.) perpendicular to doorway to exit the restroom.	Low	
Federal:	404.2.4.1		

15-1	Multiple-User Restroom (Men's at pavilion)		
Install sign		Priority -	\$250.00
Notes:	Signage does not include pictogram (6" min. height). Tactile character signage is not provided. Provide International Symbol of Accessibility that contrasts with door color. Provide Braille below visual text.	Low	
Federal:	216.8, 703.2, 703.3, 703.6		
Install sign			included above
Notes:	Signage is not located on the latch side of the door.		
Federal:	703.4		
Increase or provide maneuvering or clear floor area		Priority -	\$1,000.00
Notes:	Turning area of 48" (60" min.) is provided.	Medium	
Federal:	606.2, 304.3, 306.3		
Modify lavatory/counter clearances		Priority -	\$1,000.00
Notes:	Knee space beneath the lavatory sink is 2-1/2" at 27" above finish floor (8" min. at 27").	High	
Federal:	606.2, 306.3.3		
Replace or adjust water controls		Priority -	\$750.00
Notes:	Faucet controls require grasping and twisting.	Medium	
Federal:	606.4, 309		
Insulate water lines		Priority -	\$100.00
Notes:	Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal:	606.5		
Replace or reposition urinal		Priority -	\$1,000.00
Notes:	Urinal is 21-1/2" (17" max) from the floor to the lip.	Low	
Federal:	605.2		
Modify stall partitions and doors		Priority -	\$1,000.00
Notes:	Stall width is 51-3/4" (60" min.) measured from side wall to side wall.	Medium	
Federal:	604.3.1		
Replace toilet or adjust toilet seat height		Priority -	\$2,000.00
Notes:	Toilet seat height is 16" (17" min – 19" max) above the finish floor.	Low	
Federal:	604.4		
Reposition toilet flush controls		Priority -	included above
Notes:	Flush control is not located on the wide side.		
Federal:	604.6		
Replace or modify grab bars		Priority -	\$500.00
Notes:	Side grab bar is not provided.	High	
Federal:	604.5.1		

15-2	Multiple-User Restroom (women's at pavilion)		
Install sign		Priority -	\$250.00
Notes:	Signage does not include pictogram (6" min. height). Tactile character signage is not provided. Provide International Symbol of Accessibility that contrasts with door color. Provide Braille below visual text.	Low	
Federal:	216.8, 703.2, 703.3, 703.6		
Install sign			included above
Notes:	Signage is not located on the latch side of the door.		
Federal:	703.4		
Increase or provide maneuvering or clear floor area		Priority -	\$1,000.00
Notes:	Turning area of 48" (60" min.) is provided.	Medium	
Federal:	606.2, 304.3, 306.3		
Modify lavatory/counter clearances		Priority -	\$1,000.00
Notes:	Knee space beneath the lavatory sink is 4" at 27" above finish floor (8" min. at 27")	High	
Federal:	606.2, 306.3.3		
Replace or adjust water controls		Priority -	\$750.00
Notes:	Faucet controls require grasping and twisting	Medium	
Federal:	606.4, 309		
Insulate water lines		Priority -	\$100.00
Notes:	Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal:	606.5		
Modify stall partitions and doors		Priority -	\$1,000.00
Notes:	Stall width is 52" (60" min.) measured from side wall to side wall.	Low	
Federal:	604.3.1		
Reposition toilet flush controls		Priority -	\$2,000.00
Notes:	Flush control is not located on the wide side.	Low	
Federal:	604.6		
Replace or modify grab bars		Priority -	\$500.00
Notes:	No grab bars are provided	High	
Federal:	604.5, 609.2.1, 609.2.2, 609.3, 609.4, 609.5, 609.6, 609.8		
21-1	Grandstand/Bleachers (Softball field)		
Provide accessible seating		Priority -	\$500.00
Notes:	Wheelchair seating is not provided at the section of bleachers provided. Min. 2 wheelchair spaces are required.	High	
Federal:	221.1		
22-1	Site Furniture		
Provide an accessible path of travel		Priority -	\$200.00
Notes:	Accessible path to at least 20% of the picnic tables is not provided. Recommend providing 36" min wide clear ground space around all sides of the accessible picnic tables. Maintain 30"x48" clear space for wheelchairs.	Medium	
Federal:	1011.2, 1011.2.3, 1011.4		

Provide an accessible picnic table	Priority -	\$1,200.00
Notes: South Pavilion: 7 picnic tables, 101 seats provided; 3 accessible tables provided; 7 (20%)=2 accessible tables required.	Low	
Federal: 226.1, 245.2		
Provide an accessible path of travel	Priority -	\$300.00
Notes: Accessible path to grill is not provided . Surface consists of grass.	Low	
Federal: 206.2.2, 403, 1016.4		
Provide a firm, stable, and slip resistant surface	Priority -	\$200.00
Notes: Surface material around and below grill is grass.	Low	
Federal: 403.2, 302.1		
Regrade surface		included above
Notes: Surface slope below grill is not level (2% max. in any direction).		
Federal: 403.2, 302.1		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to fixed bench is not provided . Surface consists of grass. 1 fixed bench is provided.	Medium	
Federal: 206.2.2, 403, 1016.4		
Provide an accessible bench	Priority -	\$1,000.00
Notes: Front edge of seat height is 16-1/2" (17" min.-19" max.) above finish grade. Seat width is 12" wide (20" min.-24" max.). Back support is not adequate, seat surface to bottom of back support is 8" (2" max.).	Low	
Federal: 903.3, 903.4, 903.5		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: 30"x48" min. clear, level space for companion seating is not provided adjacent to seating areas.	Low	
Federal: 903.4		
24-1 Game and Sports Area (softball field)		
Regrade surface	Priority -	\$1,000.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope). 2" grade change at edge of sidewalk on route to team benches. Team bench area is located in stone dust.	Low	
Federal: 403.2, 403.3		
Provide a wheelchair space in the team or player seating area	Priority -	\$500.00
Notes: 36"x48" min. clear, level space is not provided at each team or player seating areas at the softball field. (2 team benches)	Low	
Federal: 221.2.1.4, 802.1		

24-2	Game and Sports Area (tennis court)		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path to tennis court is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal:	206.2.2		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.		
Federal:	403.2, 302.1		
	Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal:	403.2, 403.3		
	Provide or modify door kick plate	Priority -	\$250.00
Notes:	Tennis Court. Chain-link fence entry gates to tennis court. Kick plate is not provided. 2 gates.	Low	
Federal:	404.2.10		
24-3	Game and Sports Area (basketball court)		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path to basketball court is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal:	206.2.2		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.		
Federal:	403.2, 302.1		
	Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal:	403.2, 403.3		
24-3	Game and Sports Area (sand volleyball court)		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to sand volleyball court is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal:	206.2.2		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.		
Federal:	403.2, 302.1		
	Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal:	403.2, 403.3		
25-1	Play Equipment Area		
	Provide an accessible path of travel	Priority -	\$2,500.00
Notes:	Accessible path to the playground and ground play components is not provided. An accessible route is required to each play activity provided in the play area.	High	
Federal:	1008.2.2		

Provide a firm, stable, and slip resistant surface	Priority -	\$5,600.00
Notes: Surface material is sand (non-compliant) at elevated play component area. Must comply with ASTM F 1951-99.	High	
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes: 30"x48" min. clear, level space at all play components. Provide turning space 60" min. adjacent to the swing.	Medium	
Federal: 1008.4.1, 1008.4.2		

Low Priority \$29,950.00
Medium Priority \$6,400.00
High Priority \$33,900.00

Total: \$70,250

Crawford Park, E. Mishawaka Ave and N. Merrifield Ave, Mishawaka, IN

Exterior			
1-1	Parking Area (southwest lot)		
	Provide or modify accessible space	Priority -	\$100.00
Notes:	Accessible parking stall is not provided. (10 spaces provided) Provide minimum 1 van-accessible stall.	Low	
Federal:	208.2, 502.1		
	Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided.	Low	
Federal:	502.3, 502.3.1		
	Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided.	Low	
Federal:	502.6		
	Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided.	Low	
Federal:	502.6		
1-2	Parking Area (north lot)		
	Provide or modify accessible space	Priority -	\$100.00
Notes:	Accessible parking stalls are not delineated with pavement markings. (concrete).	Low	
Federal:	208.2, 502.1		
	Provide or modify accessible access aisle	Priority -	\$500.00
Notes:	Access aisle is not provided. Provide 96" min. wide shared access aisle. (concrete surface).	Low	
Federal:	502.3, 502.3.1, 502.3.3		
	Provide or modify accessible access aisle	Priority -	\$100.00
Notes:	Angled accessible parking stall aisle is 56" wide (60"min.).	Low	
Federal:	502.3, 502.3.1, 502.3.3		
	Regrade surface	Priority -	\$4,200.00
Notes:	Concrete surface. Running slope of accessible parking stalls vary 2.9% (2% max. any direction). Slope of access aisle exceeds allowable (2% max any direction).	Low	
Federal:	302, 502.4		
	Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided at angled accessible parking stall.	Low	
Federal:	502.6		
	Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided at concrete surfaced stalls. Minimum 1 required.	Low	
Federal:	502.6		
2-1	Curb Ramp (angled accessible parking)		
	Install replace or modify curb ramp	Priority -	\$2,000.00
Notes:	Cross-slope of ramp is 3.9% (2% max.).	Low	
Federal:	406.1		

Provide level landing	Priority -	\$200.00
Notes: Top landing running-slope exceeds 2% max.	Low	
Federal: 405.4, 406.4		
5-1 Exterior Ramp (Accessible parking stalls to south side of splash pad)		
Regrade or replace ramp	Priority -	\$3,500.00
Notes: Running slope varies 4.8%-6.1% (5% max.). Length of run is 102'x5' wide (30' max. with intermediate landings)	Low	
Federal: 405.2, 405.6		
Provide level landing	Priority -	\$500.00
Notes: Bottom landing running-slope is 6.2% (2% max. in any direction). Intermediate level landings required. Level landings (60"x60") required at top of ramp to access accessible picnic table (east) and landing at top of ramp at splash pad.	Low	
Federal: 405.7		
Install or modify handrails	Priority -	\$12,500.00
Notes: Handrails are not provided on both sides of ramp continuous, including extensions. Slope of exceeds 5%.	Low	
Federal: 405.8; 505		
5-2 Exterior Ramp (North side of splash pad to Mishawaka Ave sidewalk)		
Regrade or replace ramp	Priority -	\$2,100.00
Notes: Running slope varies 3.7%-5.9% (5% max.). Length of run is 65'x5' wide (30' max. with intermediate landings)	Low	
Federal: 405.2, 405.6		
Provide level landing	Priority -	\$200.00
Notes: Intermediate level landings (2% max. in any direction) required where running slope is 5% and greater.	Low	
Federal: 405.7		
Install or modify handrails	Priority -	\$7,800.00
Notes: Handrails are not provided on both sides of ramp continuous, including extensions. Slope of exceeds 5%.	Low	
Federal: 405.8; 505		
Install or modify handrails		included above
Notes: Handrails are not provided on both sides of ramp continuous, including extensions, where running slope of exceeds 5%.		
Federal: 405.8; 505		
7-1 Drinking Fountain (West restroom building)		
Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes: Hi-lo type fountain is required. Inadequate knee space beneath the fountain provided 14" (27" min.) above the finish floor. Bubbler height is 38" (36" max) above finish grade.	Low	
Federal: 211.2, 602.2, 602.4, 602.5		

7-2	Drinking Fountain (east side of park and southeast of north parking)		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	There is not an accessible path of travel to the drinking fountain. Surface consists of grass.	Low	
Federal:	206.2.2		
8-1	Door (Men's Restroom, southwest side of park)		
	Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes:	Drinking fountain is not accessible (mounted on raised concrete pedestal, 2-1/2" high). No knee space is provided. Adjust water stream, water stream height is 1/4" high (4" min.)	Low	
Federal:	211.2, 602.2, 602.4, 602.5		
8-1	Door (Men's Restroom, southwest side of park)		
	Repair surface	Priority -	\$100.00
Notes:	There is a 3/4" gap at the concrete joint (1/4" max) at the landing.	Low	
Federal:	303.2; 303.3		
15-1	Multiple-User Restroom (Men's, southwest side of park)		
	Provide an accessible restroom building	Priority -	\$150,000.00
Notes:	Recommend removing and replacing entire structure with prefabricated, concrete, flush type fully ADA compliant restroom building with vandal resistant fixtures.	Low	
Federal:			
22-1	Site Furniture (south)		
	Provide an accessible path of travel	Priority -	\$200.00
Notes:	Accessible path to at least 20% of the picnic tables/area is not provided. Recommend providing 36" min wide clear ground space around all sides of the accessible picnic tables. Maintain 30"x48" clear space for wheelchairs.	Low	
Federal:	1011.2, 1011.2.3		
	Provide an accessible picnic table	Priority -	\$1,200.00
Notes:	South Pavilion: 9 picnic tables, 123 seats provided; 2 accessible tables provided; 9(20%)=2 accessible tables required.	Low	
Federal:	226.1		
	Provide an accessible picnic table	Priority -	\$1,200.00
Notes:	Southeast park: 6 picnic tables, 64 seats provided; 0 accessible tables provided; 6(20%)=2. Provide 2 accessible tables/wheelchair spaces.	Low	
Federal:	226.1		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to grills is not provided. Surface consists of grass.	Low	
Federal:	206.2.2, 403, 1016.4		

Provide a firm, stable, and slip resistant surface	Priority -	\$200.00
Notes: Surface material around and below grill is grass.	Low	
Federal: 403.2, 302.1		
Regrade surface		included above
Notes: Surface slope below grill is not level (2% max. in any direction).		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope near and adjacent to hose bib is not level (2% max. in any direction).	Low	
Federal: 606.2, 1011.2.1		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: 30"x48" min. clear, level space is not provided at hose bib.	Low	
Federal: 606.2, 1011.2.1		
Replace or adjust water controls	Priority -	\$300.00
Notes: Faucet control is not self-closing. Water faucet requires grasping and twisting to operate. Water spout is 23" (28"-36") above grade.	Low	
Federal: 1011.6		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Accessible path to fixed bench is not provided. Surface consists of grass. 1 fixed bench is provided.	Low	
Federal: 206.2.2, 403, 1016.4		
Provide an accessible bench	Priority -	\$1,000.00
Notes: Front edge of seat height is 19-1/4" (17" min.-19" max.) above finish grade. Seat width is 16" wide (20" min.-24" max.). Back support is not adequate, seat surface to bottom of back support is 4-1/2" (2" max.).	Low	
Federal: 903.3		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: 30"x48" min. clear, level space for companion seating is not provided adjacent to seating areas.	Low	
Federal: 903.4		
22-2 Site Furniture (splash pad)		
Provide an accessible picnic table	Priority -	\$3,000.00
Notes: Table top height is 29" (28" min.-34" max.). Bottom of table top to ground is 28-1/2"(27" min.). Knee space below the table top is 9" (8" min.). Clear width of knee space is 43" (30" min.). 6 Fixed picnic tables and 2 picnic tables, 85 seats provided, 8 (20%)=2 accessible tables required. 1 accessible wheelchair space provided. Provide 1 additional accessible table.	Low	
Federal: 226.1, 902.3, 306.3.		
Provide an accessible bench	Priority -	\$1,500.00
Notes: Front edge of seat height is 16" (17" min.-19" max.) above finish grade. Seat width is 24" wide (20" min.-24" max.). Back support is not provided (required, 42" long min.). 4 benches provided; 4 (20%)=1 accessible bench required.	Low	
Federal: 903.4, 903.5		

24-1	Game and Sports Area (basketball court)		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path to basketball court is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal:	206.2.2		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.		
Federal:	403.2, 302.1		
	Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal:	403.2, 403.3		
24-2	Game and Sports Area (sand volleyball court)		
	Provide an accessible path of travel	Priority -	\$1,500.00
Notes:	Accessible path to sand volleyball court is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal:	206.2.2		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.		
Federal:	403.2, 302.1		
	Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal:	403.2, 403.3		
25-1	Play Equipment Area		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path to the playground and ground play components is not provided. An accessible route is required to each play activity provided in the play area.	Low	
Federal:	1008.2.2		
	Provide a firm, stable, and slip resistant surface	Priority -	\$8,000.00
Notes:	Surface material is grass (non-compliant) at ground level play components. Surface material is sand (non-compliant) at elevated play component area. Must comply with ASTM F 1951-99.	Low	
Federal:	403.2, 302.1		
	Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal:	403.2, 403.3		

Low Priority \$224,500
Medium Priority \$0
High Priority \$0

Total: \$224,500

Eberhart-Petro Golf Course, 801 N. State St, Mishawaka, IN

Exterior

26-1 Golf Facilities (Weather shelter; Hole #10/Tee #11)

Provide an accessible course weather shelter Priority - **\$15,000.00**

Notes: Accessible weather shelter is not provided. Clear ground space 60" min. x 96"min. required. Threshold at edge of shelter is 2"-10" (1/4" max.) **Medium**

Federal: 238.2.3, 1006.4

26-2 Golf Facilities (Weather shelter; Tee #5)

Provide an accessible course weather shelter Priority - **\$15,000.00**

Notes: Accessible weather shelter is not provided. Clear ground space 60" min. x 96"min. required. Threshold at edge of shelter is 4-1/2" (1/4" max.) **Medium**

Federal: 238.2.3, 1006.4

Low Priority \$0
 Medium Priority \$30,000
 High Priority \$0

Total: \$30,000

Eberhart-Petro Clubhouse, 801 N. State St, Mishawaka, IN

Exterior		
1-1	Parking Area (South Parking Lot)	
Provide or modify accessible space	Priority -	\$300.00
Notes:	Accessible parking stalls are not adequately provided. There is a total of 51 public parking stalls provided, including 1 accessible stall. A minimum of 3 accessible parking stalls (1 min. van-accessible) are required.	High
Federal:	208.2, 502.1	
Provide or modify accessible access aisles	Priority -	\$200.00
Notes:	Access aisle is not provided. Provide 1 van-accessible aisle (96" min.) and 1 accessible aisle (60") for each accessible stall.	High
Federal:	502.3, 502.3.1	
Provide an accessible path of travel	Priority -	\$5,000.00
Notes:	Provide accessible route from the accessible stalls to the accessible building entrance. Surface grades may exceed allowable running and cross-slopes.	High
Federal:	208.3	
Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided. Relocate ex. sign (located under clubhouse canopy) and install 2 additional signs. Ex. accessible parking sign is mounted at 43-1/4" (60"min.) from the ground surface to the bottom of the sign.	Low
Federal:	502.6	
Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided.	Low
Federal:	502.6	
Regrade surface	Priority -	\$2,000.00
Notes:	Cross slope of accessible parking stall is 2.8% (2% max. in any direction, including access aisles). Running slope is 3.7% (2% max. in any direction including access aisles).	Low
Federal:	302, 502.4	
1-2	Parking Area (Northeast Parking Lot)	
Regrade surface	Priority -	\$4,000.00
Notes:	Cross slope of accessible parking stall is 0.4%-1.8% (2% max. in any direction, including access aisles). Running slope is 2.5% (2% max. in any direction including access aisles).	Low
Federal:	302, 502.4	
Regrade surface	Priority -	\$2,500.00
Notes:	Ex. asphalt ramp south end of access aisle to golf course. Running slope is 10% (5% max.), landing and maneuvering clearance required at chain link fence swing gate.	High
Federal:	302, 502.4	
Repair surface	Priority -	\$1,000.00
Notes:	Vertical surface level change at access aisle is 1" (1/4" max; 1/2" max if beveled) due to uneven pavement. Loose pieces of ex. asphalt.	High
Federal:	502.4	

Install sign	Priority -	\$200.00
Notes: Ex. sign face is obstructed by vegetation. Ex. accessible parking sign is mounted at 54-1/2" (60"min.) from the ground surface to the bottom of the sign.	Low	
Federal: 502.6		
Install van accessible parking sign	Priority -	\$300.00
Notes: Van accessible signage is not provided. Recommend install on easterly parking stall sign (angled van parking provided) .	Low	
Federal: 502.6, 502.3.4		
2-1 Curb Ramp (S. parking lot; clubhouse banquet room entrance)		
Install, replace, or modify curb ramp	Priority -	\$2,000.00
Notes: Slope of curb ramp side flares are 50% (10% max.).	High	
Federal: 406.3		
2-2 Curb Ramp (S. parking lot; N. side of north drive approach west side of State St)		
Install, replace, or modify curb ramp	Priority -	\$2,000.00
Notes: Slope of curb ramp side flare (west side) is 50% (10% max.).	High	
Federal: 406.3, R303.2		
Provide level landing	Priority -	\$500.00
Notes: Slope of landing at top of ramp has varying cross-slopes 2.45 - 5.5% (2% max. in any direction).	Medium	
Federal: 405.4, 406.4		
2-3 Curb Ramp (West side State St, north of cart pick-up, cross-walk to golf course)		
Install, replace, or modify curb ramp	Priority -	\$1,500.00
Notes: Curb ramp length is 35' (15' max.). Top landing is required (2% max. in any direction). Ramp running slope is continuous from State St west to clubhouse deck.	Low	
Federal: 405.4, 406.1, 406.4, R303.2		
Provide or relocate crossing or curb markings	Priority -	\$500.00
Notes: Parked golf carts obstruct path of travel to ramp. Paint the curb next to the curb ramp red.	High	
Federal: 406.5		
Provide detectable warning strip	Priority -	\$500.00
Notes: Detectable warnings are not provided. Located at north end of State St Right-of-Way at designated cross-walk.	High	
Federal: 1191, 406.8, R304.2		
2-4 Curb Ramp (East side State St, southerly curb ramp, cross-walk to golf course)		
Install, replace, or modify curb ramp	Priority -	\$2,000.00
Notes: Slope of curb ramp side flare (north side) is 50% (10% max.). Side flare prevents accessible route to north.	High	
Federal: 406.3, R303.2		
Repair surface	Priority -	\$500.00
Notes: Vertical surface level change at bottom of ramp 1" (1/4" max; 1/2" max if beveled) due to uneven pavement.	High	
Federal: 303.2, 303.3		
Provide detectable warning strip	Priority -	\$500.00
Notes: Detectable warnings are not provided. Located at north end of State St Right-of-Way at designated cross-walk.	High	
Federal: 1191, 406.8, R304.2		

2-5	Curb Ramp (East side State St, southerly curb ramp, cross-walk to golf course)		
	Install, replace, or modify curb ramp	Priority -	\$2,000.00
Notes:	Cross-slope of curb ramp is 5.3% (2% max). Slope of curb ramp side flare (southerly side) is 50% (10% max.).	Medium	
Federal:	406.3		
	Provide level landing	Priority -	\$200.00
Notes:	Slope of landing at top of ramp has a cross-slope of 2.7% (2% max. in any direction).	Low	
Federal:	405.4, 406.4		
	Repair surface	Priority -	\$500.00
Notes:	Vertical surface level change at top of ramp 1" (1/4" max; 1/2" max if beveled) due to uneven pavement at fire hydrant valve box.	High	
Federal:	303.2, 303.3		
2-6	Curb Ramp (Northeast parking lot, located at the nw corner of the lot at sidewalk)		
	Install, replace, or modify curb ramp	Priority -	\$650.00
Notes:	Curb ramp length is 21' (15' max.). Cross-slope of curb ramp is 5.3% (2% max). Top landing is required. Landing slope is 2.5% (2% max. in any direction).	Low	
Federal:	405.4, 406.1, 406.4, R303.2		
4-2	Walk (West side State St; Pro Shop Entry to NE parking lot)		
	Regrade surface	Priority -	\$4,000.00
Notes:	Cross-slope of walk varies 6%, 7.1%, 8.2% (2% max). Especially along east face of clubhouse building.	High	
Federal:	403.3		
5-1	Ramp (East entrance eastward to sidewalk and cart parking).		
	Regrade or replace ramp	Priority -	\$1,000.00
Notes:	Provide landing at top of ramp (2% max. in any direction). Provide edge protection from drop-offs at edge of ramp. Ramp is 18'-8" x 60" at 8% slope.	Low	
Federal:	405.2, 405.6, 405.9		
	Install or modify handrails	Priority -	\$2,500.00
Notes:	Handrails are not provided. Ramp slope is 8% (19' long).	High	
Federal:	405.8; 505		
	Provide level landing	Priority -	\$500.00
Notes:	Slope of landing at bottom of ramp has a cross-slope of 2.3% (2% max. in any direction).	Low	
Federal:	405.4, 406.4		
5-2	Ramp (northeast corner of clubhouse, SE corner of deck/patio)		
	Provide level landing	Priority -	\$200.00
Notes:	Landing is not provided at bottom of ramp. (2% max. in any direction).	Medium	
Federal:	405.4, 406.4		
	Repair surface	Priority -	\$200.00
Notes:	Vertical surface level change is 3/4" (1/4" max; 1/2" max if beveled) due to transition at edge of deck.	High	
Federal:	502.4		

Install or modify handrails	Priority -	\$2,800.00
Notes: Handrails are not provided. Ramp slope is 6% (22' long).	High	
Federal: 405.8; 505		
5-3 Ramp (North entry of clubhouse at north deck)		
Repair surface	Priority -	\$200.00
Notes: Vertical surface level change is 3/4" (1/4" max; 1/2" max if beveled) at threshold at bottom of ramp.	High	
Federal: 502.4		
Install or modify handrails	Priority -	\$2,000.00
Notes: Handrails are not provided on both sides of ramp. Ramp run rise is 8-1/2"; 6" or greater requires handrails. Guard is provided on the north side only. (12' long ramp)	High	
Federal: 403.6, 405.8, 505.0		
Provide a firm, stable, and slip resistant surface	Priority -	\$400.00
Notes: Ramp surface is wood. Wood can be very slippery when wet. Recommend grit strips be installed.	High	
Federal: 405.4, 302		
5-4 Ramp (NW corner of clubhouse, wood deck egress to stair)		
Install edge protection	Priority -	\$1,000.00
Notes: East ramp edge does not have edge protection installed.	High	
Federal: 405.9		
Provide level landing	Priority -	\$1,000.00
Notes: Landing clear length is 50" (60" min.) at the bottom of the ramp.	Medium	
Federal: 405.4, 406.4		
Install or modify handrails	Priority -	\$2,300.00
Notes: Handrails are not provided on both sides of ramp. Ramp running slope is 5.5% (5% max w/o handrails; 8.33% max. w/ handrails). Guard is provided on the west side only. Handrail extensions are not provided at the top of the ramp.	High	
Federal: 403.6, 405.8, 505.0		
6-1 Exterior Stairway (North side of clubhouse, west side of wood landing)		
Replace stairs	Priority -	\$500.00
Notes: Riser is 8-1/2" (4" min. to 7" max.) in height. (1 step).	Medium	
Federal: 210, 504.2		
Install or modify handrails	Priority -	\$600.00
Notes: Handrails are not provided on both sides of step.	High	
Federal: 504.6		
6-2 Exterior Stairway (West exit from clubhouse)		
Replace stairs	Priority -	\$3,000.00
Notes: Risers are 5-1/2" & 7" (4" min. to 7" max.) in height. (2 steps)	Medium	
Federal: 210, 504.2, 504.3		
Install or modify handrails	Priority -	\$1,000.00
Notes: Handrails are not provided on both sides of stair. Extensions are not provided at the top and bottom of the stairs. Guard is provided on the south side of landing.	High	
Federal: 505.2, 505.4, 505.10		

7-1	Drinking Fountain (Corridor near Pro-Shop, between locker rooms)		
	Remove overhanging or protruding object	Priority -	\$100.00
Notes:	Drinking fountain protrudes 14-1/4" from the wall (4" max) and is between 27" and 80" above the finished floor.	High	
Federal:	602.1		
	Provide wing walls	Priority -	\$1,000.00
Notes:	Drinking fountain is not positioned in an alcove.	High	
Federal:	602.1		
	Replace or reposition drinking fountain	Priority -	\$3,000.00
Notes:	"Hi-lo" fountain is not provided. Fountain is not wheelchair accessible, but is compliant for standing persons. Bottom of fountain is located 18" (27" min.) above the finish floor.	High	
Federal:	211.2, 211.3, 602.2, 602.7		
8-1	Door (Southwest exterior entry door, Double-leaf)		
	Install or modify permanent room signs	Priority -	\$250.00
Notes:	Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Low	
Federal:	216.4.1, 703.1, 703.2, 703.5		
	Provide or modify door kick plate	Priority -	\$250.00
Notes:	Kick plates are 4-1/2" (10" min.) in height	Low	
Federal:	404.2.10		
	Increase or provide maneuvering or clear floor area	Priority -	\$2,500.00
Notes:	There is 32" (48" min.), plus the width of the door swinging into the space (vestibule), between the doors.	Medium	
Federal:	404.2.6		
8-8	Door (South exterior entry door, single-leaf)		
	Install or modify permanent room signs	Priority -	\$250.00
Notes:	Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Low	
Federal:	216.4.1, 703.1, 703.2, 703.5		
	Replace or adjust door hardware	Priority -	\$60.00
Notes:	Panic hardware protrudes 4-7/8" (4" max) into the clear opening when the door is fully open.	High	
Federal:	404.2.3		
	Provide or modify door kick plate	Priority -	\$250.00
Notes:	Kick plates are 4" (10" min.) in height.	Low	
Federal:	404.2.10		
8-15	Door (East exterior entry door, single-leaf)		
	Install or modify permanent room signs	Priority -	\$250.00
Notes:	Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Low	
Federal:	216.4.1, 703.1, 703.2, 703.5		
	Replace or adjust door hardware	Priority -	\$1,500.00
Notes:	Panic hardware protrudes 5-1/8" (4" max) into the clear opening when the door is fully open.	High	
Federal:	404.2.3		
	Provide or modify door kick plate	Priority -	\$250.00
Notes:	Kick plates are 4" (10" min.) in height	Low	
Federal:	404.2.10		

Provide additional strike edge clearance	Priority -	\$1,000.00
Notes: Strike edge clearance on pull side of door is 8-1/2" (18"	Medium	
Federal: 404.2.4.1		
Provide level landing	Priority -	\$200.00
Notes: No landing provided at door entry (2% max. in any direction). Exterior ramp surface meets door threshold.	Medium	
Federal: 405.4, 406.4		
8-16 Door (Exterior entry door to restaurant from deck, single-leaf)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Low	
Federal: 216.4.1, 703.1, 703.2, 703.5		
Replace or modify door threshold	Priority -	\$300.00
Notes: Threshold is 6" (1/2" max.) high.	High	
Federal: 404.2.5		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Panic hardware protrudes 5-1/4" (4" max) into the clear opening when the door is fully open.	High	
Federal: 404.2.3		
Provide additional strike edge clearance	Priority -	\$1,000.00
Notes: Strike edge clearance on pull side of door is 5-1/4" (18"	Medium	
Federal: 404.2.4.1		
8-17 Door (Exterior entry door banquet room to deck, Double-leaf)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Low	
Federal: 216.4.1, 703.1, 703.2, 703.5		
Replace or modify door threshold	Priority -	\$300.00
Notes: Threshold is 1" (1/2" max.) high.	High	
Federal: 404.2.5		
Enlarge door opening	Priority -	\$1,000.00
Notes: Height of clear opening is 77" (80" min.)	Low	
Federal: 404.2.3		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Provide or modify door kick plate	Priority -	\$250.00
Notes: Kick plates are 8" (10" min.) in height.	Low	
Federal: 404.2.10		
8-18 Door (West exterior fire door, banquet room to west stair)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Low	
Federal: 216.4.1, 703.1, 703.2, 703.5		
Provide or modify door kick plate	Priority -	\$250.00
Notes: Kick plate is not provided.	Low	
Federal: 404.2.10		

22-1 Site Furniture			
Provide an accessible path of travel		Priority -	TBD
Notes:	Accessible path to fixed bench is not provided . Surface slopes are not compliant.	Low	
Federal:	206.2.2, 403, 1016.4		
Increase or provide maneuvering or clear floor area		Priority -	\$200.00
Notes:	30"x48" min. clear, level space for companion seating is not provided adjacent to seating areas.	Low	
Federal:	903.2, 1011.2.1		
Interior			
7-1 Drinking Fountain (Corridor near Pro-Shop, between locker rooms)			
Remove overhanging or protruding object		Priority -	\$100.00
Notes:	Drinking fountain protrudes 14-1/4" from the wall (4" max) and is between 27" and 80" above the finished floor.	High	
Federal:	602.1		
Provide wing walls		Priority -	\$1,000.00
Notes:	Drinking fountain is not positioned in an alcove.	High	
Federal:	602.1		
Replace or reposition drinking fountain		Priority -	\$3,000.00
Notes:	"Hi-lo" fountain is not provided. Fountain is not wheelchair accessible, but is compliant for standing persons. Bottom of fountain is located 18" (27" min.) above the finish floor.	High	
Federal:	211.2, 211.3, 602.2, 602.7		
8-2 Door (Southwest interior entry door, double-leaf)			
Replace door hardware		Priority -	\$1,500.00
Notes:	Door hardware requires grasping.	High	
Federal:	404.2.7		
Adjust Door Closer		Priority -	\$60.00
Notes:	Operating effort is 12 lbs (5 lbs max).	High	
Federal:	404.9.2		
Provide or modify door kick plate		Priority -	\$250.00
Notes:	Kick plates are 4-1/2" (10" min.) in height. Doorstop is mounted on kick plate of door.	Low	
Federal:	404.2.10		
8-3 Door (East, Banquet room, single door to restrooms)			
Replace door hardware		Priority -	\$1,500.00
Notes:	Door pull hardware provides narrow space between door and handle. May be difficult to grab.	High	
Federal:	404.2.7		
Adjust Door Closer		Priority -	\$60.00
Notes:	Operating effort is 9 lbs (5 lbs max)	High	
Federal:	404.9.2		
Provide additional strike edge clearance		Priority -	\$1,000.00
Notes:	Strike edge clearance on pull side of door is 9-1/2" (18"	Medium	
Federal:	404.2.4.1		
Provide or modify door kick plate		Priority -	\$250.00
Notes:	Kick plates are 4" (10" min.) in height	Low	
Federal:	404.2.10		

8-4	Door (Women' restroom)		
Adjust door closer		Priority -	\$60.00
Notes:	Sweep time is 4 seconds (5 sec. min.)	High	
Federal:	404.2.8.1		
Adjust door closer		Priority -	\$60.00
Notes:	Operating effort is 10 lbs (5 lbs max.)	High	
Federal:	404.9.2		
Provide or modify door kick plate		Priority -	\$250.00
Notes:	Kick plates are 8" (10" min.) in height	Low	
Federal:	404.2.10		
Widen corridor		Priority -	\$3,000.00
Notes:	Approach from latch side to pull open door is 40 ½" (54" min.) wide to enter the restroom.	Medium	
Federal:	404.2.4.1		
8-5	Door (Men' restroom)		
Adjust door closer		Priority -	\$60.00
Notes:	Operating effort is 10 lbs (5 lbs max.)	High	
Federal:	404.9.2		
Provide or modify door kick plate		Priority -	\$250.00
Notes:	Kick plates are 8" (10" min.) in height	Low	
Federal:	404.2.10		
Widen corridor		Priority -	\$3,000.00
Notes:	Approach from latch side to pull open door is 40 ½" (54" min.) wide to enter the restroom.	Medium	
Federal:	404.2.4.1		
8-6	Door (West restaurant, single door to restrooms)		
Replace door hardware		Priority -	\$1,000.00
Notes:	Door pull hardware provides narrow space between door and handle. May be difficult to grab.	High	
Federal:	404.2.7		
Adjust Door Closer		Priority -	\$60.00
Notes:	Operating effort is 8 lbs (5 lbs max)	High	
Federal:	404.9.2		
Provide additional strike edge clearance		Priority -	\$1,000.00
Notes:	Strike edge clearance on pull side of door is 9-7/8" (18"	Medium	
Federal:	404.2.4.1		
Provide or modify door kick plate		Priority -	\$250.00
Notes:	Kick plates are 4" (10" min.) in height.	Low	
Federal:	404.2.10		
8-7	Door (Restaurant, south entry)		
Replace door hardware		Priority -	\$1,000.00
Notes:	Door pull hardware provides narrow space between door and handle. May be difficult to grab.	High	
Federal:	404.2.7		
Adjust door closer		Priority -	\$60.00
Notes:	Sweep time is 3 seconds (5 sec. min.)	High	
Federal:	404.2.8.1		

Provide or modify door kick plate	Priority -	\$250.00
Notes: Kick plates are 4" (10" min.) in height.	Low	
Federal: 404.2.10		
8-9 Door (East side of south entrance corridor)		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plates are 4" (10" min.) in height. Doorstop is mounted on kick plate of door.	Low	
Federal: 404.2.10		
8-10 Door (Women's locker room, hallway)		
Adjust Door Closer	Priority -	\$60.00
Notes: Operating effort is 8 lbs (5 lbs max)	High	
Federal: 404.9.2		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is not provided (10" min.). Doorstop is mounted on kick plate of door.	Low	
Federal: 404.2.10		
Provide additional strike edge clearance	Priority -	\$1,000.00
Notes: Strike edge clearance on pull side of door is 6" (18" min.).	Medium	
Federal: 404.2.4.1		
8-11 Door (Women's locker room, restroom door)		
Adjust Door Closer	Priority -	\$60.00
Notes: Operating effort is 8 lbs (5 lbs max)	High	
Federal: 404.9.2		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is not provided (10" min.). Doorstop is mounted on kick plate of door.	Low	
Federal: 404.2.10		
8-12 Door (Men's locker room, hallway)		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 4 seconds (5 sec. min.).	High	
Federal: 404.2.8.1		
Adjust Door Closer	Priority -	\$60.00
Notes: Operating effort is 8 lbs (5 lbs max)	High	
Federal: 404.9.2		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is not provided (10" min.). Doorstop is mounted on kick plate of door.	Low	
Federal: 404.2.10		
Provide additional strike edge clearance	Priority -	\$1,000.00
Notes: Strike edge clearance on pull side of door is 8" (18" min.).	Medium	
Federal: 404.2.4.1		
8-13 Door (Men's locker room, restroom door)		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 3 seconds (5 sec. min.).	High	
Federal: 404.2.8.1		
Adjust Door Closer	Priority -	\$60.00
Notes: Operating effort is 8 lbs (5 lbs max)	High	
Federal: 404.9.2		

Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plate is not provided (10" min.). Doorstop is mounted on kick plate of door.	Low	
Federal: 404.2.10		
8-14 Door (Pro Shop)		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 4 seconds (5 sec. min.).	High	
Federal: 404.2.8.1		
Adjust Door Closer	Priority -	\$60.00
Notes: Operating effort is 6 lbs (5 lbs max)	High	
Federal: 404.9.2		
Provide or modify door kick plate	Priority -	\$300.00
Notes: Kick plates are 4-1/2" (10" min.) in height. Doorstop is mounted on kick plate of door.	Low	
Federal: 404.2.10		
9-1 Corridor (Banquet room to restaurant)		
Replace or reposition hardware	Priority -	\$200.00
Notes: Clothing hook is 66-1/4" (48" max.) above the finish floor.	Medium	
Federal: 308.2, 308.3		
Reposition controls and outlets	Priority -	\$200.00
Notes: Light switch is 50" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
9-2 Corridor (South entry door to restaurant)		
Reposition controls and outlets	Priority -	\$200.00
Notes: Light switch is 50" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
9-3 Corridor (East-west proximity to locker rooms)		
Reposition controls and outlets	Priority -	\$100.00
Notes: Light switch is 49" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Fire extinguisher cabinet protrudes 4-1/2" into corridor (4" max.) and is between 27" and 80" above the finish floor.	High	
Federal: 307		
15-1 Multiple-User Restroom (Women's Restroom-west)		
Install sign	Priority -	\$250.00
Notes: Signage does not include pictogram (6" min. height). Tactile character signage is not provided. Provide International Symbol of Accessibility. Provide Braille below visual text.	Low	
Federal: 216.8, 703.2, 703.3, 703.6		
Install sign		included above
Notes: Signage is not located on the latch side of the door.		
Federal: 703.4		
Increase or provide maneuvering or clear floor area	Priority -	\$1,000.00
Notes: The turning area inside the restroom is 47" wide (60" min.).	Medium	
Federal: 606.2, 304.3, 306.3		

Modify lavatory/counter clearances	Priority -	\$2,000.00
Notes: Clear knee space beneath the lavatory sink is obstructed by sink bowl 24" (27" min.) above finish floor.	High	
Federal: 606.2, 306.3.3		
Modify lavatory/counter clearances	Priority -	\$1,000.00
Notes: Clear width for a forward approach to the lavatory sink is 28" (30" min.) wide.	Low	
Federal: 606.2, 306.3.5		
Replace or adjust water controls	Priority -	\$750.00
Notes: Faucet controls require grasping and twisting.	Medium	
Federal: 606.4, 309		
Insulate water lines	Priority -	\$100.00
Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal: 606.5		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Reflecting surface of the mirror mounted above the lavatory is 42-3/4" (40" max) above the finished floor surface.	Low	
Federal: 603.3		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Towel dispenser is 49" (48" max) above the finished floor surface.	Low	
Federal: 308		
Reposition controls and outlets	Priority -	\$200.00
Notes: Light switch is 49-3/4" (15"-48" max) high above the floor. Loose furnishing obstructs clear floor space at switch.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Modify stall partitions and doors	Priority -	\$1,000.00
Notes: Door width is 30" (32" min.) clear for an end-entry type stall. Door swing is obstructed by loose furnishings	High	
Federal: 404.2.3, 604, 604.8.1.2		
Provide or replace stall door hardware		included above
Notes: Stall door is not self-closing. Latch requires pinching and twisting .		
Federal: 404.2.7, 309.4, 604.8.1.2		
Modify stall partitions and doors		included above
Notes: Clearance between the door side of the toilet compartment and obstruction is 36-1/2" (42" min.).		
Federal: 604.8.1.2		
Modify stall partitions and doors		included above
Notes: Stall width is 37-5/8" (60" min.) measured from side wall to side wall.		
Federal: 604.3.1		
Modify stall partitions and doors		included above
Notes: Stall depth is 59-1/2" (59" min.) measured from the rear wall.		
Federal: 604.3.1		
Replace toilet or adjust toilet seat height	Priority -	\$2,000.00
Notes: Toilet seat height is 19-5/8" (17" min – 19" max) above the finish floor.	Low	
Federal: 604.4		

Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Toilet paper dispenser is 4" (7" min.-9" max.) in front of the toilet.	Low	
Federal: 604.4		
Replace or modify grab bars	Priority -	\$500.00
Notes: Grab bar top surface is mounted at 36-1/2" (33" min.-36" max.) above finish floor. Side grab bars are 24" (42" min. long). Side grab bar is positioned so that the front end is 51-1/4" (54" min.) from the rear wall of the stall. Rear grab bar is 24" (36" min. long). Grab bars are not firmly attached.	High	
Federal: 604.5.1, 604.5.2, 609.4, 609.8		
Provide or replace stall door hardware	Priority -	\$50.00
Notes: Coat hook is mounted 65" (48" max) above finish floor.	Medium	
Federal: 603.4		
15-2 Multiple-User Restroom (Men's Restroom-west)		
Install sign	Priority -	\$250.00
Notes: Signage does not include pictogram (6" min. height). Tactile character signage is not provided. Provide International Symbol of Accessibility. Provide Braille below visual text.	Low	
Federal: 216.8, 703.2, 703.3, 703.6		
Install sign		included above
Notes: Signage is not located on the latch side of the door.		
Federal: 703.4		
Increase or provide maneuvering or clear floor area	Priority -	\$1,000.00
Notes: The clear width inside the restroom is 27" wide (36" min.) between partition wall and lavatory sink.	Medium	
Federal: 403.5.1		
Modify lavatory/counter clearances	Priority -	\$1,000.00
Notes: Clear knee space beneath the lavatory sink is obstructed by sink bowl 24" (27" min.) above finish floor.	High	
Federal: 606.2, 306.3.3		
Insulate water lines	Priority -	\$100.00
Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal: 606.5		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Reflecting surface of the mirror mounted above the lavatory is 44-5/8" (40" max) above the finished floor surface.	Low	
Federal: 603.3		
Replace or reposition dispensers or mirrors	Priority -	\$50.00
Notes: Towel dispenser feed knob requires pinching and twisting.	Low	
Federal: 309		
Replace or reposition urinal	Priority -	\$1,000.00
Notes: One urinal is 17-3/4" (17" max) from the floor to the lip. Urinal rim projects 12" (13-1/2" min.)	Low	
Federal: 605.2		

Replace or reposition urinal	Priority -	\$1,000.00
Notes: Clear space provided in front of urinal is 23 1/2" (30" clear min.)	Low	
Federal: 605.3		
Reposition controls and outlets	Priority -	\$200.00
Notes: Light switch is 50" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Modify stall partitions and doors	Priority -	\$1,000.00
Notes: Door width is 30-1/4" (32" min.) clear for a side-entry type stall.	High	
Federal: 404.2.3, 604, 604.8.1.2		
Provide or replace stall door hardware		included above
Notes: Latch requires pinching and twisting .		
Federal: 404.2.7, 309.4, 604.8.1.2		
Modify stall partitions and doors		included above
Notes: Stall width is 34-3/4" (60" min.) measured from side wall to		
Federal: 604.3.1		
Modify stall partitions and doors		included above
Notes: Stall depth is 72" (59" min.) measured from the rear wall.		
Federal: 604.3.1		
Replace toilet or adjust toilet seat height	Priority -	\$2,000.00
Notes: Toilet seat height is 19-1/4" (17" min – 19" max) above the finish floor.	Low	
Federal: 604.4		
Replace or modify grab bars	Priority -	\$500.00
Notes: Grab bar top surface is not mounted parallel (33" min.-36" max.) above finish floor. Side grab bars are 24" (42" min. long). Side grab bar is positioned so that the front end is 36-1/2" (54" min.) from the rear wall of the stall. Rear grab bar is 24" (36" min. long). Grab bars are not firmly attached. Toilet paper dispenser is mounted 8" (12" min.) above the top surface of the side grab bar.	High	
Federal: 604.5.1, 604.5.2, 609.4, 609.8		
Provide or replace stall door hardware	Priority -	\$50.00
Notes: Coat hook is mounted 64-3/8" (48" max) above finish floor.	Medium	
Federal: 603.4		
15-3 Multiple-User Restroom (Women's locker room, interior)		
Install sign	Priority -	\$250.00
Notes: Signage does not include pictogram (6" min. height). Tactile character signage is not provided. Provide International Symbol of Accessibility. Provide Braille below visual text.	Low	
Federal: 216.8, 703.2, 703.3, 703.6		
Install sign		included above
Notes: Signage is not located on the latch side of the door.		
Federal: 703.4		
Increase or provide maneuvering or clear floor area	Priority -	\$1,000.00
Notes: The turning area inside the restroom is 59-7/8" wide (60" min.).	Low	
Federal: 606.2, 304.3, 306.3		

Modify lavatory/counter clearances	Priority -	\$1,000.00
Notes: Clear width for a forward approach (30" min.) to the lavatory sink is obstructed by counter support leg. Eliminate or reposition support leg relative to sink.	Medium	
Federal: 606.2, 306.3.5		
Insulate water lines	Priority -	\$100.00
Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal: 606.5		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Reflecting surface of the mirror mounted above the lavatory is 42" (40" max) above the finished floor surface.	Low	
Federal: 603.3		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Towel dispenser is 53-1/4" (48" max) above the finished floor surface. Towel dispenser feed knob requires pinching and twisting.	Low	
Federal: 308, 309		
Reposition controls and outlets	Priority -	\$100.00
Notes: Electrical outlet is 42-1/2" (44" max.) above the floor and requires forward reach over counter 25-1/2"(25" max).	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Provide or replace stall door hardware	Priority -	\$1,000.00
Notes: Stall door is not self-closing. Latch requires pinching and twisting .	Medium	
Federal: 404.2.7, 309.4, 604.8.1.2		
Modify stall partitions and doors		included above
Notes: Door width is 22-1/4" (32" min.) clear for an end-entry type stall. Stall does not have an out-swinging door.		
Federal: 404.2.3, 604, 604.8.1.2		
Modify stall partitions and doors		included above
Notes: Stall width is 35-1/2" (60" min.) measured from side wall to		
Federal: 604.3.1		
Replace toilet or adjust toilet seat height	Priority -	\$2,000.00
Notes: Toilet seat height is 15-1/4" (17" min – 19" max) above the finish floor.	Low	
Federal: 604.4		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Toilet paper dispenser is 3" (7" min.-9" max.) in front of the toilet	Low	
Federal: 604.4		
Replace or modify grab bars	Priority -	\$500.00
Notes: No grab bars are provided	High	
Federal: 604.5, 609.2.1, 609.2.2, 609.3, 609.4, 609.5, 609.6, 609.8		
Provide or replace stall door hardware	Priority -	\$50.00
Notes: Coat hook is mounted 65-1/4" (48" max) above finish floor.	Medium	
Federal: 603.4		

15-3	Multiple-User Restroom (Men's locker room, interior)		
Install sign		Priority -	\$250.00
Notes:	Signage does not include pictogram (6" min. height). Tactile character signage is not provided. Provide International Symbol of Accessibility. Provide Braille below visual text.	Low	
Federal:	216.8, 703.2, 703.3, 703.6		
Install sign			included above
Notes:	Signage is not located on the latch side of the door.		
Federal:	703.4		
Modify lavatory/counter clearances		Priority -	\$1,000.00
Notes:	Clear width for a forward approach (30" min.) to the lavatory sink is obstructed by counter support leg. Eliminate or reposition support leg relative to sink.	Medium	
Federal:	606.2, 306.3.5		
Increase or provide maneuvering or clear floor area		Priority -	\$1,000.00
Notes:	Clear maneuvering space for forward approach in front of sink is obstructed by toilet partition 30"x35-3/4' wide (30"x48" min.).	Medium	
Federal:	606.2, 305.3		
Insulate water lines		Priority -	\$100.00
Notes:	Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal:	606.5		
Replace or reposition dispensers or mirrors		Priority -	\$100.00
Notes:	Reflecting surface of the mirror mounted above the lavatory is 42-1/2" (40" max) above the finished floor surface.	Low	
Federal:	603.3		
Replace or reposition dispensers or mirrors		Priority -	\$50.00
Notes:	Towel dispenser is 48" (48" max) above the finished floor surface. Towel dispenser feed knob requires pinching and twisting.	Low	
Federal:	308, 309		
Replace or reposition waste basket		Priority -	\$0.00
Notes:	Waste basket is 48-3/8" (15"-48" max) above the finished floor surface. Provide equivalent facilitation with movable waste basket.	Low	
Federal:	308		
Replace or reposition urinal		Priority -	\$1,000.00
Notes:	One urinal is 25" (17" max) from the floor to the lip. Urinal rim projects 15" (13-1/2" min.)	Low	
Federal:	605.2		
Reposition urinal flush controls		Priority -	\$100.00
Notes:	Flush control is 50" (15"min.-48" max) above the finished floor surface.	Low	
Federal:	605.3		

Modify stall partitions and doors	Priority -	\$1,000.00
Notes: Door width is 22" (32" min.) clear for an end-entry type stall. Stall does not have an out-swinging door.	High	
Federal: 404.2.3, 604, 604.8.1.2		
Provide or replace stall door hardware		included above
Notes: Stall door is not self-closing. Latch requires pinching and twisting .		
Federal: 404.2.7, 309.4, 604.8.1.2		
Modify stall partitions and doors		included above
Notes: Clearance between the door side of the toilet compartment and obstruction is 34-3/4" (42" min.)		
Federal: 604.8.1.2		
Modify stall partitions and doors		included above
Notes: Stall width is 32-1/2" (60" min.) measured from side wall to side wall.		
Federal: 604.3.1		
Modify stall partitions and doors		included above
Notes: Stall depth is 58-3/4" (59" min.) measured from the rear wall.		
Federal: 604.3.1		
Replace toilet or adjust toilet seat height	Priority -	\$2,000.00
Notes: Toilet seat height is 15-1/2" (17" min – 19" max) above the finish floor.	Low	
Federal: 604.4		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Toilet paper dispenser is 11" behind the front of the toilet (7" min.-9" max. in front of the toilet)	Low	
Federal: 604.4		
Replace or modify grab bars	Priority -	\$500.00
Notes: No grab bars are provided	High	
Federal: 604.5, 609.2.1, 609.2.2, 609.3, 609.4, 609.5, 609.6, 609.8		
Provide or replace stall door hardware	Priority -	\$50.00
Notes: Coat hook is mounted 65-1/2" (48" max) above finish floor.	Medium	
Federal: 603.4		
18-1 Room (Banquet Room; West)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Permanent room signs are not provided that identify rooms and spaces on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Reposition controls and outlets	Priority -	\$200.00
Notes: Light switch is 50" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Fire extinguisher cabinet protrudes 4-1/2" into corridor (4" max.) between 33 1/2" - 64-1/2" (not between 27" and 80") above the finish floor.	High	
Federal: 307		

Provide an accessible counter	Priority -	\$2,500.00
Notes: Kitchen service window counter height is 36" (28" min -34" max.) above the finish floor.	High	
Federal: 226.1, 902.2		
18-2 Room (Bar)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Permanent room signs are not provided that identify rooms and spaces on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Increase or provide maneuvering or clear floor area	Priority -	\$0.00
Notes: Clear width (36" min.) behind bar stools is not provided. Equivalent facilitation is provided by accessing bar through banquet room.	High	
Federal: 403.5.1		
Provide an accessible table	Priority -	\$0.00
Notes: Bar serving counter is 41-3/4" (28" min.-34" max.). Provide equivalent facilitation by providing accessible table at west end of bar counter that allows for forward approach and required knee clearance.	High	
Federal: 305, 306		
18-3 Room (Restaurant)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Permanent room signs are not provided that identify rooms and spaces on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		
Provide an accessible counter	Priority -	\$2,500.00
Notes: Kitchen service window counter height is 36" (28" min -34" max.) above the finish floor. Appears window is normally closed.	High	
Federal: 226.1, 902.2		
Provide an accessible counter	Priority -	\$2,500.00
Notes: Concession service window counter height is 42" (28" min - 34" max.) above the finish floor.	High	
Federal: 226.1, 902.2		
Remove overhanging or protruding objects		included above
Notes: Concession service window counter protrudes 7-7/8" into corridor (4" max.) at 42" (not between 27" and 80") above the finish floor.		
Federal: 307		
18-4 Room (Pro-Shop)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Permanent room signs are not provided that identify rooms and spaces on the latch side of the door. Raised characters and symbols are not provided. Braille is not provided below the corresponding text.	Low	
Federal: 216.2, 703.2, 703.3, 703.4, 703.5		

Provide an accessible counter	Priority -	\$2,500.00
Notes: Service counter height is 38-1/2" (28" min -34" max.) above the finish floor. Provide equivalent facilitation.	High	
Federal: 226.1, 902.2		
19-1 Locker Room (Women's)		
Provide an accessible bench	Priority -	\$1,000.00
Notes: An accessible bench is not provided.	High	
Federal: 803.4, 903.3		
19-2 Locker Room (Men's)		
Provide an accessible bench	Priority -	\$1,000.00
Notes: An accessible bench is not provided.	High	
Federal: 803.4, 903.3		
Provide or replace door hardware	Priority -	\$1,000.00
Notes: Existing drop-latch handle requires tight pinching, lifting on handle to open.	High	
Federal: 308.2, 308.3		
Provide accessible locker	Priority -	\$1,000.00
Notes: Locker has a bottom shelf at 6-1/2" and top shelf at 59-1/2" (40" min. and 48" max.) above the finish floor. 19 total lockers provided, 1 required to be accessible.	High	
Federal: 308.2, 308.3, 803.5		
Replace or reposition hardware	Priority -	\$50.00
Notes: Clothing hook is 55" (48" max.) above the finish floor.	Low	
Federal: 803.5, 308.2, 308.3		

Low Priority \$35,250.00
Medium Priority \$29,450.00
High Priority \$75,960.00

Total: \$140,660

Henry Frank Park, Day Rd, Mishawaka, IN

Exterior		
1-1 Parking Area (North Parking Lot)		
Provide or modify accessible space	Priority -	\$100.00
Notes: Accessible parking stall is not provided.	High	
Federal: 208.2, 502.1		
Provide or modify accessible access aisles	Priority -	\$500.00
Notes: Access aisle is not provided.	High	
Federal: 502.3, 502.3.1		
Install sign	Priority -	\$200.00
Notes: No accessible parking sign is provided.	Low	
Federal: 502.6		
Install van accessible parking sign	Priority -	\$100.00
Notes: Van accessible signage is not provided	Low	
Federal: 502.6		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Provide accessible route to the park from the parking lot.	High	
Federal: 206.2.2, 206.3		
1-2 Parking Area (Central Parking Lot)		
Provide or modify accessible space	Priority -	\$100.00
Notes: Accessible parking stall is not provided.	High	
Federal: 208.2, 502.1		
Provide or modify accessible access aisles	Priority -	\$500.00
Notes: Access aisle is not provided.	High	
Federal: 502.3, 502.3.1		
Regrade surface	Priority -	\$4,000.00
Notes: Running slope is 2.6% (2% max.). Cross slope is 2.2% (2% max.).	Low	
Federal: 302, 502.4		
Install sign	Priority -	\$200.00
Notes: No accessible parking sign is provided.	Low	
Federal: 502.6		
Install van accessible parking sign	Priority -	\$100.00
Notes: Van accessible signage is not provided	Low	
Federal: 502.6		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Provide accessible route to the park from the parking lot.	High	
Federal: 206.2.2, 206.3		
1-3 Parking Area (South Parking Lot)		
Provide or modify accessible space	Priority -	\$100.00
Notes: Accessible parking stall is not provided.	High	
Federal: 208.2, 502.1		
Provide or modify accessible access aisles	Priority -	\$500.00
Notes: Access aisle is not provided.	High	
Federal: 502.3, 502.3.1		

Regrade surface	Priority -	\$3,000.00
Notes: Running slope is 2.6% (2% max.). Cross slope is 1.4% (2% max.).	Low	
Federal: 302, 502.4		
Install sign	Priority -	\$200.00
Notes: No accessible parking sign is provided.	Low	
Federal: 502.6		
Install van accessible parking sign	Priority -	\$100.00
Notes: Van accessible signage is not provided	Low	
Federal: 502.6		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Provide accessible route to the park from the parking lot.	High	
Federal: 206.2.2, 206.3		
4-1 Walk (asphalt path from parking to pavilion)		
Regrade surface	Priority -	\$4,000.00
Notes: Cross slope is 2.6% (2% max.).	Low	
Federal: 403.3		
5-1 Ramp (Entry to pavilion from asphalt path)		
Install or modify handrails	Priority -	\$1,000.00
Notes: Handrails are not provided. Slope of ramp run is 8.33%.	High	
Federal: 405.8; 505		
7-1 Drinking Fountain		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: There is not an accessible path of travel to drinking fountain. Surface consists of grass.	High	
Federal: 206.2.2		
Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes: Hi-lo type fountain is required.	High	
Federal: 211.2		
16-1 Single-User Restroom (Men's)		
Install sign	Priority -	\$250.00
Notes: Sign is required on the latch side of the door. Sign shall have International Symbol of Accessibility, including raised characters accompanied by Braille.	Low	
Federal: 216.8, 703.2, 703.3, 703.4, 703.5, 703.6, 703.7		
Replace door hardware	Priority -	\$1,500.00
Notes: Exterior door is a hand-made door. Compliant door hardware is not provided. Hardware protrudes from inner surface of the door.	High	
Federal: 404.2.7, 309.4		
Provide or modify door kick plate		included above
Notes: Kick plate is not provided.		
Federal: 404.2.10		
Replace or adjust water controls	Priority -	\$750.00
Notes: Faucet control requires twisting and grasping.	Medium	
Federal: 606.4, 309		

Insulate water lines	Priority -	\$100.00
Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal: 606.5		
Replace or reposition urinal	Priority -	\$1,000.00
Notes: One urinal is 19 1/2" (17" max) above the floor to the lip.	Low	
Federal: 605.2		
Provide or replace stall door hardware	Priority -	\$1,000.00
Notes: Stall door is not self-closing. Latch requires pinching and sliding. Partition is not securely fastened to the floor.	Medium	
Federal: 404.2.7, 309.4, 604.8.1.2		
Modify stall partitions and doors		included above
Notes: Door width is 30-1/2" (32" min.) clear for a side-entry type stall		
Federal: 604.3.1		
Modify stall partitions and doors		included above
Notes: Stall width is 34 1/2" (60" min.) measured from side wall to side wall.		
Federal: 604.3.1		
Replace toilet or adjust toilet seat height	Priority -	\$2,000.00
Notes: Toilet seat height is 16-1/2" (17" min – 19" max) above the finish floor.	Low	
Federal: 604.4		
Provide toilet paper dispenser	Priority -	\$150.00
Notes: No toilet paper dispenser is provided. Recommend providing dispenser.	Low	
Federal: 604.7		
Replace or modify grab bars	Priority -	\$500.00
Notes: No rear grab bar is provided. Side grab bar is positioned so that the front end is 51" (54" min.) from the rear wall of the stall.	High	
Federal: 604.5.1, 604.5.2		
Provide or replace stall door hardware	Priority -	\$50.00
Notes: Coat hook is mounted 66" (48" max) above finish floor.	Medium	
Federal: 603.4		
16-2 Single-User Restroom (Women's)		
Install sign	Priority -	\$250.00
Notes: Sign is required on the latch side of the door. Sign shall have International Symbol of Accessibility, including raised characters accompanied by Braille.	Low	
Federal: 216.8, 703.2, 703.3, 703.4, 703.5, 703.6, 703.7		

Replace door hardware	Priority -	\$1,500.00
Notes: Exterior door is a hand-made door. Compliant door hardware is not provided. Hardware protrudes from inner surface of the door.	Low	
Federal: 404.2.7, 309.4		
Provide or modify door kick plate		included above
Notes: Kick plate is not provided.		
Federal: 404.2.10		
Increase or provide maneuvering or clear floor area	Priority -	\$1,000.00
Notes: The turning area inside the restroom is 56" wide (60" min.).	Low	
Federal: 606.2, 304.3, 306.3		
Replace or adjust water controls	Priority -	\$750.00
Notes: Faucet control is twist type, and requires grasping and twisting of the wrist.	Medium	
Federal: 606.4, 309		
Insulate water lines	Priority -	\$100.00
Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal: 606.5		
Provide or replace stall door hardware	Priority -	\$1,000.00
Notes: Stall door is not self-closing. Latch requires pinching and sliding.	Low	
Federal: 404.2.7, 309.4, 604.8.1.2		
Replace toilet or adjust toilet seat height	Priority -	\$2,000.00
Notes: Toilet seat height is 15-1/4" (17" min – 19" max) above the finish floor.	Low	
Federal: 604.4		
Reposition toilet flush controls		included above
Notes: Flush control is not located on the wide (transfer) side.		
Federal: 604.6		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Toilet paper dispenser is located 2" behind front of toilet (7" min.-9" max.)	Low	
Federal: 604.7		
Replace or modify grab bars	Priority -	\$500.00
Notes: Side grab bar is mounted at 32-1/2" (33" min.). No rear grab bar is provided. Side grab bar is positioned so that the front end is 51" (54" min.) from the rear wall of the stall.	High	
Federal: 604.5.1, 604.5.2		
Provide or replace stall door hardware	Priority -	\$50.00
Notes: Coat hook is mounted 65" (48" max) above finish floor.	Medium	
Federal: 603.4		
22-1 Site Furniture		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: Provide 36" clear width around all sides of the picnic table.	Low	
Federal: 1011.2		

Provide an accessible picnic table	Priority -	\$1,200.00
Notes: Accessible table does not provide a wheelchair space. Table top height is 26-1/2" (28" min.). Bottom of table top to ground is 25"(27" min.). 1 accessible picnic table provided at pavilion (9 picnic tables at pavilion, 9(20%)=2 accessible picnic tables required. 6 picnic tables at west picnic area, 6 (20%)=2 accessible picnic tables required)	Low	
Federal: 902.3, 306.3; 226.1, 1011.4, 245.2		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Accessible path to at least 20% of the grills is not provided. Surface consists of grass.	Low	
Federal: 206.2.2, 403, 1016.4		
Provide a firm, stable, and slip resistant surface	Priority -	\$200.00
Notes: Surface material around and below grill is grass.	Medium	
Federal: 403.2, 302.1		
Regrade surface		included above
Notes: Surface slope below grill is not level (2% max. in any direction).		
Federal: 403.2, 302.1		
Provide an accessible path of travel	Priority -	\$2,500.00
Notes: Accessible path to fixed bench is not provided . Surface is not level due to uneven pavement.	Low	
Federal: 206.2.2, 403, 1016.4		
Provide an accessible bench	Priority -	\$1,000.00
Notes: Front edge of seat height is 21-1/2" (17"-19") above finish grade. Seat width is 13" wide (20" min.-24" max.). Back support is not adequate, seat surface to bottom of back support is 3-1/2" (2" max.)	Low	
Federal: 903.3		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: 30"x48" min. clear, level space for companion seating is not provided adjacent to seating areas.	Low	
Federal: 903.4		
24-1 Game and Sports Area		
Provide an accessible path of travel	Priority -	\$4,500.00
Notes: Accessible path to tennis court, basketball court, volleyball court, and softball field is not provided. An accessible route is required to each field or area of sport activity.	Medium	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		

Provide a wheelchair space in the team or player seating area	Priority -	\$400.00
Notes: 36"x48" min. clear, level space is not provided at each team or player seating areas at the softball field.	Low	
Federal: 221.2.1.4, 802.1		
25-1 Play Equipment Area		
Provide an accessible path of travel	Priority -	\$3,000.00
Notes: Accessible path to the playground and play areas is not provided. There are railroad ties around the perimeter of the playground/play area create level changes greater than 1/2" max.	Medium	
Federal: 1008.2.2		
Provide a firm, stable, and slip resistant surface	Priority -	\$5,000.00
Notes: Surface material is grass (non-compliant) at ground level play components.	Medium	
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes: 30"x48" min. clear, level space at all play components. Provide turning space 60" min. adjacent to the swing.	Medium	
Federal: 1008.4.1, 1008.4.2		

Low Priority \$29,650.00
Medium Priority \$16,000.00
High Priority \$18,300.00

Total: \$63,950

Hillis Hans Park, E. 13th Street and Michigan Avenue, Mishawaka, IN

Exterior			
4-1	Walk		
	Regrade surface	Priority -	\$5,000.00
Notes:	Cross-slope of walk varies 2%-2.7% (2% max). 5' wide concrete walk.	Low	
Federal:	403.3		
7-1	Drinking Fountain (restroom building)		
	Remove overhanging or protruding object	Priority -	\$100.00
Notes:	Drinking fountain protrudes from the wall over 4" and is between 27" and 80" above the finished floor. Wing walls or cane detectable railings are not provided.	High	
Federal:	602.1		
	Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes:	Hi-lo type fountain is required. Bubbler height is 34" (38" min. for standing) above finish grade.	Low	
Federal:	211.2, 602.2, 602.3, 602.4, 602.5		
	Adjust water stream	Priority -	\$100.00
Notes:	Bubbler directs water flow in a stream that is 3" (4"min)	Low	
Federal:	602.6		
16-1	Single-User Restroom (men's)		
	Provide an accessible restroom building	Priority -	\$60,000.00
Notes:	Recommend removing and replacing entire structure with prefabricated, concrete, flush type fully ADA compliant restroom building with vandal resistant fixtures.	Low	
Federal:			
22-1	Site Furniture		
	Provide an accessible bench	Priority -	\$2,000.00
Notes:	Front edge of seat height is 16" (17" min.-19" max.) above finish grade. Seat width is 23" wide (20" min.-24" max.). Back support is not provided.	Low	
Federal:	903.3		

Low Priority \$72,100
Medium Priority \$0
High Priority \$100

Total: \$72,200

Hums Park, 3200 Harrison Road, Mishawaka, IN

Exterior		
1-1	Parking Area	
Regrade surface		Priority - \$500.00
Notes:	Surface slope is not level (2% max. any direction) within limits of accessible stalls and access aisles.	Low
Federal:	302, 502.4	
Provide or modify accessible space		Priority - \$4,500.00
Notes:	Parking stalls are not delineated. Accessible parking stalls are not provided. (Estimated 91 vehicle spaces, requires 4 min. accessible stalls=1 min. Van Accessible & 3 Accessible)	Low
Federal:	208.2, 502.1	
Provide firm, stable, and slip resistant surface		included above
Notes:	Parking stall surface material is dirt and gravel.	
Federal:	302.1, 303	
Provide or modify accessible access aisles		Priority - \$500.00
Notes:	Access aisle is not provided.	Low
Federal:	502.3, 502.3.1	
Install sign		Priority - \$800.00
Notes:	Accessible parking sign is not provided.	Low
Federal:	502.6	
Install van accessible parking sign		Priority - \$200.00
Notes:	Van accessible signage is not provided	Low
Federal:	502.6	
Provide an accessible path of travel		Priority - \$500.00
Notes:	Provide accessible route from accessible parking stalls to park.	Low
Federal:	206.2.2, 206.3, 403.5	
7-1	Drinking Fountain (restroom building)	
Provide an accessible path of travel		Priority - \$500.00
Notes:	There is not an accessible path of travel to the drinking fountain. Surface consists of grass.	Low
Federal:	206.2.2	
Replace or reposition drinking fountain		Priority - \$5,000.00
Notes:	Hi-lo type fountain is required. Drinking fountain is not accessible (mounted on 24"x24" raised concrete pedestal, 12" high). Bubbler is located 39" (36" max) above	Low
Federal:	211.2, 602.2, 602.4, 602.5	
8-1	Door (Men's Restroom)	
Provide an accessible path of travel		Priority - \$1,000.00
Notes:	No accessible path is provided to restroom. Surface consists of grass and does not provide a level maneuvering area at door entry. Step is located on path of travel to enter restroom at door threshold.	Low
Federal:	206.2.2	

8-2	Door (Girl's Restroom)		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	No accessible path is provided to restroom. Surface consists of grass and does not provide a level maneuvering area at door entry. Step is located on path of travel to enter restroom at door threshold.	Low	
Federal:	206.2.2		
16-1 & 16-2	Single-User Restroom (Men's & Women's)		
	Provide an accessible restroom building	Priority -	\$60,000.00
Notes:	Recommend removing and replacing entire structure with prefabricated, concrete, flush type fully ADA compliant restroom building with vandal resistant fixtures.	Low	
Federal:			
21-1	Grandstand/Bleachers (Softball field)		
	Provide an accessible path of travel	Priority -	\$3,000.00
Notes:	Accessible path to the bleachers and ball field is not provided. Surface consists of grass.	Low	
Federal:	227.1, 904.2		
	Provide accessible seating	Priority -	\$400.00
Notes:	Accessible seating is not provided at the section of bleachers provided. Min. 2 wheelchair spaces (36"x48") are required. (50 seats provided)	Low	
Federal:	201.3, 221.1		
21-2	Grandstand/Bleachers (Football field)		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path to the bleachers and football field is not provided. Surface consists of grass.	Low	
Federal:	227.1, 904.2		
	Provide accessible seating	Priority -	\$800.00
Notes:	Accessible seating is not provided at the section of bleachers provided. Min. 4 wheelchair spaces (36"x48") are required. (150 seats provided)	Low	
Federal:	201.3, 221.1		
22-1	Site Furniture		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to at least 20% of the picnic tables/area is not provided. Surface consists of grass.	Low	
Federal:	206.2.2, 403, 1016.4, 245.2		
	Provide an accessible picnic table	Priority -	\$600.00
Notes:	Table top height is 28" (28" min.). Bottom of table top to ground is 26-1/2"(27" min.). Knee space below the table top is 10-5/8" (8" min.). Clear width of knee space is 41" (30" min.). 2 Picnic Tables, 21 seats provided; 2(20%) 1 accessible picnic table required.	Low	
Federal:	902.3, 306.3, 226.1, 245.2		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path to grill is not provided. Surface consists of grass.	Low	
Federal:	206.2.2, 403, 1016.4, 245.2		

Provide a firm, stable, and slip resistant surface	Priority -	\$200.00
Notes: Surface material around and below grill is grass.	Low	
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope below grill is not level (2% max. in any direction).	Low	
Federal: 403.2, 302.1		
24-1 Game and Sports Area (Softball field)		
Provide an accessible path of travel	Priority -	\$10,000.00
Notes: Accessible path to softball field is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Provide a wheelchair space in the team or player seating area	Priority -	\$400.00
Notes: 36"x48" min. clear, level space is not provided at each team or player seating areas at the softball field. (2 team benches)	Low	
Federal: 221.2.1.4, 802.1		
24-2 Game and Sports Area (Football field)		
Provide an accessible path of travel	Priority -	\$5,000.00
Notes: Accessible path to football field is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
24-3 Game and Sports Area (Basketball Court)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to basketball court is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		

24-4	Game and Sports Area (Volleyball Court)		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to sand volleyball courts is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal:	206.2.2		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.		
Federal:	403.2, 302.1		
	Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal:	403.2, 403.3		
25-1	Play Equipment Area		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path to the playground and play areas is not provided. Play equipment is sited in a contained sand surface located in a lawn area.	Low	
Federal:	1008.2.2		
	Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal:	403.2, 403.3		
	Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes:	30"x48" min. clear, level space at all play components. Provide turning space 60" min. adjacent to the swing.	Low	
Federal:	1008.4.1, 1008.4.2		
	Provide a firm, stable, and slip resistant surface	Priority -	\$8,000.00
Notes:	Surface material is grass (non-compliant) at ground level play components. Surface material is sand (non-compliant) at elevated play component area. Must comply with ASTM F 1951-99	Low	
Federal:	403.2, 302.1		

Low Priority \$115,400
Medium Priority \$0
High Priority \$0

Total: \$115,400

Kamm Island Park, Front St and N. Center St, Mishawaka, IN

Exterior		
1-1	Parking Area	
Provide or modify accessible space	Priority -	\$100.00
Notes:	Accessible parking stall is not delineated. (Public lot nearest to park: 20 vehicle spaces, requires 1 accessible stalls=1 min. Van Accessible)	Low
Federal:	208.2, 502.1	
Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided.	Low
Federal:	502.3, 502.3.1	
Install sign	Priority -	\$200.00
Notes:	Accessible parking sign is not provided.	Low
Federal:	502.6	
Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low
Federal:	502.6	
4-1	Walk	
Repair surface	Priority -	\$500.00
Notes:	Horizontal gaps are 1" (north) and 1-1/2" (south) (1/4" max; 1/2" max if beveled) at bridge joint (Front St). (approx. 12' wide). Long-term planning.	High
Federal:	403.4, 303	
22-1	Site Furniture	
Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path to at least 20% of the picnic tables is not provided. Surface consists of grass.	Low
Federal:	206.2.2, 403, 1016.4, 245.2	
Provide an accessible picnic table	Priority -	\$1,800.00
Notes:	Table top height is 28" (28" min.). Bottom of table top to ground is 26-1/2"(27" min.). Knee space below the table top is 10-5/8" (8" min.). Clear width of knee space is 41" (30" min.). 11 picnic tables with 117 seats provided; 11(20%)= 3 accessible picnic tables required.	Low
Federal:	902.3, 306.3, 226.1, 245.2	

Low Priority \$4,700
Medium Priority \$0
High Priority \$500

Total: **\$5,200**

Kate's Garden, 1122 Lincolnway West, Mishawaka, IN

Exterior			
4-7	Walk (west side, triangular shaped curbed planter)		
Regrade surface		Priority -	\$2,000.00
Notes:	Cross-slope of walk varies 5.2-5.8% (2% max). 30 LFT x 10' sidewalk.	Low	
Federal:	403.3		
4-8	Walk (sculpture plaza, walk connection to riverwalk)		
Regrade surface		Priority -	\$700.00
Notes:	Running slope of walk is 8.4% (5% max). 20 LFT x 5' sidewalk.	Low	
Federal:	403.3		
Provide level landing		Priority -	\$400.00
Notes:	Landing slope is 3.7% (2% max in any direction) at the bottom of the walk/ramp.	Low	
Federal:	405.4, 406.4		
4-9	Walk (sculpture plaza, circular walk)		
Regrade surface		Priority -	\$500.00
Notes:	Cross-slope of walk varies 2.4% (2% max). 12 LFT x 6' sidewalk.	Low	
Federal:	403.3		
Repair surface		Priority -	\$800.00
Notes:	Vertical change is 2" (1/4" max; 1/2" max if beveled) between concrete surface and brick pavers (settled).	High	
Federal:	403.4, 303		
4-11	Walk (sculpture plaza, walk connection to garden)		
Regrade surface		Priority -	\$1,600.00
Notes:	Running slope of walk varies 1%-6% (5% max) 50 LFT x 5' sidewalk.	Low	
Federal:	403.3		
4-12	Walk (Gazebo, outer-most circular brick path)		
Repair surface		Priority -	\$15,000.00
Notes:	Vertical change exceeds 1/4" (1/4" max; 1/2" max if beveled) between brick pavers (settled). 187 LFT x 5' brick pavers.	High	
Federal:	403.4, 303		
4-13	Walk (Gazebo, inner-most circular brick path)		
Repair surface		Priority -	\$7,600.00
Notes:	Vertical change exceeds 1/4" (1/4" max; 1/2" max if beveled) between brick pavers (settled). 95 LFT x 5' brick pavers.	High	
Federal:	403.4, 303		
Repair surface		Priority -	\$7,500.00
Notes:	Vertical change exceeds 1/4" (1/4" max; 1/2" max if beveled) between brick pavers (settled). 93 LFT x 5' brick paver connection to sidewalk at Lincolnway.	High	
Federal:	403.4, 303		

4-14	Walk (east-west brick path, garden to parking lot)		
Regrade surface		Priority -	\$6,300.00
Notes:	Cross-slope of walk varies 2.3% (2% max) 78 LFT x 5' brick paver.	Low	
Federal:	403.3		
Repair surface			included above
Notes:	Vertical change exceeds 1/4" (1/4" max; 1/2" max if beveled) between brick pavers (settled).		
Federal:	403.4, 303		
22-1	Site Furniture		
Provide an accessible bench		Priority -	\$4,000.00
Notes:	Total number of benches provided 9 benches. 9 (20%)=2 min. accessible required. Concrete benches (4 ea) without backs are not compliant. Wood benches (2) with backs are not accessible in grass. Sculpture plaza steel benches (3 ea).	Low	
Federal:	903.3		
Provide an accessible bench		Priority -	\$2,000.00
Notes:	Sculpture plaza. Front edge of seat height is 16-5/8" (17" min.-19" max.) above finish grade. Seat width is 19-3/8" wide (20" min.-24" max.).	Low	
Federal:	903.3		
Provide an accessible bench		Priority -	\$2,000.00
Notes:	Gazebo. Front edge of seat height is 18-5/8" (17" min.-19" max.) above finish grade. Seat width is 16-1/2" wide (20" min.-24" max.). Long-term planning	Low	
Federal:	903.3		

Low Priority \$19,500.00
Medium Priority \$0
High Priority \$30,900.00

Total: \$50,400

Laing Park, 2749 Lincolnway East, Mishawaka, IN

Exterior		
1-2	Parking Area (West, near restroom bldg)	
Provide firm, stable, and slip resistant surface	Priority -	\$1,300.00
Notes:	Parking stall surface material is dirt and gravel.	Low
Federal:	302.1, 303	
Provide or modify accessible space	Priority -	\$100.00
Notes:	Parking stalls are not striped. Accessible parking stall is not provided. (16 spaces assumed) Provide minimum 1 van-accessible stall	Low
Federal:	208.2, 502.1	
Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided.	Low
Federal:	502.3, 502.3.1	
Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided.	Low
Federal:	502.6	
Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low
Federal:	502.6	
Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Provide accessible route to the park from parking area. Surface material is dirt and gravel.	Low
Federal:	206.2.2, 206.3	
6-2	Exterior Stairway (parking lot down to park)	
Provide level landing	Priority -	\$400.00
Notes:	No landings provided	Low
Federal:	304.2	
Provide sign indicating accessible entries and facilities	Priority -	\$250.00
Notes:	Provide directional signage that indicates location of an accessible route of travel. International Symbol of Accessibility is not provided.	Low
Federal:	216.6, 703.5	
Install or modify handrails	Priority -	\$2,500.00
Notes:	Handrail top gripping surface is mounted 31-1/2" (34" min.-38" max.) above the stair nosing. Handrail provided on 1 side of steps (2 sides required). Handrail is not graspable. Handrail extensions are not provided.	High
Federal:	505.7, 505.10	
Replace stairs	Priority -	\$5,000.00
Notes:	Risers heights 5" (4" min. to 7" max., and uniform in height). Tread is 10" (11" min.). (16 steps).	Low
Federal:	210, 504.2, 504.3	

22-1	Site Furniture		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to the accessible picnic table is not provided.	Low	
Federal:	206.2.2, 403, 1016.4		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.		
Federal:	403.2, 302.1		
25-1	Play Equipment Area		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path to the playground and play areas is not provided. Exterior stair and steep slope between parking lot and play area.	Low	
Federal:	1008.2.2		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass (non-compliant) at ground level play components.		
Federal:	403.2, 302.1		
	Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal:	403.2, 403.3		
	Increase or provide maneuvering or clear floor area	Priority -	\$700.00
Notes:	30"x48" min. clear, level space at all play components. Provide turning space 60" min. adjacent to the swing.	Low	
Federal:	1008.4.1, 1008.4.2		

Low Priority \$13,050
Medium Priority \$0
High Priority \$2,500

Total: **\$15,550**

Lincoln Park, 1004 Lincolnway West, Mishawaka, IN

Exterior			
1-1	Parking Area		
	Provide or modify accessible space	Priority -	\$100.00
Notes:	Accessible parking stall is not delineated. (13 stalls: 11 vehicle stalls and 3 boat parking stalls, requires 1 min. Van Accessible)	Low	
Federal:	208.2, 502.1		
	Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided. Access aisle required on passenger side of stall.	Low	
Federal:	502.3, 502.3.1, 502.3.4		
	Regrade surface	Priority -	\$2,000.00
Notes:	Surface slope is not level, 3.3% (2% max. any direction) at angled asphalt stalls.	Low	
Federal:	302, 502.4		
	Install sign	Priority -	\$200.00
Notes:	Accessible parking sign is not provided.	Low	
Federal:	502.6		
	Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low	
Federal:	502.6		
6-1	Exterior Stairway (conc, east side boat ramp)		
	Provide sign indicating accessible entries and facilities	Priority -	\$250.00
Notes:	Stairs are not an accessible route. Provide directional signage that indicates location of an accessible route (riverwalk along top of boat ramp). International Symbol of Accessibility is not provided.	Low	
Federal:	216.6, 703.5		
	Provide level landing	Priority -	\$400.00
Notes:	Top landing running slope is 2.7% (2% max. any direction). Cross-slope is 0% (2% max. any direction).	Low	
Federal:	304.2		
	Install or modify handrails	Priority -	\$1,500.00
Notes:	Handrail top gripping surface height is 40" (34" min.-38" max.) above the stair nosing.	Low	
Federal:	505.4		
6-2	Exterior Stairway (conc, east side boat ramp)		
	Provide sign indicating accessible entries and facilities	Priority -	\$250.00
Notes:	Stairs are not an accessible route. Provide directional signage that indicates location of an accessible route (riverwalk along top of boat ramp). International Symbol of Accessibility is not provided.	Low	
Federal:	216.6, 703.5		

Install or modify handrails	Priority -	\$1,500.00
Notes: Handrail top gripping surface height varies 38"- 40" (34" min.- 38" max.) above the stair nosing.	Low	
Federal: 505.4		
15-1 Multiple-User Restroom (Men's)		
Modify lavatory/counter clearances	Priority -	\$1,000.00
Notes: Clear knee space beneath the lavatory sink is obstructed by sink bowl 7-1/2" (8" min. at 27") above finish floor.	Low	
Federal: 606.2, 306.3.3		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Towel dispenser feed knob requires pinching and twisting.	Low	
Federal: 309		
Replace or modify grab bars	Priority -	\$500.00
Notes: Side grab bar is positioned so that the front end is 51" (54" min.) from the rear wall of the stall.	Low	
Federal: 604.5.1, 604.5.2, 609.3		
Provide or replace stall door hardware	Priority -	\$50.00
Notes: Coat hook is mounted 60" (48" max) above finish floor.	Low	
Federal: 603.4		
15-2 Multiple-User Restroom (Women's)		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Towel dispenser feed knob requires pinching and twisting.	Low	
Federal: 309		
Replace or modify grab bars	Priority -	\$500.00
Notes: Side grab bar is positioned so that the front end is 51" (54" min.) from the rear wall of the stall.	Low	
Federal: 604.5.1, 604.5.2, 609.3		
Provide or replace stall door hardware	Priority -	\$50.00
Notes: Coat hook is mounted 60" (48" max) above finish floor.	Low	
Federal: 603.4		
22-1 Site Furniture		
Provide an accessible bench	Priority -	\$1,000.00
Notes: Back support is not provided (required, 42" long min.). Clear space (30"x48") is not provided at the end of the bench. 4 benches provided; 4 (20%)=1 accessible bench required.	Low	
Federal: 903.2, 903.4, 903.5, 245.2		

Low Priority \$10,100
Medium Priority \$0
High Priority \$0

Total: \$10,100

Mary Gibbard Park, 1024 Somerset Avenue, Mishawaka, IN

Exterior		
1-1 Parking Area (Grand Blvd, on-street parking)		
Provide or modify accessible space	Priority -	\$100.00
Notes:	Accessible parking stall is not provided. (18 spaces provided) Provide minimum 1 van-accessible stall.	Low
Federal:	208.2, 502.1	
Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided.	Low
Federal:	502.3, 502.3.1	
Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided.	Low
Federal:	502.6	
Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided.	Low
Federal:	502.6	
Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Provide accessible route to the public sidewalk from the parking area. No curb ramps are provided.	Low
Federal:	206.2.2, 206.3	
1-2 Parking Area (Somerset Ave, on-street parking)		
Provide or modify accessible space	Priority -	\$100.00
Notes:	Accessible parking stall is not provided. (24 spaces provided) Provide minimum 1 van-accessible stall.	Low
Federal:	208.2, 502.1	
Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided.	Low
Federal:	502.3, 502.3.1	
Regrade surface	Priority -	\$2,500.00
Notes:	Surface slope is not level, 3%, (2% max. any direction) within probable area for accessible stalls and access aisles. Recommend southernmost end of on-street parking stalls.	Low
Federal:	302, 502.4	
Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided.	Low
Federal:	502.6	
Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low
Federal:	502.6	
Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Provide accessible route to the public sidewalk from the parking area. No curb ramps are provided.	Low
Federal:	206.2.2, 206.3	
2-1 Curb Ramp (Somerset & Panama intersection)		
Provide level landing	Priority -	\$200.00
Notes:	Top landing running-slope is 2.35% (2% max. in any direction).	Low
Federal:	405.4, 406.4	

Provide or relocate marked crossing	Priority -	\$200.00
Notes: Recommend providing a marked crossing at Somerset and Panama to enhance pedestrian safety.	Low	
Federal: 502.3		
4-1 Walk (Grand Blvd, east sidewalk)		
Regrade surface	Priority -	\$7,000.00
Notes: Running-slope of walk varies 0.1% - 5.5% (5% max w/o handrails; 8.33% max. w/ handrails). Cross-slope of walk varies 3.1-6.6% (2% max). 5'-6" wide sidewalk remove & replace.	High	
Federal: 403.3		
Repair surface		included above
Notes: Horizontal and vertical surface level changes greater than 1/4" (1/4" max; 1/2" max if beveled). Bumps and cracks are located on the path of travel.		
Federal: 303.2; 303.3		
4-2 Walk (Somerset Ave, adjacent to on-street parking)		
Regrade surface	Priority -	\$14,500.00
Notes: Cross-slope of walk varies 2.5-2.9% (2% max). 450 LFT x 5' sidewalk.	Low	
Federal: 403.3		
4-3 Walk (between Somerset Ave and Grand Blvd, south)		
Regrade surface	Priority -	\$9,500.00
Notes: Cross-slope of walk varies 1.7-2.3% (2% max). 300 LFT x 5' sidewalk.	Low	
Federal: 403.3		
Repair surface		included above
Notes: Horizontal and vertical surface level changes greater than 1/4" (1/4" max; 1/2" max if beveled). Bumps and cracks are located on the path of travel.		
Federal: 303.2; 303.3		
22-1 Site Furniture		
Provide an accessible path of travel		included above
Notes: Accessible path to at least 20% of the picnic tables/area is not provided. Picnic tables are located in lawn areas.		
Federal: 1011.2, 1011.2.3, 245.2		
Provide an accessible picnic table	Priority -	\$1,200.00
Notes: Table top height is 27-1/2" (28" min.-34"max.). Bottom of table top to ground is 25-1/8" (27" min.). Knee space below the table top is 9" (8" min.). Clear width of knee space is 41-1/8" (30" min.) 8 picnic tables, 53 seats provided; 8(20%)= 2 accessible tables required.	Low	
Federal: 226.1, 245.2		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to grill is not provided. Surface consists of grass. Compliant concrete pad provided.	Low	
Federal: 206.2.2, 403, 1016.4		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to fixed bench is not provided. Surface consists of grass. 1 fixed bench is provided.	Low	
Federal: 206.2.2, 403, 1016.4		

Provide an accessible bench	Priority -	\$1,000.00
Notes: Front edge of seat height is 18-1/2" (17" min.-19" max.) above finish grade. Seat width is 10" wide (20" min.-24" max.). Back support is not adequate, seat surface to bottom of back support is 5" (2" max.) 3 benches provided; 3 (20%)=1 accessible bench required.	Low	
Federal: 903.3		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: 30"x48" min. clear, level space is not provided adjacent to bench seating area.	Low	
Federal: 903.4		
24-1 Game and Sports Area (basketball court)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to basketball court is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
24-2 Game and Sports Area (sand volleyball court)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to sand volleyball court is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
25-1 Play Equipment Area		
Provide an accessible path of travel	Priority -	\$1,500.00
Notes: Accessible path to the playground and ground play components is not provided. An accessible route is required to each play activity provided in the play area.	Low	
Federal: 1008.2.2		
Provide a firm, stable, and slip resistant surface	Priority -	\$5,000.00
Notes: Surface material is grass and sand (non-compliant) at ground level play components. Surface material is sand (non-compliant) at elevated play component area. Must comply with ASTM F 1951-99	Low	
Federal: 403.2, 302.1		

Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low
Federal:	403.2, 403.3	

Low Priority \$47,100
Medium Priority \$0
High Priority \$7,000

Total: **\$54,100**

Merrifield Park and Castle Manor, 1000 E. Mishawaka Ave, Mishawaka, IN

Exterior		
1-1	Parking Area (Southwest parking lot)	
Provide or modify accessible space	Priority -	\$150.00
Notes:	Accessible parking stall is not provided. (38 spaces provided) Provide 2 accessible (1 van-accessible & 1 accessible)	Low
Federal:	208.2, 502.1	
Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided.	Low
Federal:	502.3, 502.3.1	
Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided.	Low
Federal:	502.6	
Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low
Federal:	502.6	
Provide an accessible path of travel	Priority -	\$1,500.00
Notes:	Provide accessible route to the park from the parking lot.	Low
Federal:	206.2.2, 206.3	
1-2	Parking Area (West, near restroom bldg)	
Provide firm, stable, and slip resistant surface	Priority -	\$1,500
Notes:	Parking stall surface material is dirt and gravel. (240' x 20' parking area east side of paved service drive.)	Low
Federal:	302.1, 303	
Provide or modify accessible space	Priority -	\$100.00
Notes:	Parking stalls are not striped. Accessible parking stall is not provided. (24 spaces provided) Provide 1 van-access.	Low
Federal:	208.2, 502.1	
Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided.	Low
Federal:	502.3, 502.3.1	
Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided.	Low
Federal:	502.6	
Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low
Federal:	502.6	
Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Provide accessible route to the park and restroom from the parking lot. Surface material is dirt and gravel.	Low
Federal:	206.2.2, 206.3	
1-3	Parking Area (North Boat Ramp Parking)	
Provide or modify accessible space	Priority -	\$1,500.00
Notes:	Parking stalls are not striped. Accessible parking stall is not provided.	Low
Federal:	208.2, 502.1	

Provide or modify accessible access aisles	Priority -	\$500.00
Notes: Access aisle is not provided.	Low	
Federal: 502.3, 502.3.1		
Install sign	Priority -	\$200.00
Notes: No accessible parking sign is provided.	Low	
Federal: 502.6		
Install van accessible parking sign	Priority -	\$100.00
Notes: Van accessible signage is not provided	Low	
Federal: 502.6		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Provide accessible route from accessible stall to top of boat ramp.	Low	
Federal: 206.2.2, 206.3		
7-1 Drinking Fountain (West restroom building)		
Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes: Hi-lo type fountain is required. Inadequate knee space beneath the fountain provided 18" (27" min.) above the finish floor. Bubbler height is 41-1/2" (36" max) above finish grade.	Low	
Federal: 211.2, 602.2, 602.4, 602.5		
15-1 & 15-2 Multiple-User Restroom (Men's & Women's Restroom, west side of park)		
Provide an accessible restroom building	Priority -	\$150,000.00
Notes: Recommend removing and replacing entire structure with prefabricated, concrete, flush type fully ADA compliant restroom building with vandal resistant fixtures.	Low	
Federal:		
21-1 Grandstand/Bleachers (Southwest ball field)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to the bleachers and ball field is not provided.	Low	
Federal: 227.1, 904.2		
Provide accessible seating	Priority -	\$400.00
Notes: Accessible seating is not provided at the section of bleachers provided. Provide 1 fixed companion seat adjacent to each wheelchair space. Min. 2 wheelchair spaces are required.	Low	
Federal: 221.1		
21-2 Grandstand/Bleachers (Northeast ball field)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to the bleachers and ball field is not provided.	Low	
Federal: 227.1, 904.2		
Provide accessible seating	Priority -	\$400.00
Notes: Accessible seating is not provided at the section of bleachers provided. Provide 1 fixed companion seat adjacent to each wheelchair space. Min. 2 wheelchair spaces are required.	Low	
Federal: 221.1		

22-1 Site Furniture		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to at least 20% of the picnic tables is not provided.	Low	
Federal: 206.2.2, 403, 1016.4		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Provide an accessible picnic table	Priority -	\$2,400.00
Notes: Table top height is 28" (28" min.). Bottom of table top to ground is 26-1/2"(27" min.). Knee space below the table top is 10-1/2" (8" min.). Clear width of knee space is 41" (30" min.). 20 picnic tables, 208 seats provided; 20(20%)=4 accessible tables required.	Low	
Federal: 226.1, 902.3, 306.3.		
Provide an accessible path of travel	Priority -	\$200.00
Notes: Accessible path is to at least 20% of the grills is not provided. Surface consists of grass. 3 (20%)=1 grill.	Low	
Federal: 206.2.2, 403, 1016.4		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material around and below grill is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope below grill is not level (2% max. in any direction).	Low	
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$1,000.00
Notes: Surface slope near and adjacent to hose bib is not level (2% max. in any direction).	Low	
Federal: 606.2, 1011.2.1		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: 30"x48" min. clear, level space is not provided at hose bib.	Low	
Federal: 606.2, 1011.2.1		
Replace or adjust water controls	Priority -	\$3,000.00
Notes: Faucet control is not self-closing. Water faucet requires grasping and twisting to operate.	Low	
Federal: 1011.6		
Provide an accessible path of travel	Priority -	\$1,500.00
Notes: Accessible path to fixed bench is not provided. Surface consists of grass. 1 fixed bench is provided.	Low	
Federal: 206.2.2, 403, 1016.4		
Provide an accessible bench	Priority -	\$1,000.00
Notes: Front edge of seat height is 26" (17" min.-19" max.) above finish grade. Seat width is 16" wide (20" min.-24" max.). Back support is not adequate, seat surface to bottom of back support is 4-1/2" (2" max.)	Low	
Federal: 903.3		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: 30"x48" min. clear, level space for companion seating is not provided adjacent to seating areas.	Low	
Federal: 903.4		

24-1 Game and Sports Area (SW ball field)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to softball field is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Provide a wheelchair space in the team or player seating area	Priority -	\$400.00
Notes: 36"x48" min. clear, level space is not provided at each team or player seating areas at the softball field. (2 team benches)	Low	
Federal: 221.2.1.4, 802.1		
24-2 Game and Sports Area (NW corner of park)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to volleyball, picnic shelter, and horseshoe pits is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Regrade surface	Priority -	\$600.00
Notes: Vertical surface level change at edge of concrete at picnic shelter is 4-1/2" - 8" (1/4" max; 1/2" max if beveled) step up to concrete. Regrade surface to provide flatter slopes to access slab.	High	
Federal: 502.4; 303.2; 303.3		
24-3 Game and Sports Area (NE ball field)		
Provide an accessible path of travel	Priority -	\$100.00
Notes: Accessible path to softball field is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		

Provide a wheelchair space in the team or player seating area	Priority -	\$400.00
Notes: 36"x48" min. clear, level space is not provided at each team or player seating areas at the softball field. (2 team benches)	Low	
Federal: 221.2.1.4, 802.1		
25-1 Play Equipment Area		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to the playground and play areas is not provided.	Low	
Federal: 1008.2.2		
Provide a firm, stable, and slip resistant surface	Priority -	\$4,000.00
Notes: Surface material is grass (non-compliant) at ground level play components.	Low	
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes: 30"x48" min. clear, level space at all play components. Provide turning space 60" min. adjacent to the swing.	Low	
Federal: 1008.4.1, 1008.4.2		

Castle Manor

Exterior

1-4 Parking Area (Castle Manor)		
Provide or modify accessible space	Priority -	\$500.00
Notes: Accessible parking stall is not delineated with pavement markings. (concrete).	High	
Federal: 208.2, 502.1		
Provide or modify accessible access aisle		included above
Notes: Access aisle is not delineated with pavement markings. Provide 96" min. wide access aisle. (concrete surface).		
Federal: 502.3, 502.3.1, 502.3.3		
Regrade surface	Priority -	\$2,800.00
Notes: Concrete surface. Running slope of accessible parking stall is 3.8% (2% max. any direction). Slope of access aisle exceeds allowable (2% max any direction).	Medium	
Federal: 302, 502.4		
Install van accessible parking sign	Priority -	\$100.00
Notes: Van accessible signage is not provided at concrete surfaced stall. Minimum 1 required.	Low	
Federal: 502.6		
4-1 Walk (Castle Manor, north/south; west of building)		
Regrade surface	Priority -	\$1,000.00
Notes: Cross-slope of sidewalk varies 1.8%-2.3% (2% max). Running slope varies 0.2% - 6.9% (5% max.). 5'x30'	Low	
Federal: 403.3		

4-2	Walk (Castle Manor, east/west; west of building)		
Regrade surface		Priority -	\$1,200.00
Notes:	Cross-slope of sidewalk varies 0.5%-1.7% (2% max). Running slope adjacent to access aisle varies 1.1%-6.1% (2% max.). 5'x35'	Low	
Federal:	403.3		
5-1	Exterior Ramp (West of building, wood)		
Regrade or replace ramp		Priority -	\$10,000.00
Notes:	Running slope 11.3% (8.33% max.). Length of run No. 1 is 9'; Running slope 9.8% (8.33% max.). Length of run No. 2 is	Medium	
Federal:	405.2, 405.6		
Provide level landing			included above
Notes:	Intermediate level landing clear length is 46" (60"min.). Change in direction occurs at ramp.		
Federal:	405.7.3		
Provide a firm, stable, and slip resistant surface		Priority -	\$100.00
Notes:	Ramp surface is wood. Wood can be very slippery when wet. Recommend grit strips be installed.	High	
Federal:	405.4, 302		
Install or modify handrails		Priority -	\$1,000.00
Notes:	Compliant handrails are not provided, including extensions at top and bottom of ramp runs.	High	
Federal:	405.8; 505		
6-1	Exterior Stairway (west stair to west deck & building)		
Replace stairs		Priority -	\$1,800.00
Notes:	Risers heights vary 5-1/2" - 6" (4" min. to 7" max., and uniform in height). Tread is 9-3/4" (11" min.). (4 steps)	Low	
Federal:	210, 504.2, 504.3		
Install or modify handrails		Priority -	\$1,000.00
Notes:	Compliant handrails are not provided, including extensions at top and bottom of steps.	High	
Federal:	405.8; 505		
Provide a firm, stable, and slip resistant surface		Priority -	\$100.00
Notes:	Stair tread surface is wood. Wood can be very slippery when wet. Recommend grit strips be installed.	High	
Federal:	302, 504.7		
6-2	Exterior Stairway (wood, north stair to north entry door)		
Replace stairs		Priority -	\$1,800.00
Notes:	Risers heights vary 5-1/2" - 7-1/2" (4" min. to 7" max., and uniform in height). Tread is 10-3/4" (11" min.). (3 steps).	Low	
Federal:	210, 504.2, 504.3		
Install or modify handrails		Priority -	\$1,500.00
Notes:	Compliant handrails are not provided, including extensions at top and bottom of steps. Handrail on south side is not 1-1/2" min. clear.	High	
Federal:	405.8; 505, 505.5		
Provide a firm, stable, and slip resistant surface		Priority -	\$100.00
Notes:	Bottom riser is loose. Stair tread surface is wood. Wood can be very slippery when wet. Recommend grit strips be installed.	High	
Federal:	302.1, 504.4, 504.7		

6-3	Exterior Stairway (conc., north stair to kitchen door)		
Replace stairs		Priority -	\$2,200.00
Notes:	Risers heights vary 5-1/2" - 6" (4" min. to 7" max., and uniform in height). Tread is 12" (11" min.). (2 steps).	Low	
Federal:	210, 504.2, 504.3		
Install or modify handrails		Priority -	\$1,000.00
Notes:	Handrails are not provided on both sides of step.	High	
Federal:	504.6		
Provide a firm, stable, and slip resistant surface			included above
Notes:	Tread surface is not free of level changes. Stair nosing has stone embedded in riser face & stair nosing.		
Federal:	504.4		
6-4	Exterior Stairway (conc., south stair to south door)		
Replace stairs		Priority -	\$2,500.00
Notes:	Risers heights 6" (4" min. to 7" max., and uniform in height). Tread is 12" (11" min.). (3 steps).	Low	
Federal:	210, 504.2, 504.3		
Install or modify handrails		Priority -	\$1,000.00
Notes:	Handrails are not provided on both sides of step.	High	
Federal:	504.6		
Provide a firm, stable, and slip resistant surface			included above
Notes:	Tread surface is not free of level changes. Stair nosing has stone embedded in riser face & stair nosing. Stone spalling.		
Federal:	504.4		
8-1	Door (North exterior door)		
Provide sign indicating accessible entries and facilities		Priority -	\$250.00
Notes:	Provide directional signage that indicates location of an accessible entrance. International Symbol of Accessibility is not provided.	Low	
Federal:	216.6, 703.5		
Replace or adjust door hardware		Priority -	\$100.00
Notes:	Screen door interferes with access to primary door entrance. Thumb latch requires pinching.	High	
Federal:	404.2.7		
Replace or modify door threshold		Priority -	\$300.00
Notes:	Threshold is 2-1/2" (1/2" max.) high.	High	
Federal:	404.2.5		
Enlarge door opening		Priority -	\$1,000.00
Notes:	Clear width of door opening is 33" (32" min.) wide. Clear height of door opening is 79-1/4" (80" min.).	Low	
Federal:	404.2.3		
Replace or adjust door hardware		Priority -	\$1,500.00
Notes:	Door handle is a doorknob and requires grasping and twisting.	High	
Federal:	309.4, 404.2.7		
Provide or modify door kick plate		Priority -	\$300.00
Notes:	Kick plate is 9" (10" min.) in height on primary door.	Low	
Federal:	404.2.10		

8-2 Door (West exterior door)		
Provide sign indicating accessible entries and facilities	Priority -	\$250.00
Notes: Provide directional signage that indicates location of an accessible entrance. International Symbol of Accessibility is not provided.	Low	
Federal: 216.6, 703.5		
Replace or adjust door hardware	Priority -	\$100.00
Notes: Screen door interferes with access to primary door entrance. Thumb latch requires pinching.	High	
Federal: 404.2.7		
Replace or modify door threshold	Priority -	\$300.00
Notes: Threshold is 3/4" (1/2" max.) high.	Low	
Federal: 404.2.5		
Enlarge door opening	Priority -	\$1,000.00
Notes: Clear width of door opening is 33" (32" min.) wide. Clear height of door opening is 79-1/4" (80" min.).	Low	
Federal: 404.2.3		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Provide or modify door kick plate		included above
Notes: Kick plate is 9" (10" min.) in height on primary door.		
Federal: 404.2.10		
Provide additional strike edge clearance	Priority -	\$1,000.00
Notes: Strike edge clearance on swing side of door is 4" (18" min.). Recommend modifying door to swing out versus in.	Medium	
Federal: 404.2.4.1		
8-3 Door (South exterior door)		
Provide an accessible path of travel	Priority -	TBD
Notes: No accessible path is provided to this door. Surface consists of grass. Steps are located on path of travel to enter building at door threshold.	High	
Federal: 206.2.2		
Provide sign indicating accessible entries and facilities	Priority -	\$250.00
Notes: Provide directional signage that indicates location of an accessible entrance. International Symbol of Accessibility is not provided.	Low	
Federal: 216.6, 703.5		
Replace or adjust door hardware	Priority -	\$100.00
Notes: Screen door interferes with access to primary door entrance. Thumb latch requires pinching.	High	
Federal: 404.2.7		
Replace or modify door threshold	Priority -	\$300.00
Notes: Threshold is 8" (1/2" max.) high.	High	
Federal: 404.2.5		
Enlarge door opening	Priority -	\$1,000.00
Notes: Clear width of door opening is 33" (32" min.) wide. Clear height of door opening is 79-1/4" (80" min.).	Low	
Federal: 404.2.3		

Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Provide or modify door kick plate		included above
Notes: Kick plate is 9" (10" min.) in height on primary door.		
Federal: 404.2.10		
Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes: Level space is 43-1/2" (48" min.) on push side of door.	Low	
Federal: 404.2.4.1		
8-4 Door (North exterior kitchen door)		
Provide an accessible path of travel	Priority -	TBD
Notes: No accessible path is provided to this door. Surface consists of grass. Steps are located on path of travel to enter building at door threshold.	Low	
Federal: 206.2.2		
Provide sign indicating accessible entries and facilities	Priority -	\$250.00
Notes: Provide directional signage that indicates location of an accessible entrance. International Symbol of Accessibility is not provided.	Low	
Federal: 216.6, 703.5		
Replace or adjust door hardware	Priority -	\$100.00
Notes: Screen door interferes with access to primary door entrance. Thumb latch requires pinching.	High	
Federal: 404.2.7		
Replace or modify door threshold	Priority -	\$300.00
Notes: Threshold is 7-1/2" (1/2" max.) high.	High	
Federal: 404.2.5		
Enlarge door opening	Priority -	\$1,000.00
Notes: Clear width of door opening is 33-1/2" (32" min.) wide. Clear height of door opening is 79" (80" min.).	Low	
Federal: 404.2.3		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Provide or modify door kick plate		included above
Notes: Kick plate is 9" (10" min.) in height on primary door.		
Federal: 404.2.10		
Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes: Level space is 44-1/2" (48" min.) on push side of door.	Low	
Federal: 404.2.4.1		
8-5 Door (interior kitchen door)		
Enlarge door opening	Priority -	\$1,000.00
Notes: Clear width of door opening is 29-1/2" (32" min.) wide. Clear height of door opening is 80" (80" min.).	Low	
Federal: 404.2.3		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		

Provide or modify door kick plate	Priority -	\$250.00
Notes: Kick plate is 9" (10" min.) in height.	Low	
Federal: 404.2.10		
Provide additional strike edge clearance	Priority -	\$1,000.00
Notes: Strike edge clearance on swing side of door is 14-1/2" (18" min.). Recommend modifying door to swing out versus in.	Low	
Federal: 404.2.4.1		
8-6 Door (Women's restroom)		
Enlarge door opening	Priority -	\$1,000.00
Notes: Clear width of door opening is 28-1/4" (32" min.) wide. Clear height of door opening is 77-3/4" (80" min.).	Medium	
Federal: 404.2.3		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door pull-handle is not compliant. Door hardware requires grasping.	High	
Federal: 309.4, 404.2.7		
Provide or modify door kick plate	Priority -	\$250.00
Notes: Kick plate is not provided.	Low	
Federal: 404.2.10		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: Level space is 40" (54" min.) on pull side of door.	Medium	
Federal: 404.2.4.1		
8-7 Door (Men's restroom)		
Replace or modify door threshold	Priority -	\$300.00
Notes: Threshold is 1-1/2" (1/2" max.) high.	High	
Federal: 404.2.5		
Enlarge door opening	Priority -	\$1,000.00
Notes: Clear width of door opening is 27-1/2" (32" min.) wide. Clear height of door opening is 77-3/8" (80" min.).	Medium	
Federal: 404.2.3		
Replace or adjust door hardware	Priority -	\$1,000.00
Notes: Door pull-handle is not compliant. Door hardware requires grasping.	High	
Federal: 309.4, 404.2.7		
9-1 Corridor-Aisle (restrooms)		
Install sign	Priority -	\$250.00
Notes: Informational sign above doorway in main room is not compliant. Sign shall have visual, raised characters accompanied by Braille.	Low	
Federal: 216.3, 703.5, 703.6		
Reposition controls and outlets	Priority -	\$200.00
Notes: Light switch is 53" (15"-48" max) high above the floor.	Low	
Federal: 205.1, 308.2.1, 308.3.1		
Remove overhanging or protruding objects	Priority -	\$500.00
Notes: Coat rack protrudes 12" into corridor (4" max.) and is 61-3/4" (between 27" and 80") above the finish floor.	High	
Federal: 307		
Replace or reposition hardware	Priority -	\$100.00
Notes: Clothing hook is 61-3/4" (48" max.) above the finish floor.	Medium	
Federal: 308.2, 308.3		

13-1	Interior Ramp (west entry door)		
Enlarge door opening		Priority -	\$2,000.00
Notes:	Clear height of door opening (double doors) is 79" (80" min.).	Low	
Federal:	404.2.3		
Install or modify handrails		Priority -	\$1,000.00
Notes:	Compliant handrails are not provided. Handrail is not required. Recommend modifying the guard to provide handrails or reconstructing door entry and elevation of door landings and interior floor (eliminating need for ramp).	High	
Federal:	405.8; 505.10, 505.7.2		
15-1	Multiple-User Restroom (Women's)		
Install sign		Priority -	\$250.00
Notes:	Sign is required on the latch side of the door. Sign shall have International Symbol of Accessibility, including raised characters accompanied by Braille.	Low	
Federal:	216.8, 703.2, 703.3, 703.4, 703.5, 703.6, 703.7		
Increase or provide maneuvering or clear floor area		Priority -	\$2,500.00
Notes:	Turning area of 36" (60" min.) is provided.	High	
Federal:	606.2, 304.3, 306.3		
Increase or provide maneuvering or clear floor area			included above
Notes:	Clear floor space in front of lavatory is 18-1/2" (30"x48").		
Federal:	606.2, 305.3		
Insulate water lines		Priority -	\$100.00
Notes:	Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal:	606.5		
Replace or reposition dispensers or mirrors		Priority -	\$100.00
Notes:	Reflecting surface of the mirror mounted above the lavatory is 56" (40" max) above the finished floor surface.	Medium	
Federal:	603.3		
Replace or reposition dispensers or mirrors		Priority -	\$100.00
Notes:	Towel dispenser is 50-1/2" (48" max) above the finished floor surface.	Low	
Federal:	308		
Reposition controls and outlets		Priority -	\$200.00
Notes:	Light switch is 53" (15"-48" max) high above the floor.	Medium	
Federal:	205.1, 308.2.1, 308.3.1		
Modify stall partitions and doors		Priority -	\$1,000.00
Notes:	Stall door width is 28" (32" min.) clear for an end-entry type stall.	High	
Federal:	404.2.3, 604, 604.8.1.2		
Provide or replace stall door hardware			included above
Notes:	No latch. Pull handle is not compliant.		
Federal:	404.2.7, 309.4, 604.8.1.2		
Modify stall partitions and doors			included above
Notes:	Clearance between the door side of the toilet compartment and obstruction is 37" (42" min.)		
Federal:	604.8.1.2		

Modify stall partitions and doors		included above
Notes:	Stall width is 35" (60" min.) measured from side wall to side wall.	
Federal:	604.3.1	
Modify stall partitions and doors		included above
Notes:	Stall depth is 58-1/2" (59" min.) measured from the rear wall.	
Federal:	604.3.1	
Replace toilet or adjust toilet seat height	Priority -	\$2,000.00
Notes:	Toilet seat height is 15-1/2" (17" min – 19" max) above the finish floor.	Low
Federal:	604.4	
Replace or modify grab bars	Priority -	\$500.00
Notes:	No grab bars are provided.	High
Federal:	604.5, 609.2.1, 609.2.2, 609.3, 609.4, 609.5, 609.6, 609.8	
15-2 Multiple-User Restroom (Men's)		
Install sign	Priority -	\$250.00
Notes:	Sign is required on the latch side of the door. Sign shall have International Symbol of Accessibility, including raised characters accompanied by Braille.	Low
Federal:	216.8, 703.2, 703.3, 703.4, 703.5, 703.6, 703.7	
Modify lavatory/counter clearances	Priority -	\$1,000.00
Notes:	Height of lavatory is 35-7/8" (34" max.) above the floor.	Low
Federal:	606.3	
Increase or provide maneuvering or clear floor area	Priority -	\$2,500.00
Notes:	The door swing encroaches into the 30"x48" clear floor space required in front of the sink.	Medium
Federal:	606.2	
Insulate water lines	Priority -	\$100.00
Notes:	Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium
Federal:	606.5	
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes:	Towel dispenser is 52-1/2" (48" max) above the finished floor surface.	Low
Federal:	308	
Reposition controls and outlets	Priority -	\$200.00
Notes:	Light switch is 52-1/2" (15"-48" max) high above the floor.	Medium
Federal:	205.1, 308.2.1, 308.3.1	
Modify stall partitions and doors	Priority -	\$1,000.00
Notes:	Stall door width is 27-1/2" (32" min.) clear for an end-entry type stall.	High
Federal:	404.2.3, 604, 604.8.1.2	
Provide or replace stall door hardware		included above
Notes:	No latch. Pull handle is not compliant.	
Federal:	404.2.7, 309.4, 604.8.1.2	
Modify stall partitions and doors		included above
Notes:	Stall width is 33" (60" min.) measured from side wall to side wall.	
Federal:	604.3.1	

Modify stall partitions and doors		included above
Notes:	Stall depth is 51" (59" min.) measured from the rear wall.	
Federal:	604.3.1	
Replace or reposition fixture	Priority -	\$2,000.00
Notes:	Clear space from the wall to the centerline of the toilet is 14-1/2" (16"min-18" max.)	
Federal:	604.2	
Replace toilet or adjust toilet seat height		included above
Notes:	Toilet seat height is 15-1/2" (17" min – 19" max) above the finish floor.	
Federal:	604.4	
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes:	Toilet paper dispenser is 4" in front of the toilet (7" min.-9" max. in front of the toilet)	
Federal:	604.4	
Replace or modify grab bars	Priority -	\$500.00
Notes:	No grab bars are provided	
Federal:	604.5, 609.2.1, 609.2.2, 609.3, 609.4, 609.5, 609.6, 609.8	
18-1 Room (Main)		
Reposition controls and outlets	Priority -	\$200.00
Notes:	Light switch is 53" (15"-48" max) high above the floor.	
Federal:	205.1, 308.2.1, 308.3.1	
Reposition controls and outlets	Priority -	\$200.00
Notes:	Electrical outlets height 12" (15" min-48" max.) above the floor.	
Federal:	205.1, 308.2.1, 308.3.1	
Repair surface	Priority -	\$300.00
Notes:	Vertical surface level change at fire place hearth is 1" (1/4" max; 1/2" max if beveled). Hearth is 22"x8'.	
Federal:	303.2; 303.3	
18-2 Room (Kitchen)		
Reposition controls and outlets	Priority -	\$200.00
Notes:	Light switch is 50" (15"-48" max) high above the floor.	
Federal:	205.1, 308.2.1, 308.3.1	
Reposition controls and outlets	Priority -	\$200.00
Notes:	Electrical outlets height 52-1/2" (15" min-48" max.) above the floor.	
Federal:	205.1, 308.2.1, 308.3.1	
Provide an accessible counter top	Priority -	\$3,000.00
Notes:	Counter top heights vary 36"-36-1/2" high (34" max.).	
Federal:	212, 804.3.2	
Provide an accessible counter top	Priority -	\$1,000.00
Notes:	Base cabinet directly under the sink is not designed to provide clearance for a wheelchair.	
Federal:	212, 804.3.2	
Modify lavatory/counter clearances	Priority -	\$1,000.00
Notes:	Height of kitchen sink is 36" (34" max.) above the floor.	
Federal:	606.3, 804.4	

Increase or provide maneuvering or clear floor area	Priority -	\$3,000.00
Notes: Clearance between the island and cabinets is 36" (40" min.) above the floor. Clearance between the island and the range is 47" (40" min.) above the floor. Clearance between the east end of the island and counter is 41" (40" min.) above the floor. Clearance between the west end of the island and wall is 38" (40" min.) above the floor.	Low	
Federal: 606.2		
Provide an accessible counter top	Priority -	\$1,000.00
Notes: Work surface adjacent to bottom-hinged door oven is 36-1/2" (34" max) above the floor.	Low	
Federal: 212, 804.3.2		
Provide an accessible range or cook top	Priority -	\$1,000.00
Notes: Provide controls on the front panel. Location of controls shall not require reaching across burners to operate.	High	
Federal: 804.6.4, 804.6.5.3		

Low Priority \$224,500.00
Medium Priority \$19,900.00
High Priority \$26,800.00

Total: \$271,200

Merrifield Pool and Ice Rink, 1000 E. Mishawaka Ave, Mishawaka, IN

Exterior			
1-1	Parking Area		
Provide or modify accessible access aisles		Priority -	\$500.00
Notes:	Access aisle is not provided.(110 spaces provided, including 5 accessible stalls, 1 shared access aisle). Provide 2 additional shared access aisles. Restripe pavement markings.	High	
Federal:	502.3, 502.3.1		
Install van accessible parking sign		Priority -	\$100.00
Notes:	Van accessible signage is not provided at van-accessible stall.	Low	
Federal:	502.6		
Regrade surface		Priority -	\$4,000.00
Notes:	Surface slope is not level, 2.2%-2.5%, (2% max. any direction) within limits of accessible stalls and access aisles.	Low	
Federal:	302, 502.4		
2-1	Curb Ramp		
Install, replace, or modify curb ramp		Priority -	\$2,500.00
Notes:	Running slope of curb ramp is 8.7% on south side (8.33% max.). Replace with flatter slope.	Low	
Federal:	406.1, 406.4		
4-1	Walk (west sidewalk)		
Regrade surface		Priority -	\$6,500.00
Notes:	Running-slope of walk varies 6.9% (5% max w/o handrails; 8.33% max. w/ handrails). Southerly most 50 LFT x 5'-8" wide walk. Cross-slope of walk varies 2.0-2.9% (2% max) 120 LFT x 5'-6" sidewalk.	Low	
Federal:	403.3		
Provide signs indicating accessible entries and facilities		Priority -	\$250.00
Notes:	Provide directional signage that indicates location of an accessible entrance. International symbol of Accessibility (ISA) is not provided. Install/locate signage to prevent back-tracking, i.e. at the beginning of an accessible route, not just at the inaccessible entrances to a building.	Low	
Federal:	216.6, 703.5		
4-3	Walk (Pool, east side pool deck)		
Regrade surface		Priority -	\$30,350.00
Notes:	Cross-slope of walk varies 2.7-3.5% (2% max) 205 LFT x 18'-6".	High	
Federal:	403.3		
Repair surface			included above
Notes:	Horizontal gaps 1/2" & vertical surface change is 1/2" (1/4" max; 1/2" max if beveled) in concrete surface. Ex. self-leveling joint sealant installed to minimize water.		
Federal:	403.4, 303		

4-4	Walk (Pool, south side pool deck)		
Regrade surface		Priority -	\$17,650.00
Notes:	Cross-slope of walk varies 1.7-3.2% (2% max) 119 LFT x 18'-6".	Low	
Federal:	403.3		
Repair surface			included above
Notes:	Horizontal gap is 1/2" (1/4" max; 1/2" max if beveled) in concrete surface.		
Federal:	403.4, 303		
4-5	Walk (Pool, west-southwest side pool deck)		
Regrade surface		Priority -	\$8,000.00
Notes:	Cross-slope of walk varies 2.0-3.0% (2% max) 54 LFT x 18'-6".	Low	
Federal:	403.3		
Repair surface			included above
Notes:	Horizontal gap is 3/8" (1/4" max; 1/2" max if beveled) in concrete surface.		
Federal:	403.4, 303		
4-6	Walk (Pool, north of diving platform; southwest side pool deck)		
Regrade surface		Priority -	\$4,000.00
Notes:	Cross-slope of walk varies 0.8-2.3% (2% max) 21 LFT x 23'-6".	Low	
Federal:	403.3		
Repair surface		Priority -	\$300.00
Notes:	Holes are 2" dia. (1/4" max; 1/2" max if beveled) in concrete surface. Fill with grout.	High	
Federal:	403.4, 303		
4-7	Walk (Pool, west side pool deck)		
Regrade surface		Priority -	\$15,600.00
Notes:	Cross-slope of walk varies 2.4-3.3% (2% max) 105' LFT x 18'-6".	Low	
Federal:	403.3		
Replace or reorient grate		Priority -	\$500.00
Notes:	One grating has a 3/4" wide gap in one direction. Another grating has a 1-3/4" wide gap in one direction. Overall grate size 2'x4'.	High	
Federal:	403.3		
4-8	Walk (Pool, west side, southwest of slide pool deck)		
Regrade surface		Priority -	\$17,600.00
Notes:	Cross-slope of walk varies 0-2.4% (2% max) 110 LFT x 20'.	Low	
Federal:	403.3		
Remove overhanging or protruding objects		Priority -	\$100.00
Notes:	Tree branch protrudes over the walk at a height of 65" (not between 27" -80") and horizontally 57" (4" max.).	Low	
Federal:	216.6; 703.5		
4-9	Walk (Pool, north side pool deck)		
Regrade surface		Priority -	\$8,400.00
Notes:	Cross-slope of walk varies 1.7-2.3% (2% max) 70 LFT x 20'.	Low	
Federal:	403.3		

Repair surface	Priority -	\$200.00
Notes:	Exposed flush hydrant box (5"x6") 1-1/2" deep (1/4" max; 1/2" max if beveled). Replace cover that has been removed.	High
Federal:	403.4, 303	
4-10 Walk (Wading pool concrete deck)		
Repair surface	Priority -	\$2,000.00
Notes:	Settlement at ex. pool filter boxes 5/8"-1" (1/4" max; 1/2" max if beveled). 4 Total, 2'x2'	High
Federal:	403.4, 303	
Repair surface	Priority -	\$17,500.00
Notes:	Cracks in concrete deck 1/2" (1/4" max; 1/2" max if beveled). Remove and replace 3 areas 785 SFT(28'x28') each	High
Federal:	403.4, 303	
Regrade surface		included above
Notes:	Cross-slope of walk varies 0.9-2.5% (2% max). Steepest slope at westerly most end.	
Federal:	403.3	
4-11 Walk (Brick pavers, north & west side of wading pool fence)		
Repair surface	Priority -	\$11,600.00
Notes:	Brick pavers have settled differentially 1/2" (1/4" max; 1/2" max if beveled). Remove and reset (145 Lft x 4' wide).	High
Federal:	403.4, 303	
Provide passing space	Priority -	included above
Notes:	Provide a 60"x60" passing space every 200 feet. Walk does not loop. 145' long.	
Federal:	403.5	
4-12 Walk (Ice Rink to Warming Room)		
Regrade surface	Priority -	\$16,500.00
Notes:	Cross-slope of walk varies 4.6-7.7% (2% max). Running slope is 2.8-6.0% (5% max w/o handrails; 8.33% max. w/ handrails). Asphalt and concrete surfaces. Recommend removing and replacing to correct non-compliant slopes (75'x35').	High
Federal:	403.3	
Provide an accessible path of travel		included above
Notes:	Accessible path to ice rink is not provided. An accessible route is required to each field or area of sport activity.	
Federal:	206.2.2	
Repair surface		included above
Notes:	Edge of asphalt overlaid on concrete creates a lip 1/2" (1/4" max; 1/2" max if beveled).	
Federal:	403.4, 303	
Install or modify handrails	Priority -	\$4,500.00
Notes:	Handrail with continuous gripping surface is not provided on both sides of accessible pedestrian route. Handrail diameter is 2" (1-1/4" min. - 2" max.). Handrail height varies 36-3/4"-38" (34" min-38", handrail height must be consistent).	High
Federal:	505.7, 505.10	

4-13	Walk (S. side warming room to ramp to main pool)		
Regrade surface		Priority -	\$4,000.00
Notes:	Cross-slope of walk varies 2.2-2.7% (2% max). 40 LFT x 16' sidewalk.	Low	
Federal:	403.3		
5-1	Ramp (lower ramp to pool)		
Regrade or replace ramp		Priority -	\$3,500.00
Notes:	Slope of ramp run varies 9.4-10.5% (8.33% max.). Ramp run length is 54'x7'-1". Top landing is 8'x8'	Medium	
Federal:	405.2; 405.7.1		
Install or modify handrails		Priority -	\$10,000.00
Notes:	Handrail with continuous gripping surface is not provided on both sides of accessible pedestrian route. Continuous inner handrail on ramps that switchback are required. Handrail extensions are required at the top and bottom of the ramp.	High	
Federal:	505.2, 505.5, 505.7, 505.10		
5-2	Ramp (upper ramp to pool)		
Regrade or replace ramp		Priority -	\$2,800.00
Notes:	Slope of ramp run varies 10.5-11% (8.33% max.). Cross-slope of walk varies 1.9-3.7% (2% max). Ramp run length is 41'-6"x8'. Landings: Top 6'-9"x8'; bottom 8'x8'	High	
Federal:	405.2; 405.7.1		
Install edge protection		Priority -	\$500.00
Notes:	North ramp edge and landing edge does not have edge protection provided. Vertical drop off 3-4" at landing and 1-1/2-2" along ramp.	High	
Federal:	405.9		
Provide level landing		Priority -	\$400.00
Notes:	Landing slope is 2.9% (2% max in any direction) at the top of the ramp.	Low	
Federal:	405.4, 406.4		
Install or modify handrails		Priority -	\$6,600.00
Notes:	No handrail is provided. Handrail with continuous gripping surface is not provided on both sides of accessible pedestrian route. Continuous inner handrail on ramps that switchback are required. Handrail extensions are required at the top and bottom of the ramp.	High	
Federal:	505.2, 505.5, 505.7, 505.10		
Remove overhanging or protruding objects		Priority -	\$100.00
Notes:	Pine tree branch protrudes over the ramp at a height of 76" & 66" (not between 27" -80") and horizontally 48" (4" max.).	Low	
Federal:	216.6; 703.5		
7-1	Drinking Fountain (Warming Room)		
Remove overhanging or protruding object		Priority -	\$100.00
Notes:	Drinking fountain protrudes 19-1/4" from the wall (4" max).	High	
Federal:	602.1, 307		
Provide wing walls		Priority -	\$1,000.00
Notes:	Drinking fountain is not positioned in an alcove.	High	
Federal:	602.1, 307		

Replace or reposition drinking fountain	Priority -	\$3,000.00
Notes: "Hi-lo" fountain is not provided; fountain does not meet additional requirements for persons in wheelchairs. Fountain does not provide forward approach centered on the unit. Bubbler height is 39" (36" max.) above finish floor.	High	
Federal: 211.2, 211.3, 602.2, 602.4, 602.7		
8-1 Door (East building exterior entry door, Men's)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Low	
Federal: 216.4.1, 703.1, 703.2, 703.5		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 15 lbs (5 lbs max.).	High	
Federal: 404.9.2		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 4 seconds (5 sec. min.)	High	
Federal: 404.2.8.1		
Reposition or modify glazing panel	Priority -	\$1,000.00
Notes: Bottom of vision panel is 47-1/4" (43" max.) above finish floor.	Low	
Federal: 404.2.11		
Provide or modify door kick plate		included above
Notes: Kick plate is 9" (10" min) in height.		
Federal: 404.2.10		
Increase or provide maneuvering or clear floor area	Priority -	\$5,000.00
Notes: Level space on latch side approach, swing side of door is 40" (48" min).	Low	
Federal: 404.2.4.1		
8-2 Door (East building exterior entry door, Women's)		
Install or modify permanent room signs	Priority -	\$250.00
Notes: Provide tactile exit sign with raised and visual characters, including Braille below the corresponding characters.	Low	
Federal: 216.4.1, 703.1, 703.2, 703.5		
Replace or adjust door hardware	Priority -	\$1,500.00
Notes: Door handle is a doorknob and requires grasping and twisting.	High	
Federal: 309.4, 404.2.7		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 2 seconds (5 sec. min.)	High	
Federal: 404.2.8.2		
Reposition or modify glazing panel	Priority -	\$1,000.00
Notes: Bottom of vision panel is 47" (43" max.) above finish floor.	Low	
Federal: 404.2.11		
Provide or modify door kick plate		included above
Notes: Kick plate is 9" (10" min) in height.		
Federal: 404.2.10		

Increase or provide maneuvering or clear floor area	Priority -	\$5,000.00
Notes: Level space on latch side approach, swing side of door is 40" (48" min).	Low	
Federal: 404.2.4.1		
8-3 Door (Exterior double-doors, warming room, SW)		
Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 7 lbs (5 lbs max.).	High	
Federal: 404.9.2		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 3 seconds (5 sec. min.)	High	
Federal: 404.2.8.1		
Provide level landing	Priority -	\$400.00
Notes: Landing slope is 2.4% (2% max in any direction) on swing side. 7'x9'	Low	
Federal: 405.4, 406.4		
8-4 Door (Exterior double-doors, warming room, NW)		
Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 7 lbs (5 lbs max.).	High	
Federal: 404.9.2		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 3 seconds (5 sec. min.)	High	
Federal: 404.2.8.1		
Provide level landing	Priority -	\$400.00
Notes: Landing slope is 3.3% (2% max in any direction) on swing side. 7'x9'	Low	
Federal: 405.4, 406.4		
8-5 Door (Exterior double-doors, warming room, NE)		
Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 7 lbs (5 lbs max.).	High	
Federal: 404.9.2		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 3 seconds (5 sec. min.)	High	
Federal: 404.2.8.1		
Provide level landing	Priority -	\$400.00
Notes: Landing slope is 3.5% (2% max in any direction) on swing side. 7'x9'	Low	
Federal: 405.4, 406.4		
8-6 Door (Exterior double-doors, warming room, SE)		
Adjust door closer	Priority -	\$60.00
Notes: Operating effort is 7 lbs (5 lbs max.).	High	
Federal: 404.9.2		
Adjust door closer	Priority -	\$60.00
Notes: Sweep time is 3 seconds (5 sec. min.)	High	
Federal: 404.2.8.1		
Provide level landing	Priority -	\$400.00
Notes: Landing slope is 2.3% (2% max in any direction) on swing side. 7'x9'	Low	
Federal: 405.4, 406.4		

9-1	Corridor-Aisle (Men's locker room entry/exit)		
Widen corridor		Priority -	\$10,000.00
Notes:	Entry corridor is 40" (42" min.) at turn near exterior entry door.	Low	
Federal:	403.5.2		
Widen corridor		Priority -	\$10,000.00
Notes:	Corridor is 40" (48" min.) at turn around block wall, 40" (42" min.), 40" (48" min.) entry into warming room.	Medium	
Federal:	403.5.2		
9-2	Corridor-Aisle (Women's locker room entry/exit)		
Widen corridor		Priority -	\$10,000.00
Notes:	Entry corridor is 40" (42" min.) at turn near exterior entry door.	Low	
Federal:	403.5.2		
Widen corridor		Priority -	\$10,000.00
Notes:	Corridor is 40" (48" min.) at turn around block wall, 40" (42" min.), and 40" (48" min.) at entry into warming room.	Medium	
Federal:	403.5.2		
15-1	Multiple-User Restroom (Women's Restroom)		
Install sign		Priority -	\$250.00
Notes:	Sign is required on the side of the door. Sign shall have International Symbol of Accessibility, including raised characters accompanied by Braille.	Low	
Federal:	216.8, 703.2, 703.3, 703.4, 703.5, 703.6, 703.7		
Modify lavatory/counter clearances		Priority -	\$1,000.00
Notes:	Clear knee space beneath the lavatory sink is obstructed by sink bowl (27" min.) above finish floor.	Medium	
Federal:	606.2, 306.3.3		
Replace or adjust water controls		Priority -	\$250.00
Notes:	Faucet control is self-closing. Water faucet remains open for 0 second (10 seconds min.)	Medium	
Federal:	606.4, 309		
Insulate water lines		Priority -	\$100.00
Notes:	Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal:	606.5		
Replace or reposition dispensers or mirrors		Priority -	\$100.00
Notes:	Reflecting surface of the wall-mounted mirror above the lavatory is 41 ¼" (35" max) above the finished floor surface.	Low	
Federal:	603.3		
Replace or reposition dispensers or mirrors		Priority -	\$100.00
Notes:	Towel dispenser is 53-3/8" (48" max) above the finished floor surface.	Low	
Federal:	308		
Replace or reposition dispensers or mirrors		Priority -	\$100.00
Notes:	Soap dispenser above sink is 49" (48" max) above the finished floor surface.	Low	
Federal:	308		

Provide or replace stall door hardware	Priority -	\$50.00
Notes: Stall door is not self-closing.	Low	
Federal: 404.2.7, 309.4, 604.8.1.2		
Modify stall partitions and doors	Priority -	\$1,000.00
Notes: Stall width is 59-1/4" (60" min.) measured from side wall to side wall.	Low	
Federal: 604.3.1		
Replace toilet or adjust toilet seat height	Priority -	\$2,000.00
Notes: Toilet seat height is 22" (17" min – 19" max) above the finish floor.	Low	
Federal: 604.4		
Reposition toilet flush control		included above
Notes: Flush control is not located on the wide side of the toilet.		
Federal: 604.6		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Toilet paper dispenser is located behind on the rear wall (7" min-9" max in front of the toilet).	Low	
Federal: 604.7		
Replace or modify grab bars	Priority -	\$500.00
Notes: Grab bar top surface is mounted at 36-1/2" (33" min.-36" max.) above finish floor. Side grab bars are 18" (42" min. long).	Medium	
Federal: 604.5.1, 604.5.2, 609.3		
Provide ambulatory accessible stall	Priority -	\$2,500.00
Notes: At least 1 ambulatory accessible stall is required in addition to 1 wheelchair accessible toilet compartment. (Total of 6 toilet fixtures provided).	High	
Federal: 213.3.1		
Modify stall partitions and doors		included above
Notes: Ambulatory stall width is 31-1/4" (35" min.-37" max.)		
Federal: 604.8.2.1		
Replace or reposition fixture	Priority -	\$2,000.00
Notes: Ambulatory stall: Clear space from the wall to the centerline of the toilet is 15" (17"min-19" max.)	High	
Federal: 604.2		
Provide or replace stall door hardware		included above
Notes: Ambulatory stall door is not self-closing.		
Federal: 404.2.7, 309.4, 604.8.2.2		
Modify stall partitions and doors		included above
Notes: Ambulatory stall door width is 22-1/4" (32" min.) clear for an end-entry type stall. Stall does not have an out-swinging door.		
Federal: 404.2.3, 604, 604.8.1.2		
Replace or modify grab bars	Priority -	\$500.00
Notes: No grab bars are provided in ambulatory stall.	High	
Federal: 604.5, 609.2.1, 609.2.2, 609.3, 609.4, 609.5, 609.6, 609.8		

15-2 Multiple-User Restroom (Men's Restroom)		
Install sign	Priority -	\$250.00
Notes: Sign is required on the side of the door. Sign shall have International Symbol of Accessibility, including raised characters accompanied by Braille.	Low	
Federal: 216.8, 703.2, 703.3, 703.4, 703.5, 703.6, 703.7		
Modify lavatory/counter clearances	Priority -	\$1,000.00
Notes: Clear knee space beneath the lavatory sink is obstructed by sink bowl (27" min.) above finish floor.	Medium	
Federal: 606.2, 306.3.3		
Replace or adjust water controls	Priority -	\$250.00
Notes: Faucet control is self-closing. Water faucet remains open for 6 seconds (10 seconds min.)	Medium	
Federal: 606.4, 309		
Insulate water lines	Priority -	\$100.00
Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal: 606.5		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Reflecting surface of the wall-mounted mirror above the lavatory is 42 3/4" (35" max) above the finished floor surface.	Low	
Federal: 603.3		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Soap dispenser above sink is 49" (48" max) above the finished floor surface.	Low	
Federal: 308		
Replace or reposition urinal	Priority -	\$100.00
Notes: One urinal is located in the accessible toilet compartment, which overlaps the required water closet clearance. Remove urinal.	Low	
Federal: 604.3.2		
Replace or reposition urinal	Priority -	\$1,000.00
Notes: One urinal is 23-1/4" (17" max) from the floor to the lip.	Low	
Federal: 605.2		
Replace urinal flush control	Priority -	\$1,000.00
Notes: Flush control is a wall-mounted push-button 49-1/4" (48" max.) above the finished floor.	Low	
Federal: 605.2		
Replace or reposition fixture	Priority -	\$2,000.00
Notes: Clear space from the wall to the centerline of the toilet is 15" (16"min-18" max.)	Low	
Federal: 604.2		

Modify stall partitions and doors	Priority -	\$1,000.00
Notes: Stall width is 59-3/4" (60" min.) measured from side wall to side wall.	Low	
Federal: 604.3.1		
Replace toilet or adjust toilet seat height		included above
Notes: Toilet seat height is 21" (17" min – 19" max) above the finish floor.		
Federal: 604.4		
Reposition toilet flush controls		included above
Notes: Flush control is not located on the wide side.		
Federal: 604.6		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Toilet paper dispenser is located behind on the rear wall (7" min-9" max in front of the toilet).	Low	
Federal: 604.7		
Replace or modify grab bars	Priority -	\$500.00
Notes: Grab bar top surface is mounted at 36-1/4" (33" min.-36" max.) above finish floor. Side grab bars are 36" (42" min. long). Rear grab bar is 18" (36" min. long).	Medium	
Federal: 604.5.1, 604.5.2, 609.3		
Provide ambulatory accessible stall	Priority -	\$2,500.00
Notes: At least 1 ambulatory accessible stall is required in addition to 1 wheelchair accessible toilet compartment. (Total of 6 toilet fixtures (urinals and water closets) are provided).	High	
Federal: 213.3.1		
15-3 Multiple-User Restroom (Men's, Ice Rink)		
Provide an accessible restroom	Priority -	\$15,000.00
Notes: Restroom used for seasonal storage. Unable to audit. Does not appear to be fully compliant. Provide equivalent facilitation.	Medium	
Federal:		
15-4 Multiple-User Restroom (Women's, Ice Rink)		
Provide an accessible restroom	Priority -	\$15,000.00
Notes: Restroom used for seasonal storage, unable to audit. Does not appear to be fully compliant. Provide equivalent facilitation.	Medium	
Federal:		
17-1 Bathing Facility (Roll-in shower, no seat, Women's)		
Provide an accessible shower	Priority -	\$2,500.00
Notes: Entrance opening to shower stall is 28-1/2" (36" min.) Vertical surface change at back of shower 1-1/4" (1/2" max.) to drainage trough.	Medium	
Federal: 608.2.1, 608.7		
Increase or provide maneuvering or clear floor area		included above
Notes: Clear floor space in shower stall is 32-1/4" x 40-1/2" (30" min. x 60" min.)		
Federal: 608.2.2		

Replace or adjust water controls	Priority -	\$200.00
Notes: Showerhead unit is 73" (48" max.) above finish floor. Removable showerhead with a flexible hose is not provided.	High	
Federal: 608.5.1, 608.6		
Replace or adjust water controls		included above
Notes: Water valve control is 57" (38" min.-48" max.) above finish floor.		
Federal: 608.5.2, 608.6		
Replace or modify grab bars	Priority -	\$500.00
Notes: No grab bars are provided.	High	
Federal: 608.3, 608.3.3		
17-2 Bathing Facility (Roll-in shower, no seat, Men's)		
Provide an accessible shower	Priority -	\$2,500.00
Notes: Vertical surface change at back of shower 1" (1/2" max.) to drainage trough.	High	
Federal: 608.2.1, 608.7		
Replace or adjust water controls	Priority -	\$1,000.00
Notes: Showerhead unit is 73" (48" max.) above finish floor. Removable showerhead with a flexible hose is not provided.	High	
Federal: 608.5.1, 608.6		
Replace or adjust water controls		included above
Notes: Water valve control is 59-1/2" (38" min.-48" max.) above finish floor.		
Federal: 608.5.2, 608.6		
Replace or reposition dispensers or mirrors	Priority -	\$100.00
Notes: Soap dispenser in shower room is 52-1/2" (48" max) above the finished floor surface.	Low	
Federal: 308		
Replace or modify grab bars	Priority -	\$500.00
Notes: No grab bars are provided. No seat is provided.	High	
Federal: 608.3, 608.3.3		
18-1 Room (Warming Room)		
Provide an accessible counter	Priority -	\$2,500.00
Notes: Exterior east reception/entry counter is located 43-7/8" (28" min.-34" max) above the finish floor. Provide equivalent facilitation.	High	
Federal: 227.1, 904.3.3, 902.3		
Provide an accessible counter	Priority -	\$2,500.00
Notes: East concession counter is located 44" (28" min.-34" max) above the finish floor. Provide equivalent facilitation.	High	
Federal: 227.1, 904.3.3, 902.3		
Provide an accessible counter	Priority -	\$2,500.00
Notes: West concession counter is located 43-1/4" (28" min.-34" max) above the finish floor. Provide equivalent facilitation.	High	
Federal: 227.1, 904.3.3, 902.3		
Provide an accessible counter	Priority -	\$2,500.00
Notes: Exterior west concession counter is located 44-1/4" (28" min.-34" max) above the finish floor. Provide equivalent facilitation.	High	
Federal: 227.1, 904.3.3, 902.3		

19-1 Locker Room (Women's Restroom)		
Provide accessible locker	Priority -	\$1,000.00
Notes:	Total 134 lockers provided, 5% must be compliant. Min. 7 required. Recommend designating with International Symbol of Accessibility for lockers fully located between 15" and 48" above the finished floor.	High
Federal:	225.1, 811.3	
Provide an accessible bench	Priority -	\$1,500.00
Notes:	Bench in dressing stall 33" wide. Front edge of seat is 16-1/4" (17"-19') above the finished floor. Seat width is 9-1/2" wide (20" min.-24" max.). Bench seat is 33" (42" min.) long. Clear space (30"x48") is not provided at the end of the bench.	High
Federal:	803.4, 903.3, 903.2	
19-2 Locker Room (Women's Restroom)		
Provide accessible locker	Priority -	\$1,000.00
Notes:	Total 150 lockers provided, 5% must be compliant. Min. 8 required. Recommend designating with International Symbol of Accessibility for lockers fully located between 15" and 48" above the finished floor.	High
Federal:	225.1, 811.3	
Provide an accessible bench	Priority -	\$1,500.00
Notes:	Bench is continuous. Front edge of seat is 16-1/4" (17"-19') above the finished floor. Seat width is 9-1/2" wide (20" min.-24" max.). Clear space (30"x48") is not provided at the end of the bench.	High
Federal:	803.4, 903.3, 903.2	
22-1 Site Furniture (west, beyond wading pool)		
Provide an accessible path of travel	Priority -	\$800.00
Notes:	Accessible path to at least 20% and no fewer than 2 of the picnic tables provided. Recommend providing 36" min wide clear ground space around all sides of the fixed square picnic tables. Maintain 30"x48" clear space for wheelchairs.	Low
Federal:	245.2, 1011.2, 1011.2.3	
Provide an accessible picnic table	Priority -	\$1,200.00
Notes:	2 square picnic tables, 8 seats provided; 0 accessible tables provided; 2 min. accessible table required.	Low
Federal:	226.1, 245.2.1.1	
Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path is to grill is not provided. Surface consists of grass.	Low
Federal:	206.2.2, 403, 1016.4, 245.2	
Provide a firm, stable, and slip resistant surface	Priority -	\$200.00
Notes:	Surface material around and below grill is grass.	Low
Federal:	403.2, 302.1	
Regrade surface	Priority -	\$500.00
Notes:	Surface slope below grill is not level (2% max. in any direction).	Low
Federal:	403.2, 302.1	

23-1 Swimming Pool			
Install sloped entry or lift	Priority -		\$10,000.00
Notes:	Accessible pool lift is not provided. Recommend a portable device. Provide min clear area (30"x48") adjacent to lift.	High	
Federal:	1009.2		
Provide an accessible pool			included above
Notes:	No means is provided to assist persons with disabilities in entering/exiting the pool. Swimming pool wall is 564 LFT (> 300 LFT) and requires at least 2 compliant means of entry/exit at different locations.		
Federal:	242.2		
Install sloped entry or lift	Priority -		\$20,000.00
Notes:	Accessible sloped entry is not provided. Recommend location outside the existing pool perimeter wall with the top of the ramp located near a corner of the pool.	High	
Federal:	1009.3		
23-2 Swimming Pool (Wading Pool)			
Install sloped entry	Priority -		\$10,000.00
Notes:	Accessible sloped entry is not provided. Recommend constructing a sloped entry at the easterly end of the wading pool sloping down to the deepest part of the wading pool.	High	
Federal:	1009.3		
Provide an accessible pool			included above
Notes:	No means is provided to assist persons with disabilities in entering/exiting the pool. Wading pool requires at least 1 accessible sloped entry as means of entry/exit.		
Federal:	242.3		
24-1 Game and Sports Area (Volleyball Court)			
Provide an accessible path of travel	Priority -		\$1,000.00
Notes:	Accessible path to sand volleyball courts is not provided. An accessible route is required to each field or area of sport activity. Ex. brick paver path provides route to proximity, but dead ends at turf area.	Low	
Federal:	206.2.2		
Provide a firm, stable, and slip resistant surface			included above
Notes:	Surface material is grass.		
Federal:	403.2, 302.1		
Regrade surface	Priority -		\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal:	403.2, 403.3		

Low Priority \$138,950
Medium Priority \$59,700
High Priority \$178,810

Total: **\$377,460**

Miami "Monkey" Island Park, 801 N. State St, Mishawaka, IN

Exterior			
1-1	Parking (on island)		
	Provide firm, stable, and slip resistant surface	Priority -	\$2,000.00
Notes:	Parking stall surface material is dirt and gravel. (37 vehicle spaces, requires 2 accessible stalls)	Low	
Federal:	302.1, 303		
	Provide or modify accessible space	Priority -	\$200.00
Notes:	Parking stalls are not striped. Accessible parking stall is not provided. (37 spaces provided, including 1 accessible stall) Provide 1 van-accessible stall.	Low	
Federal:	208.2, 502.1		
	Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided.	Low	
Federal:	502.3, 502.3.1		
	Reinstall sign	Priority -	\$200.00
Notes:	Accessible parking sign is mounted at 32" (60" min. to bottom of sign).	Low	
Federal:	502.6		
	Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided.	Low	
Federal:	502.6		
1-2	Parking (Off island, south side of bridge)		
	Provide firm, stable, and slip resistant surface	Priority -	\$2,000.00
Notes:	Parking stall surface material is dirt and gravel. (20 vehicle spaces, requires 2 accessible stalls)	Low	
Federal:	302.1, 303		
	Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal:	302, 502.4		
	Provide or modify accessible space	Priority -	\$100.00
Notes:	Parking stalls are not striped. Accessible parking stall is not provided. (20 spaces provided; 1 van accessible & 1 accessible stall required).	Low	
Federal:	208.2, 502.1		
	Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided.	Low	
Federal:	502.3, 502.3.1		
	Install sign	Priority -	\$200.00
Notes:	Accessible parking sign is not provided.	Low	
Federal:	502.6		
	Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low	
Federal:	502.6		
	Provide an accessible path of travel	Priority -	\$500.00
Notes:	Provide accessible route from parking area to park.	Low	
Federal:	206.2.2, 206.3, 403.5		

4-1	Walk (west end of parking lot to guardrail)		
	Provide an accessible path of travel	Priority -	\$500.00
Notes:	Provide accessible route from parking to fishing area. Concrete walk width varies 24"-36" (36 Min.).	Low	
Federal:	206.2.2, 206.3		
	Provide firm, stable, and slip resistant surface	Priority -	\$300.00
Notes:	Walk surface is covered by dirt and vegetation.	Low	
Federal:	302.1, 403.2		
	Repair surface	Priority -	\$200.00
Notes:	Vertical surface level change of concrete walk is 1" (1/4" max; 1/2" max if beveled).	High	
Federal:	502.4; 303.2; 303.3		
22-1	Site Furniture		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to 20% of the picnic tables is not provided.	Low	
Federal:	206.2.2, 403, 1016.4		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.		
Federal:	403.2, 302.1		
	Provide an accessible picnic table	Priority -	\$1,200.00
Notes:	7 picnic tables, 75 seats provided; 7 (20%)= 2 accessible picnic tables required.	Low	
Federal:	226.1		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to grills is not provided . Surface consists of grass.	Low	
Federal:	206.2.2, 403, 1016.4		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material around and below grill is grass.		
Federal:	403.2, 302.1		
	Regrade surface	Priority -	\$500.00
Notes:	Surface slope below grill is not level (2% max. in any direction).	Low	
Federal:	403.2, 302.1		
25-1	Play Equipment Area		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to the playground and play areas is not provided.	Low	
Federal:	1008.2.2		
	Provide a firm, stable, and slip resistant surface	Priority -	\$2,500.00
Notes:	Surface material is grass (non-compliant) at ground level play components.	Low	
Federal:	403.2, 302.1		
	Regrade surface	Priority -	\$2,000.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal:	403.2, 403.3		

Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes: 30"x48" min. clear, level space at all play components. Provide turning space 60" min. adjacent to the swing.	Low	
Federal: 1008.4.1, 1008.4.2		
28-1 Fishing Piers and Platforms		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to the fishing and guardrail area is not provided.	Low	
Federal: 1008.2.2		
Install or modify guardrail	Priority -	\$10,000.00
Notes: There is a 33" drop off to water at edge. No guardrail or edge protection is provided along railing (91' at 34-1/2" high). Recommend installing guardrail 42" high and providing accessible fishing access (34" max. high railing) along 25% of the total length of ex. railing. The openings should not be greater than 4".	High	
Federal: 1005.2.1		
Increase or provide maneuvering or clear floor area	Priority -	\$3,500.00
Notes: Ex. walk width is 36". Provide 30"x48" min. clear, level space at fishing positions. Provide clear width to allow turning space 60" min.	Low	
Federal: 1005.4, 1005.5, 304.3.1		

Low Priority \$21,900
Medium Priority \$0
High Priority \$10,200

Total: \$32,100

Normain Park, 200 E. McKinley Ave, Mishawaka, IN

Exterior		
1-1	Parking Area (South parking lot)	
Provide or modify accessible space	Priority -	\$100.00
Notes:	Accessible parking stall is not provided.	Low
Federal:	208.2, 502.1	
Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided.	Low
Federal:	502.3, 502.3.1	
Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided.	Low
Federal:	502.6	
Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low
Federal:	502.6	
Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Provide accessible route to the park from the parking lot.	Low
Federal:	206.2.2, 206.3	
1-2	Parking Area (West parking lot)	
Provide or modify accessible space	Priority -	\$100.00
Notes:	Accessible parking stall is not provided.	Low
Federal:	208.2, 502.1	
Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided.	Low
Federal:	502.3, 502.3.1	
Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided.	Low
Federal:	502.6	
Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low
Federal:	502.6	
Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Provide accessible route to the park from the parking lot.	Low
Federal:	206.2.2, 206.3	
2-1	Curb Ramp (South parking lot)	
Install, replace, or modify curb ramp	Priority -	\$2,000.00
Notes:	Curb ramp is not provided in parking lot. Parking stalls are curbed.	Low
Federal:	303.4	
2-2	Curb Ramp (West parking lot)	
Install, replace, or modify curb ramp	Priority -	\$2,000.00
Notes:	Curb ramp is not provided in parking lot. Parking stalls are curbed.	Low
Federal:	303.4	

7-1	Drinking Fountain (East side of elevated play structure/playground)		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	There is not an accessible path of travel to the drinking fountain. Surface consists of grass.	Low	
Federal:	206.2.2		
	Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes:	Drinking fountain is not accessible (mounted on raised concrete pedestal) . Hi-lo type fountain is required.	Low	
Federal:	211.2		
	16-1 & 16-2 Single-User Restroom (Girls & Boys)		
	Provide an accessible restroom building	Priority -	\$60,000.00
Notes:	Recommend removing and replacing entire structure with prefabricated, concrete, flush type fully ADA compliant restroom building with vandal resistant fixtures.	Low	
Federal:			
	Provide an accessible path of travel	Priority -	\$3,300.00
Notes:	No accessible path is provided to restroom. Surface consists of grass. Step up to concrete slab at threshold is required.	Low	
Federal:	206.2.2		
	21-1 Grandstand/Bleachers (softball field)		
	Provide accessible seating	Priority -	\$400.00
Notes:	Accessible seating is not provided at the section of bleachers provided. Provide 1 fixed companion seat adjacent to each wheelchair space. Min. 2 wheelchair spaces are required.	Low	
Federal:	221.1		
	22-1 Site Furniture		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path is to at least 20% of the picnic tables is not provided (under canopy on restroom building). Surface consists of grass.	Low	
Federal:	206.2.2		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.	Low	
Federal:	403.2, 302.1		
	Provide an accessible picnic table	Priority -	\$2,400.00
Notes:	Knee space depth below the table top is 10-1/2" (11" min.). Pavillion-10 tables (20%)=2 accessible tables required; Restroom-1 accessible table required; South-4 picnic tables, 4 (20%)=1 accessible table required. TOTAL=4 accessible tables required	Low	
Federal:	902.3, 306.3.		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path is to at least 20% of the grills is not provided. Surface consists of grass.	Low	
Federal:	206.2.2, 403, 1016.4		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material around and below grill is grass.		
Federal:	403.2, 302.1		

Regrade surface	Priority -	\$200.00
Notes: Surface slope below grill is not level (2% max. in any direction).	Low	
Federal: 403.2, 302.1		
Provide an accessible path of travel	Priority -	\$3,000.00
Notes: Accessible path to fixed bench is not provided. Surface consists of grass. 2 fixed benches are provided.	Low	
Federal: 206.2.2, 403, 1016.4		
Provide an accessible bench	Priority -	\$1,500.00
Notes: Seat width is 12" wide (20" min.-24" max.). Back support is not adequate, seat surface to bottom of back support is 4-1/2" (2" max.)	Low	
Federal: 903.3		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: 30"x48" min. clear, level space for companion seating is not provided adjacent to seating areas.	Low	
Federal: 903.4		
Increase or provide maneuvering or clear floor area	Priority -	\$300.00
Notes: 30"x48" min. clear, level space is not provided at yard hydrant.	Low	
Federal: 606.2, 1011.2.1		
Provide an accessible water source	Priority -	\$3,000.00
Notes: Yard hydrant water spout is 36-1/2" (28" min.-36" max.).	Low	
Federal: 1011.6		
24-1 Game and Sports Area		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Accessible path to basketball court, volleyball court, and softball field is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$1,000.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Provide a wheelchair space in the team or player seating area	Priority -	\$400.00
Notes: 36"x48" min. clear, level space is not provided at each team or player seating areas at the softball field.	Low	
Federal: 221.2.1.4, 802.1		
25-1 Play Equipment Area		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Accessible path to the playground and ground play components is not provided. An accessible route is required to each play activity provided in the play area.	Low	
Federal: 1008.2.2		

Regrade surface	Priority -	\$1,500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes: 30"x48" min. clear, level space at all play components. Provide turning space 60" min. adjacent to the swing.	Low	
Federal: 1008.4.1, 1008.4.2		

Low Priority \$99,500
Medium Priority \$0
High Priority \$0

Total: \$99,500

Margaret H. Prickett Marina Park, E. Jefferson Blvd, Mishawaka, IN

Exterior			
1-1	Parking Area (Dog park, 11 stalls)		
	Provide or modify accessible space	Priority -	\$100.00
Notes:	Accessible parking stall is not provided near dog park. Provide minimum 1 van-accessible stall.	High	
Federal:	208.2, 502.1		
	Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided.	High	
Federal:	502.3, 502.3.1		
	Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided.	Low	
Federal:	502.6		
	Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided.	Low	
Federal:	502.6		
1-2	Parking Area (Vehicle and trailer parking, 65 stalls)		
	Provide or modify accessible space	Priority -	\$200.00
Notes:	SE corner of parking lot, modify stalls: Provide 1 min. van-accessible-trailer stall.	High	
Federal:	208.2, 502.1		
	Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not compliant. SE corner of parking lot, access aisle is 4'-10" (8' min.). Access aisle is not centered on existing ramp. Access aisle required on passenger side of stall.	High	
Federal:	502.3, 502.3.1, 502.3.4		
	Install sign	Priority -	\$200.00
Notes:	SE corner of parking lot: 1 accessible parking sign provided (1 min. each stall). Accessible parking sign provided at mounted at 41" (60"min.) from the ground surface to the bottom of the sign.	Low	
Federal:	502.6		
	Install van accessible parking sign	Priority -	\$100.00
Notes:	SE corner of parking lot: van accessible signage is not provided	Low	
Federal:	502.6		
	Regrade surface	Priority -	\$3,000.00
Notes:	SW corner of parking lot: surface slope is not level, 2.8% (2% max. any direction) at accessible stalls, including aisle.	Low	
Federal:	302, 502.4		
	Install sign	Priority -	\$200.00
Notes:	SW corner of parking lot: 2 accessible parking signs provided are each mounted at 45" (60" min.) from the ground surface to the bottom of the sign.	Low	
Federal:	502.6		

Install van accessible parking sign	Priority -	\$100.00
Notes: SW corner of parking lot: van accessible signage is not provided (recommend 1 min.)	Low	
Federal: 502.6		
2-1 Curb Ramp (northwest near restroom bldg)		
Install, replace, or modify curb ramp	Priority -	\$2,000.00
Notes: Running slope of curb ramp is 11.7% (8.33% max.).	Medium	
Federal: 406.1, 406.4		
2-2 Curb Ramp (southwest near pavilion)		
Install, replace, or modify curb ramp	Priority -	\$2,000.00
Notes: Running slope of curb ramp is 9.7% (8.33% max.).	Low	
Federal: 406.1, 406.4		
Provide level landing	Priority -	\$600.00
Notes: Landing required on access route (east-west, and north-south from access aisle). Reconfigure curb ramp to achieve compliance.	Medium	
Federal: 405.4, 406.4		
2-3 Curb Ramp (southeast boat trailer accessible stalls)		
Install, replace, or modify curb ramp	Priority -	\$2,000.00
Notes: Running slope of curb ramp is 11.7% (8.33% max.). Side flare slopes are 11.6% (10% max.)	Medium	
Federal: 406.1, 406.4		
Provide level landing	Priority -	\$400.00
Notes: Level landing is not provided at top of ramp or for east/west pedestrian accessible route. Reconfigure curb ramp to achieve compliance.	Low	
Federal: 405.4, 406.4		
4-1 Walk (West of pavilion, to fishing pier)		
Regrade surface	Priority -	\$1,800.00
Notes: Running slope of walk is 5.4% (5% max). Cross-slope of walk varies 2.5% (2% max). 40 LFT x 6' sidewalk.	Low	
Federal: 403.3		
Provide level landing	Priority -	\$400.00
Notes: Level landing is not provided at intersecting sidewalks. Landing slope is 2.5% (2% max in any direction) where these walks intersect. 24'x6' sidewalk	Low	
Federal: 405.4, 406.4		
4-2 Walk (east/west, between boat launch and fish. pier)		
Regrade surface	Priority -	\$7,500.00
Notes: Running slope of walk is 0.3% (5% max w/o handrails; 8.33% max. w/ handrails). Cross-slope of walk varies 2.4%-3.2% (2% max). 180 LFT x 6'-6" sidewalk.	Low	
Federal: 403.3		
Remove overhanging or protruding objects	Priority -	\$100.00
Notes: Tree branch protrudes over the walk at a height of 60" (not between 27" -80") and more 4" max. from the edge of walk.	Low	
Federal: 216.6; 703.5		

4-3	Walk (east/west, sidewalk at trailer parking)		
	Regrade surface	Priority -	\$4,500.00
Notes:	Running slope of walk is 7.8% (5% max w/o handrails; 8.33% max. w/ handrails). Cross-slope of walk varies 0 - 1.2% (2% max). 72 LFT x 6' sidewalk.	Medium	
Federal:	403.3		
4-4	Walk (W. side restroom bldg, access to dog park)		
	Regrade surface	Priority -	\$2,500.00
Notes:	Running slope of walk is 5.8% (5% max). Cross-slope of walk varies 0.3%-0.7% (2% max). 22'-6" x 15'-6" sidewalk.	Low	
Federal:	403.3		
	Repair surface	Priority -	\$200.00
Notes:	Vertical change at edge of sidewalk is 1-3/4" - 2" (1/4" max; 1/2" max if beveled) between top of sidewalk and adjacent wood chip path to enter dog park.	High	
Federal:	403.4, 303		
4-5	Walk (Dog park, circular concrete wash pad)		
	Repair surface	Priority -	\$200.00
Notes:	Vertical change at edge of pad is 1-1/2" - 2" (1/4" max; 1/2" max if beveled) between top of sidewalk and adjacent wood chip path to access concrete pad.	High	
Federal:	403.4, 303		
	Replace or adjust water controls	Priority -	\$250.00
Notes:	Faucet control is self-closing. Water faucet button is not securely fastened (missing set screw) and falls off.	Low	
Federal:	606.4, 309		
	Replace or adjust water controls	Priority -	\$250.00
Notes:	Flexible hose is 24" long. Recommend providing a longer hose (59" min. hose length) to facilitate accessibility.	Low	
Federal:	608.6		
5-2	Ramp (SE, walk parking down to boat ramp)		
	Regrade or replace ramp	Priority -	\$1,100.00
Notes:	Slope of uppermost ramp running slope varies 8.6-9% (8.33% max.). Ramp segment 30' x 5'.	Low	
Federal:	405.2; 405.7.1		
	Regrade or replace ramp	Priority -	\$1,300.00
Notes:	Slope of bottom ramp cross slope is 2.3% (2% max.). Ramp segment 32' x 6'.	Low	
Federal:	405.2; 405.7.1		
	Provide level landing	Priority -	\$1,300.00
Notes:	Level landing is not provided at top of bottom most ramp. Landing slope is 3% (2% max in any direction) at top of ramp. 13'x15' landing	Low	
Federal:	405.4, 406.4		
	Install or modify handrails	Priority -	\$3,000.00
Notes:	Continuous inner handrail on ramps that switchback are required. Handrail is not continuous through landing on both sides of ramp.	High	
Federal:	505.3		

6-1	Exterior Stairway (Boat ramp, west side of ramp)		
	Install or modify handrails	Priority -	\$2,500.00
Notes:	Handrail has been damaged and is not plumb. Handrails are not provided on both sides of stair. Boat ramp serves as bottom landing for steps. Handrail extension extends into effective boat ramp area.	High	
Federal:	505.2, 505.4, 505.10		
7-1	Drinking Fountain (West restroom building)		
	Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes:	Hi-lo type fountain is required. Bubbler height is 35-3/4" (38"-43" max for standing) above finish grade.	High	
Federal:	211.2, 602.3		
	Adjust water stream	Priority -	\$100.00
Notes:	Water flow is 1/4" (4" min.) high.	Low	
Federal:	602.6		
8-1	Door (Restroom exterior entry door, Men's)		
	Enlarge door opening	Priority -	\$1,000.00
Notes:	Clear width of door opening is 33" (32" min.) wide. Clear height of door opening is 79-5/8" (80" min.).	Low	
Federal:	404.2.3		
	Replace door hardware	Priority -	\$1,500.00
Notes:	Lock is not provided on the door. Recommend providing lock for privacy.	Low	
Federal:	404.2.7, 309.4		
	Provide or modify door kick plate		included above
Notes:	No kick plate provided.		
Federal:	404.2.10		
	Increase or provide maneuvering or clear floor area	Priority -	\$2,500.00
Notes:	Maneuvering space is 35" (48") on push side.	Medium	
Federal:	404.2.4.4		
8-2	Door (Restroom exterior entry door, Women's)		
	Enlarge door opening	Priority -	\$1,000.00
Notes:	Clear width of door opening is 33" (32" min.) wide. Clear height of door opening is 79-3/4" (80" min.).	Low	
Federal:	404.2.3		
	Replace door hardware	Priority -	\$1,500.00
Notes:	Lock is not provided on the door. Recommend providing lock for privacy.	Low	
Federal:	404.2.7, 309.4		
	Provide or modify door kick plate		included above
Notes:	No kick plate provided.		
Federal:	404.2.10		
	Increase or provide maneuvering or clear floor area	Priority -	\$2,500.00
Notes:	Maneuvering space is 35" (48") on push side.	Medium	
Federal:	404.2.4.4		

8-3	Door (Dog park exterior entry gate)		
	Provide or modify door kick plate	Priority -	\$250.00
Notes:	Chain-link fence 2 self-closing entry gates to dog park. Kick plate (10" min.) is not provided on push side of entry gates.	Low	
Federal:	404.2.10		
16-1	Single-User Restroom (Men's Restroom)		
	Install sign	Priority -	\$250.00
Notes:	Sign is required on the latch side of the door. Sign shall have International Symbol of Accessibility, including raised characters accompanied by Braille.	Low	
Federal:	216.8, 703.2, 703.3, 703.4, 703.5, 703.6, 703.7		
	Insulate water lines	Priority -	\$100.00
Notes:	Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal:	606.5		
	Replace or modify grab bars	Priority -	\$500.00
Notes:	No grab bars are provided	High	
Federal:	604.5, 609.2.1, 609.2.2, 609.3, 609.4, 609.5, 609.6, 609.8		
16-2	Single-User Restroom (Women's Restroom)		
	Install sign	Priority -	\$250.00
Notes:	Sign is required on the latch side of the door. Sign shall have International Symbol of Accessibility, including raised characters accompanied by Braille.	Low	
Federal:	216.8, 703.2, 703.3, 703.4, 703.5, 703.6, 703.7		
	Insulate water lines	Priority -	\$100.00
Notes:	Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact.	Medium	
Federal:	606.5		
	Replace or modify grab bars	Priority -	\$500.00
Notes:	No grab bars are provided	High	
Federal:	604.5, 609.2.1, 609.2.2, 609.3, 609.4, 609.5, 609.6, 609.8		
22-1	Site Furniture (Dog park)		
	Provide an accessible bench	Priority -	\$1,000.00
Notes:	Total number of benches provided 3 benches. 3 (20%)=1 min. accessible required. Benches (3 ea) without backs are not compliant.	Low	
Federal:	903.3, 245.2		
	Repair surface	Priority -	\$200.00
Notes:	Vertical change at edge of concrete pad exceed 1/4" (1/4" max; 1/2" max if beveled) between top of sidewalk and adjacent wood chip path to bench.	High	
Federal:	403.4, 303		
	Provide an accessible picnic table	Priority -	\$600.00
Notes:	3 picnic tables, 32 seats provided; 0 accessible tables provided; 3 (20%)=1 min. accessible table required.	Low	
Federal:	226.1, 245.2.1.1		

Adjust storage space	Priority -	\$500.00
Notes: Outdoor storage crates (with dog toys) are positioned so the top of the crate is 10-1/2" (15" min.-48" max.) above finish grade. Storage devices are not located on an accessible route.	Low	
Federal: 226.1, 245.2.1.1		
22-2 Site Furniture (south picnic pavilion)		
Provide an accessible picnic table	Priority -	\$600.00
Notes: Table top height is 28-1/4" (28" min.). Bottom of table top to ground is 26-3/4"(27" min.). Knee space below the table top is 23" (8" min.). Clear width of knee space is 42-1/2" (30" min.). Maintain 30"x48" clear space for wheelchairs. Pavilion: 9 Tables, 170 seats provided; 9(20%)=2 min. accessible tables required. 1 accessible table provided.	Low	
Federal: 902.3, 306.3,226.1, 245.2		
Provide an accessible picnic table	Priority -	\$1,200.00
Notes: Park: 7 picnic tables, 74 seats provided; 7 (20%) = 2 accessible tables.	Low	
Federal: 902.3, 306.3,226.1, 245.2		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path is to grill is not provided . Surface consists of grass.	Medium	
Federal: 206.2.2, 403, 1016.4		
Provide an accessible path of travel		included above
Notes: Accessible path to at least 20% of the picnic tables/area is not provided.		
Federal: 1011.2, 1011.2.3, 245.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material around and below grill is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope below grill is not level (2% max. in any direction).	Low	
Federal: 403.2, 302.1		
Provide an accessible path of travel	Priority -	\$1,500.00
Notes: Accessible path is to fixed bench is not provided . Surface consists of grass. 3 benches provided; 3 (20%)=1 accessible bench required.	Medium	
Federal: 206.2.2, 403, 1016.4, 245.2		
Provide an accessible bench	Priority -	\$1,500.00
Notes: Front edge of seat height is 16" (17" min.-19" max.) above finish grade. Seat width is 12" wide (20" min.-24" max.). Back support is not adequate, seat surface to bottom of back support is 5-3/4" (2" max.).	Medium	
Federal: 903.3		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: 30"x48" min. clear, level space is not provided adjacent to seating areas.	Low	
Federal: 903.4		

27-1	Boating Facilities (boarding pier, w. of boat ramp)		
	Provide an accessible path of travel	Priority -	TBD
Notes:	An accessible path is not provided that leads to the boating launch. 1 Boarding pier must be accessible.	High	
Federal:	235.3, 1003.3.2		
	Provide edge protection on boarding pier.	Priority -	\$3,000.00
Notes:	Edge protection (4" high max. x 2" wide min.) is not provided at continuous clear openings along the entire length of the boarding pier. (24' long x 8' wide pier)	High	
Federal:	1003.3.2		
28-1	Fishing Piers and Platforms (southwest of pavilion)		
	Install or modify handrails	Priority -	\$8,000.00
Notes:	20% (25% min.) of the railings, guards, or handrails provided are 30" (34" max.) above the fishing pier deck. Portions of railings that are lowered must be located in a variety of positions and proximity to the shoreline.	Low	
Federal:	1005.2.1, 1005.2.1.1		
	Provide edge protection on boarding pier.	Priority -	\$5,000.00
Notes:	Edge protection (2" high min. curbs or barriers) is not provided where railings, guards, or handrails are provided on a fishing pier. Total 266 LFT of edge protection required.	High	
Federal:	1005.3, 1005.3.1		

Low Priority \$41,250.00
Medium Priority \$18,300.00
High Priority \$21,400.00

Total: \$80,950

Riverwalk, Mishawaka, IN

Exterior

22-1 Site Furniture			
Increase or provide maneuvering or clear floor area		Priority -	\$1,000.00
Notes:	30"x48" min. clear, level space is not provided adjacent to seating areas.	Low	
Federal:	903.4		
Provide an accessible bench			
Provide an accessible bench		Priority -	\$1,500.00
Notes:	Front edge of seat height is 16" (17" min.-19" max.) above finish grade. Seat width is 24" wide (20" min.-24" max.). Back support is not provided (required, 42" long min.). Wilson Blvd., 2 benches provided; 1 accessible bench required.	Medium	
Federal:	903.4, 903.5		
33-1 Trails			
Install sign		Priority -	\$1,000.00
Notes:	Recommendation: At designated access points, signage should be provided that indicates the total distance of the accessible segment, including typical and maximum running slopes.	Low	
Federal:	1017.11		

Low Priority \$2,000.00
Medium Priority \$1,500.00
High Priority \$0

Total: \$3,500

Robert C. Beutter Park, 400 N. Spring Street, Mishawaka, IN

Exterior

1-1 Parking Area (west lot)			
Provide or modify accessible space	Priority -		\$300.00
Notes:	Accessible parking stalls are not provided. (52 spaces provided) Provide minimum 3 accessible parking stalls = 1 van-accessible stall and 2 accessible stalls	High	
Federal:	208.2, 502.1		
Provide or modify accessible access aisles	Priority -		\$500.00
Notes:	Access aisles are not provided.	High	
Federal:	502.3, 502.3.1		
Install sign	Priority -		\$200.00
Notes:	No accessible parking sign is provided.	Low	
Federal:	502.6		
Install van accessible parking sign	Priority -		\$100.00
Notes:	Van accessible signage is not provided	Low	
Federal:	502.6		
1-2 Parking Area (east lot)			
Provide or modify accessible space	Priority -		\$200.00
Notes:	Accessible parking stalls are not provided. (38 spaces provided) Provide minimum 2 accessible parking stalls = 1 van-accessible stall and 1 accessible stall.	High	
Federal:	208.2, 502.1		
Provide or modify accessible access aisles	Priority -		\$500.00
Notes:	Access aisle is not provided.	High	
Federal:	502.3, 502.3.1		
Install sign	Priority -		\$200.00
Notes:	No accessible parking sign is provided.	Low	
Federal:	502.6		
Install van accessible parking sign	Priority -		\$100.00
Notes:	Van accessible signage is not provided	Low	
Federal:	502.6		
4-3 Walk			
Provide level landing	Priority -		\$200.00
Notes:	Landing slope is 4.6% (2% max in any direction) at intersecting walks. (5'x5' remove & replace)	Medium	
Federal:	405.4, 406.4		
4-6 Walk			
Repair surface	Priority -		\$100.00
Notes:	Vertical change exceeds 1/2" (1/4" max; 1/2" max if beveled) at damaged radial brick pavers (chipped) at north edge of circular landing. 2'x 2' brick pavers.	High	
Federal:	403.4, 303		

5-1	Ramp		
	Provide level landing	Priority -	\$400.00
Notes:	Intermediate landing slope is 2.4% (2% max in any direction) at the top of ramp at intersection with walk 4-2. Rectangular concrete landing.	Low	
Federal:	405.4, 406.4		
	Provide level landing	Priority -	\$1,500.00
Notes:	Uppermost landing slope is 3.2% (2% max in any direction) at intersection with walk 4-1. (10' dia circular slate paver landing).	Low	
Federal:	405.4, 406.4		
5-2	Ramp		
	Provide level landing	Priority -	\$500.00
Notes:	Intermediate landing slope is 2.7% (2% max in any direction) at the top of ramp at intersection with walk 4-2. 10'x8' rectangular concrete landing.	Low	
Federal:	405.4, 406.4		
5-4	Ramp		
	Regrade surface	Priority -	\$500.00
Notes:	Cross-slope is 2.2% (2% max). Remove and replace 5'x10' north landing.	Low	
Federal:	403.3		
5-6	Ramp		
	Install or modify handrails	Priority -	\$7,500.00
Notes:	Handrails are not provided on both sides of ramp. Running slope of ramp is 6.7% (5% max. slope does not require handrails). 120 Lft handrail required= 60 Lft x 2 sides.	High	
Federal:	403.6, 405.8, 505.10		
6-1	Exterior Stairway		
	Provide level landing	Priority -	\$400.00
Notes:	Bottom landing running slope is 4.6% (2% max in any direction). Top landing running slope is 5.2% (2% max in any direction). 60" minimum clear length at top and bottom of stairs.	Medium	
Federal:	405.4, 406.4		
7-1	Drinking Fountain (Exterior)		
	Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes:	Hi-lo type fountain is required. Clear, level space 30"x48" is not provided in front of the fountain. Cross-slope is 7.2% when facing the fountain. Bubbler height is 35-1/2" (38"-43" max for standing) above finish grade.	High	
Federal:	211.2, 602.2, 602.4, 602.5		
	Adjust water stream	Priority -	\$100.00
Notes:	Water flow is 2-1/2" (4" min.) high.	Low	
Federal:	602.6		

7-2	Drinking Fountain (Exterior)		
	Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes:	Hi-lo type fountain is required. Clear, level space 30"x48" is not provided in front of the fountain. Cross-slope is 2.7% when facing the fountain. Bubbler height is 36-1/2" (38"-43" max for standing) above finish grade.	High	
Federal:	211.2, 602.2, 602.4, 602.5		
7-3	Drinking Fountain (Exterior)		
	Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes:	Hi-lo type fountain is required. Bubbler height is 36" (38"-43" max for standing) above finish grade. NOTE: 50% of the total number of drinking fountains provided shall be wheelchair accessible & 50% shall be standing compliant.	High	
Federal:	211.3, 602.2, 602.4, 602.5, 602.7		
22-1	Site Furniture		
	Increase or provide maneuvering or clear floor area	Priority -	\$2,000.00
Notes:	30"x48" min. clear, level space is not provided adjacent to seating areas.	Low	
Federal:	903.4		
	Provide an accessible bench	Priority -	\$10,000.00
Notes:	Front edge of seat height is 17" (17" min.-19" max.) above finish grade. Seat depth is 16" wide (20" min.-24" max.). Bench seat is 21-5/8" long (42" min.). 51 bench seats provided; 51 (20%)=10 accessible benches required and dispersed.	Medium	
Federal:	903.3		

Low Priority \$5,600
Medium Priority \$10,600
High Priority \$24,100

Total: \$40,300

Rose Park, W. 15th St and West St, Mishawaka, IN

Exterior			
1-1	Parking Area (South, on-street parking along 16th St)		
Provide or modify accessible space		Priority -	\$4,500.00
Notes:	Accessible parking stalls are not provided. Minimum required: 1 van accessible stall and 2 accessible stalls.	High	
Federal:	208.2, 502.1		
Provide firm, stable, and slip resistant surface			included above
Notes:	Parking stall surface material is dirt and gravel. (Assume approximately 70 parking spaces provided)		
Federal:	302.1, 303		
Provide or modify accessible access aisles		Priority -	\$500.00
Notes:	Access aisles are not provided.	High	
Federal:	502.3, 502.3.1		
Install sign		Priority -	\$600.00
Notes:	No accessible parking sign is provided.	Low	
Federal:	502.6		
Install van accessible parking sign		Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low	
Federal:	502.6		
Provide an accessible path of travel		Priority -	\$2,000.00
Notes:	Provide accessible route to the park from the parking area. Surface material is dirt and gravel.	High	
Federal:	206.2.2, 206.3		
1-2	Parking Area (Central, along interior gravel drive)		
Provide or modify accessible space		Priority -	\$1,500.00
Notes:	Accessible parking stall is not provided. Minimum required: 1 van accessible stall.	High	
Federal:	208.2, 502.1		
Provide firm, stable, and slip resistant surface			included above
Notes:	Parking stall surface material is dirt and gravel. Areas of mud and puddles that hold water. (Assume approximately 9 parking spaces provided)		
Federal:	302.1, 303		
Provide or modify accessible access aisles		Priority -	\$500.00
Notes:	Access aisle is not provided.	High	
Federal:	502.3, 502.3.1		
Install sign		Priority -	\$200.00
Notes:	No accessible parking sign is provided.	Low	
Federal:	502.6		
Install van accessible parking sign		Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low	
Federal:	502.6		
Provide an accessible path of travel		Priority -	\$2,000.00
Notes:	Provide accessible route to the park and restroom from the parking area. Surface material is dirt and gravel.	High	
Federal:	206.2.2, 206.3		

1-3	Parking Area (South, on-street parking along 16th St)		
	Provide or modify accessible space	Priority -	\$4,500.00
Notes:	Accessible parking stalls are not provided. Minimum required: 1 van accessible stall and 2 accessible stalls.	High	
Federal:	208.2, 502.1		
	Provide firm, stable, and slip resistant surface		included above
Notes:	Parking stall surface material is dirt and gravel. (Assume approximately 63 parking spaces provided)		
Federal:	302.1, 303		
	Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisles are not provided.	High	
Federal:	502.3, 502.3.1		
	Install sign	Priority -	\$600.00
Notes:	No accessible parking sign is provided.	Low	
Federal:	502.6		
	Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	Low	
Federal:	502.6		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Provide accessible route to the park from the parking area. Surface material is dirt and gravel.	High	
Federal:	206.2.2, 206.3		
4-1	Walk (connection to restroom)		
	Provide an accessible path of travel	Priority -	\$1,200.00
Notes:	Step (6-1/2") is located on the path of travel. 4 each.	High	
Federal:	206.2		
	Repair surface	Priority -	\$22,200.00
Notes:	Surface level changes are 3/4 -1" (1/4" max; 1/2" max if beveled). Bumps and cracks are located on the path of travel. Total sidewalk= 677 LFT x 3.5'.	High	
Federal:	303.2; 303.3		
	Provide an accessible path of travel		included above
Notes:	There is not an accessible path of travel to the beginning of the sidewalk. Surface consists of grass.		
Federal:	206.2		
6-1	Exterior Stairway (conc., girls restroom entry)		
	Replace stairs	Priority -	\$4,000.00
Notes:	Risers heights vary 6-1/2" - 9-1/2" (4" min. to 7" max., and uniform in height). Tread is 24"-26" (11" min.). (2 steps)	High	
Federal:	210, 504.2, 504.3		
	Install or modify handrails	Priority -	\$1,000.00
Notes:	Handrails are not provided (required on both sides of step).	High	
Federal:	504.6		
	Provide level landing	Priority -	\$200.00
Notes:	Bottom landing has surface level changes that exceed 1/4" (1/4" max; 1/2" max if beveled).	High	
Federal:	303.2; 303.3		

6-2	Exterior Stairway (conc., boys restroom entry)		
Replace stairs		Priority -	\$4,000.00
Notes:	Risers heights vary 4" - 8" (4" min. to 7" max., and uniform in height). Tread is 23-1/2"-29" (11" min.). Cross-slope is 2.9% (2% max). (3 steps)	High	
Federal:	210, 504.2, 504.3		
Install or modify handrails		Priority -	\$1,000.00
Notes:	Handrails are not provided (required on both sides of step).	High	
Federal:	504.6		
Provide level landing		Priority -	\$200.00
Notes:	Bottom landing has surface level changes that exceed 1/4" (1/4" max; 1/2" max if beveled).	High	
Federal:	303.2; 303.3		
7-1	Drinking Fountain (Southeast softball field)		
Provide an accessible path of travel		Priority -	\$2,000.00
Notes:	There is not an accessible path of travel to the drinking fountain. Drinking fountain leaks and surrounding area is muddy with puddles. Surface consists of grass.	High	
Federal:	206.2.2		
Replace or reposition drinking fountain		Priority -	\$5,000.00
Notes:	Hi-lo type fountain is required. Drinking fountain is not accessible (mounted on raised concrete pedestal, 12" high). No knee space is provided. Bubbler height is 40-1/2" (36" max) above finish grade.	High	
Federal:	211.2, 602.2, 602.4, 602.5		
7-2	Drinking Fountain (West softball field)		
Provide an accessible path of travel		Priority -	\$2,000.00
Notes:	There is not an accessible path of travel to the drinking fountain. Surface consists of grass.	High	
Federal:	206.2.2		
Replace or reposition drinking fountain		Priority -	\$5,000.00
Notes:	Hi-lo type fountain is required. Drinking fountain is not accessible (mounted on raised concrete pedestal, 12" high). No knee space is provided. Bubbler height is 41" (36" max) above finish grade.	High	
Federal:	211.2, 602.2, 602.4, 602.5		
7-3	Drinking Fountain (West softball field)		
Provide an accessible path of travel		Priority -	\$2,000.00
Notes:	There is not an accessible path of travel to the drinking fountain. Surface consists of grass.	High	
Federal:	206.2.2		
Replace or reposition drinking fountain		Priority -	\$5,000.00
Notes:	Hi-lo type fountain is required. Drinking fountain is not accessible (mounted on raised concrete pedestal, 12" high). No knee space is provided. Bubbler height is 42" (36" max) above finish grade.	High	
Federal:	211.2, 602.2, 602.4, 602.5		

8-1	Door (Girl's restroom)		
	Provide an accessible path of travel		included above
Notes:	Accessible route to the door is not provided. Steps are provided on the path of travel.		
Federal:	206.5		
8-2	Door (Boy's restroom)		
	Provide an accessible path of travel		included above
Notes:	Accessible route to the door is not provided. Steps are provided on the path of travel.		
Federal:	206.5		
15-1 & 15-2	Multiple-User Restroom (Girls & Boys)		
	Provide an accessible restroom building	Priority -	\$150,000.00
Notes:	Recommend removing and replacing entire structure with prefabricated, concrete, flush type fully ADA compliant restroom building with vandal resistant fixtures.	High	
Federal:			
21-1	Grandstand/Bleachers (Southeast ball field)		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to the bleachers and ball field is not provided. Surface consists of grass.	High	
Federal:	227.1, 904.2		
	Provide accessible seating	Priority -	\$800.00
Notes:	Accessible seating is not provided at the section of bleachers provided. Provide 1 fixed companion seat adjacent to each wheelchair space. Min. 4 wheelchair spaces are required.	High	
Federal:	221.1		
21-2	Grandstand/Bleachers (West ball field)		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to the bleachers and ball field is not provided. Surface consists of grass.	High	
Federal:	227.1, 904.2		
	Provide accessible seating	Priority -	\$800.00
Notes:	Accessible seating is not provided at the section of bleachers provided. Provide 1 fixed companion seat adjacent to each wheelchair space. Min. 4 wheelchair spaces are required.	High	
Federal:	221.1		
21-3	Grandstand/Bleachers (Northeast ball field)		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to the bleachers and ball field is not provided. Surface consists of grass.	High	
Federal:	227.1, 904.2		
	Provide accessible seating	Priority -	\$800.00
Notes:	Accessible seating is not provided at the section of bleachers provided. Provide 1 fixed companion seat adjacent to each wheelchair space. Min. 4 wheelchair spaces are required.	High	
Federal:	221.1		

22-1 Site Furniture (open/common areas of park)		
Provide an accessible picnic table	Priority -	\$2,400.00
Notes: 20 picnic tables, 216 seats provided; 1 accessible tables provided; 20(20%)=4. Provide 4 accessible tables.	Low	
Federal: 226.1		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path is to at least 20% of the grills is not provided. Surface consists of grass. 9 (20%)=2 accessible grills required.	Medium	
Federal: 206.2.2, 403, 1016.4		
Provide an accessible path of travel		included above
Notes: Accessible path to at least 20% of the picnic tables/area is not provided. Recommend providing 36" min wide clear ground space around all sides of the accessible picnic tables. Maintain 30"x48" clear space for wheelchairs.		
Federal: 1011.2, 1011.2.3		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material around and below grill is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$400.00
Notes: Surface slope below grill is not level (2% max. in any direction).	Low	
Federal: 403.2, 302.1		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path is to at least 20% of the benches is not provided. Surface consists of grass. 1 (20%)=1 accessible benches required.	Medium	
Federal: 206.2.2, 403, 1016.4		
Provide an accessible bench	Priority -	\$1,000.00
Notes: Front edge of seat height is 18" (17" min.-19" max.) above finish grade. Seat width is 12" wide (20" min.-24" max.). Back support is 74" (required, 42" long min.). 2 benches provided; 2 (20%)=1 accessible bench required.	Medium	
Federal: 903.4, 903.5		
22-2 Site Furniture (south picnic pavilion)		
Provide an accessible path of travel	Priority -	\$500.00
Notes: Accessible path to at least 20% of the picnic tables/area is not provided. Recommend providing 36" min wide clear ground space around all sides of the accessible picnic tables. Maintain 30"x48" clear space for wheelchairs.	Medium	
Federal: 1011.2, 1011.2.3, 245.2		
22-3 Site Furniture (north picnic pavilion)		
Provide an accessible path of travel	Priority -	\$500.00
Notes: Accessible path to at least 20% of the picnic tables/area is not provided. Recommend providing 36" min wide clear ground space around all sides of the accessible picnic tables. Maintain 30"x48" clear space for wheelchairs.	Low	
Federal: 1011.2, 1011.2.3		

Provide an accessible picnic table	Priority -	\$1,200.00
Notes: 9 picnic tables, 106 seats provided; 0 accessible tables provided; 9(20%)=2. Provide 2 min. accessible tables.	Low	
Federal: 226.1, 245.2		
24-1 Game and Sports Area (north basketball court)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to basketball court is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
24-2 Game and Sports Area (south basketball court)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to basketball court is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
24-3 Game and Sports Area (sand volleyball court)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to sand volleyball court is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		

24-4 Game and Sports Area (south grass volleyball court)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to grass volleyball court is not provided. An accessible route is required to each field or area of sport activity.	Low
Federal:	206.2.2	
Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.	
Federal:	403.2, 302.1	
Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low
Federal:	403.2, 403.3	
24-5 Game and Sports Area (north grass volleyball court)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to grass volleyball court is not provided. An accessible route is required to each field or area of sport activity.	Low
Federal:	206.2.2	
Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.	
Federal:	403.2, 302.1	
Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low
Federal:	403.2, 403.3	
24-6 Game and Sports Area (tennis court)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to tennis court is not provided. An accessible route is required to each field or area of sport activity.	Low
Federal:	206.2.2	
Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.	
Federal:	403.2, 302.1	
Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low
Federal:	403.2, 403.3	
Replace or modify door threshold	Priority -	\$200.00
Notes:	Threshold is 6" (1/2" max.) high at gate.	High
Federal:	404.2.5	
Provide or modify door kick plate	Priority -	\$250.00
Notes:	Tennis Court. Chain-link fence entry gates to tennis court. Kick plate is not provided. 2 gates.	Low
Federal:	404.2.10	

24-7	Game and Sports Area (Southeast softball field)		
Regrade surface		Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope). Team bench area is located in lawn.	Low	
Federal:	403.2, 403.3		
Provide a wheelchair space in the team or player seating area		Priority -	\$400.00
Notes:	36"x48" min. clear, level space is not provided at each team or player seating areas at the softball field. (2 team benches)	Low	
Federal:	221.2.1.4, 802.1		
24-8	Game and Sports Area (West softball field)		
Regrade surface		Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope). Team bench area is located in lawn.	Low	
Federal:	403.2, 403.3		
Provide a wheelchair space in the team or player seating area		Priority -	\$400.00
Notes:	36"x48" min. clear, level space is not provided at each team or player seating areas at the softball field. (2 team benches)	Low	
Federal:	221.2.1.4, 802.1		
24-9	Game and Sports Area (Northeast softball field)		
Regrade surface		Priority -	\$500.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope). Team bench area is located in lawn.	Low	
Federal:	403.2, 403.3		
Provide a wheelchair space in the team or player seating area		Priority -	\$400.00
Notes:	36"x48" min. clear, level space is not provided at each team or player seating areas at the softball field. (2 team benches)	Medium	
Federal:	221.2.1.4, 802.1		
25-1	Play Equipment Area		
Provide an accessible path of travel		Priority -	\$2,000.00
Notes:	Accessible path to the playground and ground play components is not provided. There is a wood curb to cross to access play area. An accessible route is required to each play activity provided in the play area.	High	
Federal:	1008.2.2		
Provide an accessible transfer platform		Priority -	\$2,000.00
Notes:	Accessible transfer platform and transfer steps are not provided on the elevated play structure.	High	
Federal:	1008.3, 1008.3.2		
Regrade surface		Priority -	\$3,000.00
Notes:	Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal:	403.2, 403.3		
Increase or provide maneuvering or clear floor area		Priority -	\$500.00
Notes:	30"x48" min. clear, level space at all play components. Provide turning space 60" min. adjacent to the swing.	Medium	
Federal:	1008.4.1, 1008.4.2		

Low Priority \$20,750
Medium Priority \$4,400
High Priority \$232,400

Total: \$257,550

Shiojiri Niwa, 1000 E. Mishawaka Ave, Mishawaka, IN

Exterior		
Provide sign indicating accessible entries and facilities	Priority -	\$250.00
Notes:	Recommend providing informational signage near entrance that indicates location of an accessible walkway is not provided.	High
Federal:	206.5, 216.3	
4-2 Walk (south of red bridge)		
Regrade surface	Priority -	\$1,500.00
Notes:	Running slope of walk is 6.9% (5% max w/o handrails; 8.33% max. w/ handrails). Cross-slope of walk is 1% (2% max). 31 LFT x 4'-6" sidewalk.	Low
Federal:	403.3	
4-3 Walk (E side wood arch bridge-w. side conc. bridge)		
Repair surface	Priority -	\$200.00
Notes:	Vertical change at edge of conc. ramp/bridge 3/4" (1/4" max; 1/2" max if beveled).	High
Federal:	403.4, 303	
4-3 Walk (NE corner end at n. side red bridge)		
Regrade surface	Priority -	\$1,000.00
Notes:	Running slope of walk is 5.4% (5% max w/o handrails; 8.33% max. w/ handrails). Cross-slope of walk is 1% (2% max). 15 LFT x 4'-6" sidewalk.	Low
Federal:	403.3	
5-1 Ramp (West side of main entry gate)		
Regrade or replace ramp	Priority -	\$1,500.00
Notes:	Running slope of walk is 7.3% (5% max w/o handrails; 8.33% max. w/ handrails). Cross-slope of walk varies 2.3% (2% max). 15 LFT x 9' sidewalk.	Low
Federal:	403.3	
Provide level landing	Priority -	\$200.00
Notes:	Top landing at gate is not provided at intersecting sidewalks. Landing slope is 2.3%-4.6% (2% max in any direction) where these walks intersect. 60"min. x 60"min. required.	Low
Federal:	405.7, 405.7.1, 405.7.4	
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes:	Landing clear length is 4'-6" (60" min.) at top of ramp (public sidewalk on Merrifield Ave).	Low
Federal:	405.7.3	
5-2 Ramp (Southerly loop, entry - 1st wood bridge)		
Regrade or replace ramp	Priority -	\$4,000.00
Notes:	Running slope of walk varies 3.7%-9.5% (5% max w/o handrails; 8.33% max. w/ handrails). Cross-slope of walk is 0.5% (2% max). 98LFT x 4'-6" sidewalk.	Low
Federal:	403.3	
Provide level landing	Priority -	\$800.00
Notes:	Level landing is not provided at top of ramp (south side of wood, offset rectangular bridge). Ramp length exceeds 30'.	Low
Federal:	405.4, 406.4	

Install or modify handrails	Priority -	\$1,000.00
Notes: Where running slope is 5% and greater, handrail with continuous gripping surface is not provided on both sides of accessible pedestrian route. Continuous inner handrail on ramps that switchback are required. Handrail extensions are required at the top and bottom of the ramp.	Low	
Federal: 505.2, 505.5, 505.7, 505.10		
5-3 Ramp (Wooden, offset rectangular bridge)		
Regrade or replace ramp	Priority -	\$2,000.00
Notes: Running slope of walk varies 8.6%-8.8% (5% max w/o handrails; 8.33% max. w/ handrails). Cross-slope of walk is 0.7% (2% max). 21'-7" x 3'-3" wood bridge	Low	
Federal: 403.3		
Provide level landing	Priority -	\$500.00
Notes: Level intermediate landing is not provided at change in direction on ramp. Minimum clear length is not provided, 60" min. x 60" min. required.	Low	
Federal: 405.7, 405.7.1, 405.7.4		
Install edge protection	Priority -	\$200.00
Notes: Ramp edge does not have edge protection installed. 18" vertical drop at edges.	High	
Federal: 405.9		
Install or modify handrails	Priority -	\$2,800.00
Notes: Handrail with continuous gripping surface is not provided on both sides of accessible pedestrian route. Continuous inner handrail on ramps that switchback are required. Handrail extensions are required at the top and bottom of the ramp.	High	
Federal: 505.2, 505.5, 505.7, 505.10		
5-4 Ramp (Concrete, ramped bridge)		
Install edge protection	Priority -	\$500.00
Notes: Ramp edge does not have edge protection installed. 21" vertical drop at edges.	High	
Federal: 405.9		
5-5 Ramp (Conc.. ramped bridge to red bridge)		
Regrade or replace ramp	Priority -	\$2,200.00
Notes: Running slope of walk varies 2.4%-5.6% (5% max w/o handrails; 8.33% max. w/ handrails). Cross-slope of walk varies 1-2.3% (2% max). 75' x 4'-6"	Low	
Federal: 403.3		
Provide level landing	Priority -	\$200.00
Notes: Top landing at gate is not provided at step. Running slope is 3.9% and cross-slope is 2% (2% max in any direction).	Low	
Federal: 405.7, 405.7.1, 405.7.4		
Install or modify handrails	Priority -	\$1,000.00
Notes: Where running slope is 5% and greater, handrail with continuous gripping surface is not provided on both sides of accessible pedestrian route. Handrail extensions are required at the top and bottom of the ramp.	Low	
Federal: 505.2, 505.5, 505.7, 505.10		

6-1 Exterior Stairway (W. step up to arch. bridge)		
Provide an accessible path of travel	Priority -	\$500.00
Notes: Accessible route is not provided. Steps are provided on the path of travel.	Low	
Federal: 206.5		
Regrade or replace ramp/bridge	Priority -	\$5,000.00
Notes: Running slope of bridge surface is curved varies up to 20% (5% max w/o handrails; 8.33% max. w/ handrails).	Low	
Federal: 403.3		
Install or modify handrails	Priority -	\$1,000.00
Notes: Handrail with continuous gripping surface is not provided on both sides of accessible pedestrian route. Handrail extensions are required at the top and bottom of the ramp.	Low	
Federal: 505.2, 505.5, 505.7, 505.10		
6-2 Exterior Stairway (N. side red bridge)		
Provide an accessible path of travel	Priority -	\$500.00
Notes: Accessible route is not provided. Steps are provided on the path of travel.	Low	
Federal: 206.5		
Regrade or replace ramp/bridge	Priority -	\$10,000.00
Notes: Running slope of bridge surface is curved varies 7-9% (5% max w/o handrails; 8.33% max. w/ handrails). Long-term planning.	Low	
Federal: 403.3		
Install or modify handrails	Priority -	\$1,000.00
Notes: Handrail with continuous gripping surface is not provided on both sides of accessible pedestrian route. Handrail extensions are required at the top and bottom of the ramp. Long-term planning.	Low	
Federal: 505.2, 505.5, 505.7, 505.10		
22-1 Site Furniture		
Provide an accessible path of travel	Priority -	\$2,500.00
Notes: Accessible path of travel is not provided to pavilion. Surface path consists of grass and stepping stones between walkway and pavilion.	Low	
Federal: 206.2.2, 403		
Provide an accessible bench	Priority -	\$400.00
Notes: Wood benches are built in place in pavilion. Front edge of seat height is 16" (17" min.-19" max.) above finish grade. Seat width is 14" wide (20" min.-24" max.). Provide wheelchair space at end of bench.	Low	
Federal: 903.4, 903.5		
Provide an accessible bench	Priority -	\$2,000.00
Notes: Wood/log benches (2 each) are not compliant. Seat height, width and no back on seat makes the benches non-compliant. Running slope in front of benches not level.	Low	
Federal: 903.4, 903.5		

Low Priority \$39,000
Medium Priority \$0
High Priority \$3,950

Total: \$42,950

Temple Park, 500 E. Edgar Ave, Mishawaka, IN

Exterior		
1-1	Parking Area	
Provide or modify accessible space	Priority -	\$500.00
Notes:	No accessible parking is designated. All park parking is on-street parallel parking. Recommend designating an on-street van-accessible parking stall.	Low
Federal:	208.2; R216	
Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Provide concrete sidewalk at the back of curb free of obstructions including curb ramps, provided the length of the accessible stall to permit deployment of a van passenger-side lift.	Low
Federal:	502.3, 502.3.1	
Install van accessible parking sign	Priority -	\$300.00
Notes:	No accessible parking sign is provided. Van accessible signage is not provided	Low
Federal:	502.6	
Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Provide accessible route from accessible stall to site. Existing narrow tree lawn between back of curb and existing sidewalk.	Low
Federal:	206.2.2, 206.3	
4-1	Walk	
Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	No accessible path of travel is provided. Surface consists of grass.	Low
Federal:	206.2.2	
7-1	Drinking Fountain	
Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	There is not an accessible path of travel to any element on the site. Surface consists of grass.	Low
Federal:	206.2.2	
Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes:	Drinking fountain is capped off and in-operable. Hi-lo type fountain is required.	Low
Federal:	211.2	
16-1 & 16-2	Single-User Restroom (Boys & Girls)	
Provide an accessible restroom building	Priority -	\$60,000.00
Notes:	Recommend removing and replacing entire structure with prefabricated, concrete, flush type fully ADA compliant restroom building with vandal resistant fixtures.	Low
Federal:		
Provide an accessible path of travel	Priority -	\$600.00
Notes:	No accessible path is provided to restroom. Surface consists of grass. Step up to concrete slab is required.	Low
Federal:	206.2.2	

22-1 Site Furniture		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Accessible path is to at least 20% of the picnic tables is not provided (under canopy on restroom building). Surface consists of grass. Step up to concrete slab is required.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Provide an accessible picnic table	Priority -	\$600.00
Notes: Table top height is 27-1/2" (28" min.). Bottom of table top to ground is 25-3/4"(27" min.). Knee space below the table top is 10-1/4" (11" min.). Clear width of knee space is 29 1/4" (30" min.). 2 (20%)=1 accessible picnic table required	Low	
Federal: 902.3, 306.3.		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Accessible path is to grills is not provided . Surface consists of grass.	Low	
Federal: 206.2.2, 403, 1016.4		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material around and below grill is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope below grill is not level (2% max. in any direction).	Low	
Federal: 403.2, 302.1		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Accessible path is to fixed bench is not provided . Surface consists of grass. 2 fixed benches are provided.	Low	
Federal: 206.2.2, 403, 1016.4		
Provide an accessible bench	Priority -	\$1,000.00
Notes: Seat width is 12" wide (20" min.-24" max.). Back support is not adequate, seat surface to bottom of back support is 4-1/2" (2" max.)	Low	
Federal: 903.3		
Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: 30"x48" min. clear, level space for companion seating is not provided adjacent to seating areas.	Low	
Federal: 903.4		
24-1 Game and Sports Area		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Accessible path to basketball court, volleyball court, and softball field is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		

Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Provide a wheelchair space in the team or player seating area	Priority -	\$400.00
Notes: 36"x48" min. clear, level space is not provided at each team or player seating areas at the softball field.	Low	
Federal: 221.2.1.4, 802.1		
25-1 Play Equipment Area		
Provide an accessible path of travel	Priority -	\$3,000.00
Notes: Accessible path to the playground and play areas is not provided. An accessible route is required to each play activity provided in the play area.	Low	
Federal: 1008.2.2		
Provide a firm, stable, and slip resistant surface	Priority -	\$5,000.00
Notes: Surface material is grass (non-compliant) at ground level play components. Surface material is sand (non-compliant) at elevated play component area. Must comply with ASTM F 1951-99	Low	
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$4,000.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes: 30"x48" min. clear, level space at all play components. Provide turning space 60" min. adjacent to the swing.	Low	
Federal: 1008.4.1, 1008.4.2		

Low Priority \$96,600
Medium Priority \$0
High Priority \$0

Total: \$96,600

Twin Branch Park, 3900 Lincolnway East, Mishawaka, IN

Exterior		
1-1	Parking Area	
Provide or modify accessible space	Priority -	\$3,000
Notes:	Parking stalls are not striped (574' x 20' parking area). Accessible parking stalls are not delineated at concrete pad for accessible parking. Minimum required: 1 van accessible stall and 2 accessible stalls. Provided: 1 van accessible and 1 accessible stall.	High
Federal:	208.2, 502.1	
Provide firm, stable, and slip resistant surface		included above
Notes:	Parking stall surface material is dirt and gravel. (574' x 20' parking area east side of paved service drive.)	
Federal:	302.1, 303	
Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisle is not provided.	High
Federal:	502.3, 502.3.1	
Install sign	Priority -	\$200.00
Notes:	No accessible parking sign is provided.	Low
Federal:	502.6	
4-1	Walk (west to picnic pavilion)	
Repair surface	Priority -	\$500.00
Notes:	Vertical surface level change along walk is 1" (1/4" max; 1/2" max if beveled) due to uneven pavement. (21'x7' area). Observed 1" drop-off along edge of sidewalk adjust grade of adjacent lawn.	High
Federal:	303.2; 303.3	
Regrade surface	Priority -	\$200.00
Notes:	Cross-slope of sidewalk exceeds 2% (2% max) as a result of vertical surface changes.	Low
Federal:	403.3	
7-1	Drinking Fountain (SW ball field, east side score box)	
Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes:	Hi-lo type fountain is required. Bubbler height is 39-1/2" (36" max) above finish grade.	High
Federal:	211.2, 602.2, 602.4, 602.5	
Increase or provide maneuvering or clear floor area		included above
Notes:	Clear level space is not provided in front of fountain. Surface is gravel. Fountain is mounted on concrete pedestal 16"x16"x3-1/2"	
Federal:	602.2, 305.2	
8-1	Door (Men's & Women's Restroom)	
Provide an accessible path of travel	Priority -	TBD
Notes:	No accessible path is provided to restroom. Surface consists of grass.	High
Federal:	206.2.2	

16-1 & 16-2 Single-User Restroom (Boys & Girls)		
Provide an accessible restroom building	Priority -	\$60,000.00
Notes:	Recommend removing and replacing entire structure with prefabricated, concrete, flush type fully ADA compliant restroom building with vandal resistant fixtures.	High
Federal:		
21-1 Bleachers (SW Softball Field)		
Provide an accessible route	Priority -	\$2,000.00
Notes:	Concession stand counter is not on an accessible route. Concrete pad in front of and below concession counter has a 3" step above finish grade.	High
Federal:	227.1, 904.2	
Increase or provide maneuvering or clear floor area		included above
Notes:	The concrete pad in front of the concession window is 40" wide (48" min.) for a forward approach. No knee space provided.	
Federal:	227.1, 305.3, 904.4	
Provide an accessible counter	Priority -	\$1,000.00
Notes:	Concession stand counter surface is 37-1/4" (36" max.) above finish grade.	High
Federal:	227.1, 904.4	
Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	Accessible path to the bleachers and ball field is not provided.	High
Federal:	227.1, 904.2	
Provide accessible seating	Priority -	\$1,200.00
Notes:	Accessible seating is not provided at each section of bleachers provided. Min. 6 wheelchair spaces (36"x48") are required.	High
Federal:	221.1, 802.1.2, 802.1.3	
21-2 Bleachers (NE Softball Field)		
Provide an accessible path of travel	Priority -	\$500.00
Notes:	Accessible path to the bleachers and ball field is not provided.	High
Federal:	227.1, 904.2	
Provide accessible seating	Priority -	\$400.00
Notes:	Accessible seating is not provided at the section of bleachers provided. Min. 2 wheelchair spaces are not required.	High
Federal:	221.1	

22-1	Site Furniture (SW pavilion)		
	Provide an accessible picnic table	Priority -	\$3,000.00
Notes:	At least 20% of the picnic tables are required to be accessible. Pavilion: 20 picnic tables, including 1 accessible picnic table. Within park: 9 picnic tables, including 0 accessible. Pavilion: 20(20%)=4 accessible picnic tables required. Within park: 9(20%)=2 accessible picnic tables required. Recommend removing and repositioning 8' long picnic table adjacent to ex. 6' accessible table to provide 36" clear around all sides of the picnic table. Provide 5 accessible picnic tables.	Low	
Federal:	1011.4		
	Provide an accessible path of travel	Priority -	\$500.00
Notes:	Accessible path is to at least 20% of the grills is not provided. Surface consists of grass. 5 grills (20%)=1 accessible grill required.	Low	
Federal:	206.2.2, 403, 1016.4		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material around and below grill is grass.		
Federal:	403.2, 302.1		
	Regrade surface	Priority -	\$500.00
Notes:	Surface slope below grill is not level (2% max. in any direction). Pile of ash observed below nearest grill to accessible seating at pavilion.	Low	
Federal:	403.2, 302.1		
	Provide an accessible path of travel	Priority -	\$500.00
Notes:	Accessible path is to fixed bench is not provided. Surface consists of grass.	Low	
Federal:	206.2.2, 403, 1016.4		
	Provide an accessible bench	Priority -	\$1,000.00
Notes:	Front edge of seat height is 19-1/4" (17" min.-19" max.) above finish grade. Seat width is 12" wide (20" min.-24" max.). Back support is not adequate, seat surface to bottom of back support is 5-3/4" (2" max.). Total of 3 fixed benches are provided. 3 (20%)=1 accessible bench required.	Low	
Federal:	903.3		
	Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes:	30"x48" min. clear, level space for companion seating is not provided adjacent to seating areas.	Low	
Federal:	903.2, 1011.2.1		
24-1	Game and Sports Area (west side of park at sand volleyball ct, basketball ct)		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to basketball court is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal:	206.2.2		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material is grass.		
Federal:	403.2, 302.1		

Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to sand volleyball court is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
24-2 Game and Sports Area (SW ball field)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to softball field is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Provide a wheelchair space in the team or player seating area	Priority -	\$400.00
Notes: 36"x48" min. clear, level space is not provided at each team or player seating areas at the softball field. (2 team benches)	Low	
Federal: 221.2.1.4, 802.1		
Enlarge fence opening	Priority -	\$500.00
Notes: The opening to enter the fenced team bench is not wide enough to enter the door. The gate is 30-1/2" wide (32" min.).	Low	
Federal: 404.2.3		
24-3 Game and Sports Area (NE softball field)		
Provide an accessible path of travel	Priority -	\$1,000.00
Notes: Accessible path to softball field is not provided. An accessible route is required to each field or area of sport activity.	Low	
Federal: 206.2.2		
Provide a firm, stable, and slip resistant surface		included above
Notes: Surface material is grass.		
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		

Provide a wheelchair space in the team or player seating area	Priority -	\$400.00
Notes: 36"x48" min. clear, level space is not provided at each team or player seating areas at the softball field. (2 team benches)	Low	
Federal: 221.2.1.4, 802.1		
25-1 Play Equipment Area		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Accessible path to the playground and ground play components is not provided. Playground is surrounded by turf. Access to elevated play structure is not nearest to transfer platform location.	High	
Federal: 1008.2.2		
Provide a firm, stable, and slip resistant surface	Priority -	\$6,000.00
Notes: Surface material is grass (non-compliant) at ground level play components. Surface material is sand (non-compliant) at elevated play component area.	High	
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Increase or provide maneuvering or clear floor area	Priority -	\$1,000.00
Notes: Provide 30"x48" min. clear, level space at all play components. Provide turning space 60" min. adjacent to the swing. Surface below ground components and swings is rutted and not level.	High	
Federal: 1008.4.1, 1008.4.2		
Reposition transfer platform	Priority -	\$200.00
Notes: Height of play structure transfer platform is 19-1/2-20-1/2" (11" min. - 18" max.) above the ground.	High	
Federal: 1008.3.1.2		

Low Priority \$13,900
Medium Priority \$0
High Priority \$85,300

Total: \$99,200

Wilson Park, 2605 Clover Road, Mishawaka, IN

Exterior		
1-1 Parking Area		
Regrade surface	Priority -	\$500.00
Notes:	Surface slope is not level (2% max. any direction) within limits of accessible stalls and access aisles.	
	Low	
Federal:	302, 502.4	
Provide or modify accessible space	Priority -	\$5,500.00
Notes:	Parking stalls are not delineated. Accessible parking stalls are not provided. (Estimated 120 vehicle spaces, requires 5 min. accessible stalls=1 min. Van Accessible & 4 Accessible)	
	Low	
Federal:	208.2, 502.1	
Provide firm, stable, and slip resistant surface		included above
Notes:	Parking stall surface material is dirt and gravel.	
Federal:	302.1, 303	
Provide or modify accessible access aisles	Priority -	\$500.00
Notes:	Access aisles are not provided.	
	Low	
Federal:	502.3, 502.3.1	
Install sign	Priority -	\$1,000.00
Notes:	Accessible parking signs are not provided.	
	Low	
Federal:	502.6	
Install van accessible parking sign	Priority -	\$100.00
Notes:	Van accessible signage is not provided	
	Low	
Federal:	502.6	
Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Provide accessible route from accessible parking stalls to park.	
	Low	
Federal:	206.2.2, 206.3, 403.5	
7-1 Drinking Fountain (sink, girls restroom)		
Replace or reposition drinking fountain	Priority -	\$5,000.00
Notes:	Hi-lo type fountain is required. Drinking fountain mounted on sink is not accessible. Recommend exterior drinking fountains be added.	
	Low	
Federal:	211.2, 602.2, 602.4, 602.5	
7-2 Drinking Fountain (sink, boys restroom)		
Replace or reposition drinking fountain		included above
Notes:	Hi-lo type fountain is required. Drinking fountain mounted on sink is not accessible.	
Federal:	211.2, 602.2, 602.4, 602.5	
8-1 Door (girl's restroom)		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	No accessible path is provided to restroom. Surface consists of grass and does not provide a level maneuvering area at door entry. Step is located on path of travel to enter restroom at door threshold.	
	Low	
Federal:	206.2.2	

8-2	Door (boy's restroom)		
	Provide an accessible path of travel	Priority -	\$2,000.00
Notes:	No accessible path is provided to restroom. Surface consists of grass and does not provide a level maneuvering area at door entry. Step is located on path of travel to enter restroom at door threshold.	Low	
Federal:	206.2.2		
15-1 & 15-2 Multiple-User Restroom (Girls & Boys)			
	Provide an accessible restroom building	Priority -	\$150,000.00
Notes:	Recommend removing and replacing entire structure with prefabricated, concrete, flush type fully ADA compliant restroom building with vandal resistant fixtures.	Low	
Federal:			
22-1	Site Furniture		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to at least 20% of the picnic tables/area is not provided. Recommend providing 36" min wide clear ground space around all sides of the accessible picnic tables. Maintain 30"x48" clear space for wheelchairs.	Low	
Federal:	1011.2, 1011.2.3		
	Provide an accessible picnic table	Priority -	\$1,200.00
Notes:	80 seats provided; 0 accessible tables provided Provide 2 min. accessible tables.	Low	
Federal:	226.1, 245.2		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to grill is not provided . Surface consists of grass.	Low	
Federal:	206.2.2, 403, 1016.4		
	Provide a firm, stable, and slip resistant surface		included above
Notes:	Surface material around and below grill is grass.		
Federal:	403.2, 302.1		
	Regrade surface	Priority -	\$500.00
Notes:	Surface slope below grill is not level (2% max. in any direction).	Low	
Federal:	403.2, 302.1		
	Provide an accessible path of travel	Priority -	\$1,000.00
Notes:	Accessible path to fixed bench is not provided . Surface consists of grass. 2 fixed benches are provided.	Low	
Federal:	206.2.2, 403, 1016.4		
	Provide an accessible bench	Priority -	\$1,000.00
Notes:	Front edge of seat height is 18" (17" min.-19" max.) above finish grade. Seat width is 12" wide (20" min.-24" max.). Back support is not adequate, seat surface to bottom of back support is 4" (2" max.)	Low	
Federal:	903.3		

Increase or provide maneuvering or clear floor area	Priority -	\$200.00
Notes: 30"x48" min. clear, level space for companion seating is not provided adjacent to seating areas.	Low	
Federal: 903.4		
25-1 Play Equipment Area		
Provide an accessible path of travel	Priority -	\$2,000.00
Notes: Accessible path to the playground and ground play components is not provided. An accessible route is required to each play activity provided in the play area.	Low	
Federal: 1008.2.2		
Provide a firm, stable, and slip resistant surface	Priority -	\$5,000.00
Notes: Surface material is grass (non-compliant) at ground level play components. Surface material is sand (non-compliant) at elevated play component area. Must comply with ASTM F 1951-99	Low	
Federal: 403.2, 302.1		
Regrade surface	Priority -	\$500.00
Notes: Surface slope is not level (2% max. cross-slope; 5% max. running slope).	Low	
Federal: 403.2, 403.3		
Increase or provide maneuvering or clear floor area	Priority -	\$500.00
Notes: 30"x48" min. clear, level space at all play components. Provide turning space 60" min. adjacent to the swing.	Low	
Federal: 1008.4.1, 1008.4.2		

Low Priority \$181,500
Medium Priority \$0
High Priority \$0

Total: \$181,500

Appendix B

Memo to City's Director of Engineering



PROJECT MEMORANDUM

Date: September 12, 2011
To: Gary West, Director, Engineering Department
From: Stephen G. Metzger, AICP, PWS
Project: City of Mishawaka ADA Self-Evaluation and Transition Plan
Subject: City Department Policies and Procedures

As we complete our evaluation of the architectural barriers, we need to move into the less tangible part of the evaluation, which are the policies and procedures that are in place. To allow us to determine what policies and procedures, if any, are in place with ALL city departments, please forward this memo to all department heads and request that they respond by September 30, 2011, even if the response is that they have nothing in place. In their responses, we ask each city department to provide information on the following:

1. Provide a list of any training related to the Americans with Disabilities Act that have been attended by any of them or their staff. This would include conferences, seminars, webinars, etc. Include the staff person that attended, who provided the training, date, etc.
2. Provide a list of all services that each department provides to the public. I realize this list can be quite extensive but we need to know how they interact and/or communicate.
3. A list of any policies or documents that exist within the City and each department related to dealing with and interacting with individuals with disabilities. This would include policy manuals, memos, legal directives, statements on agendas or other written documents, etc.
4. Who would be the person responsible for ADA compliance in each department? Please list the name and contact information as I will very likely be contacting them to discuss their responses and/or set up a short meeting with them.
5. If your department has interacted with anyone with a disability, please provide information about the specifics of how you accommodated them to provide them with what they needed from your department.
6. Please list any suggestions you would have for your department to provide better service to persons with disabilities.

Responses can be in the form of an e-mail or memo but please have everyone number and address all of the above in the responses. If you have any questions or need clarification, please feel free to contact Qasim Asghar or me.

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Appendix C
Public Outreach

NOTICE OF PUBLIC HEARING
Notice is hereby given that the City of Mishawaka, St. Joseph County, Indiana, is conducting a self-evaluation of all City-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the City's services, programs and activities be readily accessible and usable by individuals with disabilities. The City

State of Indiana }
St. Joseph County }

Personally Appeared Before Me The Undersigned:

Nancy Nich

Legal Clerk of the **MISHAWAKA ENTERPRISE**, a public newspaper of general circulation, published in the city of Mishawaka in the County aforesaid, who being duly sworn, upon her oath saith, that the notice of which she attached is the true copy, was duly published in the **Mishawaka Enterprise** for:

XX ONE TWO THREE

times successively to-wit:

On the 13th day of October, 2011, and

On the day of , 2011, and

On the day of , 2011,



Subscribed And Sworn To Before Me This 13th day of October, 2011



Bruce A. Behling, Notary Public
Residing in St. Joseph County

My Commission Expires 8/22/2017

CHARGES: \$ 21.68

has scheduled two meetings to solicit public input, especially from persons with disabilities, their caregivers and disability advocates, on what barriers to access or use of City facilities or programs exist or are perceived to exist. These meetings will be held at City Hall, 600 East Third Street at 3:00 p.m. and 6:00 on the 10th day of October, 2011. This will be an opportunity for the community to provide suggestions, ask questions, and make recommendations on how to remove barriers. These meetings will consist of a short presentation at the beginning of the meeting to provide information on the ADA and the study followed by open discussion and interaction with attendees.
The City of Mishawaka complies with the Americans with Disabilities Act. Upon request, the City will provide written materials in appropriate alternative formats or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least three (3) business days prior to the meeting. If auxiliary aids or services are required for individuals with disabilities, please contact Deborah S. Block, MMC, City Clerk, City of Mishawaka, 600 E. Third Street, Mishawaka, Indiana 46544 or (574) 258-1616, three (3) business days prior to the meeting.
Deborah S. Block, MMC, City Clerk

Ad Number: 4326230, Publication:

City of Mishawaka
NOTICE OF PUBLIC HEARING
Notice is hereby given that the City of Mishawaka, St. Joseph County, Indiana, is conducting a self-evaluation of all City-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the City's services, programs and activities be readily accessible and usable by individuals with disabilities. The City has scheduled two meetings to solicit public input, especially from persons with disabilities, their caregivers, and disability advocates, on what barriers to access or use of City facilities or programs exist or are perceived to exist. These meetings will be held at City Hall, 600 East Third Street at 3:00 p.m. and 6:00 on the 19th day of October, 2011. This will be an opportunity for the community to provide suggestions, ask questions, and make recommendations on how to remove barriers. These meetings will consist of a short presentation at the beginning of the meeting to provide information on the ADA and the study, followed by open discussion and interaction with attendees.

The City of Mishawaka complies with the Americans with Disabilities Act. Upon request, the City will provide written materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least three (3) business days prior to the meeting. If auxiliary aids or services are required for individuals with disabilities, please contact Deborah S. Block, MMC, City Clerk, City of Mishawaka, 600 E. Third Street, Mishawaka, Indiana, 46544 or (574) 258-1616, three (3) business days prior to the meeting.

Deborah S. Block, MMC,
City Clerk
11:10:13

State of Indiana
St. Joseph County ss:

Personally appeared before me, a notary public in and for said county and state, the undersigned **Jacki Krolczyk** who, being duly sworn says that she is of competent age and is **Advertising Director** of the South Bend Tribune, a daily newspaper which for at least five (5) consecutive years has been published in the City of South Bend, county of St. Joseph, State of Indiana, and which during the time, has been a newspaper of general circulation, having a bona fide paid circulation, printed in the English Language and entered, authorized and accepted by the post office department of the United States of America as mailable matter of the second-class as defined by the act of Congress of the United States of March 3, 1879, and that the printed matter attached hereto is a true copy, which was duly published in said newspaper.

1 time(s), the dates of publication being as follows:

October 13, 2011



Subscribed and sworn to before me this 13th day

of October 2011



Leslie Ann Winey

Notary Public

Resident of St. Joseph County

My commission expires December 21, 2016

Charges: \$ 22.43



City of Mishawaka ADA Self-Evaluation & Transition Plan

Public Presentations
October 19, 2011



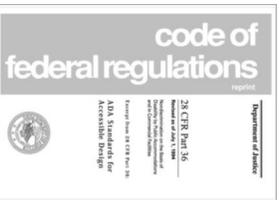
Agenda

- ▶ Welcome
- ▶ The Americans with Disabilities Act (ADA)
- ▶ Introduction to Project
 - Review of City Facilities
 - Review of City Programs, Services, and Activities
- ▶ Remaining Project Tasks
 - Prioritize improvements
 - Develop Transition Plan
 - Provide Public Participation and Comment Period
 - Adoption of Transition Plan by City Council
- ▶ Open Discussion and Questions & Answers



The Americans with Disabilities Act (ADA)

- ▶ Enacted in 1990
 - Companion to Civil Rights Act of 1964
 - Companion to Section 504 of Rehabilitation Act of 1973
- ▶ Mandates that disabled individuals shall not be excluded from participation in, denied the benefit of, or be subject to discrimination under any program or activity.
- ▶ Also provides disabled employees with protections (Title I).
- ▶ ADAAG (ADA Accessibility Guidelines) is the enforceable standard by U.S. Dept. of Justice



The Americans with Disabilities Act (ADA)

- ▶ Accessibility can be achieved several ways
 - Relocate a program or activity to an accessible facility
 - Provide the activity, service, or benefit in another manner that meets ADA requirements
 - Make modifications to the building or facility to provide accessibility
- ▶ ADA does NOT require modifications to buildings or facilities if accessibility can be achieved in another manner
- ▶ ADA standards do not apply if they would fundamentally alter the nature of a program, service or activity, or would impose an undue burden



The Americans with Disabilities Act (ADA)

- ▶ Who is defined as having a “disability”
 - Physical or mental impairment that substantially limits one or more of the major life activities of an individual.
- 1. Major life activities include, but are not limited to, caring for oneself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working.
- 2. For purposes of paragraph (1), a major life activity also includes the operation of a major bodily function.
- A record of such an impairment.
- Being regarded as having such an impairment.



The Americans with Disabilities Act (ADA)

- ▶ Examples of disabilities
 - Ambulatory
 - Vision
 - Hearing
 - Cardio-vascular system
 - Dexterity
 - Developmental
 - Diseases/degenerative conditions
- ▶ Final Rules of ADA describe in detail the conditions included and excluded as disabilities under ADA.



The Americans with Disabilities Act (ADA)

- ▶ Five (5) Parts of ADA
 - Title I – Employment
 - **Title II – Public Services** → Focus of this project
 - Title III – Public Accommodations
 - Title IV – Telecommunications – covers private telephone companies
 - Title V – Miscellaneous – construction standards and practices, technical assistance provisions, etc.
- ▶ Additional guidance in ADAAG and others
 - ADAAG (ADA Accessibility Guidelines) applies to new work. ADAAG is not law and there is no legal obligation to follow but is required by others (Building Code, etc.)
 - Building Code



Introduction to Project

- ▶ Review of City Facilities – Outdoors
 - City Buildings, Parks, Other
 - Parking
 - Total number of barrier-free/van accessible spaces
 - Dimensions and grade of parking spaces and clear areas
 - Signage



Introduction to Project

▶ Review of City Facilities – Outdoors

- City Buildings, Parks, Other
- Accessible Route
- Curb ramps
- Detectable warnings (only required at marked crosswalks within the public right-of-way)
- Signage
- Sidewalk /ramp/landing grades and dimensions
- Handrails (if required)
- Other barriers



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Introduction to Project

▶ Review of City Facilities – Outdoors

- City Buildings, Parks, Other
- Other
- Walks
- Ramps
- Benches
- Playground equipment
- Drinking fountains
- Picnic tables
- Etc.

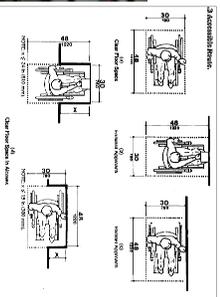


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Introduction to Project

▶ Review of City Facilities – Indoors

- Accessible entry – dimensions, maneuvering space, hardware, clearances, threshold, effort required to open door, etc.

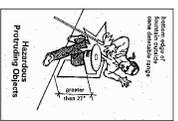
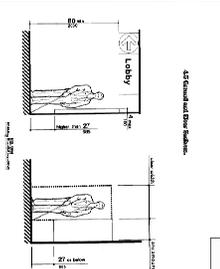


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Introduction to Project

▶ Review of City Facilities – Indoors

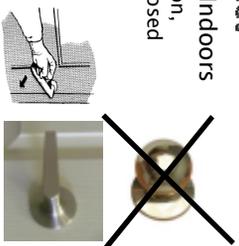
- Halls/corridors – floor slope, dimensions, handrails/landings, presence of obstructions



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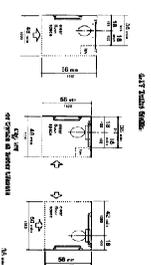
Introduction to Project

- ▶ Review of City Facilities – Indoors
 - Interior doorways – dimension, hardware, effort to open (“closed fist” test)



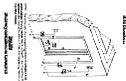
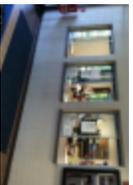
Introduction to Project

- ▶ Review of City Facilities – Indoors
 - Restrooms – accessible entrance, stalls, sinks/faucets, mirrors, signage (Braille) and pictograms



Introduction to Project

- ▶ Review of City Facilities – Indoors
 - Miscellaneous – drinking fountains, elevators/lifts, counter heights/underclearance, etc.



Introduction to Project

- ▶ Review of City Programs, Services, and Activities
 - Recreation Programs & Facilities – ensure equal access to all programs
 - Web Site – constant improvements in assistive devices, need to continue to adapt (this is a requirement of Federal agencies only currently in Rehabilitation Act Amendments of 1998. Not yet applicable to local governments but likely will be in the future.)
 - 9-1-1 Service – TTY/TDD (operated by county)
 - Special Events
 - Public Meetings – interpreters, closed captioning (if televised), other auxiliary aids
 - Training for City staff
 - Develop program for correcting curb ramps and sidewalks within the public ROW
- ▶ Develop grievance procedures, identify ADA Coordinator



Remaining Project Tasks

- ▶ Identify necessary corrections and costs
 - Determine what is non-compliant and cost to correct for all deficiencies
- ▶ Prioritize improvements
 - Assign priority for items that are non-compliant based on limitations presented (high, medium, low)
 - Focus will be on correcting areas of non-compliance that prevent equal access/opportunity (highest priority)



Remaining Project Tasks

- ▶ Develop Transition Plan
 - Identify required modifications
 - Develop timelines for modifications
- ▶ Provide Public Participation and Comment Period for Transition Plan
 - Allow for review and comment of draft Transition Plan (available October/November 2011)
 - Sponsor public meetings during review period to receive comments (November 2011)
- ▶ Review of public comments received and modifications are made to Transition Plan



Remaining Project Tasks

- ▶ Adoption of Transition Plan by City Council (November/December 2011)
- ▶ Regular reviews and updates done as required
 - To document corrective actions and removal of barriers
 - Document changes to ADA and other guidance that may require a review of facilities/programs
 - Maintain documentation of all activities, grievances, etc. as required by law



Open Discussion and Example Questions

- ▶ What barriers, if any, have you experienced at City-owned facilities or programs?
- ▶ What can the City do to provide better access to facilities/programs for persons with disabilities?
- ▶ What questions do you have about the ADA, ADAAG, etc. and their requirements?
- ▶ What do you feel should be the highest priority improvements by the City?
- ▶ Have you had any difficulties interacting with City staff due to a disability? What can be done to accommodate you better?





Discussion & Questions

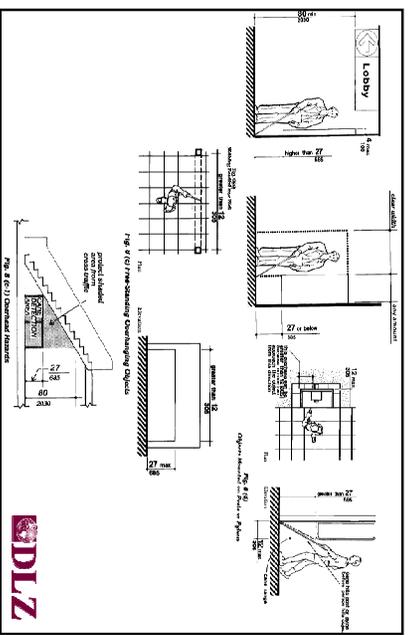
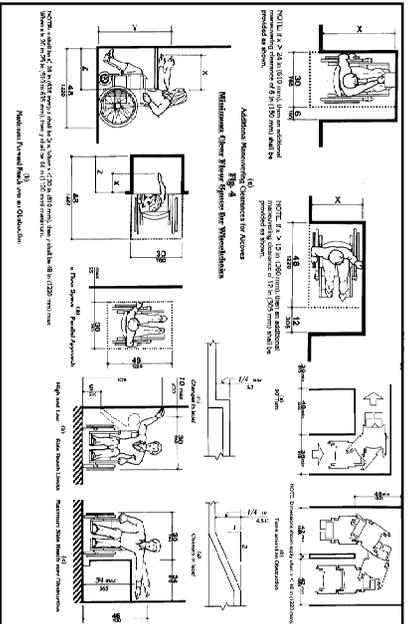
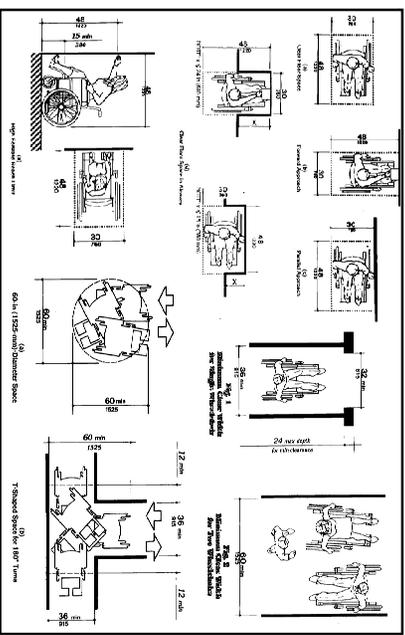


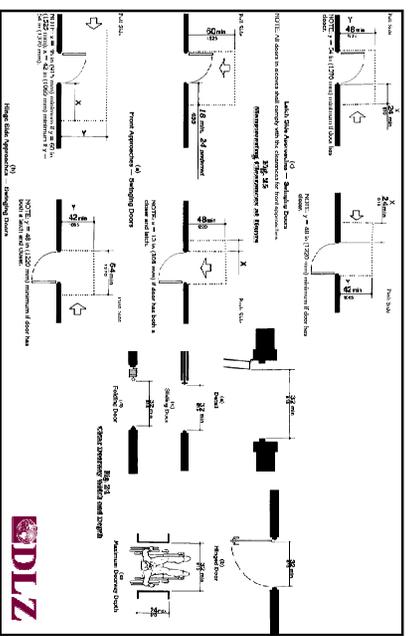
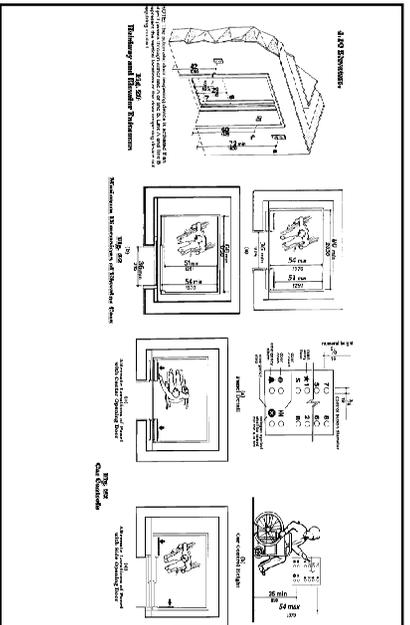
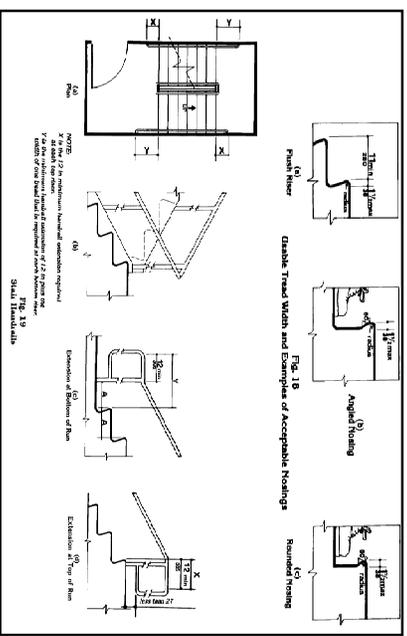
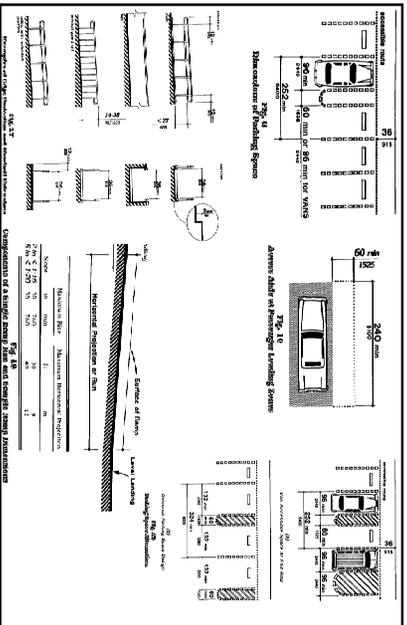
Appendix A to Part 104. Americans with Disabilities Act (ADA) Accessibility Guidelines for Buildings and Facilities

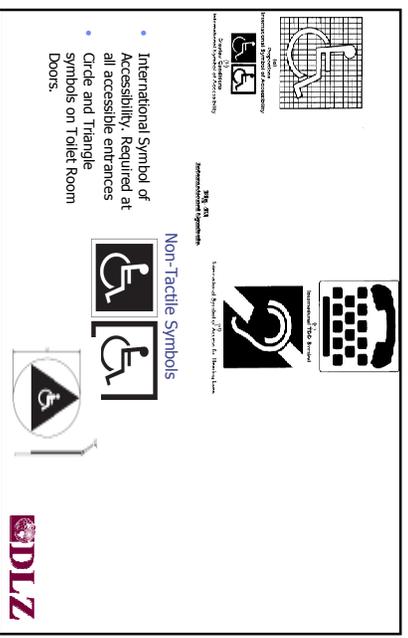
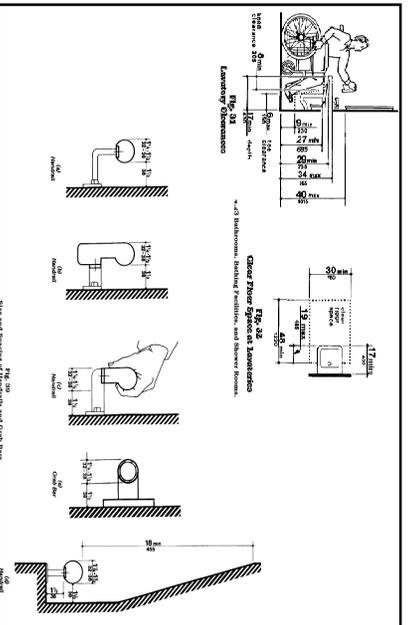
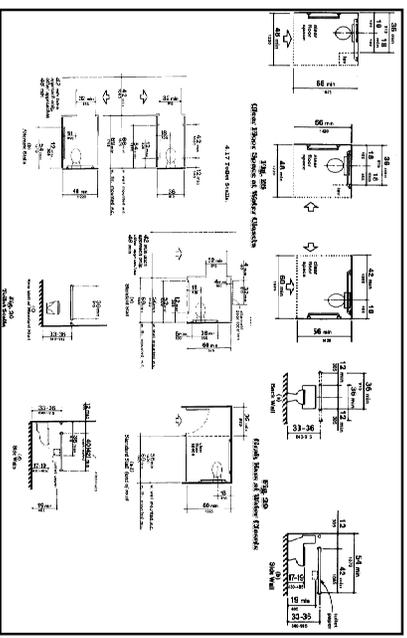
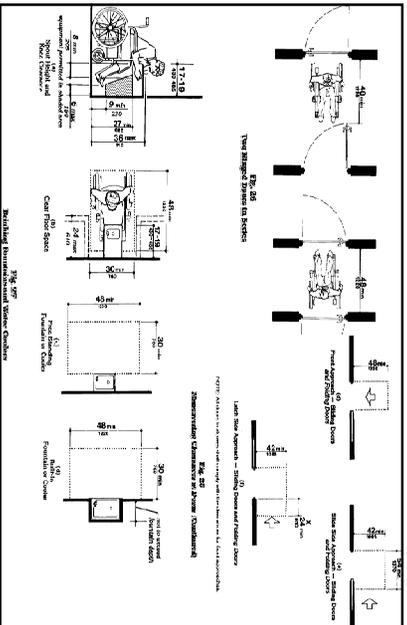
Americans with Disabilities Act (ADA)

Accessibility Guidelines for Buildings and Facilities

U.S. Architectural and Transportation Barriers
 Compliance Board (Access Board)
 1331 F Street, N.W., Suite 1000
 Washington, D.C. 20004-1111
 (202) 272-0080
 (202) 272-0082 TTY
 (202) 272-0081 FAX







Appendix D

Sample Forms and Notices

**City of Mishawaka
Grievance Procedure under
The Americans with Disabilities Act**

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Mishawaka. The City of Mishawaka's Personnel Policy governs employment related complaints of disability discrimination. The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request. The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

City of Mishawaka Human Resources Department
ADA Coordinator/Director of Human Resources
600 East Third Street
Mishawaka, Indiana 46544

Within 15 calendar days after receipt of the complaint, the ADA Coordinator will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA Coordinator will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Mishawaka and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to a committee comprised of three members of the Common Council.

Within 15 calendar days after receipt of the appeal, committee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the committee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the ADA Coordinator, appeals to the committee of the Common Council, and responses from these two offices will be retained by the City of Mishawaka for at least three years.

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Mishawaka will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The City of Mishawaka does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication: The City of Mishawaka will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Mishawaka programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The City of Mishawaka will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in the City of Mishawaka offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Mishawaka, should contact the office of the City Clerk at (574) 258-1616 or the ADA Coordinator at (574) 258-1615 as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the City of Mishawaka to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the City of Mishawaka is not accessible to persons with disabilities should be directed to the ADA Coordinator at (574) 258-1615.

The City of Mishawaka will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Title II of the Americans with Disabilities Act City of Mishawaka Notification Procedure

Instructions: Sign and return original with signature to:

ADA Coordinator
Mishawaka Human Resources Department
600 East Third Street
Mishawaka, IN 46544

Please fill out this form completely. Please note that this ADA notification procedure is for facilities, services and programs owned and/or operated by the City of Mishawaka.

Your name (<i>complainant</i>):			
Address:			
Contact numbers:	<i>Home:</i>	<i>Work:</i>	<i>Mobile:</i>
E-mail address:			
Reason for grievance/complaint, or why you feel you have been discriminated against. Please be specific and provide as much information as possible i.e. location, date, time, names etc. Use a separate sheet if more space is needed.			
SAMPLE			
State if you require an alternative form for any written follow-up communications:			
Your signature:			Date:

If you have questions about this form, need an accommodation, or a different format, please contact the Human Resources office at (574) 258-1615 or send an email to bbonham@mishawaka.in.gov.

Please allow us 30 business days to investigate and respond to your complaint.