



City of Mishawaka
600 East Third St
Mishawaka, IN
46544

Job Posting

POSITION: Chemist **DATE POSTED:** 02/10/2015
DEPARTMENT: Mishawaka Utilities - Wastewater Division **DATE CLOSED:** 02/18/2015
SALARY: \$51,643.00
HOURS: 7:00am to 4:00pm

DEFINITION: Performs skilled, technical work with respect to conducting laboratory analysis of various wastewaters in a responsible and accurate manner and related tasks as required. Uses independent judgment relating to daily analytical procedures, computing data and determining appropriate use of laboratory equipment. Reports to and accepts assignments from the Chief Chemist and the Wastewater Division Manager or his designee.

ESSENTIAL FUNCTIONS:

Must be able to take samples (where requested) and perform chemical, physical and bacteriological tests on various wastewaters. Must be able to record scientific data in a neat and legible manner, keeping accurate and current records. Must maintain an accurate quality control and assurance program for wastewater analytical test procedures, equipment and instrumentation. Must be able to prepare standard solutions and reagents for conducting laboratory tests. Must maintain and monitor required calibration for laboratory apparatus, equipment and instrumentation, and record information in a quality control notebook. Must observe and practice applicable safety rules and procedures established for conducting analytical work. Must be able to evaluate and record plant instrumentation and log sheet data as required.

NOTE: *This list of basic duties and responsibilities include most, but may not comprise all of the specific tasks that may be required.*

QUALIFICATIONS:

1. Bachelor's Degree in Chemistry or Biology, or related science preferred, or the equivalent. Experience may be considered as a substitute for education requirements.
2. Must maintain a high level of efficiency in the performance of the job.
3. Must pass a pre-employment drug screen.
4. Must adhere to the City of Mishawaka's Drug and Alcohol Free Policy.
5. Must adhere to the City of Mishawaka's Confidentiality Statement.

APPLICATION:

Resumes/applications may be submitted via email, fax, regular mail, or in person to:

Mail: Human Resources
City of Mishawaka
600 East Third Street
Mishawaka, Indiana 46544

Fax: (574) 254-0197

Email: humanresources@mishawaka.in.gov

Please be sure to indicate the position you are applying for in your cover letter and resume.