

PARKS AND RECREATION DEPARTMENT

A. JOB TITLE: Ice Rink Attendant

B. DEFINITION

Attendants will report directly to the Director and Manager for the winter season.

C. EQUIPMENT USED

Ice Skates, AED, First Aid Kit, Computer

D. JOB LOCATION

Merrifield Ice Rink

E. PHYSICAL REQUIREMENTS

Employee must be able to stand, walk, bend, and assist lifting a person. Be able to ice skate or willing to learn. Be able to handle cold weather for up to 45 minutes at a time.

F. ENVIRONMENTAL/WORKING CONDITIONS:

Outside during winter for 30 to 45-minute periods. Sitting and walking inside while preparing food.

F. ESSENTIAL FUNCTIONS OF THE JOB

- Ensure the safety of all patrons
- Identify potential accident hazards
- Be alert to surroundings and prevent accidents
- Enforce all policies, rules, and regulations in a consistent manner
- Respond quickly, intelligently, decisively and in accordance with the established emergency and accident procedures
- Administer first aid
- Inspect the facility and report any irregular activity or unsafe conditions/equipment to the Director or Manager.

G. ADDITIONAL EXAMPLES OF WORK PERFORMED

- Monitor the ice and all the patrons on it assisting in any situation
- Running computer system, collecting money, and returning correct change.
- Basic food preparation

H. REQUIRED KNOWLEDGE AND SKILLS

Ability to work evenings, weekends, and winter break

Ability to ice skate or learn to ice skate

Employee Signature

Date

Department Manager

Date