



Job Posting

City of Mishawaka
600 East Third St
Mishawaka, IN
46544

POSITION:	Operations Manager	DATE POSTED:	February 26, 2014
DEPARTMENT:	Utilities Wastewater Division	DATE CLOSED:	March 7, 2014
SALARY:	\$57, 859.00		
HOURS:	Full-time		

DEFINITION: To assist Wastewater Division Manager in technical and supervisory responsibilities in the operation and maintenance of the Wastewater Treatment Plant, Bio-solids Facility and Collection System.

ESSENTIAL FUNCTIONS:

1. Supervise all plant operations and maintenance personnel.
2. Assist with development and enforcement of operating policies.
3. Assist in ordering and maintenance of required chemicals, equipment.
4. Responsible for scheduling plant operations personnel.
5. Maintain compliance with applicable safety requirements.

QUALIFICATIONS:

1. Three years' experience at treatment plants.
2. College degree in science field preferred.
3. Class IV certificate of competency issued by IDEM preferred.

PHYSICAL REQUIREMENTS:

1. Able to lift and carry a minimum of 35 pounds.
2. Able to sit, stand and talk 70% of the day.
3. Able to walk, climb, crawl, stoop or reach 30% of the day.

APPLICATION:

Resumes and applications may be submitted via email, fax, regular mail, or in person to:

Mail: Human Resources
City of Mishawaka
600 East Third Street
Mishawaka, Indiana 46544

Fax: (574) 254-0197

Email: bbonham@mishawaka.in.gov

Please be sure to indicate the position you are applying for in your cover letter and resume.