

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
January 12, 2010

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:06 a.m. All members were present.

Mr. West asked for a moment of silence in remembrance of Mishawaka Police Corporal James Szuba and K-9 Ricky who were killed in a traffic accident while on duty on Saturday, January 9, 2010.

Mr. Prince moved to dispense with the reading of the minutes of January 5, 2010, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Rea offered his condolences to the Szuba family and Mishawaka Police Department over this tragic loss. Mayor Rea said visitation will be this Thursday with funeral services on Friday and called upon the citizens of Mishawaka to show their support by flying their flags at half mast and businesses are encouraged to display remembrances on marquee signs. Citizens will also have an opportunity to show their respect Wednesday during the procession of lights and Friday along the funeral route.

Department Head Reports:

Assistant Police Chief Steve Ravotto thanked everyone for their support; especially the Street Department for snow removal at the station.

Assistant Chief Ravotto, on behalf of Chief Ken Witkowski requested the Board's approval to award the contract for the purchase of twenty-two (22) new 2010 Ford Crown Victoria Police Interceptor patrol cars to Lake Shore Ford, Mercury, Toyota of Burns Harbor, IN, the most responsive and most responsible bidder for the base amount of \$20,794.00 X 22 = \$457,468.00 less \$15,930.00 (amount for 20 trades) for a total award of \$441,538.00. Mr. Prince moved to award the contract to Lake Shore Ford, Mercury, Toyota, for the purchase of twenty-two 2010 Ford Crown Victoria Police Interceptor patrol cars for \$457,468.00 less trade in of 20 vehicles (\$15,930.00) for a total not to exceed amount of \$441,538.00. Mr. Watson seconded; motion carried.

City Clerk Debbie Block said the mourning process is important to the Szuba and police families and appreciates the outpouring of support.

Electric Division Manager Tim Erickson presented Change Order No. 1 Final with Herrman & Goetz, Inc., South Bend, IN for Mishawaka Utilities Electric Division fiber optic network for an additional \$75,572.75 for a final contract amount of \$170,634.75. Mr. Watson moved to approve Change Order No. 1 Final with Herrman & Goetz, Inc. for an additional \$75,572.75 for a final contract amount of \$170,634.75. Mr. Prince seconded; motion carried.

City Controller Yvonne Milligan requested the Board's approval to amend the Capital Asset Policy to adjust the threshold of equipment in Mishawaka Utilities from \$750.00 to \$5,000.00 to be the same as the City's policy. Mr. Prince moved to amend the Capital Asset Policy from \$750.00 to \$5,000.00. Mr. Watson seconded; motion carried.

Community Development Director Lory Timmer requested the Board's approval of four professional service agreements with Specialty Systems of South Bend, Inc. for removal of accessible asbestos at the following locations and amounts:

851 E. Third Street	\$ 7,240.00
853 E. Third Street – North Building	\$ 6,680.00
853 E. Third Street – South Building	\$ 2,985.00
209 S. Merrifield Avenue	\$ 2,720.00
Total Amount	\$19,625.00

Mr. Watson moved to approve the professional service agreement with Specialty Systems of South Bend, Inc. for the above listed total amount of \$19,625.00. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented Change Order No. 2 Final with L.L Geans Construction Company, Inc. for Kate's Garden Parking Lot for an additional \$10,519.41 for a final contract amount of \$137,267.91 and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a professional services agreement with DLZ for Division "H" Milburn Area Sewer Improvement Project for Design Services for a not to exceed amount of \$344,500.00 and moved for the Board's approval. Mr. Prince seconded; motion carried.

Mr. West also presented ARRA Project Coordination Contracts w/INDOT for: Bremen Highway Resurfacing DES No. 0901877; and McKinley Highway DES No. 0900857, and Fir Road DES No. 0900856 Resurfacing Projects and moved for their approval. Mr. Watson seconded; motion carried.

Mr. West said local police agencies will help patrol the City while our officers participate in the various services and thanked the Indiana State Police, St. Joseph County and City of South Bend officers for their support during this difficult time.

Approval of Claims:

Mr. Watson moved to approve Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan. Mr. Prince seconded; motion carried.

Public Comments:

There were no public comments.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:22 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board