

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
July 20, 2010

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:04 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of July 13, 2010, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

Quotes were opened for the demolition of 327 Milburn Court and 513 Taylor Street and are summarized below:

COMPANY	BASE QUOTE	TIME TO COMPLETE	ALT #1 (Top Soil, Grade, Seed)	TIME TO COMPLETE	TOTAL QUOTE	TOTAL TIME TO COMPLETE
Ritschard Bros.	\$11,983.00	30 days	\$1,729.00	15 days	\$13,712.00	45 days
Torok Excavating	\$8,000.00	30 days	\$1,600.00	-	\$9,600.00	30 days
C & E Excavating	\$14,885.00	30 days	\$3,250.00	10 days	\$18,135.00	40 days
Jackson Services	\$11,345.00	30 days	\$1,655.00	10 days	\$13,000.00	40 days
R & R Excavating	\$15,615.00	Per specs	\$2,500.00	-	\$18,115.00	-

Mr. West indicated the quotes will be taken under advisement for review, evaluation, and recommendation by the Community Development Department.

Quotes were opened for the demolition of 407, 501, 519 W. Sixth Street and are summarized below:

COMPANY	BASE QUOTE	TIME TO COMPLETE	ALT #1 (Top Soil, Grade, Seed)	TIME TO COMPLETE	TOTAL QUOTE	TOTAL TIME TO COMPLETE
Ritschard Bros.	\$39,305.00	30 days	\$2,882.00	15 days	\$42,187.00	45 days
Torok Excavating	\$26,300.00	-	\$2,450.00	30 days	\$28,750.00	
R & R Excavating	\$62,400.00		\$5,000.00		\$67,400.00	
Jackson Services	\$22,950.00	30 days	\$2,050.00	10 days	\$25,000.00	40 days
C & E Excavating	\$34,800.00	30 days	\$5,470.00	10 days	\$40,270.00	40 days

Mr. West indicated the quotes will be taken under advisement for review, evaluation, and recommendation by the Community Development Department.

Mayor's Comments:

Mayor Rea was not available for today's meeting. Mr. West indicated a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Community Development Director Lory Timmer requested the Board's approval to receive quotes for asbestos removal at the following properties: 318 W. 8th St., 717 W. 7th St., 311 Cleveland St., 311 S. Laurel St., and 510 W. 10th St. with quotes to be opened on July 27, 2010. Mr. Watson moved to approve. Mr. Prince seconded; motion carried.

Mrs. Timmer requested the Board's approval to receive quotes for the demolition of 311 Cleveland, 311 S. Laurel, and 510 W. 10th Street with quotes to be opened on Tuesday, August 3, 2010. Mr. Prince moved to approve. Mr. Watson seconded; motion carried.

Mrs. Timmer requested the Board's approval to award the contract for asbestos abatement at 407 W. 6th Street to TEC-Serv, Inc. of Mishawaka, the lowest responsive and responsible quoter for an amount not to exceed \$3,970.00. Mr. Watson moved to approve. Mr. Prince seconded; motion carried.

Mrs. Timmer requested the Board's approval to award the contract for asbestos abatement at 519 W. 6th Street and 327 Milburn Court to Specialty Systems, Inc. of South Bend, the lowest responsive and

responsible quote for the not to exceed amount of \$2,805.00. Mr. Prince moved to approve. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Change Order No. 3 Final from Selge Construction Company for Holy Cross Parkway Lift Station Forcemain Phase IIC for an increase of \$39,215.56 for a final contract amount of \$645,097.47, and Change Order No. 3 Final from Selge Construction Company for Holy Cross Parkway Lift Station Forcemain Phase IID for an increase of \$40,688.10 for a final contract amount of \$2,160,828.85 and moved for their approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 2 Final from Herrman & Goetz, Inc. dba Underground Services for Front Street Trunk Sewer and River Crossing No. 2 Tailworks for a decrease of \$8,461.33 for a final contract amount of \$590,024.54 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Professional Service Agreement Supplement No. 2 from Lawson-Fisher Associates for Holy Cross Parkway Lift Station Forcemain and River Crossing for engineering revisions for an increase of \$275,503.42 for a new not to exceed amount of \$835,509.69 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Services Agreement with First Group Engineering for speed studies on 17 segments on the north side for a not-to-exceed amount of \$26,250.00, and a Professional Services Agreement for speed studies on 7 segments on the south side for a not-to-exceed amount of \$10,750.00, and moved for their approval. Mr. Prince seconded; motion carried.

Julia Dekeizer of the Mayor's office reminded everyone of Kamm Island Fest tomorrow night from 5:00-9:30 p.m.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

Mr. Watson moved to approve SRF - Disbursement Request #33 from Lawson-Fisher Associates for construction inspection services in the amount of \$18,390.00. Mr. Prince seconded; motion carried.

Secondhand Store License Hearing:

Mr. West opened the public hearing for a secondhand store license submitted by Jack Guerra to be located at 1215 E. Jefferson Blvd. Mr. Guerra was present to speak on behalf of the request. Mr. Guerra said he mainly sells weed eaters, lawn equipment, and miscellaneous items to recoup his losses when people don't pick up items they have left for repair.

Mr. Prince asked how long he had been in business. Mr. Guerra said a couple of months. Mr. Prince also asked if he was aware of the history of the property. Mr. Guerra said yes and he has been working with the City to try and make improvements on the property. He said he would also like to leave the riding lawn mowers outside as he doesn't have room inside to store them. Mr. Prince said they cannot be stored outside... they need to be kept inside.

Mr. Prince asked about the large piece of equipment that is parked outside. Mr. Guerra said he is working on the engine. Mr. Prince said it needs to be moved as it is blocking parking spaces. The Zoning Ordinance does not permit equipment being parked outside.

The application was previously reviewed and approved by the Mishawaka Police Department. No comments against the license were received from other departments.

Mr. West closed the public hearing. Mr. Watson moved for the Board's approval of the secondhand store license. Mr. Prince seconded; motion carried.

New Business:

A request received from First United Methodist Church to close the west ½ of the municipal parking lot on July 21, 2010, from 5:00 – 7:00 p.m. for a church picnic. Mr. Watson moved to approve the request to close the west ½ of the municipal parking lot on July 21, 2010 from 5:00 – 7:00 for United Methodist

Church to hold a church picnic with the request the church notify those using the parking lot. Mr. Prince seconded; motion carried.

A request received from St. Joseph Church to hold a procession from St. Joseph Church on Third Street to various locations within a 4-5 block area on Sunday, August 15, 2010, was taken under advisement.

A request from South Bend Local 362 to approve a motorcycle ride to be held in conjunction with the 12th Annual Fire Fighters Blues Festival on Saturday, July 31, 2010, was taken under advisement.

A request to hold the annual Tom and Bryan Ride on Sunday, July 25, 2010 was received. Mr. West moved to approve. Mr. Watson seconded; motion carried.

A request received from FOP #36 to hold a motorcycle ride was received. Mr. West moved to approve. Mr. Watson seconded; motion carried.

Old Business:

Mr. West said a request from the Montessori Academy at Edison Lakes, 530 E. Day Road, to hold their 12th Annual Fall Frolic Run/Walk (10K Run, 5K Run/Walk, 2K Fun Run) Fundraiser on October 2, 2010 has been reviewed and approved by the Police Department. Chief Witkowski indicated he has not received their Certificate of Insurance naming the City as an additional insured. Mr. West moved to approve Montessori Academy Fall Frolic Run/Walk on October 2, 2010, subject to the receipt of their Certificate of Insurance naming the City as an additional insured. Mr. Watson seconded; motion carried.

Mr. West indicated the request received from Hope Ministries to hold a "Rally of Hope" ride at Jordan Automotive Group, 700 E. Jefferson Blvd., on August 8, 2010, has been reviewed and approved by the Police Department. Chief Witkowski indicated he has not received their Certificate of Insurance naming the City as an additional insured. Mr. Watson moved to approve the "Rally of Hope" ride at Jordan Automotive Group on August 8, 2010, subject to the receipt of their Certificate of Insurance naming the City as an additional insured. Mr. Prince seconded; motion carried.

A request received from Golden Dome Cab, LLC, seeking a taxi cab license remains under advisement.

Mr. West said Squad's 2nd Precinct has changed the date for their fundraiser to benefit Gulf Coast marine animals. The new date has yet to be determined and they have advised they will keep the event on their property. This request remains under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:54 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board