

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
July 27, 2010

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by Vice-President Mike Watson at 10:04 a.m. All members were present except Mr. West. Mr. Prince moved to dispense with the reading of the minutes of July 20, 2010, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Rea said Sue Lowe of the South Bend Tribune has announced she will be retiring at the end of the month. He said she has provided a wonderful service to the citizens of Mishawaka and we'll miss her greatly.

Mayor Rea also indicated a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski submitted a request to declare miscellaneous outdated or broken inventory items as surplus for disposal by approved means. Mr. Prince moved to declare the items surplus and approve of their disposal. Mr. Watson seconded; motion carried.

Chief Witkowski presented specifications and requested the Board's approval to advertise to receive bids for accessories for up to twenty-two (22) patrol cars to be opened Tuesday, August 17, 2010. Mr. Prince moved to approve the request to advertise for accessories for up to twenty-two (22) patrol cars to be opened August 17, 2010. Mr. Watson seconded; motion carried.

Fire Chief Dale Freeman submitted a request to declare a Kyocera Digital Copier as surplus for disposal by approved means. Mr. Prince moved to declare a Kyocera Digital Copier as surplus and approved its disposal. Mr. Watson seconded; motion carried.

Community Development Director Lory Timmer requested the Board's approval to award the contract for the demolition and removal of 327 Milburn Court and 513 S. Taylor Street to Torok Excavating of South Bend, the lowest responsive and responsible quoter, for a total not-to-exceed amount of \$9,600.00 which includes the base bid and Alternate 1. Mr. Prince moved to award the demolition and removal of 327 Milburn Court and 513 S. Taylor Street to Torok Excavating for \$9,600.00. Mr. Watson seconded; motion carried.

Ms. Timmer requested the Board's approval to award the contract for the demolition and removal of 407, 501, and 519 W. Sixth Street to Jackson Services of Rochester, the lowest responsive and responsible quoter, for a total not-to-exceed amount of \$22,950.00 which includes the base bid only. Mr. Prince moved to award the demolition and removal of 507, 501, and 519 W. Sixth Street to Jackson Services for a total not-to-exceed amount of \$22,950.00. Mr. Watson seconded.

Mrs. Timmer requested the Board's permission to change the date to receive quotes for asbestos removal at 318 W. 8th St., 717 W. 7th St., 311 Cleveland St., 311 S. Laurel St., and 510 W. 10th St., from Tuesday, July 27, 2010 to Tuesday, August 3, 2010. Mr. Prince moved to approve. Mr. Watson seconded.

On behalf of Gary West, Assistant City Engineer Chris Jamrose presented Change Order No. 2 Final from Michiana Contracting, Inc. for North Side Traffic Signal Modernization for an increase of \$36,390.15 for a final contract amount of \$501,093.65. Mr. Prince moved to approve Change Order No. 2 Final from Michiana Contracting, Inc. for an increase of \$36,390.15 for a final contract amount of \$501,093.65. Mr. Watson seconded; motion carried.

Ms. Jamrose presented Change Order No. 4 Final from Walsh & Kelly, Inc. for Douglas Road Improvements for a decrease of \$1,045,534.85 for a final contract amount of \$3,544,923.55. Mr. Prince moved to approve Change Order No. 4 Final from Walsh & Kelly, Inc. for a decrease of \$1,045,534.85 for a final contract amount of \$3,544,923.55. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a proposal from Fisher Land Surveying Services, Inc. to provide a survey and elevations for Merrifield Park for a not-to-exceed amount of \$2,500.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a proposal for Professional Design Services from Site Scapes, Inc. for Merrifield Park, South Parking Lot Development for a not-to-exceed amount of \$3,600.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Utility Board Resolution No. 2010-03 approving entry into a consent decree among the City of Mishawaka, State of Indiana, and the United States governing the implementation of combined sewer overflow controls, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve seventeen (17) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$11,762,634.99. Mr. Watson seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

Mr. Watson said a request for disabled parking has been received from the resident at 711 N. Wenger Street and reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends that this application be approved. Mr. Watson moved to approve the disabled parking request for 711 N. Wenger Street. Mr. Prince seconded; motion carried

Old Business:

A request received from St. Joseph Church to hold a procession from St. Joseph Church on Third Street to various locations within a 4-5 block area on Sunday, August 15, 2010, was considered. Police Chief Witkowski indicated the procession would stay on the sidewalk. Mr. Watson moved to permit St. Joseph Church to hold a procession on Sunday, August 15, 2010, from Third Street to various locations. Mr. Prince seconded; motion carried.

A request received from Golden Dome Cab, LLC, seeking a taxi cab license was considered. Police Chief Witkowski said he spoke to the business owner and they will keep their offices in South Bend, but request to do business in Mishawaka. He indicated they will fill out the proper paperwork.

Mr. Watson said Squad's 2nd Precinct has changed the date for their fundraiser to benefit Gulf Coast marine animals. Chief Witkowski said Squad's would provide the Board updated information on new date and location when it has been decided.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:20 a.m.

Mike Watson – Vice-President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board