

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
August 10, 2010

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present except Mr. Prince. Mr. Watson moved to dispense with the reading of the minutes of August 3, 2010, and accept them as circulated. Mr. West seconded; motion carried.

Quote Openings:

Quotes were opened for the demolition of 311 Cleveland, 311 S. Laurel, and 510 W. 10th Street and are summarized below:

COMPANY	BASE QUOTE	TIME TO COMPLETE	ALT #1 (TOP SOIL, GRADE, SEED)	TIME TO COMPLETE	TOTAL QUOTE	TOTAL TIME TO COMPLETE
Indiana Earth	\$29,628.00	30 days	\$3,600.00	-	\$33,228.00	30 days
Jackson Services	\$18,000.00	30 days	\$1,725.00	10 days	\$19,725.00	40 days
Torok Excavating	\$21,900.00	30 days	\$2,100.00	-	\$24,000.00	30 days
R & R Excavating	\$40,765.00	Per specs	\$5,650.00	-	\$46,415.00	-
Ritschard Bros.	\$31,800.00	30 days	\$2,900.00	5 days	\$34,700.00	35 days
C & E Excavating	\$25,975.00	30 days	\$4,325.00	10 days	\$30,300.00	40 days

Mr. West said the quotes will be taken under advisement for review, evaluation and consideration by the Community Development Department.

Quotes were opened for pre-rehabilitation lead testing services at 318 W. 8th St., 717 and 718 W. 7th Street and are summarized below:

Company	Quote
Greentree Environmental Services, Inc.	\$440.00 per structure (price includes 8 dust samples, 1 soil sample)
TecServ Environmental, Inc.	\$625.00 per structure, plus \$40 per additional dust sample (price includes 2 dust samples, 2 soil samples)

Mr. West said the quotes will be taken under advisement for review, evaluation and consideration by the Community Development Department.

Mayor's Comments:

Mayor Rea indicated a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board's approval to award the contract for the purchase of twenty-two (22) new 2011 Chevrolet Impala Police Sedans to Arnell Auto Group of Burns Harbor, IN, the most responsive and most responsible bidder for the base amount of \$19,659.81 X 22 = \$432,515.82 less \$34,075.00 (amount for 21 trades) for a total award of \$398,440.82. Mr. Watson moved to approve as presented. Mr. West seconded; motion carried.

Park Superintendent Mike Faulkner submitted a request to remove two trees and stumps in the right of way at 2621 Lexington, trim two (2) trees at 502 W. 12th Street, and plant one tree at 409 E. 3rd Street. The trees to be removed have been analyzed and recommended for removal

by the Park Department landscaper. Mr. Watson moved to approve as presented. Mr. West seconded; motion carried.

Community Development Director Lory Timmer requested the Board's approval to receive quotes for the demolition of 614-618 E. Battell Street with quotes to be opened on Tuesday, August 24, 2010. Mr. Watson moved to approve. Mr. West seconded; motion carried.

Mrs. Timmer requested the Board's approval to award the contract for asbestos abatement at 717 W. 7th Street and 311 Cleveland to Specialty Systems of South Bend, Inc., the lowest responsive and responsible quoter for an amount not to exceed \$240.00 (\$120.00 per address). Mr. Watson moved to approve. Mr. West seconded; motion carried.

Mrs. Timmer requested the Board's approval to award the contract for asbestos abatement at 510 W. 10th Street and 311 S. Laurel to TecServ, Inc., the lowest responsive and responsible quoter for an amount not to exceed \$4,125.00 (510 W. 10th St.: \$3,680.00; 311 S. Laurel: \$445.00). Mr. Watson moved to approve. Mr. West seconded; motion carried.

Mrs. Timmer requested the Board's approval to award the contract for the demolition and removal of 311 Cleveland, 311 S. Laurel, and 510 W. 10th Street to Jackson Services of Rochester, the lowest responsive and responsible quoter, for the base amount of \$18,000.00 plus the alternate of \$1,725.00 for a total not-to-exceed amount of \$19,725.00. Mr. Watson moved to approve as presented. Mr. West seconded; motion carried.

Mrs. Timmer requested the Board's approval to amend the contract awarded to Jackson Services for the demolition and removal of 407, 501, and 519 W. 6th Street (awarded July 27, 2010) to include the alternate of \$2,050.00 for a new not-to-exceed amount of \$25,000.00. Mr. Watson moved to approve as presented. Mr. West seconded; motion carried.

Engineering Director Gary West presented Change Order No. 1 from C & E Excavating for Milburn Boulevard Area Sewer Improvements, Division "H", for an increase of \$60,023.76 for a new contract amount of \$2,471,174.36 and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve twenty-one (21) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$4,191,837.90. Mr. West seconded; motion carried.

Approval of SRF Pay Applications:

Mr. Watson moved to approve SRF - Disbursement Request #35 from Mason Engineering and Construction Co., Inc., for construction services in the amount of \$6,500.00; SRF - Disbursement Request #36 from Mason Engineering and Construction Co., Inc., for construction services in the amount of \$14,843.00; and SRF - Disbursement Request #126 from Greeley and Hansen LLC for professional engineering services in the amount of \$1,007.00. Mr. West seconded; motion carried.

New Business:

A request from Mr. Paul Gurson of Yakety-Yak Café to block Center Street between Fourth Street and the alley to the south for a "Yakety Yak Café Football Tailgate Party" at 701 W. Fourth Street on Saturday, September 18, 2010 between the hours of 12:00 pm and 10:00 pm was reviewed by the Board. Mr. Watson moved to approve this request subject to the standard conditions regarding public safety and noise control. Mr. West seconded; motion carried.

A request from the residents at 207 E. 7th Street to have an end of summer cookout and live band on Saturday, August 14, 2010 between the hours of 1:00 p.m. and 9:00 p.m. was reviewed by the Board. Police Chief Witkowski indicated he would contact the residents to discuss. Mr. West moved to deny the request to waive the requirements of the noise ordinance. Mr. Watson seconded; motion carried.

A request to close the 500 block of Calhoun Street for a block party on Saturday, August 21, 2010 from 5:00 p.m. to 10:00 p.m. was taken under advisement.

Old Business:

There was no old business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:40 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board