

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
August 24, 2010

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:08 a.m. All members were present except Mr. Watson. Mr. Prince moved to dispense with the reading of the minutes of August 17, 2010, and accept them as circulated. Mr. West seconded; motion carried.

Quote Opening:

Bids were opened for the demolition and removal of 614-618 E. Battell Street and are summarized below:

| COMPANY          | BASE QUOTE  | TIME TO COMPLETE | ALT #1 (TOP SOIL, GRADE, SEED) | TIME TO COMPLETE | TOTAL QUOTE | TOTAL TIME TO COMPLETE |
|------------------|-------------|------------------|--------------------------------|------------------|-------------|------------------------|
| Torok Excavating | \$12,590.00 | 30 days          | \$850.00                       | -                | \$13,440.00 | 30 days                |
| Indiana Earth    | \$10,242.00 | 30 days          | \$1,830.00                     | -                | \$12,072.00 | 30 days                |
| Jackson Services | \$11,535.00 | 30 days          | \$1,465.00                     | 10 days          | \$13,000.00 | 40 days                |
| Ritschard Bros.  | \$15,400.00 | 30 days          | \$2,550.00                     | 15 days          | \$17,950.00 | 45 days                |
| R & R Excavating | \$18,910.00 | Per specs        | \$1,700.00                     |                  | \$20,610.00 | Per specs              |
| C & E Excavating | \$14,145.00 | 30 days          | \$2,190.00                     | 10 days          | \$16,335.00 | 40 days                |

Mr. West said the quotes will be taken under advisement for review, evaluation, and recommendation by the Community Development Department.

Mayor's Comments:

Mayor Rea was not available for today's Board meeting. Mr. West indicated a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski submitted a request to retire Police Canine "Zeek" and authorize his sale to his handler, Sgt. Chad Thomas, for \$1.00. Mr. Prince moved to retire Police Canine "Zeek" and authorize his sale to Sgt. Chad Thomas for \$1.00. Mr. West seconded; motion carried.

Community Development Director Lory Timmer requested the Board's approval to receive quotes for the rehabilitation of 718 W. 7<sup>th</sup> Street to be opened September 7, 2010. Mr. Prince moved to approve. Mr. West seconded; motion carried.

Mrs. Timmer requested the Board's approval to receive quotes for the rehabilitation of 521 Slicks Court to be opened September 7, 2010. Mr. Prince moved to approve. Mr. West seconded; motion carried.

Mrs. Timmer requested the Board's approval to award the contract for removal of two (2) drums containing boiler treatment chemicals located at 402 LWW to TecServ Environmental, Inc., for a not-to-exceed amount of \$925.00. Mr. Prince moved to approve. Mr. West seconded; motion carried.

Mrs. Timmer requested the Board's approval to award the contract for tree removal services to Walt Temple for removal of one (1) tree and stump grinding at 407 W. 6<sup>th</sup> Street in the amount of \$1,760.00; and two (2) trees and stump grinding at 519 W. 6<sup>th</sup> Street in the amount of \$2,680.00 for a total award of \$4,440.00. Mr. Prince moved to approve. Mr. West seconded; motion carried.

Mrs. Timmer requested the Board's approval to award the contract for the demolition and removal of 614-618 E. Battell Street to Indiana Earth, Inc. of Osceola, the lowest responsive and responsible quoter, for the base amount of \$10,242.00 plus the alternate of \$1,830.00 for a total not-to-exceed amount of \$12,072.00. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

City Planner Ken Prince presented a professional service agreement with DLZ for Edgewater Drive Modifications at Mishawaka Avenue for a not-to-exceed amount of \$39,825.00 and moved for its approval. Mr. West seconded; motion carried.

Engineering Director Gary West presented Change Order No. 1 (no cost change order) from Michiana Contracting for project ST 32848 for overhead signs for a time extension to November 30, 2010, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 1 from Michiana Contracting for project ST 32846 for traffic signal upgrades for a reduction of \$29,810.00 for a new contract amount of \$246,155.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a professional service agreement with DLZ for design services for Edison and Grape intersection improvements for a lump sum amount of \$14,500.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order Nos. 1-4 from Michiana Contracting for project ST 30911 for McKinley Avenue traffic signal upgrades as follows: CO#1 increase of \$25,976.71; CO#2, increase of \$1,188.00; CO#3 decrease of \$6,035.75; CO#4 increase of \$14,452.00, for a new contact amount of \$1,164,726.62 and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve fifteen (15) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$10,767,239.21. Mr. West seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

The Board considered a request from Bethel College to restrict traffic on the north side of Lowell Avenue from Liberty to Clay between the hours of 8:45 and 9:45 for a 5K run/walk as part of their Alumni Weekend Festivities on September 25, 2010. Mr. West moved for its approval. Mr. Prince seconded; motion carried.

The Board re-considered a request from Calvary Temple to hold a 5K/10K run on Saturday, August 28, 2010, from 7:45 a.m. to 9:00 a.m. Mr. West moved to approve the event. Park Superintendent Mike Faulkner will contact Calvary Temple to realign the walk route to avoid street closures. Mr. Prince seconded as presented; motion carried.

A request from the Family & Children's Center to hold a 5K "Race to Zero" on Sunday, September 26, 2010, was taken under advisement.

Mr. West said a request for disabled parking has been received from the resident at 1021 Liberty Drive and has been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Traffic Bureau made "no recommendation". Police Chief Ken Witkowski

recommends this request be denied. Mr. West moved to deny the disabled parking request for 1021 Liberty Drive. Mr. Prince seconded; motion carried.

A request to close the area of Homewood Street and Home Street on Sunday, August 29, 2010 from 12:00 p.m. to 6:00 p.m. for an estate auction was considered by the Board. At the recommendation of Police Chief Witkowski, Mr. West moved to approve the closing of Home Street south from Homewood to the east/west alley on Sunday, August 29, 2010 from 12:00 p.m. to 6:00 p.m. Mr. Prince seconded; motion carried.

Old Business:

A request was considered for a National Flag Celebration Parade on Front Street West to Spring Street into Beutter Park at 9:00 a.m. on September 18, 2010. Mr. West moved to approve the National Flag Celebration Parade on September 18, 2010 with parade staging at 8:00 a.m. on First Street between West and Hill Streets, with the parade route on Front Street from West to Spring Streets and then into Beutter Park. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:43 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of  
Public Works and Safety/Utility Board