

THE REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
August 31, 2010

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of August 24, 2010, and accept them as circulated. Mr. Watson seconded; motion carried.

Quote Openings:

Quotes were opened for Asbestos Abatement at 614-618 E. Battell Street and are summarized below:

COMPANY	BASE BID
Specialty Systems of South Bend	\$2,920.00
TecServ Environmental, Inc.	\$1,485.50

Mr. West said the quotes will be taken under advisement for review, evaluation, and recommendation by the Community Development Department.

Mayor's Comments:

Mayor Rea presented an intergovernmental agreement between the City of Mishawaka, City of South Bend, and the St. Joseph County Board of Commissioners for financial and legal structure for consolidated public safety access points (dispatch center) which Indiana State Law requires by 2014. A Professional Service Agreement with Barnes & Thornburg for legal structure for an amount not to exceed \$5,000.00 was presented as well as a Professional Service Agreement with H. J. Umbaugh & Associates for an amount not to exceed \$12,000.00 was also presented and the Mayor asked for the Board's approval and to also name the Mayor as signatory. Mr. Prince moved to accept as presented. Mr. Watson seconded; motion carried.

Mayor Rea also indicated a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski indicated no bids were received for vehicle accessories on August 17, 2010. The awarded vendors from the March 2010 vehicle accessory bids were contacted and they have agreed to honor their previous bid prices.

Chief Witkowski also indicated his department had received a thank you from St. Joseph Church for assistance during their procession on Sunday, August 15, 2010.

Fire Chief Dale Freeman requested that the Board accept the voluntary retirement of John R. VanBreaene who has served the Mishawaka Fire Department for 35 years and 1 month, effective September 1, 2010. The Board extended their thanks and congratulations to Mr. VanBreaene for his dedicated service to the community. Mr. Watson moved for the Board's approval to accept the voluntary retirement of John R. VanBreaene effective September 1, 2010. Mr. Prince seconded; motion carried.

Park Superintendent Mike Faulkner submitted a request to remove three (3) trees in the right of way at 202 Lincolnway East (in the treelawn along Church Street). The trees have been analyzed and recommended for removal by the Park Department landscaper. Mr. Watson moved for the Board's approval to remove three (3) trees and stumps at 202 Lincolnway East. Mr. Prince seconded; motion carried.

Community Development Director Lory Timmer requested the Board's approval to award the contract for removal of an underground storage tank at 313 W. 8th Street to TecServ Environmental, Inc. for a not-to-exceed amount of \$3,553.00. Mr. Prince moved to approve. Mr. Watson seconded; motion carried.

Mrs. Timmer requested the Board's approval to amend the date for receipt of Rehabilitation Quotes at 717 W. 7th Street and 313 W. 8th Street from August 31, 2010 to September 7, 2010. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried. Mrs. Timmer requested the Board's approval to receive quotes for the demolition of 116 E. 7th Street and 715 E. 6th Street with quotes to be opened on Tuesday, September 7, 2010. Mr. Prince moved to approve. Mr. Watson seconded; motion carried.

Mrs. Timmer requested the Board's approval to award the contract for asbestos abatement at 614-618 E. Battell Street to TecServ Environmental, Inc., the lowest responsive and responsible quoter, for an amount not to exceed \$1,485.50. Mr. Prince moved to approve. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Change Order No. 2 from Carson-Roberts for River Crossing No. 2 Expansion for an increase of \$111,156.76 for a new contract amount of \$3,023,211.07 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 4 Final "Revised" from Selge Construction for Holy Cross Parkway Lift Station Force Main Ph IIC for a reduction of \$1,950.00 for a final contract amount of \$643,147.47 and moved for its approval. Mr. Watson seconded.

Mr. West presented Change Order No. 4 Final "Revised" from Selge Construction for Holy Cross Parkway Lift Station Force Main Ph IID for a reduction of \$18,196.25 for a final contract amount of \$2,142,632.60 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Professional Service Agreement Supplement No. 1 from Christopher B. Burke Engineering for design of Milburn Boulevard Improvement Project Division "E" for an increase of \$17,100.00 for a new not-to-exceed amount of \$269,270.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board's acceptance of a Deed of Dedication for 8 feet of right of way along the east side of Merrifield Avenue, north of Stanley Street and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for Fire District Analysis for Fire Station No. 4 for site analysis, site selection, and design for a not-to-exceed amount of \$272,500.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West also thanked the Police Department for their assistance directing traffic while Main Street and the bridge were closed.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

Mr. West said a request for a Secondhand Store License has been received from Ashlee Martin at 512 W. Edison Road. A public hearing was set for Tuesday, September 7, 2010, at 10:00 a.m.

Old Business:

Mr. West moved to approve a request from the Family & Children's Center to hold a 5K "Race to Zero" on Sunday, September 26, 2010, from 9:45 a.m. to 10:30 with post event activities until 1:00 p.m. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:43 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board