

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
September 7, 2010

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:21 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of August 31, 2010, and accept them as circulated. Mr. Watson seconded; motion carried.

Quote Openings:

Quotes for the rehabilitation of 717 W. 7th Street were received and are summarized below:

COMPANY	HARD COSTS	LEAD	ADDENDUM #1	TOTAL
Northern Construction, Inc.	\$101,275.00	\$39,026.00	\$1,700.00	\$142,001.00
McCollister Group	\$79,816.60	\$59,515.00	\$2,735.00	\$142,066.60
Jeff Moser Homes	\$91,358.00	\$47,070.00	\$4,200.00	\$142,628.00

Mr. West said the quotes will be taken under advisement for review, evaluation, and recommendation by the Community Development Department.

Quotes for the rehabilitation of 718 W. 7th Street were received and are summarized below:

COMPANY	HARD COSTS	LEAD	TOTAL
Northern Construction, Inc.	\$49,394.05	\$19,227.00	\$67,621.05
McCollister Group	\$53,185.00	\$20,970.00	\$74,155.00
Jeff Moser Homes	\$55,337.00	\$28,150.00	\$83,487.00

Mr. West said the quotes will be taken under advisement for review, evaluation, and recommendation by the Community Development Department.

Quotes for the rehabilitation of 313 W. 8th Street were received and are summarized below:

COMPANY	HARD COSTS	LEAD	ADD #1	ADD #2	ADD #3	TOTAL
Northern Construction, Inc.	\$111,599.30	\$33,877.00	\$10,548.00	\$9,500.00	\$12,600.00	\$178,124.30
Jeff Moser Homes	\$125,615.00	\$37,459.00	\$17,882.00	\$4,245.00	N/C	\$185,201.00

Mr. West said the quotes will be taken under advisement for review, evaluation, and recommendation by the Community Development Department.

Quotes for the demolition and removal of 715 E. 6th Street and 116 E. 7th Street were received and are summarized below:

COMPANY	BASE QUOTE	TIME TO COMPLETE	ALT #1 (TOP SOIL, GRADE, SEED)	TIME TO COMPLETE	TOTAL QUOTE	TOTAL TIME TO COMPLETE
Jackson Services	\$12,350.00	30 days	\$1,650.00	-	\$14,000.00	30 days
Ritschard Bros.	\$15,720.00	30 days	\$1,880.00	5 days	\$17,600.00	35 days
Torok Excavating	\$15,920.00	30 days	\$1,400.00	-	\$17,320.00	30 days
R & R Excavating	\$15,810.00	Per specs	\$1,950.00	-	\$17,760.00	Per specs
Indiana Earth	\$17,678.00	30 days	\$3,532.00	15 days	\$21,210.00	45 days
C & E Excavating	\$17,460.00	30 days	\$3,000.00	10 days	\$20,460.00	40 days

Mr. West said the quotes will be taken under advisement for review, evaluation, and recommendation by the Community Development Department.

Mayor's Comments:

Mayor Wood was not available for today's meeting. Mr. West indicated a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Dale Freeman said in order to fulfill the 2009 Fire Department Contract Agreement he recommends that Firefighter Keith Baldini be promoted from 1st Class Firefighter to the rank of Master Firefighter effective September 4, 2010. Mr. Watson moved to promote Keith Baldini from 1st Class Firefighter to Master Firefighter effective September 4, 2010. Mr. Prince seconded; motion carried.

Building Commissioner Brock Hundt presented the Building Department statistics for the month of August, 2010 and indicated permits were issued for one (1) new home, for a total of nineteen (19) so far this year. He also said most permits issued last month were for electric and HVAC.

Community Development Director Lory Timmer requested the Board award the contract for asbestos abatement at 715 E. 6th Street and 116 E. 7th Street to Specialty Systems of South Bend, Inc., the lowest responsive and responsible quoter, for a total contract amount of \$3,050.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Timmer requested the Board's approval to award the contract for the demolition and removal of 715 E. 6th Street and 116 E. 7th Street to Jackson Services of Rochester, the lowest responsive and responsible quoter, for a total not-to-exceed amount of \$14,000.00 which includes the base bid and Alternate #1. Mr. Watson moved to approve. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented Change Order No. 1 Final from Selge Construction for Douglas Medical Park Phase I (Trinity Place) for an additional \$131,673.92 for a final contract amount of \$814,103.04 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a professional service agreement with DLZ for the preparation of design plans and permitting of Twelfth Street Improvements, Capital Avenue to Blackberry Road for a not-to-exceed amount of \$425,500.00 and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve twenty-one (21) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$4,527,246.59. Mr. Watson seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

Public Hearing:

Mr. West opened the public hearing for a Secondhand Store License submitted by Ashlee Martin for the sale of furniture, clothing, and general household items at 512 W. Edison Road. No one appeared on behalf of the request. Mr. West indicated the request will be continued until next week's meeting.

New Business:

Mr. West requested the Board schedule a special meeting for Thursday, September 9, 2010, at 9:00 a.m. to continue today's meeting and award the contracts for rehabilitation of four

properties for the Department of Community Development and moved for its approval. Mr. Watson seconded; motion carried.

A request received from the St. Joseph County Prosecutor’s Office for a “Justice Ride” to be held on Sunday, October 3, 2010, was taken under advisement.

Mr. West said requests for disabled parking have been received from residents at 1613 Milburn Blvd., 217 N. Indiana Ave., 401 W. 14th Street. These requests have been reviewed by the Mishawaka Police Department’s Traffic Bureau. Upon their review, the Police Department recommends that these applications be approved. Mr. West moved to approve the disabled parking requests as presented. Mr. Watson seconded; motion carried.

Mr. West said a request for disabled parking has been received from the residents at 520 Dale Avenue and has been reviewed by the Mishawaka Police Department’s Traffic Bureau. Upon their review, the Traffic Bureau made “no recommendation”. Police Chief Ken Witkowski recommends this request be denied. Mr. West moved to deny the disabled parking request for 520 Dale Avenue. Mr. Prince seconded; motion carried.

A request has been received for street closure for a City Health Benefit Fair on Saturday, September 25, 2010 from 6:30 a.m. to 12:30 p.m. The only streets that require closing are Ironworks Avenue between Mill and Spring Streets. Mr. Prince moved to approve. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was recessed at 11:08 a.m. The meeting will reconvene at 9:00 a.m. Thursday, September 9, 2010.

The special meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 9:01 a.m. on Thursday, September 7, 2010. All members were present.

Quote Opening:

Quotes for the rehabilitation of 521 Slicks Court were received and are summarized below:

COMPANY	HARD COSTS	LEAD	ADDENDUM #1	TOTAL
Northern Construction, Inc.	\$152,716.60	\$7,675.00	\$7,878.00	\$168,269.60
McCollister Group	\$188,945.60	20,713.00	\$3,655.00	\$213,313.60

Mr. West said the quotes will be taken under advisement for review, evaluation, and recommendation by the Community Development Department.

Quotes for asbestos abatement at 521 Slicks Court were received and are summarized below:

COMPANY	AMOUNT
Specialty Systems of South Bend, Inc.	\$1,965.00
TecServ Environmental, Inc.	\$ 950.00

Mr. West said the quotes will be taken under advisement for review, evaluation, and recommendation by the Community Development Department.

Quotes for asbestos abatement at 313 W. 8th Street were received and are summarized below:

COMPANY	AMOUNT
Specialty Systems of South Bend, Inc.	\$1,340.00

TecServ Environmental, Inc.

\$1,925.00

Mr. West said the quotes will be taken under advisement for review, evaluation, and recommendation by the Community Development Department.

Community Development Director Lory Timmer requested the Board award the contract for the rehabilitation of 717 W. 7th Street to The McCollister Group, the lowest responsive and responsible quoter, for a total not-to-exceed amount of \$122,066.60 which includes the hard costs, lead, and addendum #1. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Timmer requested the Board award the contract for the rehabilitation of 718 W. 7th Street to Northern Construction, Inc., the lowest responsive and responsible quoter, for a total not-to-exceed amount of \$67,621.05 which includes the hard costs and lead. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Timmer requested the Board award the contract for the rehabilitation of 313 W. 8th Street to Northern Construction, Inc., the lowest responsive and responsible quoter, for a total not-to-exceed amount of \$156,856.30 which includes the hard costs (less the cost of garage), lead, and three addendums. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Timmer requested the Board award the contract for the rehabilitation of 521 Slicks Court to Northern Construction, Inc., the lowest responsive and responsible quoter, for a total not-to-exceed amount of \$168,269.60 which includes the hard costs, lead, and addendum #1. Ms. Timmer said this award is contingent upon the City's ability to acquire the property. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Timmer requested the Board award the contract for asbestos abatement at 521 Slicks Court to TecServ Environmental, Inc., the lowest responsive and responsible quoter, for a total not-to-exceed amount of \$950.00. Ms. Timmer said this award is contingent upon the City's ability to acquire the property. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Timmer requested the Board award the contract for asbestos abatement at 313 W. 8th Street to Specialty Systems of South Bend, Inc., the lowest responsive and responsible quoter, for a total not-to-exceed amount of \$1,340.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Timmer presented Change Order No. 1 from Jackson Services for the demolition of 501 W. 6th Street for an increase of \$3,750.00 to remove the north and east walls and footings for a new not-to-exceed amount of \$28,750.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 9:20 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board