

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
September 14, 2010

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of September 7, 2010, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's meeting. Mr. West indicated a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Dale Freeman presented a Pharmaceutical Supply Agreement between the Mishawaka Fire Department and St. Joseph Regional Medical Center for controlled substances and requested Battalion Chief Brian Thomas be named signatory. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Park Superintendent Mike Faulkner submitted a request to remove a tree and stump in the right of way at 825 W. Mishawaka Avenue. The tree has been analyzed and recommended for removal by the Park Department landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Faulkner submitted a request to plant two (2) trees at 2407 Milburn Boulevard. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Wastewater Division Manager Karl Kopec presented Professional Service Agreement Supplement #4 with Greeley and Hansen LLC for Wastewater Treatment Expansion, Lift Station, and Telemetry Upgrade for an increase of \$84,163.00 for a new not-to-exceed amount of \$2,360,517.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Change Order No. 3 from HRP Construction, Inc. for Juday Creek Forcemain Rehabilitation for an increase of \$124,437.00 for a new contract amount of \$3,984,587.20, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West said also as part of Change Order No. 3 from HRP Construction, Inc. for Juday Creek Forcemain Rehabilitation to add 288 days to the contract for a new completion date of May 16, 2011, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Professional Services Agreement Supplement #3 from Lawson-Fisher Associates for Juday Creek Forcemain Repair, Ph II, for an increase of \$180,000.00 for a new not-to-exceed amount of \$569,087.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Professional Services Agreement Supplement #1 from Abonmarche for Bremen Highway Conceptual Master Plan Design for an increase of \$16,200.00 for a new not-to-exceed amount of \$61,100.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order #2 with Michiana Contracting for Contract ST 32846 Large Overhead ID Signs for a reduction of \$350.00 for a new contract amount of \$62,636.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order #3 with Michiana Contracting for Contract ST 32846 Large Overhead ID Signs for an increase of \$720.00 for a new not-to-exceed amount of \$63,706.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Service Agreement with American Structurepoint for the design and permitting of the extension of sanitary sewer to the Res for a not-to-exceed amount of \$9,420.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented an Escrow Agreement with C & E Excavating with First State Bank of Middlebury for Milburn Area Sewer Improvement Project, Division "H", and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

Mr. Prince moved to approve SRF - Disbursement Request #127 from Greeley and Hansen LLC for engineering and construction services in the amount of \$2,823.00. Mr. Prince seconded; motion carried.

Mr. Watson moved to approve SRF – Disbursement Request #37 from HRP Construction, Inc. for construction services in the amount of \$323,317.00. Mr. Prince seconded; motion carried.

Public Hearing:

Mr. West opened the public hearing for a secondhand store license submitted by Ashlee Martin to be located at 512 W. Edison Road. Ashlee Martin presented the request. Mr. West asked Ms. Martin where she obtained the merchandise for the store. Ms. Martin indicated she attends storage facility auctions and buys items that have been left in units. Ms. Martin also indicated she will not be selling jewelry, tools, or electronic items.

Mr. West asked where her store was located. She indicated it was in the back one half of Koach's building.

Mr. West asked what type of signage her store would have. She said currently there was a banner on the building, but there would be no additional signs.

Mr. West closed the public hearing. Mr. Prince moved for the Board's approval of the secondhand store license. Mr. Watson seconded; motion carried.

New Business:

A request from the resident at 549 W. 4th Street to close Wells Street south of 4th Street to the alley for a wedding reception on Saturday, October 2, 2010 from 4:00 p.m. to 10:00 p.m. was taken under advisement.

A request to close Fern Hill Drive on Sunday, October 31, 2010 from 4:00 p.m. to 7:00 p.m. for a Halloween Party and Trick-or-Treat was taken under advisement.

A request received from the St. Joseph County Prosecutor's Office for a "Justice Ride" to be held on Sunday, October 3, 2010, continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:26 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board