

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
October 5, 2010

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of September 28, 2010, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood indicated he had a nice meeting at Indiana Association of Cities and Towns and the City received a local government cooperative award for this year's Bike the Bend event.

Mayor Wood also indicated a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski announced that the recipient of "Officer of the Second Quarter" is Cpl. Mike Robinson. Chief Witkowski said on April 24, 2010, Cpl. Robinson was dispatched to the 1100 Block of West 11th in reference to suspicious persons running westbound down the alley. It was determined they were originally carrying a suitcase and pillow cases, but when seen later they did not have these items in their possession. The suitcase was located in an alley and contained a flat screen television inside, but the pillow cases were not immediately located. The suspects were detained and positively identified by a witness and the flat screen tv and (31) \$2 bills found in the possession of one of the suspects were confirmed to have been taken in a burglary on West 7th Street.

Chief Witkowski said the next morning Cpl. Robinson re-canvassed the area where the suspects had been seen and found two pillowcases under a plastic tarp in the alley. The pillowcases contained numerous video games, lap top computer, cameras, Nintendo game player, costume jewelry, and several watches. The property was positively identified by the victim of the burglary.

Chief Witkowski commended Cpl. Robinson on his thoroughness in handling the incident and his determination and extra effort put forth in later discovering the additional stolen property.

Building Commissioner Brock Hundt presented the Building Department statistics for the month of September, 2010 and indicated permits were issued for one (1) new home, for a total of twenty (20) so far this year, compared to twenty-five last year.

Park Superintendent Mike Faulkner submitted a request to remove four trees and stumps in the right of way at 225 S. Mill Street. The trees have been analyzed and recommended for removal by the Park Department landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Faulkner submitted a request to remove one tree and stump in the right of way at 710 N. Mason Street. The tree has been analyzed and recommended for removal by the Park Department landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Faulkner submitted a request to trim five trees in the right of way at 2321 E. 3rd Street. The trees have been analyzed and recommended for trimming by the Park Department landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Community Development Director Lory Timmer requested the Board's approval to receive quotes for the demolition of 114 W. Mishawaka Avenue with quotes to be opened on Tuesday, October 19, 2010. Mr. Prince moved to approve. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented an amendment to a Professional Services Agreement with SiteScapes, Inc. for the Crawford Park Master Plan Graphic for an additional \$450.00 for a new not-to-exceed amount of \$4,050.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with DLZ to develop a concept design to connect the Mishawaka Riverwalk to Cedar Street for a not-to-exceed amount of \$9,200.00 and moved for its approval. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson requested to receive bids for one (1) three-wheeled mechanical street sweeper for the Street Department with bids to be opened on Tuesday, October 26, 2010, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. Watson requested to receive bids for one (1) single axle dump truck with underbody snow plow and front hitch for snow plow for the Street Department with bids to be opened on Tuesday, October 26, 2010, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. Watson requested the Board approve an "Intent for Agreement" with the Town of Osceola authorizing the Street Department to sell up to 60 tons of highway salt for the 2010-2011 winter season at the City's bid price of \$70.78 per ton and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented Change Order No. 2 from Selge Construction for Milburn Area Sewer Improvements, Division "F", for an increase of \$76,132.25 for a new not-to-exceed contract amount of \$2,988,397.81 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order Nos. 5-7 from Michiana Contracting for project ST 30911 for McKinley Avenue traffic signal upgrades as follows: CO #5 for an increase of \$3,520.20 for fiber optic splicing for a modified contract amount of \$1,132,665.86; CO #6 for an increase of \$928.92 for pavement markings on Logan Street for a modified contract amount of \$1,165,655.55; and CO #7 for a change of contract completion date from October 8, 2010 to November 12, 2010, and moved for their approval. Mr. Watson seconded; motion carried.

Mr. West presented Professional Services Agreement Supplement #1 from DLZ for Twelfth Street Improvement Project for an increase of \$166,640.00 for right-of-way services for a new not-to-exceed amount of \$592,140.00 and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve eighteen (18) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$4,142,662.68. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

Mr. Watson moved to approve SRF - Disbursement Request #129 from Greeley and Hansen LLC for engineering services for the Waste Water Plant Expansion in the amount of \$2,016.00. Mr. Prince seconded; motion carried.

New Business:

A request was received to close Prospect Drive between Byrkit and State Streets on Friday, October 15, 2010 from 6:00 a.m. to 6:00 p.m. in order to conduct an auction at 1330 Prospect Drive. Mr. Prince moved to approve subject to keeping one lane open for emergency vehicle access and other normal conditions of approval. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:28 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board