

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
December 14, 2010

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of December 7, 2010, and accept them as circulated. Mr. Prince seconded; motion carried.

Quote Openings:

Quotes were opened for the demolition of 546 W. 6th Street and 422 S. Wells and are summarized below:

COMPANY	BASE QUOTE	TIME TO COMPLETE	ALT #1 (GRADE, SEED, TOP SOIL)	TIME TO COMPLETE	TOTAL QUOTE
Indiana Earth	\$51,414.00	45 days	\$5,322.00		\$56,736.00
R & R Excavating	\$27,960.00	Per specs	\$4,150.00		\$32,110.00
Ritschard Bros.	\$36,480.00	30 days	\$3,883.00	45 days	\$40,363.00
C & E Excavating	\$31,488.75	30 days	\$3,200.00	+10 days	\$34,688.75
Torok Demolition & Ex.	\$28,175.00	30 days	\$1,800.00		\$29,975.00

Mr. West said the quotes will be taken under advisement for review and consideration by the Department of Community Development.

Quotes were opened for one (1) articulating/telescopic aerial device and chassis (bucket truck) and are summarized below:

VENDOR

Altec Industries, Inc., Indianapolis, IN
MODEL: 2011 Ford F450, 2011 Altec AT235 **\$70,575.00**
DELIVERY: 65-190 days
PARTS DISCOUNT: 15%

Lake Shore Ford, Burns Harbor, IN
MODEL: 2011 Ford F450 **\$76,150.00**
DELIVERY: 120-160 days
PARTS DISCOUNT: 25%

Mr. West said the quotes will be taken under advisement for review and consideration by the Street Department.

Mayor's Comments:

Mayor Wood said a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader presented Utility Board Resolution 2010-05 for approving the budget for the financial needs of the Mishawaka Utilities for the calendar year 2011 and requested the Board's approval. Based on Mr. Schrader's recommendation, Mr. Watson moved for the approval of Utility Board Resolution 2010-05. Mr. Prince seconded; motion carried.

Mr. Schrader also presented Utility Board Resolution 2010-06 for approving and confirming the schedule of compensation for certain employees of the Mishawaka Utilities and the Sewer Maintenance Department for 2011 and requested the Board's approval. Based on Mr. Schrader's

recommendation, Mr. Prince moved for the approval of Utility Board Resolution 2010-06. Mr. Watson seconded; motion carried.

Utility Board Resolution 2010-07 was presented to the Board by Mr. Schrader for approving and confirming the schedule of compensation for certain employees of the Mishawaka Utilities for 2011. Mr. Watson moved to approve Utility Board Resolution 2010-07 based on Mr. Schrader's recommendation. Mr. Prince seconded; motion carried.

Staff Attorney Cory Hamel presented Resolution 2010-14 approving a two-year collective bargaining agreement between City of Mishawaka and Public Safety Dispatch employees, Teamsters Local 364 and requested the Board's approval of same. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Controller Yvonne Milligan requested the Board's approval of a Cash Advisory Agreement with H. J. Umbaugh for management of bond issue funds and asked to be named as signatory. Ms. Milligan indicated the effective date would be subject to Common Council approval. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince requested the Board award the contract for Hillis Hans Park and Street Improvements to L. L. Geans Construction Co., the lowest responsive and responsible bidder, for a total contract amount of \$415,800.00 and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Resolution 2010-13 approving a cell phone allowance policy for City of Mishawaka and Mishawaka Utilities employees retroactive to January 2, 2010 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 5 from HRP Construction for Juday Creek Forcemain Rehabilitation, Divisions A and B, for an increase of \$55,566.43 for a new contract amount of \$4,194,673.63 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 2 from C & E Excavating for Milburn Boulevard Improvements, Division "H", for an increase of \$80,714.98, for a new contract amount of \$2,551,889.34 and moved for its approval. Mr. Watson seconded; motion carried.

City Attorney John Gourley indicated the City had achieved an A+ rating which is the highest the City has ever had.

Approval of Claims:

Mr. Watson moved to approve sixteen (16) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$3,560,094.13. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

Mr. Prince moved to approve SRF - Disbursement Request #42 from HRP Construction for Juday Creek Lift Station \$497,879.00. Mr. Watson seconded; motion carried.

Hearings:

Mr. West indicated that Grievance 10-01 filed by Teamsters Local 364 on behalf of Patricia Duck has been continued to January 11, 2011 at 11:00 a.m. in Room 106.

New Business:

Mr. West noted that Grievance 10-02 was filed by Teamsters Local 364 on behalf of Stacy Madison. The Board set a hearing time of January 11, 2011 at 11:00 a.m. in Room 106 and will be heard jointly with Grievance 10-01 as issues involved in both grievances are the same.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:39 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board