

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
December 21, 2010

The regular meeting of the board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of December 14, 2010, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

Statements of Prequalification for CIPP Lining were submitted. Based on delivery issues, the City Attorney, John Gourley, was asked for an opinion on the timing of receipt of Statements of Prequalification. Mr. Gourley indicated that given no dollar amounts/monetary award was being considered, the Board could recognize that delivery issues existed and accept Statements of Prequalification following the scheduled time of the Board Meeting provided the qualifications were shipped prior to the Board Meeting. Qualifications that met these criteria that were received following the conclusion of the Board meeting are noted by an asterisk below.

<b>Company</b>
Inland Waters Pollution Control, Inc. Detroit, MI
Utility Services Authority, LLC. Belleville, MI
Performance Pipelining, Inc. Ottawa, IL
Reynolds Inliner, LLC. Orleans, IN
Insituform Technologies, Inc. Chesterfield, MO
*Young's Environmental Cleanup, Inc. Flint, MI
*Kenny Construction Co. Northbrook, IL

Mr. West indicated that the qualifications would be taken under advisement, referred to the City's consultant, and will be evaluated by the Engineering Department.

Quotes were then received for the demolition of 802 West 7<sup>th</sup> Street, 203 West 11<sup>th</sup> Street, and 231 East 9<sup>th</sup> Street.

<b>Quoter</b>	<b>Base</b>	<b>Alternate #1</b>	<b>Total</b>
C & E Excavating Inc.	\$26,571.50	\$5,100.00	\$31,671.50
R & R Excavating Inc.	\$31,840.00	\$4,820.00	\$36,660.00
Indiana Earth Inc.	\$24,060.00	\$3,896.00	\$27,956.00
Richard Bros. Inc.	\$26,500.00	\$2,365.00	\$28,865.00
Torok Excavating, Inc.	\$17,000.00	\$1,000.00	\$18,000.00

Mr. West said the quotes will be taken under advisement for review and consideration by the Community Development Department.

Mayor's Comments:

Mayor Wood previously passed on that there would not be a staff meeting today or on December 28th.

Department Head Reports:

Chief of Police, Ken Witkowski, asked the Board to approve the requested retirement of Officers Lt. Gary Bingaman (39 years of service) and Sgt. Ron Vervynckt (37 years of service) effective December 31, 2010. Mr. West noted the years (lifetimes) of service provided to the City by these officers and the significant changes that have taken place during their tenure. On

behalf of the Board and the City, he thanked them for their service. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Chief of Police, Ken Witkowski, then asked the Board to approve the voluntary demotion of officer Kenneth Kahlenbeck to the rank of Corporal based on a transfer from the Special Victim's Unit to the Uniform Division, Day Shift, Effective January 1, 2011. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Community Development Director, Lory Timmer, requested the Board's approval to award the contract for the demolition of 546 W. 6<sup>th</sup> Street and 422 S. Wells Street to Torok Excavating Inc, the lowest most responsive, and responsible quoter. The base amount for the demolition is \$28,175, with alternate #1 for grading and seeding of \$1,800. The total not to exceed amount of the contract is \$29,975. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Street Commissioner, Mike Watson, made a recommendation and moved that the Board award the bid for the purchase of the Articulating/Telescopic Aerial Device & Chassis, to Altec Industries Inc, from Indianapolis Indiana in an amount of \$70,575.00 as the lowest, most responsive, and responsible bidder on the equipment. Mr. Prince seconded; motion carried.

Approval of Claims:

Rebecca Miller, Assistant City Controller, presented 14 claim dockets in an amount of \$8,221,249.40. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

Karl Kopec, Mishawaka Utilities Wastewater Division Manager presented two SRF Pay Applications. The first being payment number 43 to HRP Construction in the amount of \$560,735.00 for construction associated with the Juday Creek Rehab Project. The second being payment number 44 to Lawson Fisher Associates in the amount of \$15,344.00 for consulting services provided as part of the Juday Creek Rehab Project. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

New Business:

There was no new business.

Old Business:

Mr. West noted that Grievances 10-01 and 10-02 that were filed by Teamsters Local 364 on behalf of Patricia Duck and Stacy Madison, respectively, will be held on January 11, 2011 at 11:00am in room 106 of City Hall.

Public Comments:

There were no public comments.

The meeting was adjourned by President Gary West at approximately 10:30 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Ken Prince Member, on behalf of Kari Myers Clerk of the Board of  
Public Works and Safety/Utility Board