

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
January 11, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of January 4, 2011, and accept them as circulated. Mr. Watson seconded; motion carried.

Mr. West asked for a moment of silence in remembrance of those killed in the "Tragedy in Tucson" on January 8, 2011.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting. Mr. West said a brief staff meeting would follow today's meeting.

Department Head Reports:

Staff Attorney Cory Hamel said he received a phone call from Gene Knapp, business agent for Teamsters #364, requesting to re-set the hearing date for grievances #10-01 and #10-02 which were scheduled for today at 11:00 a.m. However, Mr. Hamel indicated Mr. Knapp did not provide an alternate hearing date. Mr. Prince moved to continue grievance hearings #10-01 and #10-02 indefinitely. Mr. Watson seconded; motion carried.

Police Chief Ken Witkowski requested the Board promote Probationary Officer Brian J. Long to the rank of Patrol Officer with the Uniform Division effective January 5, 2011. Mr. Watson moved to approve the promotion of Probationary Officer Long to the rank of Patrol Officer with the Uniform Division effective January 5, 2011. Mr. Prince seconded; motion carried.

Chief Witkowski also presented Resolution No. 2011-01 approving the dedication of the indoor police pistol range in memory of Corporal James J. Szuba. He indicated the name change would be retroactive to January 9, 2011. Mr. Watson moved to approve Resolution No. 2011-01 as presented. Mr. Prince seconded; motion carried.

Electric Division Manager Tim Erickson requested the Board's approval to advertise for bids for a 2011 one-ton 2WD Extended Cab Service Truck to be opened on Tuesday, February 8, 2011. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Community Development Director Lory Timmer requested the Board award the contract for asbestos abatement at 646 and 646 ½ Lincolnway East to Specialty Systems of South Bend, Inc. for a total not-to-exceed amount of \$19,820.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mrs. Timmer requested the Board award the contract for testing and closure of two (2) underground storage tanks at 413 N. Cedar Street to TecServ Environmental for a not-to-exceed amount of \$16,650.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mrs. Timmer requested the Board award the contract for Phase I Environmental Site Assessment of 327 LWW to TecServ Environmental for a not-to-exceed amount of \$1,400.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson thanked all employees involved with snow removal. He said everything fell together and he is proud of the work that was done.

Engineering Director Gary West presented a Professional Service Agreement with Forum Architects for preparation of bid documents for carpet replacement at City Hall for a lump sum amount of \$2,940.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented an Interlocal agreement with Elkhart County establishing lower solid waste disposal fees for calendar year 2011 and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve twelve (12) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$8,362,447.25. Mr. Watson seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

Mr. West said requests for renewal of Secondhand Store Licenses have been received from the businesses listed below:

Once Upon a Child, 5936 Grape Road
BuyCo, 1003 S. Main St.
Plato's Closet, 5942 Grape Road

Mr. Watson moved to approve the renewals as presented. Mr. Prince seconded; motion carried.

Old Business:

There was no old business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:15 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board