

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
February 1, 2011

The regular meeting of the board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:02 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of January 25, 2011, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood indicated a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski announced that the recipient of "Officer of the Fourth Quarter" is Cpl. Eric Beckham. Chief Witkowski said on October 7, 2010, Cpl. Beckham, who is assigned to the Investigative Division – Metro Special Operations Section, observed a suspicious person in an alley behind a jewelry business. He and his partner watched the suspect don a ski mask and enter the business. The suspect exited a short time later and was taken into custody along with an accomplice, without incident. Cpl. Beckham followed up with interviews of witnesses and obtained a confession from the suspect.

Chief Witkowski commended Cpl. Beckham for demonstrating excellent police skills in regards to this incident which, in turn, put a criminal behind bars.

Chief Witkowski requested the Board promote Sgt. Kevin Will to the rank of Lieutenant assigned to the Investigative Division – Afternoon Shift, effective February 1, 2011. This promotion fills the lieutenant vacancy in the Investigative Division due to Lt. Gary Bingaman's retirement. Mr. Prince moved to approve the promotion of Sgt. Kevin Will to the rank of Lieutenant effective February 1, 2011. Mr. Watson seconded; motion carried.

Chief Witkowski requested the Board promote Cpl. Eric Beckham to the rank of Sergeant, effective February 1, 2011. This promotion fills the sergeant vacancy in the Investigative Division due to Sgt. Kevin Will's promotion to Lieutenant. Mr. Prince moved to approve the promotion of Cpl. Eric Beckham to the rank of Sergeant effective February 1, 2011. Mr. Watson seconded; motion carried.

Chief Witkowski requested the Board promote Cpl. Cindy Reed to the rank of Sergeant, effective February 1, 2011. This promotion fills the sergeant vacancy in the Uniform Division – Day Shift, due to Sgt. Ron Vervynckt's retirement. Mr. Prince moved to approve the promotion of Cpl. Cindy Reed to the rank of Sergeant effective February 1, 2011. Mr. Watson seconded; motion carried.

Park Superintendent Mike Faulkner submitted a request to prune six (6) trees in the right of way at Lincolnway West and Mill Street. The trees have been analyzed and recommended for pruning by the Park Department landscaper. Mr. West moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Faulkner also reminded everyone that the Notre Dame Hockey Team will hold their annual "Practice on the Pond" at the Merrifield Ice Rink from 4:00 – 5:30 p.m. on Friday, February 4, 2011.

City Controller Yvonne Milligan reminded everyone to return their Life Insurance Beneficiary forms to her office.

Community Development Director Lory Timmer requested the Board's approval of a Professional Service Agreement with Lawson-Fisher Associates for the survey and design at 421 N. Cedar Street for a not-to-exceed amount of \$2,090.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented a Professional Service Agreement with DLZ to study emergency response times of the Penn Township Fire Coverage Areas for a not-to-exceed amount of \$3,350.00 and moved for its approval. Mr. Prince also indicated the City is sharing the total cost of the study with Penn Township who will be covering the balance of the cost (\$3,350.00) Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson recommended the Board extend the 2010 bid unit prices that were received last year from Rieth-Riley Construction Company for the 2011 summer street paving program. Mr. Watson said the Indiana Code (5-22-17-4) allows for the extension of bid prices and moved for approval of same. Mr. Prince seconded; motion carried.

Engineering Director Gary West moved the Board approve the purchase of a 50' wide strip of property east of Capital Avenue from I&M Power north to Day Road, a total of six parcels containing 13.16 acres at a cost of \$191,517.00. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for preparation and acquisition of sanitary sewer forcemain easements between University Drive and Douglas Road for the not-to-exceed amount of \$51,500.00 and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

Mr. Watson moved to approve SRF - Disbursement Request #133 from Greeley and Hansen for the Waste Water Treatment Plant upgrade and expansion in the amount of \$5,735.00. Mr. Prince seconded; motion carried.

Old Business:

Mr. West indicated the hearing date for Grievances 10-01 and 10-02 filed by Teamsters Local 364 on behalf of Patricia Duck and Stacy Madison has been rescheduled to February 22, 2011 at 11:00 a.m. in Room 106.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:22 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of  
Public Works and Safety/Utility Board