

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
February 22, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:02 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of February 15, 2011, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood indicated a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Staff Attorney Cory Hamel said he had been contacted by Gene Knapp, Business Agent for Teamsters Local 364, to once again postpone the hearing for Grievances 10-01 and 10-02 due to the unavailability of a grievant. Mr. Hamel said Mr. Knapp did not provide any possible dates for rescheduling. Mr. Prince asked if there is a contractual requirement to conduct the hearing on a timely basis. Mr. Hamel said no, only of the filing of the grievance. He also said the Board has the ability to deny the request for continuance. He said Tara Antonucci is a necessary witness and should be included in the hearings. Mr. Prince moved to continue the hearing for Grievance 10-01 and 10-02 indefinitely. Mr. Watson seconded; motion carried.

Fire Chief Dale Freeman requested that the Board accept the voluntary retirement of Robert Hunter, Jr. who has served the Mishawaka Fire Department for 36 years and 7 months, effective February 22, 2011. Chief Freeman said Mr. Hunter was appointed to the Fire Department on June 16, 1974. The Board extended their thanks and congratulations to Mr. Hunter for his dedicated service to the community. Mr. Watson moved for the Board's approval to accept the voluntary retirement of Robert Hunter, Jr. effective February 22, 2011. Mr. Prince seconded; motion carried.

Julie Dekeizer from the Mayor's Office thanked everyone for their help in preparing this year's State of the City report.

Community Development Director Lory Timmer requested the Board's approval to receive quotes for the demolition of 611-613 E. Third Street and 514 Grand Boulevard to be opened Tuesday, March 8, 2011. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mrs. Timmer requested the Board's approval to receive quotes for the demolition of 414-416 W. First Street and the clearing of the vacant lot at the northeast corner of First and West Streets to be opened Tuesday, March 8, 2011. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mrs. Timmer also requested the Board's authorization to temporarily close the alley south of 413 N. Cedar Street from 7:00 a.m. February 28 to 5:00 p.m. March 1, 2011 to allow for the removal of an underground storage tank. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a Memorandum of Understanding with MACOG for collection of traffic count data at 30 sites for a lump sum amount of \$2,000.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 3 from Carson-Roberts for River Crossing No. 2 Expansion for an increase of \$130,124.67 for a new contract amount of \$3,153,335.74 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board authorize the receipt of bids for Edgewater Drive Improvement Project to be opened on Tuesday, March 15, 2011, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve fifteen (15) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$7,752,726.45. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

Mr. Prince moved to approve SRF - Disbursement Request #46 from Lawson-Fisher Associates for engineering services for Juday Creek Lift Station in the amount of \$12,564.00. Mr. Watson seconded; motion carried.

Open Items:

A request to use the Mishawaka Riverwalk for the Sunburst Marathon, scheduled for Saturday, June 4, 2011, continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:21 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board