

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
March 22, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West. All members were present. Mr. Prince moved to dispense with the reading of the minutes of March 15, 2011, and accept them as circulated. Mr. West seconded; motion carried.

Bid Openings:

The sole bid received for a Four-Wheel Drive Over-The-Road Paint Striping Machine and is summarized below:

VENDOR

M-B Companies, Inc., New Holstein, WI

MODEL: 2011 M-B Companies, Inc.

ECONLiner 110AC

BASE: \$134,401.00

TRADE-IN – 1991 M-B Paint Striping

Machine

- 2,000.00

BASE MINUS TRADE-IN

\$132,401.00

DELIVERY: 30-45 days

DISCOUNT: 5%

Mr. West said the bid will be taken under advisement for review and consideration by the Street Department.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting. Mr. West indicated a brief staff meeting would follow.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader presented Utility Board Resolution 2011-01 approving and confirming a change in the rate of pay for all persons entering the electric apprenticeship program after April 1, 2011 and requested the Board's approval. Based on Mr. Schrader's recommendation, Mr. Prince moved for the approval of Utility Board Resolution 2011-01. Mr. Watson seconded; motion carried.

Building Commissioner Brock Hundt said The Insurance Service Office, Inc. (ISO) recently reviewed the building codes adopted by the City and the efforts put forth to properly enforce these codes. The resulting Building Code Effectiveness Grading Classification is now 5 (compared to a rating of 6 in 2004) for one and two family residential property; and a rating of 6 (compared to a rating of 8 of 2004) for commercial and industrial property. Mr. Hundt said this improvement is based on more training and certifications for the building inspectors.

Electric Division Manager Tim Erickson presented a pole attachment agreement between Mishawaka Electric and Zayo Group, LLC, for the purpose of providing video, data, information and lawful communications services. Mr. Erickson said this agreement is similar to the existing pole attachment agreements currently in place with Comcast, AT&T, and AEP, and requested the Board's approval.

Community Development Director Lory Timmer requested the Board's approval to receive quotes for the demolition and removal of 327 Lincolnway West, which is the former

transmission shop next to the Penn Township Food Pantry, to be opened Tuesday, April 5, 2011. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board authorize the receipt of quotes for Merrifield Park Entrance Improvements to be opened Tuesday, April 5, 2011, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Professional Service Agreement Supplement No. 2 with First Group Engineering for right-of-way acquisition services (58 parcels of ROW) for Church-Union signal and sidewalk improvements for an additional \$313,365.00 for a new not-to-exceed amount of \$540,551.00 and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve twenty-two (22) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$8,654,347.81. Mr. Watson seconded; motion carried.

Approval of SRF Pay Applications:

Mr. Watson moved to approve SRF - Disbursement Request #135 from Greeley and Hansen LLC for engineering and construction services for Waste Water Treatment Plant in the amount of \$1,852.00; and Disbursement Request #47 from Lawson-Fisher Associates for engineering services for the Juday Creek Forcemain Rehab in the amount of \$11,014.00. Mr. Prince seconded; motion carried.

Old Business:

A request for a motorcycle ride on June 11, 2011 to benefit South Bend Relay for Life and the American Cancer Society remained under advisement.

The Board considered a request from the Humane Society of St. Joseph County to hold a motorcycle ride between the hours of 9:30 a.m. to 10:30 a.m. on August 21, 2011. It was determined that no formal action was required from the Board since riders would depart the Humane Society in groups of 2 or 3 and no traffic assistance was necessary.

Open Items:

Grievance Hearings #10-01 and #10-02 originally scheduled for February 22, 2011 have been continued indefinitely until such a date that the City's witness is available.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:21 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board