

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
May 3, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of April 26, 2011, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting. Mr. West indicated a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Patrol Officer Randy Wisler to the rank of Corporal as per the Collective Bargaining Agreement between the City of Mishawaka and the Mishawaka Fraternal Order of Police; Article XVII; Section 4 – Corporal positions, effective May 7, 2011. Mr. Watson moved to approve the promotion of Patrol Officer Wisler to the rank of Corporal effective May 7, 2011. Mr. Prince seconded; motion carried.

Fire Chief Dale Freeman requested that the Board accept the voluntary retirement of Joseph J. DeVreese who has served the Mishawaka Fire Department for 28 years and 9 months, effective June 14, 2011. The Board extended their thanks and congratulations to Mr. DeVreese for his dedicated service to the community. Mr. Prince moved for the Board's approval to accept the voluntary retirement of Joseph DeVreese effective June 14, 2011. Mr. Watson seconded; motion carried.

Chief Freeman requested the Board's approval to award the bid for the 100' Aerial/Pumper Truck for the Fire Department to Sutphen Corporation of Amblin Ohio, the sole bidder, in the amount of \$923,975.00, plus twenty-five (25) sections of 5" hose in the amount of \$14,845.00, and fifty (50) sections of 2.5" white hose in the amount of \$6,875.00, for a total award of \$945,695.00. Mr. Watson moved to award the bid for 100' Aerial/Pumper Truck to Sutphen Corporation, including hose, for a total award of \$945,695.00. Mr. Prince seconded; motion carried.

Chief Freeman requested the Board's approval to promote Firefighters Jarrod Boenne and Eric L. Hazen from their current rank of Master Firefighter to that of Driver/Operator to fill vacancies in that rank effective May 3, 2011. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Freeman requested the Board's approval to promote Jeffrey M. Hums from his current rank of Lieutenant/ALS Paramedic to the rank of Shift Supervisor to fill a vacancy in that rank effective May 3, 2011. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Park Superintendent Mike Faulkner submitted a request to remove a tree and stump in the right of way at 415 W. 12<sup>th</sup> Street. The tree has been analyzed and recommended for removal by the Park Department landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Faulkner submitted a request to remove two trees and stumps in the right of way at 314 E. Donaldson Street. The trees have been analyzed and recommended for removal by the Park Department landscaper. Mr. Watson moved to approve as presented. Mr. West seconded; motion carried.

Mr. Faulkner submitted a request to remove a tree and stump in the right of way at 136 W. Grove Street. The tree has been analyzed and recommended for removal by the Park Department landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Community Development Director Lory Timmer requested the Board's approval to receive quotes for the demolition and removal of 413 North Cedar Street (former Rosenstein building) and 421 North Cedar

Street to be opened Tuesday, May 17, 2011. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a Professional Service Agreement with DLZ for construction engineering services for Church/Main Connector for the not-to-exceed amount of \$295,000.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Service Agreement with Lawson-Fisher Associates for construction engineering services for Milburn CIPP, Phases I and II, for the not-to-exceed amount of \$373,180.00 and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve eleven (11) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$1,517,088.68. Mr. Watson seconded; motion carried.

Approval of SRF Pay Applications:

Mr. Watson moved to approve SRF - Disbursement Request #48 from Lawson-Fisher Associates for engineering services for the Juday Creek Forcemain Rehab in the amount of \$14,092.00. Mr. Prince seconded; motion carried.

Old Business:

Mr. Watson moved to approve the request from Wells Fargo for a tent event at 4101 Edison Lakes Parkway on June 3, 2011 from 3:00 – 7:00 p.m. Mr. Prince seconded; motion carried.

Open Items:

Grievance Hearings #10-01 and #10-02 originally scheduled for February 22, 2011 have been continued indefinitely until such a date that the City's witness is available.

Mr. West indicated the hearing for Grievance 2011-1 filed by the Mishawaka Professional Firefighters Local #360 originally scheduled for April 26, 2011 has been postponed indefinitely.

A hearing for Police Dispatch Grievance 2011-1 has been scheduled for Tuesday, June 7, 2011 at 11:00 a.m. in Room 106.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:20 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of  
Public Works and Safety/Utility Board