

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
August 2, 2011

The regular meeting of the Board of Public works and Safety/Utility Board was called to order by President Gary West at 10:02 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of July 26, 2011, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

Bids were opened for one (1) Ice Resurfacing Machine for the Park Department and are summarized below:

VENDOR

Zamboni Company, Paramount, CA

MODEL: Zamboni 545	BASE \$97,469.00
TRADE IN: Zamboni 500	- 8,750.00
BASE BID MINUS TRADE:	\$88,719.00
DELIVERY: 225 days or sooner	
DISCOUNT: 0%	

Mr. West indicated this bid would be taken under advisement for review and consideration by the Park Department.

Mayor's Comments:

Mayor Wood indicated a staff meeting would follow today's Board meeting.

Department Head Reports:

Interim Park Superintendent Tom Klaer submitted a request to remove one tree in the right of way at 1134 E. Mishawaka Avenue. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. West asked if stump removal was included in the request. Mr. Klaer said it wasn't indicated on the form, but he would contact the homeowner. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Community Development Director Lory Timmer requested the Board award the contract for asbestos removal at 414 Lincolnway West to Specialty Systems of South Bend for the not-to-exceed amount of \$720.00. Mr. Prince moved to approve as present. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board to authorize the receipt of quotes for Rose Park restroom exterior restoration to be opened on August 23, 2011, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a Professional Service Agreement with DLZ for construction engineering services for Safe Routes to School – Emmons INDOT Contract R-33821 for the not-to-exceed amount of \$20,900.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with First Group Engineering for construction engineering services for four (4) projects on Dagoon Trail for the not-to-exceed amount of \$88,055.70 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Supplemental Agreement No. 2 with DLZ for Milburn Area Sewer Improvements, Division "F", for a decrease of \$3,000.00 for a new contract amount of \$538,300.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Supplemental Agreement No. 4 with DLZ for Milburn Area Sewer Improvements, Division "A", for a decrease of \$19,000.00 for a new contract amount of \$661,500.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Supplemental Agreement No. 1 with DLZ for Milburn Area Sewer Improvements, Division "H", for an increase of \$20,200.00 for a new contract amount of \$364,700.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for preparation of update of engineering standards for a not-to-exceed amount of \$29,900.00 and moved for its approval. Mr. Prince seconded; motion carried.

City Controller Yvonne Milligan indicated she noticed an error in the minutes of April 19, 2011 pertaining to approval of funding for a High Cube Van for Sewer Department. The minutes read \$424,900.00 but the amount should be \$242,900.00 and she requested the Board correct said minutes. Mr. Watson moved to correct scrivener's error

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

Mr. Prince moved to approve SRF - Disbursement Request #141 from Greeley & Hansen LLC for professional engineering services for Influent Sewer at WWTP in the amount of \$4,750.00. Mr. Watson seconded; motion carried.

New Business:

A request to close Wells Street between Third and Fourth Streets on Saturday, August 20, 2011, from 10:00 a.m. to 8:00 p.m. for a neighborhood block party was taken under advisement.

Old Business:

A request from the Montessori Academy at Edison Lakes to hold their Annual Fall Frolic on October 1, 2011 continued under advisement.

Open Items:

Grievance Hearings #10-01 and #10-02 originally scheduled for February 22, 2011 have been rescheduled for today, August 2, 2011 at 11:00 a.m. in Room 106.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:17 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board