

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
December 20, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by Vice President Mike Watson at 10:00 a.m. All members were present except Mr. West. Mr. Prince moved to dispense with the reading of the minutes of December 13, 2011, and accept them as circulated. Mr. Watson seconded; motion carried.

Quote Opening:

Quotes were opened for the demolition and removal of 850 E. Fourth Street and are summarized below:

| <b>COMPANY</b>        | <b>BASE BID</b> | <b>TIME TO COMPLETE</b> |
|-----------------------|-----------------|-------------------------|
| Torok Excavating      | \$7,149.00      | 30 days                 |
| B & J Excavation      | \$12,840.00     | 30 days                 |
| Indiana Earth         | \$5,220.00      | 30 days                 |
| Grade-Rite Excavating | \$12,250.00     | 14 days                 |
| C & E Excavating      | \$11,549.00     | 45 days                 |
| Ritschard Bros.       | \$12,329.00     | 30 days                 |
| R & R Excavating      | \$6,305.00      | 30 days                 |
| Jackson Services      | \$11,390.00     | 30 days                 |

Mr. Watson said the quotes will be taken under advisement for review, evaluation, and recommendation by the Community Development Department.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Patrol Officer Gregory Carr to the rank of Corporal as per the Collective Bargaining Agreement between the City of Mishawaka and the Mishawaka Fraternal Order of Police; Article XVII; Section 4 – Corporal positions, effective December 23, 2011. Mr. Prince moved to approve the promotion of Patrol Officer Carr to the rank of Corporal effective December 23, 2011. Mr. Watson seconded; motion carried.

Chief Witkowski requested the Board promote K-9 Officer Cpl. Chad Thomas to the rank of Sergeant. This promotion fills the sergeant vacancy in the Uniform Division due to the voluntary demotion of Randy Holland and the retirement of his K-9 Bowie, effective December 15, 2011. Mr. Prince moved to approve the promotion of K-9 Officer Thomas to the rank of Sergeant effective December 15, 2011. Mr. Watson seconded; motion carried.

Interim Human Resources Director Bonnie Bonham requested the Board's approval of the updated Procedure for Testing Firefighter Applicants, dated December 15, 2011, which addresses a change in testing frequency and the requirements for acceptance of a candidate's CPAT card. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented two (2) Assignment and Assumption Agreements between the City and Kil & Associates, and the City and Ziolkowski Construction for the Mishawaka River Center Apartments, and moved for their approval. Mr. Watson seconded; motion carried.

Mr. Prince presented two (2) Reliance Agreements between TecServ Environmental and ACM Environmental, Inc. for the Mishawaka River Center Apartments, and moved for their approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Supplemental Amendment No. with Kil & Associates for the Mishawaka River Center Apartments for an increase of \$64,550.00 for a new not-to-exceed amount of \$323,650.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Payments:

There were no applications to approve.

New Business:

A request for disabled parking space has been received from the resident at 609 E. Catalpa, Apt. A. This request has been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends that this application be approved. Mr. Watson moved to approve the disabled parking request as presented. Mr. Prince seconded; motion carried

Mr. Watson said requests for renewal of Secondhand Store Licenses have been received from the businesses listed below:

Nunemaker's Coin Shop, LLC, 2516 Lincolnway West  
Plato's Closet, 5942 Grape Road

Mr. Watson moved to approve the renewals as presented. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:15 a.m.

Mike Watson – Vice-President of the Board of  
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of  
Public Works and Safety/Utility Board