

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
January 31, 2012

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of January 24, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

Bids were opened for one (1) 4-wheel drive super cab for the Sewer Department and are summarized below:

VENDOR

Lake Shore Ford, Burns Harbor, IN

MODEL: 2012 Ford F150 S/C 4X4	BASE	\$24,975.00
TRADE IN – 2001 Ford Ranger		- 1,600.00
BASE BID MINUS TRADE-IN		\$23,375.00

Delivery: Approx. 10-12 weeks
Discount: 25%

Jordan Motors, Inc., Mishawaka, IN

MODEL: 2012 Ford F150 S/C 4X4 XL	BASE	\$25,110.00
TRADE IN – 2001 Ford Ranger		- 1,200.00
BASE BID MINUS TRADE-IN		\$23,910.00

Delivery: Approx. 90 days
Discount: 25%

Gates Chevrolet, Mishawaka, IN

MODEL: 2012 Chevrolet ½ ton 4X4 Ext. Cab	BASE	\$25,564.00
TRADE IN – 2001 Ford Ranger		- 2,300.00
BASE BID MINUS TRADE-IN		\$23,264.00

Delivery: Approx. 60-90 days
Discount: 25%

Mr. West indicated the bids would be taken under advisement for review by the Sewer Department.

Bids were opened for one (1) 4-wheel drive super crew cab for the Sewer Department and are summarized below:

VENDOR

Lake Shore Ford, Burns Harbor, IN

MODEL: Ford F150 Crew Cab 4X4	BASE	\$28,109.00
TRADE IN – 2002 Chevy Silverado		- 3,100.00
BASE BID MINUS TRADE IN		\$25,009.00

Delivery: Approx. 10-12 weeks
Discount: 25%

Jordan Motors, Inc., Mishawaka, IN

MODEL: 2012 Ford F150 4X4 Supercrew XLT	BASE	\$28,840.00
TRADE IN – 2002 Chevy Silverado		- 4,500.00
BASE BID MINUS TRADE IN		\$24,340.00

Delivery: Approx. 90 days
Discount: 25%

Gates Chevrolet, Mishawaka, IN

MODEL: 2012 Chevrolet ½ ton 4X4 Crew Cab	BASE	\$26,830.00
TRADE IN – 2002 Chevy Silverado		- 3,800.00
BASE BID MINUS TRADE IN		\$23,030.00

Delivery: Approx. 60-90 days
Discount: 25%

Mr. West indicated the bids would be taken under advisement for review by the Sewer Department.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Dale Freeman reported Probationary Firefighter Nicola DeCicco had successfully completed his one year probationary period and recommended he be promoted to First Class Firefighter effective January 18, 2012. Mr. Watson moved that the Board promote Firefighter DeCicco to First Class Firefighter effective January 18, 2012. Mr. Prince seconded; motion carried.

Chief Freeman requested the Board's approval to receive quotes for one (1) ambulance to be opened February 21, 2012. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Freeman requested the Board's approval of a two-year Agreement renewal with Ivy Tech Community College to provide clinical experience for Paramedic Science Program and designate the Chief as signatory. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Human Resource Director Bonnie Bonham requested the Board approve a Memorandum of Understanding with Wipperman Occupational Health to provide PERF physical examinations for Fire Department candidates and designate Human Resource Director as signatory. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince requested the Board award the quote for demolition of 902 Somerset Avenue to Torok Excavating, the lowest most responsive, responsible quoter, in the amount of \$6,850.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Service Agreement with DLZ for Central Park facilities master plan for the not-to-exceed amount of \$5,000.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Service Agreement with Lehman & Lehman for Central Park site development master plan for the not-to-exceed amount of \$15,000.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order No. 2 Final from Brown & Brown General Contractors, Inc. for Rose Park Restroom Restoration for an increase of \$625.00 for a final contract amount of \$52,250.00 and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a Professional Service Agreement with Danch, Harner, & Associates for plat preparation, right-of-way vacation, rezoning, and variances for the surplus underpass property at the southeast corner of Jefferson and Main Street for the not-to-exceed amount of \$7,725.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Supplement No. 2 with DLZ for additional topographic survey for Long Term Control Plan on Third Street 700' east of Merrifield along I&M easement, north of Norfolk & Southern Railroad for an increase of \$7,000.00 for a new not-to-exceed amount of \$195,000.00 and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve fifteen (15) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$6,593,334.03. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

Requests for disabled parking spaces have been received from the residents at 806 Dale Avenue and 527 E. Third Street. These requests have been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends that these applications be denied due to the availability of off-street parking. Mr. West moved to deny the requests. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:28 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board