

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
May 29, 2012

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:02 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of May 22, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood said we had a wonderful parade. He thanked all involved who helped make it successful.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested that the Board accept the resignation of Cpl. Richard Andrysiak effective June 1, 2012. He said he has been with the Department since March 23, 1993, and has accepted a position elsewhere. Mr. Prince moved to accept Cpl. Andrysiak's resignation as presented. Mr. Watson seconded; motion carried.

Chief Witkowski requested that the Board accept the voluntary retirement of Lt. Michael Samp from the Mishawaka Police Department who has served the Department for 33 effective June 1, 2012. The Board extended their thanks and congratulations to Lt. Samp for his dedicated service to the community. Mr. Watson moved to accept Lt. Samp's retirement as presented. Mr. Prince seconded; motion carried.

Park Superintendent Terry Zeller requested the Board approve the "Summerfest 5K Race" to be held Saturday, June 23, 2012. He said the race route is the same as in past years. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Zeller submitted a request to remove one tree in the right of way at 706 E. Lawrence Street. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Street Commissioner Mike Watson requested the Board award the bid for one (1) four wheel drive super crew cab to Jordan Motors for the base price of \$26,265.00 less \$4,700.00 for one trade-in for a total award of \$21,565.00, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve twenty (20) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$5,977,889.94. Mr. Watson seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

A request for disabled parking space has been received from the resident at 130 W. Battell Street. This request has been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends that this application be approved. Mr. West moved to approve the disabled parking request as presented. Mr. Watson seconded; motion carried.

Old Business:

Mr. West moved to approve a request from Martin's at Heritage Square for Roofsit/candlelight vigil/family night with live band from 6:00 p.m. to 8:30 p.m. on Thursday, June 21, 2012, subject to the normal conditions of approval for live music. Mr. Prince seconded; motion carried.

Mr. Watson moved to approve the request from the Montessori Academy at Edison Lakes to restrict traffic on streets near the school for their Annual Fall Frolic on September 29, 2012, from 9:00 a.m. to noon. Mr. Prince seconded; motion carried.

Mr. West opened the public hearing for a Transient Merchants License submitted by TNT Fireworks/Harris Prairie Church of Christ to sell Indiana legal fireworks at 5020 Grape Road (Meijer) from June 22, 2012 to July 4, 2012. Charles Friese, P. O. Box 177, Mendon, MI, was in attendance to speak on behalf of the application. He said they plan to sell fireworks from a tent in the Meijer parking lot near the northeast corner of Grape Road and Edison Lakes Parkway. He said someone would be at the site at all times to secure the merchandise and the hours would be 9-9 daily.

Mr. West asked Chief Freeman if the Fire Department was aware of the request. Chief Freeman said the Fire Marshall has reviewed and approved the request. He said they will check it out once the operation is set up.

Mr. West closed the Public Hearing.

Mr. Watson moved to approve the Transient Merchants License for TNT Fireworks/Harris Prairie Church of Christ to sell fireworks at 5020 Grape Road from June 22 to July 4, 2012. Mr. Prince seconded; motion carried.

Mr. West opened the public hearing for a Transient Merchants License submitted by TNT Fireworks/Grace Point Church to sell Indiana legal fireworks at 3610 Bremen Highway (Meijer) from June 22, 2012 to July 4, 2012. Charles Friese, P. O. Box 177, Mendon, MI was in attendance to speak on behalf of the application. He said they plan to sell fireworks from a tent in the Meijer parking lot near the gas station as they did last year.

Mr. West closed the Public Hearing.

Mr. West told Mr. Friese he should contact the Planning Department to get information on signage.

Mr. Watson moved to approve the Transient Merchants License for TNT Fireworks/Grace Point Church to sell fireworks at 3610 Bremen Highway from June 22 to July 4, 2012. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:23 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board