

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
July 17, 2012

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of July 10, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available. Mr. West announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Park Superintendent Terry Zeller submitted a request remove one tree and stump in the right of way at 407 Park Avenue. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Sewer Maintenance Department Manager Tom Dolly indicated Jefferson Boulevard between Division and Chestnut would be closed next week for repair.

City Planner Ken Prince presented a Professional Service Agreement with Wightman Petrie for land platting services, Center for Hospice Subdivision, for the not-to-exceed amount of \$2,625.00 and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West requested the Board accept a storm sewer easement from Martin's Super Markets on Lot 155 Middleboro Addition, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with First Group Engineering for construction engineering services for Church-Union Traffic Signal Project, Contract T-33244, for the not-to-exceed amount of \$160,284.70, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve plans and authorize the receipt of bids for Battell CSO 016 Erosion Repair and Storm Sewer Installation (rebid) to be opened August 7, 2012, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board approve plans and authorize the receipt of bids for Hospice Site Infrastructure and Central Park access to be opened August 7, 2012, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve plans and authorize the receipt of bids for Merrifield Curb and Sidewalk installation between 6th Street and 9th Street to be opened August 7, 2012, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with Lawson-Fisher Associates for Milburn Area Sewer Improvements, Division "G", Sanitary Sewer Permits for the not-to-exceed amount of \$10,950.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Service Agreement with Lawson-Fisher Associates for Biofilter-River Crossing No. 2 construction engineering services for the not-to-exceed amount of \$49,800.00, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

A request from River Bend Cancer Services to amend their request to close Union Street for "Jazz on the Terrace" to begin on Wednesday, July 18, at 11:00 a.m. instead of Thursday, July 19. Mr. Watson moved to approve. Mr. Prince seconded; motion carried.

A request received from First United Methodist Church to close the west ½ of the municipal parking lot on Wednesday, July 25, 2012, from 7:00 a.m. to 7:00 p.m. for a church picnic. Mr. Prince moved to approve with the request the church notify those using the parking lot. Mr. Watson seconded; motion carried.

Old Business:

A request from Michiana YMCA to close various streets along Mishawaka Avenue for "3 for 3 Triathlon" bike ride on Sunday, August 26, 2012 from 8:30 a.m. to 11:00 a.m. has been withdrawn.

Open Items:

A review of Taxicab Company License Application for American Cab, 702 E. Mishawaka Avenue and determination of issuance of Certificate of Public Convenience continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:21 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board