

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
September 11, 2012

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of September 4, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood recognized this date, 9/11, as a solemn day we will all remember. He said a fitting memorial is located inside of St. Joseph Regional Medical Center and is an actual piece of the World Trade Center and has marks of the 1993 attack as well. He encouraged all to go see it.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski announced Cpl. Anthony Stachowiak and his K9 partner "Max", Cpl. Eric Petersen, Cpl. Ryan Kuzmicz, and Cpl. Jeremy Tyler as recipients for "Officers of the Second Quarter." All Officers were responsible for the apprehension and arrest of several dangerous felons.

Chief Witkowski requested the Board approve the voluntary demotion of Sgt. Jennifer Wilson to the rank of Corporal and transfer from the Special Victim's Unit to the Uniform Division, Afternoon Shift, retroactive to September 10, 2012. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mishawaka Utilities General Manager Jim Schrader presented a Professional Services Agreement with Greeley and Hansen LLC for CSO Long Term Control Planning and general regulatory services for the not-to-exceed amount of \$30,000.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mishawaka Utilities Water Division Manager Bruno Trimboli requested the Board approve a Watermain Extension Agreement with John J. Coussens for extension of 465 LF of 12" water main and one fire hydrant south of Douglas Road to serve Golden Corral in the amount of \$49,380.45. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Director of Human Resources Bonnie Bonham requested the Board approve the revised Testing Procedures for Police Applicants. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented a Professional Services Agreement with RW Armstrong for construction services for Bremen Highway Whitetopping for the not-to-exceed amount of \$8,400.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board award the contract for Battell Center Off-Site Parking Improvements to Rieth-Riley, the lowest most responsive and responsible quoter, in the amount of \$65,700.69, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Services Agreement with Danch, Harner & Associates for construction services for Battell Center Off-Site Parking for the not-to-exceed amount of \$6,250.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 1 from HRP Construction, Inc., for Milburn Area Sewer Improvements – Division “G”, for an increase of \$469,757.20 for a revised contract amount of \$3,336,057.20, and moved for its approval.

Mr. West presented a Right of Entry with Sexton Properties, L.P. (Remington Apartments) on North Main Street to enable construction to proceed while the City negotiates with Fannie Mae for right-of-way purchase, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

Mr. West said a request was received from Quality Dining to hold a wine tasting event to benefit Boys and Girls Clubs at Papa Vino’s, 5110 Edison Lakes Parkway, on Wednesday, October 3, 2012, from 6:00 p.m. to 9:00 p.m. Chief Freeman indicated he had reviewed tent placement and approved. No action was required by the Board as a Waiver to the Noise Ordinance was not requested.

A request was received from Heritage Square to hold a Fashion Show on Friday, September 14, 2012, from 5:30 p.m. to 10:00 p.m. with live band. Mr. West moved to approve subject to normal conditions regarding outdoor music and public safety. Mr. Watson seconded; motion carried.

Open Items:

A review of Taxicab Company License Application for American Cab, 702 E. Mishawaka Avenue and determination of issuance of Certificate of Public Convenience continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:30 a.m.

Gary West - President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board