

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
October 2, 2012

The regular meeting of the board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of September 25, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski announced that Nathan W. Wojtysiak has successfully completed all department testing and investigation, doctor's physical examination and approval by the Police Pension Board. In addition, Mr. Wojtysiak recently graduated from the Indiana Law Enforcement Academy in Plainfield, Indiana. Chief Witkowski recommended he be sworn in as a Probationary Patrol Officer. Mr. Watson moved for the approval of Recruit Wojtysiak to be sworn in as Probationary Patrol Officer. Mr. Prince seconded; motion carried.

Deputy Mayor Gary West swore in Nathan Wojtysiak as Probationary Patrol Officer for the Mishawaka Police Department effective October 2, 2012.

Police Chief Ken Witkowski requested the Board promote Probationary Officers Zach DeGeyter, Melissa Havens, and Robert Pfeiffer to the rank of Patrol Officers with the Uniform Division, effective October 4, 2012. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Fire Chief Dale Freeman reported Probationary Firefighter Shawn Waldron Courtney had successfully completed his one year probationary period and recommended he be promoted to First Class Firefighter effective September 6, 2012. Mr. Watson moved that the Board promote Firefighter Waldron to First Class Firefighter effective September 6, 2012. Mr. Prince seconded; motion carried.

Building Commissioner, Brock Hundt, Building Commissioner Brock Hundt presented the Building Department statistics for the month of September, 2012. He said permits were issued for approximately \$4.5 million in estimated construction costs for a total of \$29.5 million year-to-date vs. \$23.5 million at this time last year.

Community Development Director Dave Thomas requested the Board authorize the receipt of quotes for the demolition and removal of 422 E. Grove Street to be opened October 16, 2012. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson requested the Board approve a four-year extension of solid waste contract with BFI/Allied Waste for a monthly rate of \$12.77 basic, \$10.22 senior rate plus \$1.00 administrative fee and fuel surcharge, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. Watson requested the Board authorize the receipt of one (1) single axle dump truck w/underbody snow plow, front hitch, and wing plow for the Street Department to be opened October 23, 2012, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West requested the Board award the contract for CIPP Sewer Rehabilitation, Various Locations, to Inland Waters Pollution Control, Inc., the lowest most responsive and responsible quoter, in the amount of \$188,008.00 which includes the base bid plus the four alternates, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board approve plans and authorize the receipt of bids for Eberhart-Petro Golf Course Pedestrian Bridge Decking to be opened October 23, 2012, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Supplemental Agreement #1 from Lawson-Fisher Associates for Battell Street Storm Sewer and CSO 016 Erosion Repairs for an increase of \$14,200.00 for a new not-to-exceed amount of \$35,310.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Supplemental Agreement #1 from Lawson-Fisher Associates for Hospice Site Infrastructure for an increase of \$28,000.00 for a new not-to-exceed amount of \$128,990.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve sixteen (16) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$3,777,772.49. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

Mr. West moved to approve SRF – Disbursement Request #68 from Lawson-Fisher Associates for engineering services for Juday Creek Forcemain Rehab in the amount of \$22,410.00. Mr. Watson seconded; motion carried.

New Business:

A request was received from Hauptert Construction & Co. to close the north/south alley between Main and Church Streets north of Lincolnway East for building maintenance at 112 Lincolnway East from time-to-time October 5th thru 11th. Chief Witkowski requested no building materials be left outside as the "Death March" will be held October 6. Mr. Watson moved to approve. Mr. Prince seconded; motion carried.

A request was received from Douglas Broomall and Donna Broomall to close Guam Street between Normandy and Main for removal of a tree at 228 Guam Street by Mark Temple Tree Service. No date was provided, but will confirm the date once Board approval is received. Mr. Watson moved to approve the request and indicated one lane must be left open for emergency vehicles. Mr. Prince seconded; motion carried.

A request was received from David and William Kaplachinski to close a portion of Clay Street between Grove and the north alley for removal of four trees at 726 W. Grove Street by Cut-Rite Tree Service. No date was provided, but will confirm the date once Board approval is received. Mr. Watson moved to approve the request and indicated one lane must be left open for emergency vehicles. Mr. Prince seconded; motion carried.

A Permit Application for Tattoo and Body Piercing received from Peggie O'Neill was taken under advisement.

Public Comments:

Richard Barnette asked if all trash would be picked up in the new containers or just recycling. Mr. West indicated the new receptacles would be for recyclable materials only.

Open Items:

A review of Taxicab Company License Application for American Cab, 702 E. Mishawaka Avenue and determination of issuance of Certificate of Public Convenience continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:35 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board