

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
November 13, 2012

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of November 6, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood congratulated Mishawaka High School and Marian High School Football Teams for advancing to Semi-State this week and wished them well.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Dale Freeman requested the Board's approval to promote Eric Hiatt from his current rank of Master Firefighter to the rank of Driver/Operator effective November 13, 2012. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Freeman requested the Board's approval to promote Andrew Breden from his current rank of Shift Supervisor to Captain of the EMS Division effective November 13, 2012. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Fire Chief Dale Freeman reported Probationary Firefighter Joshua Ganger had successfully completed his one year probationary period and recommended he be promoted to First Class Firefighter effective November 1, 2012. Mr. Watson moved that the Board promote Firefighter Ganger to First Class Firefighter effective November 1, 2012. Mr. Prince seconded; motion carried.

Building Commissioner Brock Hundt presented the Building Department statistics for the month of October, 2012. He said permits were issued for approximately \$3.2 million in estimated construction costs for a total of \$32.7 million year-to-date vs. \$27.3 million at this time last year.

Electric Division Manager Tim Erickson requested the Board's approval to declare 124 non-functioning transformers in inventory as salvage. The transformers will be sold for \$4.00 per KVA and will generate a total price of \$56,000.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Change Order No. 1 from BLD Services for Milburn Area Sewer Improvements, CIPP Lateral Lining, Phase I, for an increase of \$34,200.00 for a new contract amount of \$1,528,540.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board void the Professional Services Agreement with Lawson-Fisher Associates, approved on October 30, 2012, for Engineering Services for West Street Storm Water Master Plan and Design services in the amount of \$208,240.00, and approve a Professional Service Agreement with Lawson-Fisher Associates for West Street Separation

Study Southern Area including Field Investigation, Master Plan and Design Services for the not-to-exceed amount of \$208,240.00 (authorizing the use of approximately \$45,000.00 remaining in SRF, ARRA funds in loan #WW09367103 for a portion of this work), and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve eighteen (18) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$5,882,263.50. Mr. Watson seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

There was no new business.

Open Items:

A review of Taxicab Company License Application for American Cab, 702 E. Mishawaka Avenue and determination of issuance of Certificate of Public Convenience continued under advisement.

Notice of Recognition of Encroachment for carport at 4146 Cottage Avenue.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:15 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board