

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
January 8, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of January 2, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Staff Attorney Geoff Spiess requested the Board's approval of a one month extension of the Animal Control & Shelter Services Agreement with the Humane Society of St. Joseph County. He said a new agreement will be coming soon. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Police Chief Ken Witkowski requested the Board promote Patrol Officer Brian Long to the rank of Corporal, effective January 5, 2013, as per the Collective Bargaining Agreement between the City of Mishawaka and the Mishawaka Fraternal Order of Police; Article XVII; Section 4 – Corporation positions. Mr. Watson moved to approve as presented. Mr. Watson seconded; motion carried.

Human Resources Director Bonnie Bonham presented Resolution 2013-01 Establishing the Testing Procedures in the Hiring Process for Firefighters for the Mishawaka Fire Department. Mrs. Bonham said specific changes include: testing frequency from annual to "as needed"; reference to PERF is now INPRS (Indiana Public Retirement System); clarifying that the conditional offer is made prior to the polygraph exam; and document language edited for clarity and brevity. Mr. Watson moved to present as presented. Mr. Prince seconded; motion carried.

Mrs. Bonham requested the Board approve a one-year Memorandum of Understanding with Wipperman Occupational Health to provide work-related injury treatment and management, drug screenings, laboratory tests and screenings, pre-employment, PERF and periodic physicals and fitness for duty testing for Mishawaka Police, Fire, and Central Services, and designate the Director of Human Resources as signatory. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented Change Order No. 1 Amended from Rieth-Riley Construction for Church-Main Reconstruction project for an increase of \$237,764.29 for a revised contract amount of \$3,519,599.18, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve ten (10) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$3,391,266.16. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

There was no new business.

Old Business:

A Notice of Recognition of Encroachment for sign at Creekside Terre Apartment Complex located at 1000 Creekside Court continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:13 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board