

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
January 29, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of January 22, 2013, and accept them as circulated. Mr. West seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Cpl. Eric Petersen to the rank of Sergeant effective January 29, 2013. Chief Witkowski said this promotion fills the sergeant vacancy in the Uniform Division – Afternoon Shift due to Sgt. Steve Treber's transfer from the Afternoon Shift to Midnight Shift. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Yvonne Milligan requested approval to declare 211 items (monitors, ABS units, CPU's, servers, and copiers) surplus to auction or send to recycling center for disposal. She indicated this equipment is obsolete and parts to repair are unavailable. Also, hard drives and memory will be removed prior to disposal. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Street Commissioner Mike Watson presented a Professional Services Agreement with Jones Petrie Rafinski for architectural/engineering services to convert former Scott Brass building into Central Services facility for the not-to-exceed amount of \$37,500.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. Watson requested the Board award the contract for one (1) compact sweeper to Brown Equipment Co., Ft. Wayne, the sole bidder, for their voluntary alternate Demonstrator Sweeper in the amount of \$138,850.00. Mr. Watson said by taking the alternate bid, we get additional options at a savings of \$3,770.00, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West requested the Board approve plans and authorize the receipt of bids for CIPP Sewer Rehabilitation Edgewater Northside Interceptor to be opened February 19, 2013, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Services Agreement with Abonmarche Consultants for Fir Road-Capital Avenue Utilities Master Planning for the not-to-exceed amount of \$185,100.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 1 Final from Rieth-Riley Construction for Battell Community Center Parking Improvements for an increase of \$2,850.89 for a final contract amount of \$68,551.58, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

Mr. West presented a Partial Release of Retention Easement for Cressy Land Investments on Trinity Place and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West said requests for renewal of Secondhand Store Licenses have been received from the businesses listed below:

Buzz's Used Furniture, 225 N. Main Street
Disc Replay, 5916 Grape Road

Mr. West moved to approve as presented. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:20 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board