

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
February 19, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:02 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of February 12, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

Bids were opened for CIPP Sewer Rehabilitation Edgewater Northside Interceptor and are summarized below:

<b>BIDDER</b>	<b>BASE BID</b>
Inland Water Pollution Control, Detroit, MI	\$695,641.00
Layne Inliner LLC, Orleans, IN	\$903,032.00

Mr. West indicated these bids would be taken under advisement for review by the City's Consultant.

Mayor's Comments:

Mayor Wood thanked all who worked on this year's State of the City; it was a team effort and he said he couldn't do it without everyone's help and support.

Mayor Wood congratulated the Mishawaka High School Wrestling Team on their third place state finish.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board authorize the receipt of bids for accessories for up to nine (9) police squad cars to be opened March 12, 2013. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Park Superintendent Terry Zeller requested the Board authorize the receipt of bids for twenty-one (21) electric powered golf carts to be opened March 12, 2013. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Sewer Maintenance Department Manager Tom Dolly requested the Board award the contract for one (1) 2013 4WD Loader/Backhoe to RPM Machinery, the lowest most responsive, responsible bidder, for the base bid of \$87,485.00 minus trade in of \$11,000.00 for a total award of \$76,495.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Controller Yvonne Milligan presented an Investment Policy prepared by Umbaugh for the City of Mishawaka which sets forth investment objectives and parameters for the management of public funds and provide a competitive investment return. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Milligan presented Resolution 2013-03 authorizing the investment of public funds for a period up to two years as outlined in the Investment Policy. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Milligan presented Resolution 2013-04 authorizing the investment officer of the City to make investments having a stated final maturity that is more than two (2) years, but not more than five (5) years after the date of purchase. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince requested the Board award the contract for Riverwalk Improvements and Extension to Selge Construction Company, the lowest most responsive, responsible bidder, for the base bid only of \$1,105,544.12, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Professional Services Agreement Supplement No. 5 from Kil Architecture for Mishawaka River Center Apartments for an increase of \$4,652.44 for a new not-to-exceed amount of \$392,178.81, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order No. 4 Final from Ziolkowski Construction for Mishawaka River Center Apartments for an increase of \$184,380.00 for a final contract amount of \$7,663,786.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve fifteen (15) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$5,410,202.56. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

Mr. West said requests for renewal of Secondhand Store Licenses have been received from the businesses listed below:

Once Upon a Child, 5936 Grape Road, Mishawaka  
Clothes Mentor, 5930 Grape Road, Mishawaka

Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Administrative approval of Second Hand Store License Renewal received from Julie's Used Appliances, 2302 Lincolnway West, continued under advisement due to previous building and zoning deficiencies identified on the property.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:32 a.m.

Gary West - President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board