

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
February 26, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of February 19, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board award the bid for eight (8) Police squad cars to Gates Automotive Group, Mishawaka, the lowest most responsive, responsible, bidder for the unit price of \$20,020.66 (X 8 = \$160,165.28) less \$17,700.00 for six (6) trade ins for a total award of \$142,465.28. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Witkowski requested that the Board accept the voluntary retirement of Cpl. Larry Burcham who has served the Mishawaka Police Department for 32 ½ years, effective March 1, 2013. The Board extended their thanks and congratulations to Cpl. Burcham for his dedicated service to the community. Mr. Prince moved for the Board's approval to accept the voluntary retirement of Cpl. Larry Burcham effective March 1, 2013. Mr. Watson seconded; motion carried.

Fire Chief Dale Freeman requested the Board authorize the receipt of quotes for three (3) monitor/defibrillators for the Fire Department to be opened March 12, 2013. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Sewer Maintenance Department Manager Tom Dolly requested the Board authorize the receipt of bids for one self-contained, fully digital, pan/tilt push camera system to be opened March 19, 2013. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Service Agreement with Lawson-Fisher Associates for construction engineering services for Riverwalk Improvements and Extension for the not-to-exceed amount of \$94,150.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Certificate of Substantial Completion, dated December 7, 2012, for the Mishawaka River Center Apartments, and moved for its approval. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson requested the Board authorize the receipt of quotes for Fire Sprinkler System repairs at 700 South Union Street to be opened March 12, 2013, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented a Professional Service Agreement with Lawson-Fisher Associates for 2013 Engineering Project Administration, Construction Services on multiple projects and GIS Updates for the not-to-exceed amount of \$581,714.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board award the bid for CIPP Sewer Rehabilitation "Edgewater/Northside Interceptor" to Inland Waters Pollution Control, Inc., the lowest most responsive, responsible bidder, in the amount of \$695,641.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Professional Service Agreement Supplement No. 1 from Lawson-Fisher Associates for additional engineering services for West Street Area Drainage, Northern Area, for an increase of

\$21,500.00 for a new not-to-exceed amount of \$203,460.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 3 Final from Insituform Technologies Inc. for Northwest Trunk Gravity Sewer Rehabilitation for an increase of \$36,483.60 for a final contract amount of \$1,000,958.10, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board authorize the advertisement for prequalification of Micro Tunneling Contractors to be received on March 26, 2013, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 1 Final from HRP Construction for Milburn Area Sewer Improvements, Division "J", for an increase of \$117,876.18 for a final contract amount of \$1,314,876.18, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

A request from WSBT Radio Group to hold a St. Patrick's Day Tent Party at Heritage Square on Saturday, March 16, 2013, from 3:00 p.m. to 1:00 a.m. was taken under advisement.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Administrative approval of Second Hand Store License Renewal received from Julie's Used Appliances, 2302 Lincolnway West, continued under advisement due to previous building and zoning deficiencies identified on the property.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:27 a.m.

Gary West - President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board