

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
April 16, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of April 9, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid/Quote Openings:

Bids were opened for Church Street Improvements and are summarized below:

BIDDER	AMOUNT
Selge Construction Co.	\$8,211,406.77
Rieth-Riley Construction Co.	\$7,688,952.00
HRP Construction	\$8,920,000.00

Mr. West said these bids will be forward to the City's consultant for their review and evaluation.

Quotes were opened for Heating System Improvements at 700 S. Union Street and are summarized below:

CONTRACTOR	AMOUNT
Huyvaert Mechanical, Granger, IN	\$182,800.00
Gushwa Heating, Granger, IN	\$154,000.00
Facility Mechanical Services, Mishawaka, IN	\$121,600.00

Mr. West said these quotes will be forwarded to Central Services for their review and evaluation.

Quotes were opened for Grape Road Crack Sealing and are summarized below:

CONTRACTOR	AMOUNT
Synergy Systems, Indianapolis, IN	\$74,400.00
Pavement Solutions, Carmel, IN	\$65,100.00

Mr. West said these quotes will be forwarded to the Street Department for their review and evaluation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Park Superintendent Terry Zeller submitted a request to remove one tree and stump in the right of way at 401 N. Mason Street and two (2) trees and stumps at 633 N. Byrkit. The trees have been analyzed and recommended for removal by the Park Department Landscaper. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Sewer Maintenance Department Manager Tom Dolly requested the Board authorize the receipt of bids for one (1) 2013 4 X 4 one ton dual rear wheel chassis with dump body truck

to be opened May 7, 2013. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Dolly requested the Board authorize the receipt of bids for one (1) 2013 4 X 4 one ton dual rear wheel chassis with service body truck to be opened May 7, 2013. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Engineering Director Gary West requested the Board award the contract for Fir Road Widening to R & R Excavating, the lowest most responsive, responsible bidder, in the amount of \$849,440.73, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Memorandum of Understanding with MACOG for collection of traffic count data at various sites for a lump sum amount of \$2,000.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Professional Service Agreement Supplement No. 1 from RW Armstrong for Main Street Whitetopping for an increase of \$50,400.00 for a new not-to-exceed amount of \$105,900.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board approve plans and authorize the receipt of bids for Main Street Whitetopping from Indian Ridge to University Drive to be opened May 7, 2013, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve plans and authorize the receipt of bids for Fulmer Road Area Drainage Improvements to be opened May 7, 2013, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for right-of-way acquisition and relocation services for Church Street Improvements (4th Street to 9th Street) for the not-to-exceed amount of \$240,100.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Memorandum of Understanding with MACOG for collection of traffic count data at 34 sites for a lump sum amount of \$2,000.00 and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve thirteen (13) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$8,233,559.46. Mr. Watson seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

Mr. West said a request for a Secondhand Store License has been received from Paul McDonald at 1006 S. Merrifield. A public hearing has been set for Tuesday, April 23, 2013, at 10:00 a.m.

A request from Hannah's House, 505 W. 4th Street, to close Fourth Street between West and Center on Friday, May 10, 2013, from 1:30 p.m. to 3:00 p.m. for a home blessing. Mr. Watson moved to approve subject to access to Milburn Court being provided. Mr. Prince seconded; motion carried.

A request from First United Methodist Church to block off their parking lot on Wednesday, July 31, 2013, for a community outreach picnic was taken under advisement.

A request was received from the Mishawaka Memorial Day Parade Committee to use various downtown streets to stage parade on May 27, 2013. Mr. West moved to approve and asked the Committee continue to work with the City to realign parade unit staging due to construction on many downtown streets. Mr. Watson seconded; motion carried.

Old Business:

A request for "Help With Love Bike-A-Thon" on Saturday, September 14, 2013, continued under advisement.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Administrative approval of Second Hand Store License Renewal received from Julie's Used Appliances, 2302 Lincolnway West, continued under advisement due to previous building and zoning deficiencies identified on the property.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:35 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board