

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
April 30, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of April 23, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Park Superintendent Terry Zeller submitted a request to remove one tree and stump in the right of way at 214 S. Brook Avenue, and two (2) trees and stumps at 417 N. Byrkit. The trees have been analyzed and recommended for removal by the Park Department Landscaper. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve eleven (11) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$4,858,084.52. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve

New Business:

A request from the Boy Scouts to close a portion of West Lowell Avenue between Clay Street and Lowell Wood West for a day camp to be held at Bethel College from 8:00 a.m. to 4:00 p.m. on June 17 and June 18, 2013, and for one ambulance and EMT to be on site for the camp. Mr. Watson moved to approve closing West Lowell Avenue between Clay and Lowell Wood West from 8:00 a.m. to 4:00 p.m. on June 17 and June 18, 2013, but denied the request for ambulance and EMT. Mr. Prince seconded; motion carried.

A request was received from River Bend Cancer Services to close Union Street between Lincolnway East to the south end of the Beiger Mansion property in order to hold a fundraising event from 11:00 a.m. on Wednesday July 17, 2013 to 11:00 a.m. Friday, July 19, 2013. Mr. Prince moved to approve subject to the normal conditions regarding outdoor music and public safety. Mr. Watson seconded; motion carried.

Mr. West presented a request for renewal of Secondhand Store License from Cashland Financial Services, 702 S. Ironwood Drive. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

A request from "The Boot Campaign Inc." to hold a charity event in the ABC Warehouse parking lot at 5517 Grape Road on Saturday, June 1, 2013, from 1:00 p.m. to 7:00 p.m. was taken under advisement.

Old Business:

Mr. Prince moved to approve a request from Office Lounge, 1813 E. 12th Street, for outside band on June 15, July 6, August 31, September 14, and September 28, 2013, from 7:00 p.m. to 11:00 p.m. Mr. Watson seconded; motion carried.

A request from First United Methodist Church to block off their parking lot on Wednesday, July 31, 2013, for a community outreach picnic continued under advisement.

A request for "Help With Love Bike-A-Thon" on Saturday, September 14, 2013, continued under advisement.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Administrative approval of Second Hand Store License Renewal received from Julie's Used Appliances, 2302 Lincolnway West, continued under advisement due to previous building and zoning deficiencies identified on the property.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:23 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board