

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
June 11, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of June 4, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

Mr. West announced bids for Fir-Capital Connector will be opened next week.

Bids were opened for Bremen Highway Improvements, U.S. 20 to Walter Street, and are summarized below:

BIDDER	TOTAL
John Boettcher Sewer & Excavating, Mishawaka	\$2,981,351.01
HRP Construction, South Bend	\$2,935,649.15
Phend & Brown, Milford	\$3,218,748.75
Rieth-Riley Construction, South Bend	\$2,474,088.51
Selge Construction, Niles, MI	\$3,109,755.85
Walsh & Kelly, South Bend	\$2,629,567.34

Mr. West said these bids will be forwarded to the City's consultant for their review and consideration. The Engineer's estimate for the project is \$3,100,000.00.

Bids were opened for 2013 Summer Street Improvements and are summarized below:

BIDDER	TOTAL
Rieth-Riley Construction, South Bend	\$1,087,345.00
Walsh & Kelly, South Bend	\$ 905,970.00

Mr. West said these bids will be forwarded to Central Services for their review and consideration.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Dale Freeman requested the Board approve the receipt of bids for 50 Fire Service Air Masks and Accessories to be opened July 2, 2013. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Freeman reported Probationary Firefighters Benjamin Higgins and Joshua Jester had successfully completed their one year probationary period and recommended they be promoted to First Class Firefighters effective June 5, 2013. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Building Commissioner Brock Hundt presented the Building Department statistics for the month of May. He said 725 permits have been issued so far this year vs. 700 at this time. Estimated construction costs YTD are \$16,329,725.00 vs. \$13,915,198.00 last year. The jump for this year is due to multi-family construction.

Street Commissioner Mike Watson requested the Board approve the receipt of bids for three (3) construction contracts at 700 S. Union Street to be opened July 9, 2013, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. Watson requested the Board award the contract for diesel fuel and gasoline to North Central Co-Op, Wabash, IN, the lowest most responsive, responsible bidder, in the amount of \$0.0572 per gallon set mark up for diesel fuel and \$0.0512 per gallon set mark up for gasoline, for a one year period beginning July 1, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented Change Order #1 from HRP Construction for West Street Storm Sewer, Phase 1B, for an increase of \$154,650.00 for a new contract amount of \$690,150.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board award 2013 Curb & Sidewalk Program to Selge Construction, the lowest most responsive, responsible bidder, in the amount of \$93,243.75 for Project 1 (State Wage Rate) and \$106,766.25 for Project 2 (Federal Wage Rate), and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 1 from HRP Construction for Wilson Boulevard Area CSO Consolidation Project for an increase of \$129,489.77, for a new contract amount of \$2,822,489.77, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve fourteen (14) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$3,347,430.82. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

Public Hearing:

Mr. West opened the public hearing for a Transient Merchants License submitted by Sweet Corn Charlie Produce, LLC, to sell fresh produce at the northeast corner of Hickory and Edison Roads six days a week from 10:00 a.m. to 5:00 p.m. daily June 1, 2013 to September 30, 2013. Mr. West indicated the applicant did not need to attend. The Police Department has approved the request.

Mr. West closed the Public Hearing.

Mr. Prince moved to approve the Transient Merchants License for Sweet Corn Charlie Produce, LLC to sell fresh produce at the northeast corner of Hickory and Edison Roads from June 1, 2013 to September 30, 2013. Mr. Watson seconded; motion carried.

New Business:

A request for disabled parking space has been received from the resident at 637 E. 4th Street. This request has been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends that this application be approved. Mr. West moved to approve the disabled parking request as presented. Mr. Watson seconded; motion carried.

A request was received from World Wide Jewelry and Pawn to close Ray Street on June 22, 2013 for a Customer Appreciation Event from 11:00 a.m. to 4:00 p.m. with a tent and music. Mr. Prince moved to approve the request subject to all normal conditions regarding public safety including keeping a lane open for emergency vehicles if necessary. Mr. Watson seconded; motion carried.

A request was received from NightStalkers Production to conduct a "Zombie Walk" at Kamm Island and through downtown and Beutter Park on August 10, 2013 from 3:00 p.m. to 10:00 p.m. was taken under advisement.

Old Business:

Mr. Watson moved to approve the Race to Save Lives on Saturday, November 9, 2013, from 9:00 a.m. to 10:15 a.m., beginning and ending at St. Joseph Regional Medical Center. Mr. Prince seconded; motion carried.

A request from First United Methodist Church to block off their parking lot on Wednesday, July 31, 2013, for a community outreach picnic was discussed. The Park Department advises their annual picnic will be held in Beutter Park.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Administrative approval of Second Hand Store License Renewal received from Julie's Used Appliances, 2302 Lincolnway West, continued under advisement due to previous building and zoning deficiencies identified on the property.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:35 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board