

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
June 18, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of June 11, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid/Quote Opening:

Quotes were opened for Eberhart-Petro Drainage Improvements for the Park Department and are summarized below:

CONTRACTOR	QUOTE AMOUNT
HRP Construction, South Bend	\$106,942.00
John Boettcher Sewer & Excavating, Mishawaka	\$ 80,519.00
Selge Construction, Niles, MI	\$ 71,452.20

Mr. West said these quotes will be forwarded to the City's consultant for their review and evaluation.

Bids were opened for Fir-Capital Connector and are summarized below:

CONTRACTOR	BID AMOUNT
R & R Excavating, Inc.	\$3,753,293.50
Selge Construction Co.	\$3,696,173.06
C & E Excavating, Inc.	\$3,452,236.57
Walsh & Kelly	\$3,959,399.05
Niblock Excavating, Inc.	\$4,994,085.30
Phend & Brown, Inc.	\$4,421,534.28
Rieth-Riley Construction Co.	\$3,978,775.00
HRP Construction Co.	\$3,873,000.00
G. E. Marshall, Inc.	\$3,940,369.38

Mr. West said these bids will be forwarded to the City's consultant for their review and evaluation.

Mayor's Comments:

Mayor Wood was not available. Mr. West announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Park Superintendent Terry Zeller requested the Board approve closing various streets for "Summerfest" around Merrifield and Crawford Parks from 6:00 a.m. Friday, June 21, 2013, and reopen by noon on Sunday, June 23, 2013. Mr. Zeller also indicated the street closures are the same as in past years. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Zeller submitted a request to remove one tree and stump in the right of way at 1011 Willow, 2321 E. Third Street, 318 E. 12th Street, and trim one tree at 3521 Grape Road. The trees have been analyzed and recommended for removal and trimming by the Park

Department Landscaper. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board approve an agreement with Robert M. Kuntz for design and installation supervision for "Circle of Life" artwork for the not-to-exceed amount of \$15,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson requested the Board award 2013 Summer Street Program to Walsh & Kelly Construction, the lowest most responsive and responsible bidder, with the low bid of \$905,970.00, for all items except 16-23, and moved for its approval. Mr. Watson indicated Rieth-Riley's bid for same items was \$1,066,570.00. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented Change Order No. 1 from Phend & Brown Construction for Safe Routes to School – Battell School, for an increase of 22 calendar days for a new contract completion date of June 27, 2013, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board award Bremen Highway Improvement Project (US20 to Walter St.), to Rieth-Riley Construction, the lowest most responsive, responsible bidder, for the corrected bid amount of \$2,474,193.51, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Services Agreement from Abonmarche Consultants to provide construction services for Fulmer Road Drainage and Bremen Highway Improvement projects for the not-to-exceed amount of \$158,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

New Business:

A request from Fourth Friday Committee to close Main Street between Lincolnway and Third Street on Sunday's on a weekly basis through October, 2013, for a Farmer's Market was taken under advisement.

A request from Montessori Academy at Edison Lakes to hold "Fall Frolic 2013" run/walk using Day Road and Windingbrook Streets on Saturday, October 12, 2013, from 9:00 a.m. to noon was taken under advisement.

A request to close Ann Street from Broadway to south alley for a neighborhood block party on Saturday, July 13, 2013, was taken under advisement.

Mr. West moved to approve a request to conduct horse drawn carriage rides around Rose Park on Saturday, June 22, 2013, from 2:00 p.m. to 4:00 p.m. for a birthday party subject to the Carriage Company providing a Certificate of Insurance naming the City as an additional insured. Mr. Prince seconded; motion carried.

Old Business:

A request from from NightStalkers Production to conduct a "Zombie Walk" at Kamm Island and through downtown and Beutter Park on August 10, 2013 from 3:00 p.m. to 10:00 p.m. continued under advisement.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Administrative approval of Second Hand Store License Renewal received from Julie's Used Appliances, 2302 Lincolnway West, continued under advisement due to previous building and zoning deficiencies identified on the property.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:44 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board