

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
July 23, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:02 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of July 16, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood reminded everyone of Kamm Island Fest tonight and also announced on Friday there would be a zip line across the river.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Park Superintendent Terry Zeller submitted a request to remove one tree and stump in the right of way at 322 W. Mishawaka Avenue. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Wastewater Division Manager Karl Kopec requested the Board approve a Professional Services Agreement with Lawson-Fisher Associates for construction engineering services on Middleboro Lift Station Upgrade for the not-to-exceed amount of \$43,110.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Kopec requested the Board approve a Professional Services Agreement with Lawson-Fisher Associates for construction engineering services on Carriage Lane, Winding Brook, and South Hampton Lift Stations for the not-to-exceed amount of \$51,427.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Lehman & Lehman for planning services for Fairview Cemetery West Entrance modifications for the not-to-exceed amount of \$3,200.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Lehman & Lehman for Edison Lakes Parkway Ash Tree replacement coordination and planning services for the not-to-exceed amount of \$8,500.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with SiteScapes for design services for a community garden area at 315 Lincolnway West for the not-to-exceed amount of \$1,400.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West requested the Board award the Fir-Capital Connector Project to C & E Excavating, Inc., the lowest most responsive, responsible bidder in the amount of \$3,452,236.57, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Services Agreement with DLZ for construction engineering services for Fir Road Improvement and Fir-Capital Connector Projects for the not-to-exceed amount of \$450,100.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 2 Final from C & E Excavating, Inc., for CSO 016 Battell Street Sewer project for an increase of \$100,530.82 for a final contract amount of \$889,615.82, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Services Agreement with Lawson-Fisher Associates for engineering services to develop sidewalk geodatabase and sidewalk overlay to GIS map for the not-to-exceed amount of \$12,860.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented an escrow agreement with 1<sup>st</sup> Source Bank and Rieth-Riley for Bremen Highway Improvement Project and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board accept a Deed of Dedication of a 5' X 15' permanent utility easement and 6' X 15' temporary easement adjacent to the Carriage Lane Lift Station from Brian and Elizabeth Couch, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve fifteen (15) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$10,744,965.89. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

The Board acknowledged receiving a Utility complaint resolution appeal from Raymond Bickle at 1005 W. Lawrence, and took the complaint and accompanying documentation under advisement.

Old Business:

It was determined that no Board action was required on the request from HealthLinc for a "Back to School Health Fair" on August 13, 2013, as they want to close the parking area only.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Administrative approval of Second Hand Store License Renewal received from Julie's Used Appliances, 2302 Lincolnway West, continued under advisement due to previous building and zoning deficiencies identified on the property.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:23 a.m.

Gary West - President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board