

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
July 30, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of July 30, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

Bids were opened for Carriage Lane, Winding Brook, and South Hampton Lift Station Upgrades and are summarized below:

BIDDER	BID AMOUNT
HRP Construction, South Bend, IN	\$309,700.00
Haskins Underground, Plymouth, IN	\$432,300.00
Mason Engineering & Const., Ft. Wayne, IN	\$333,000.00
Selge Construction, Niles, MI	\$324,028.00

Mr. West said these bids would be forwarded to the Consultant for their review and evaluation.

Mayor's Comments:

Mayor Wood thanked the Parks Department for the zip line event last Friday. He said the organizers were very complimentary of Park Department staff.

Mayor Wood expressed his gratitude to the Portolese family for their years of public service and said there was a very good showing of public service departments at Pat Portolese' viewing and services.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Park Superintendent Terry Zeller submitted a request to remove one tree and stump in the right of way at 722 E. 3rd Street. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Electric Division Manager Tim Erickson requested the Board's approval to declare 51 non-functioning transformers in inventory as salvage. The transformers will be sold for \$4.00 per KVA and will generate a total price of \$20,525.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Becky Miller presented a three-year agreement with Software One for Microsoft licensing as a single source supplier, per IC 5-22-10-13, for a total award of \$295,766.30. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented a Professional Service Agreement with Specialty Systems of South Bend for asbestos abatement of underground piping at 523 N. Cedar Street for the not-to-exceed amount of \$750.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Service Agreement with The Troyer Group for Riverwalk Alterations at the Wastewater Treatment Plant for the not-to-exceed amount of \$10,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a Certificate of Substantial Completion for First Street Area Improvements from C & # Excavating, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

A request received from Queen of Peace Catholic Church and School to host a three-day Parish Festival on Friday, August 23 thru Sunday, August 25, 2013, which includes tent worship, craft fair, and trivia night. Mr. West determined the request did not require Board action.

A request from Saint Joseph Regional Medical Center Pediatric Services to hold a "Hero for Heroes 5K Family Color Run" on Saturday, October 26, 2013, was taken under advisement.

Old Business:

A Utility complaint resolution appeal from Raymond Bickle at 1005 W. Lawrence continued under advisement.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Administrative approval of Second Hand Store License Renewal received from Julie's Used Appliances, 2302 Lincolnway West, continued under advisement due to previous building and zoning deficiencies identified on the property.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:27 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board