

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
August 20, 2013

The regular meeting of the Board of Public Works and Safety was called to order by Vice President Mike Watson at 10:00 a.m. All members were present except Mr. West. Mr. Watson moved to dispense with the reading of the minutes of August 13, 2013, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid Opening:

There were no bid openings.

Mayor's Comments:

Mayor Wood said there would be an open house at the new Hospice Campus this afternoon.

Mayor Wood announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski said he was proud to announce Det. Sgt. Louis Beehler, Sgt. Michael Dube, Cpl. Frank Ennis, and Ptm. Sam Nan as recipients of "Officers of the Second Quarter."

Chief Witkowski said Sgt. Beehler, a Detective in the Investigative Division, is being recognized for his outstanding and tireless investigation of three suspects involved in numerous scams and thefts throughout St. Joseph County County.

Chief Witkowski said Sgt. Dube, Cpl. Ennis, and Ptm. Nan were being recognized for their passion, determination, and exceptional dedication to duty and performance in their apprehension of several suspects involved in armed robberies.

Electric Division Manager Tim Erickson requested the Board's approval to declare 47 non-functioning transformers in inventory as salvage. The transformers will be sold to Solomon Electric for \$4.00 per KVA and will generate a total price of \$29,076.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince on behalf of Community Development Director Dave Thomas presented a Professional Service Agreement with Jerome Michaels for appraisal services for re-platted remnant property from Main Street Underpass and Fire Station No. 4 for a not-to-exceed amount of \$21,300.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince on behalf of Mr. Thomas presented a Professional Service Agreement with David Waszak for appraisal services for re-platted remnant property from Main Street Underpass and Fire Station No. 4 for a not-to-exceed amount of \$20,400.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order No. 5 Final Amended from Ziolkowski Construction for Mishawaka River Center Apartments for an increase of \$100,567.00, for water damage correction, for a revised contract amount of \$7,764,353.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Service Agreement from Energy Diagnostics for energy modeling at Mishawaka River Center Apartments for a lump sum amount of \$4,350.00, and moved for its approval. Mr. Watson seconded; motion carried.

Assistant City Engineer Chris Jamrose on behalf of Engineering Director Gary West presented Change Order No. 2 Final from HRP Construction for West Street Storm Phase IIB for a decrease of \$182,374.03 for a final contract amount of \$507,775.97. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose on behalf of Mr. West presented an Escrow Agreement with C & E Excavating and First State Bank of Middlebury for Fir-Capital Connector Project. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve thirteen (13) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$9,519,252.46. Mr. Watson seconded; motion carried.

New Business:

Mr. Prince moved to approve a request to close a portion of Ridge Place south of Trail Ridge South on Sunday, August 25, 2013, from 5:00 p.m. to 10:00 p.m. for a neighborhood party. Mr. Watson seconded; motion carried.

Old Business:

Mr. Watson moved to approve a request from "Catch 22 Pub & Grub" (former Yakety Yak Cafe) at 710 W. Fourth Street to block Center Street between Fourth Street and the alley south on Saturday, September 7, 2013, from 1:00 p.m. to 9:00 p.m. for a grand opening party subject to the normal conditions of approval for noise and public safety. Mr. Prince seconded; motion carried.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Administrative approval of Second Hand Store License Renewal received from Julie's Used Appliances, 2302 Lincolnway West, continued under advisement due to previous building and zoning deficiencies identified on the property.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:18 a.m.

Mike Watson – Vice President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board