

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
October 1, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of September 24, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Quote Opening:

Quotes were opened for the fabrication and installation of digital sign improvements at two (2) locations and are summarized below:

QUOTER	AMOUNT
Burkhart Advertising, South Bend, IN	\$74,933.00
Art Works Sign Co., Mishawaka, IN	\$70,190.22
Vanadco Signs, Argos, IN	\$75,379.00

Mr. West said these quotes would be forwarded to the Planning Department for their review and consideration.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Probationary Officer Nathan W. Wojtysiak to the rank of Patrol Officer with the Uniform Division, effective October 2, 2013. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Sewer Maintenance Department Manager Tom Dolly said on May 21, 2013, Jordan Motors was awarded the bid for a 2014 Ford F450 4X4 Gas Powered Chassis and Dump Body Truck at a cost of \$59,155.00. He said under Indiana Code 5-22-17-4 he would like to request the Board award the purchase of an additional 2014 Ford F450 4X4 Gas Powered Chassis and Dump Body Truck to Jordan Motors that will replace a 1997 F700 dump truck that was damaged due to fire. The award will be \$59,155.00 less \$2,000.00 trade in for the damaged dump truck for a total award of \$57,155.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Community Development Director Dave Thomas presented Amendment #1 from TecServ Environmental for sample gathering and excavation observation during the removal of a 250 gallon fuel oil sediment tank and an additional 3,000 gallon underground storage tank at 523 N. Cedar Street for an increase of \$4,440.00 for a new not-to-exceed amount of \$40,670.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Thomas presented Change Order No. 1 Final from John Boettcher Sewer & Excavating for the demolition of 523 N. Cedar Street for an increase of \$27,773.57 for a final contract amount of \$59,665.64. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince on behalf of Park Department Superintendent Terry Zeller presented a request to remove one tree and stump in the right of way at 1145 E. Fourth Street. The

tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Prince moved to approve. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Service Agreement with The Troyer Group for design engineering services to modify the Merrifield Park Master Plan and develop construction documents for the installation of playground equipment for the not-to-exceed amount of \$10,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West requested the Board execute two (2) contracts with INDOT for sidewalk improvement projects at Twin Branch School (Des. No. 1382799) in the amount of \$416,000.00; and Beiger Elementary School (Des. No. 1382800) in the amount of \$440,000.00, and moved for their approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve eighteen (18) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$2,979,384.42. Mr. Watson seconded; motion carried.

Hearing:

Tentative hearing date of October 15, 2013, at 11:00 a.m., Room 205, for Firefighter Eric Hazen.

New Business:

A request from "Catch 22 Pub & Grub", 701 W. Fourth Street to use the sidewalk on Fourth Street and Center Street for patron use during the annual "Death March" on Saturday, October 12, 2013, and a waiver of noise ordinance from 6:00 p.m. to 10:00 p.m. for outside music. Mr. West moved to deny the use of the sidewalk on Fourth Street, but approved the use of the sidewalk on Center Street and the waiver of noise ordinance subject to the normal conditions for public safety. Mr. Watson seconded; motion carried.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Administrative approval of Second Hand Store License Renewal received from Julie's Used Appliances, 2302 Lincolnway West, continued under advisement due to previous building and zoning deficiencies identified on the property.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:25 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board