

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
October 8, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:05 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of October 1, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available. Mr. West announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Building Commissioner Brock Hundt presented the Building Department statistics for the month of September, 2013. He said permits for estimated construction costs are \$39 million vs. \$29 million at this time last year. He said some of the larger permits issued were for a new storage facility on Hickory Road, new office building on Day Road, and Red Lobster renovation.

City Planner Ken Prince requested the Board award the contract for fabrication and installation of digital sign improvements to Art Works Sign Company, Inc., Mishawaka, the lowest most responsive and responsible quoter, in the amount of \$70,190.22 plus \$800.00 for a performance bond for a total award of \$70,990.22, and moved for its approval. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson said leaf pick up will begin Monday, October 14.

Engineering Director Gary West presented a Professional Services Agreement with DLZ for surveying and design services for sidewalk improvement project at Beiger Elementary School for the lump sum of \$73,900.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Services Agreement with DLZ for surveying and design services for sidewalk improvement project at Twin Branch Elementary School for the lump sum of \$79,400.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a request from TRANSPO to install approximately 300 new bus route and bus stop signs within the public right-of-way of new bus routes and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Hearings:

Mr. Watson moved to indefinitely postpone the hearing for Firefighter Eric Hazen, tentatively scheduled for October 15, 2013, at 11:00 a.m., and reset the date when actual charges have been filed. Mr. Prince seconded; motion carried.

New Business:

Mr. Watson moved to approve a request from TRANSP0 to temporarily relocate the Mishawaka Transfer Center to the City owned parking lot at First and Spring Street due to Church Street Construction Project beginning October 9, 2013 thru November 25, 2013. Mr. Watson seconded; motion carried.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Administrative approval of Second Hand Store License Renewal received from Julie's Used Appliances, 2302 Lincolnway West, continued under advisement due to previous building and zoning deficiencies identified on the property.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:20 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board