

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
November 5, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present except Mr. Watson. Mr. Prince moved to dispense with the reading of the minutes of October 29, 2013, and accept them as circulated. Mr. West seconded; motion carried.

Bid Openings:

There were no bids to open.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Building Commissioner Brock Hundt presented the Building Department statistics for the month of October, 2013. He said permits for estimated construction costs are \$45 million vs. \$32.7 million at this time last year. He also said 33 permits have been issued for new single family homes vs. 23 at this time last year.

Park Superintendent Terry Zeller requested the Board award the quote for Merrifield Pool jet piping repair to Hermann & Goetz, the lowest most responsive, responsible quoter, in the amount of \$45,660.00. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Mr. Zeller presented Change Order No. 1 Final from Selge Construction for Eberhart Petro Drainage Improvements for an increase of \$7,050.00 for a final contract amount of \$78,502.20. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Engineering Director Gary West presented Supplemental Agreement No. 1 from First Group Engineering for construction engineering services for Church-Union Signal Project for a time increase of four (4) months and an increase of \$50,519.13 for a new not-to-exceed amount of \$210,803.83, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for demolition specifications and construction review for six (6) residential properties and one (1) commercial property for the not-to-exceed amount of \$19,850.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Supplemental Agreement No. 1 from Lawson-Fisher Associates for additional construction services on Hospice Site Infrastructure for an increase of \$12,500.00 for the new not-to-exceed amount of \$138,475.00, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Hearings:

Mr. West set a hearing date for Tuesday, November 12, 2013, at 10:00 a.m. for Transient Merchants License for Brown Tree Farms for the sale of Christmas Trees in the Kmart parking lot at 120 W. McKinley Avenue.

New Business:

There was no new business.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:13 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board