

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
November 12, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of November 5, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

Bids were opened for one (1) Skid Steer Loader for the Street Department and are summarized below:

BIDDER	AMOUNT
MacAllister Equipment, South Bend, IN	
Model: 2013 Caterpillar 262D	\$38,000.00
Trade in	- 3,500.00
Total Minus trade in	\$34,500.00
Delivery: 60 days	
Discount: 0%	
West Side Tractor Sales, South Bend	
Model: 2013 John Deere 328E	\$56,880.00
Trade in	- 3,500.00
Total Minus trade in	\$53,380.00
Delivery: 45 days	
Discount 5%	

Mr. West said these bids will be referred to the Street Department for their review and consideration.

One bid was opened for four (4) new 4WD Compact SUV's for Water and Wastewater Divisions and is summarized below:

BIDDER	AMOUNT
Jordan Automotive Group, Mishawaka	
Model: 2014 Ford Escape 4 X 4 SE	\$23,189.00 each
X 4	\$92,756.00
Minus trade ins	- 4,000.00
Total minus trade ins	\$88,756.00
Delivery: 85 days	
Discount: 25%	

Mr. West said this bid will be referred to the Water and Wastewater Divisions for their review and consideration.

One bid was opened for one (1) new full size utility van for the Water Division and is summarized below:

BIDDER	AMOUNT
Jordan Automotive Group, Mishawaka	
Model: 2014 Ford E250 Cargo Van	\$19,295.00
Minus Trade in	- 700.00
Total minus trade in	\$18,595.00
Delivery: 120 days	
Discount: 25%	

Mr. West said this bid would be referred to the Water Division for their review and consideration.

One bid was opened for two (2) new 4WD backhoe/loaders for the Water Division and is summarized below:

BIDDER		AMOUNT
West Side Tractor Sales, South Bend		
Model: 2014 John Deere 310SK		\$ 82,500.00 each
	X 2	\$165,000.00
Minus Trade ins		\$ 6,000.00
Total minus trade ins		\$159,000.00
Delivery: 45 days		
Discount: 5%		

Mr. West said this bid would be referred to the Water Division for their review and consideration.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski presented a list of thirty-five (35) pieces of various computer and electronic equipment that are obsolete and requested they be declared surplus for disposal at the 5th Street Recycling Center. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Change Order No. 1 from HRP Construction for West Street Storm Sewer Phase II for an increase of \$155,881.67 for a new contract amount of \$2,136,306.67 and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve sixteen (16) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$6,055,873.94. Mr. Prince seconded; motion carried.

Public Hearings:

A public hearing for a Transient Merchants License for Brown's Tree Farms was held for the purpose of selling Christmas trees in the Kmart parking lot (420 W. McKinley Avenue) from November 23 through December 23, 2013. No one from Brown's Tree Farms was present, and no one spoke against the license.

Mr. West closed the Public Hearing. Mr. Prince moved that the Board approve the Transient Merchants License for Brown's Tree Farms for the sale of Christmas trees from November 23 through December 23, 2013 at 420 W. McKinley Avenue. Mr. Watson seconded; motion carried.

New Business:

A request was received from Reverewood in "The Woods" to hold their annual candlelight walk with luminaries on Saturday, December 14, 2013 between 5:00 p.m. and 9:00 p.m. (alternate date December 15, 2013). Mr. Watson moved to approve. Mr. Prince seconded; motion carried.

Mr. West moved to approve a request for Recognition of Encroachment at 126 W. 10th Street for a 6' fence to be installed 9' into the right-of-way, or 11' from the edge of the pavement. Mr. Prince seconded; motion carried.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:27 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board