

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
November 19, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of November 12, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

There were no bid openings.

Mayor's Comments:

Mayor Wood thanked the Electric and Street Departments for working around the clock on storm clean up after Sunday's severe weather.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader said the electric rate increase was approved by the Common Council last night with no one speaking against the request.

Staff Attorney Geoff Spiess requested the Board accept the donation of Outlot "A" in Autumn Ridge Phase I from Wakarusa Tree Spade Service for use by the Redevelopment Commission, and designate the Mayor as signatory. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Police Chief Ken Witkowski requested that the Board accept the voluntary retirement of Lt. Michael Thompson who has served the Mishawaka Police Department for 32 years, effective November 20, 2013. The Board extended their thanks and congratulations to Lt. Thompson for his dedicated service to the community. Mr. Watson moved for the Board's approval to accept the voluntary retirement of Lt. Michael Thompson effective November 20, 2013. Mr. Prince seconded; motion carried.

Mishawaka Utilities Water Division Manager Bruno Trimboli requested the Board award the bid for one (1) full size utility van to Jordan Motors, Inc., Mishawaka, for the base bid of \$19,295.00 less \$700.00 trade in of one (1) 2001 utility van for a total award of \$18,595.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Trimboli requested the Board award the bid for two (2) 4WD backhoe/loaders to West Side Tractor Sales, South Bend, for the base bid of \$165,000.00 (\$82,500.00 X 2) less \$6,000.00 trade in of one (1) 1991 backhoe for a total award of \$159,000.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Trimboli requested the Board award the bid for four (4) 4 door, 4WD compact SUV's to Jordan Motors, Inc., Mishawaka, (2 vehicles for Water Department and 2 vehicles for Wastewater) for the base bid \$92,756.00 (\$23,189.00 X 4) less \$4,000.00 trade in of four (4) vehicles for a total award of \$88,756.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson requested the Board award the bid for one (1) skid steer loader to MacAllister Equipment, South Bend, for the base bid of \$38,000.00 less \$3,500.00 trade in of one Gehl 5626 loader for a total award of \$34,500.00, and moved for its approval. Mr. Prince seconded; motion carried.

City Planner Ken Prince reminded everyone of the ribbon cutting ceremony of the Riverwalk Extension thru Central Park on Saturday, November 23, 2013 at 9:00 a.m. He also said the Mayor's Youth Council will be collecting hats and mittens.

Mr. Watson requested the City enter into an Inter-Governmental Agreement with Town of Osceola to allow them to purchase up to 60 tons of enhanced road salt from the City of Mishawaka for the bid price of \$64.05 per ton. Mr. Watson indicated this agreement would run from December 1, 2013 through March 31, 2014, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Mr. West moved to reschedule Tuesday, December 24 meeting to Monday, December 23, 2013 at 10:00 a.m. due to the Christmas Eve holiday. Mr. Watson seconded; motion carried.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:20 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board