

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
November 26, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of November 19, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski said it was his pleasure to present the Lifesaving Award to Cpl Jennifer Wilson to recognize her for her lifesaving efforts which resulted in saving the life of a 4 year old boy at a Mishawaka daycare facility on August 29, 2013.

Chief Witkowski said he was proud to announce Cpl. Brandon Ruth as recipient of "Officer of the Third Quarter." Cpl. Ruth was instrumental in the apprehension of a burglary suspect who later pled guilty and was charged with residential entry. Chief Witkowski said Cpl. Ruth conveys a positive and professional attitude in the field and at the MPD on a consistent basis.

Chief Witkowski requested the Board promote Probationary Officers Joel Cyrier, Kyle Miner, and Donald Siders to the rank of Patrol Officer with the Uniform Division, effective November 27, 2013. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Street Commissioner Mike Watson requested the Board receive bids for one (1) light duty dump truck with snowplow and salt spreader to be opened December 17, 2013, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented Change Order No. 1 from Reith-Riley Construction for Bremen Highway Improvements for an increase of \$45,429.00 for a new contract amount of \$2,519,622.51, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 2 Final from HRP Construction for Milburn Area Sewer Improvements, Division G, for an increase of \$200,293.50 for a final contract amount of \$3,536,350.70, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board accept a 3-year Maintenance Bond from HRP Construction for Milburn Area Sewer Improvements, Division G, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 4 Final from C & E Excavating for Hospice Site Infrastructure for an increase of \$77,077.71 for a final contract amount of \$1,646,460.21, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board accept the Certificate of Substantial Completion and Punch List from C & E Excavating for Hospice Site Infrastructure, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 1 Final from Rieth-Riley Construction for Fairmount Area Rehabilitation for a decrease of \$11,389.25 for a final contract amount of \$640,506.74, broken down as follows:

Division A, decrease of \$7,872.00 for final amount of \$296,031.00  
Division B, increase of \$1,214.74 for final amount of \$298,835.74

Division A Alternate, decrease of \$4,732.00, for final amount of \$45,640.00

Mr. West moved to approve. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 1 from R & R Excavating for Fir Road Widening for an increase of \$137,509.75 for a new contract amount of \$986,950.48, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve the system upgrade agreement from Motorola with maintenance services for a ten (10) year term for a total amount of \$6,088,005.00. Mr. West said this agreement saves the City \$43,000.00 per year, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve fourteen (14) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$9,044,882.41. Mr. Prince seconded; motion carried.

New Business:

Mr. West said a request for renewal of Secondhand Store License has been received from Disc Replay at 5916 Grape Road. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

The Utility Board acknowledged receipt of Mishawaka Utilities Complaint Resolution Appeal Form from Varin/River Pointe, LLC, regarding 10" water meter at River Pointe Apartments, 350 Bercado Circle, and referred to the legal department for review.

Street Commissioner Mike Watson announced trash collection for Thursday and Friday will be delayed one day due to Thanksgiving Holiday.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:30 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board