

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
February 4, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of January 28, 2014, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

Bids were opened for one (1) all-wheel drive sport utility patrol vehicle for the Police Department and are summarized below:

**VENDOR**

**Lake Shore Ford, Burns Harbor, IN**

Model: 2014 Ford Police Interceptor Utility AWD	<b>BASE</b>	<b>\$25,949.00</b>
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**ALTERNATE: No bid**

Delivery: 70-84 days

Discount: \$25%

**Jordan Motors, Mishawaka, IN**

Model: 2014 Ford Police Interceptor Utility AWD ("Explorer") SUV	<b>BASE</b>	<b>\$26,049.00</b>
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**ALTERNATE: No bid**

Delivery: 85-100 days

Discount: 25%

**Eby Ford Lincoln, Goshen, IN**

Model: 2014 Ford Utility Police Interceptor AWD	<b>BASE</b>	<b>\$26,282.81</b>
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**ALTERNATE: No bid**

Delivery: 110 days

Discount: 25% over cost

Mr. West said these bids would be forwarded to the Police Department for their review and recommendation.

Bids were opened for up to eight (8) 2014 "all-wheel drive" police patrol vehicles and are summarized below:

**VENDOR**

**Lake Shore Ford, Burns Harbor, IN**

Model: 2014 Ford Police Interceptor Sedan AWD	<b>BASE</b>	<b>\$23,790.00</b>
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<b>TOTAL (Base X 8)</b>		<b>\$190,320.00</b>
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TRADE IN (1) – 2004 Ford Taurus		- 3,025.00
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TRADE IN (2) – 2007 Chevrolet Impala		- 3,525.00
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TRADE IN (3) – 2007 Chevrolet Impala		- 2,525.00
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TRADE IN (4) – 2007 Chevrolet Impala		- 2,525.00
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TRADE IN (5) – 2007 Chevrolet Impala		- 2,525.00
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TRADE IN (6) – 2007 Chevrolet Impala		- 2,525.00
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TRADE IN (7) – 2007 Chevrolet Impala		- 2,525.00
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TRADE IN (8) – 2007 Chevrolet Impala		- 3,525.00
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BASE BID MINUS TRADE INS		<b>\$167,620.00</b>
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Delivery: 70-84 days  
Discount: 20%

**Jordan Motors, Inc., Mishawaka, IN**

Model: 2014 Ford All Wheel Drive Police Interceptor  
Sedan

<b>BASE</b>	<b>\$23,809.00</b>
<b>TOTAL (Base X 8)</b>	<b>\$190,472.00</b>
TRADE IN (1) – 2004 Ford Taurus	- 3,000.00
TRADE IN (2) – 2007 Chevrolet Impala	- 3,000.00
TRADE IN (3) – 2007 Chevrolet Impala	- 3,000.00
TRADE IN (4) – 2007 Chevrolet Impala	- 3,000.00
TRADE IN (5) – 2007 Chevrolet Impala	- 3,000.00
TRADE IN (6) – 2007 Chevrolet Impala	- 3,000.00
TRADE IN (7) – 2007 Chevrolet Impala	- 3,000.00
TRADE IN (8) – 2007 Chevrolet Impala	- 3,000.00
<b>BASE BID MINUS TRADE INS</b>	<b>\$166,472.00</b>

Delivery: 85-100 days  
Discount: 25%

**Eby Ford Lincoln, Goshen, IN**

Model: 2014 Ford Sedan Police Interceptor (AWD)

<b>BASE</b>	<b>\$24,055.00</b>
<b>TOTAL (BASE X 8)</b>	<b>\$192,440.00</b>
TRADE IN (1) – 2004 Ford Taurus	- 2,000.00
TRADE IN (2) – 2007 Chevrolet Impala	- 2,500.00
TRADE IN (3) – 2007 Chevrolet Impala	- 2,000.00
TRADE IN (4) – 2007 Chevrolet Impala	- 2,000.00
TRADE IN (5) – 2007 Chevrolet Impala	- 2,000.00
TRADE IN (6) – 2007 Chevrolet Impala	- 2,000.00
TRADE IN (7) – 2007 Chevrolet Impala	- 2,200.00
TRADE IN (8) – 2007 Chevrolet Impala	- 2,500.00
<b>BASE BID MINUS TRADE INS</b>	<b>\$175,240.00</b>

Delivery: 110 days  
Discount: 25% over cost

Mr. West said these bids would be forwarded to the Police Department for their review and recommendation.

Bids were opened for up to eight (8) front wheel drive patrol vehicles and are summarized below:

**VENDOR**

**Gates Chevy World, Mishawaka, IN**

Model: 2014 Chevrolet Impala Police Car

<b>BASE</b>	<b>\$21,776.00</b>
<b>TOTAL (BASE X 8)</b>	<b>\$174,208.00</b>
TRADE IN (1) – 2004 Ford Taurus	- 2,500.00
TRADE IN (2) – 2007 Chevrolet Impala	- 3,500.00
TRADE IN (3) – 2007 Chevrolet Impala	- 3,000.00
TRADE IN (4) – 2007 Chevrolet Impala	- 3,500.00
TRADE IN (5) – 2007 Chevrolet Impala	- 3,500.00
TRADE IN (6) – 2007 Chevrolet Impala	- 3,000.00
TRADE IN (7) – 2007 Chevrolet Impala	- 3,500.00
TRADE IN (8) – 2007 Chevrolet Impala	- 3,750.00
<b>BASE BID MINUS TRADE INS</b>	<b>\$147,958.00</b>

Delivery: 90-150 DAYS  
Discount: 25%

**Jordan Motors, Inc., Mishawaka, IN**

Model: 2014 Ford Front Wheel Drive Police  
Interceptor Sedan

	<b>BASE</b>	<b>\$22,804.00</b>
<b>TOTAL (BASE X 8)</b>		<b>\$182,432.00</b>
TRADE IN (1) – 2004 Ford Taurus		- 3,000.00
TRADE IN (2) – 2007 Chevrolet Impala		- 3,000.00
TRADE IN (3) – 2007 Chevrolet Impala		- 3,000.00
TRADE IN (4) – 2007 Chevrolet Impala		- 3,000.00
TRADE IN (5) – 2007 Chevrolet Impala		- 3,000.00
TRADE IN (6) – 2007 Chevrolet Impala		- 3,000.00
TRADE IN (7) – 2007 Chevrolet Impala		- 3,000.00
TRADE IN (8) – 2007 Chevrolet Impala		- 3,000.00
<b>BASE BID MINUS TRADE INS</b>		<b>\$158,432.00</b>

Delivery: 85-100 days  
Discount: 25%

**Eby Ford Lincoln, Goshen, IN**

Model: 2014 Ford Sedan Police Interceptor

	<b>BASE</b>	<b>\$22,853.81</b>
<b>TOTAL (BASE X 8)</b>		<b>\$182,830.48</b>
TRADE IN (1) – 2004 Ford Taurus		- 2,000.00
TRADE IN (2) – 2007 Chevrolet Impala		- 2,500.00
TRADE IN (3) – 2007 Chevrolet Impala		- 2,000.00
TRADE IN (4) – 2007 Chevrolet Impala		- 2,000.00
TRADE IN (5) – 2007 Chevrolet Impala		- 2,000.00
TRADE IN (6) – 2007 Chevrolet Impala		- 2,000.00
TRADE IN (7) – 2007 Chevrolet Impala		- 2,200.00
TRADE IN (8) – 2007 Chevrolet Impala		- 2,500.00
<b>BASE BID MINUS TRADE INS</b>		<b>\$165,630.48</b>

Delivery: 110 days  
Discount: 25% over cost

Mr. West said these bids would be forwarded to the Police Department for their review and recommendation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski said he was proud to announce Cpls. Glen Roach and Don Magnuson as "Officers of the Fourth Quarter – 2013". Chief Witkowski said Cpl. Roach apprehended a convicted felon found sleeping in the drive-thru at McDonalds, and in searching the vehicle found him in possession of 395 grams of marijuana, several ecstasy pills, and a handgun.

Chief Witkowski said Cpl. Magnuson was able to quickly locate a suspect involved in a burglary at the Speedway on Lincolnway West and with assistance from other arriving units, placed into custody without incident.

Chief Witkowski said the actions of both of these fine officers bring great credit upon themselves and reflect highly on the Mishawaka Police Department.

Chief Witkowski presented a list of nine (9) pieces of computer/electronic equipment that is old and obsolete and no longer useful or of any value and requested it be declared surplus for disposal at the Mishawaka Recycling Center. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Fire Chief Dale Freeman presented a voluntary requirement request from Kerry Hershberger from the Mishawaka Fire Department effective February 8, 2014. Mr. West acknowledged the request and indicated no Board action was required.

Building Commissioner Brock Hundt presented the Building Department statistics for the month of January, 2014. He said estimated construction costs for January were over \$5,000,000.00 vs. \$2,590,772.00 January, 2013. He said approximately \$3,500,000.00 was for University Park Mall food court renovations.

Wastewater Division Manager Karl Kopec presented a Professional Service Agreement with Greeley & Hansen for professional engineering services to update and recalibrate collection system models and LTCP assistance for a not-to-exceed amount of \$217,000.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented an agreement with Northern Indiana Workforce Board for workforce development programs for the lump sum of \$25,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West requested the Board authorize the receipt of quotes for the demolition of four (4) residential structures, 703 S. Union, 707 S. Union, 209 E. 4<sup>th</sup> Street, and 309 Fisher Court, as part of the Church/Union Project to be opened February 18, 2014, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented asbestos abatement agreements with Specialty Systems of South Bend for services at the four residential structures to be demolished as follows: 703 S. Union, \$850.00; 707 S. Union, \$6,550.00; 209 E. 4<sup>th</sup> Street, \$1,575.00; and 309 Fisher Court, \$7,250.00, and moved for their approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 4 from Phend & Brown, Inc. for SRTS Contract R-34699, Battell School, for an increase of \$1,579.76 for a new contract amount of \$302,520.10; and Change Order No. 5 from Phend & Brown, Inc. for SRTS Contract R-34699, Battell School, for an increase of \$1,780.00 for a new contract amount of \$304,300.10, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Professional Service Agreement Supplement No. 1 from Lawson-Fisher Associates for 2013 project administration and construction engineering services for a decrease of \$21,500.00 for a revised contract amount of \$560,214.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 2 Final from BLD Services, LLC, for Milburn Area – CIPP Lateral Lining – Phase I, for an increase of \$63,940.45 for a final contract amount of \$1,592,480.45, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Service Agreement with Lawson-Fisher Associates, Inc. for construction project administration and observation services for University Drive Lift Station and Mishawaka Avenue Reconstruction for the not-to-exceed amount of \$418,940.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve seventeen (17) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$4,735,824.15. Mr. Watson seconded; motion carried.

New Business:

A request for renewal of Secondhand Store License has been received from Michiana Used Music & Media, 4615 Grape Road, Suite B. Mr. West moved to approve as presented. Mr. Prince seconded; motion carried.

Old Business:

Appointment of member to Mishawaka Plan Commission.

Hearing regarding the charges preferred against Firefighter Eric Hazen, set for Tuesday February 18, 2014, at 11:00 a.m. in the Council Chambers.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:47 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board