

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
February 25, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of February 18, 2014, and accept them as circulated, and also to accept the minutes of the Executive Board meeting from February 20, 2014. Mr. Watson seconded; motion carried.

Bid Opening:

Bids were opened for University Drive Lift Station and Force Main and are summarized below:

CONTRACTOR	BID AMOUNT
CSU, Inc., Plainfield, IN	\$1,341,926.00
H&G Underground Utilities, LaPorte, IN	\$1,090,699.00
HRP Construction, South Bend, IN	\$ 987,807.00
Rothenberger Company, Inc., Concord, MI	\$1,143,571.38
Selge Construction Co., Inc., Niles, MI	\$ 868,679.20

Mr. West indicated these bids would be forwarded to the City's consultant for their review, evaluation, and consideration.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader presented Utility Board Resolution 2014-02 Amending the Schedule of Compensation for Support Staff of Mishawaka Utilities for Calendar Year 2014. He said it includes a new position of Network Operations Administrator. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Schrader presented Utility Board Resolution 2014-03 Amending the Cost-Based Formula Rate with Indiana & Michigan Power Company per FERC Rate Schedule 103 effective January 31, 2014. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Fire Chief Dale Freeman presented the results of the February 17, 2014, Pension Board Hearing for Firefighter Jeffery Wernsing, and requested the findings be forwarded to INPRS. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mishawaka Utilities Water Division Manager Bruno Trimboli said it has been an honor and a privilege to have served with such a terrific group of administrators, and very much appreciated the support of Mayor Dave and Mayor Bob throughout the years.

City Planner Ken Prince on behalf of Community Development Director Dave Thomas presented a Professional Service Agreement with TecServ Environmental, Inc. for a Phase I Environmental Site Assessment at 821 W. Fourth Street for a lump sum of \$1,200.00, and moved for its approval. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson requested the Board's approval to advertise for bids for one (1) 2014 4X4 service truck for Central Services to be opened March 18, 2014, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. Watson requested the Board's approval to advertise for bids for one (1) used wheel loader with attachments for the Street Department to be opened March 18, 2014, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West requested the Board award the contract for demolition of 703 Union, 707 Union, 209 E. 4th Street, and 309 Fisher Court to Indiana Earth, Inc., the lowest most responsive, responsible quoter, for the total amount of \$42,760.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Supplement No. 1 from Donohue/Herceg for additional engineering on Gumwood Road Improvements (east side) plans for sanitary sewer extension to Brick Road for the lump sum of \$7,000.00 for a new not-to-exceed amount of \$83,900.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Supplement No. 3 from Donohue/Herceg for additional engineering for Fir Road Expansion (Toll Road-Cleveland Road) to update plans and specifications for the lump sum of \$3,000.00, for a new not-to-exceed amount of \$198,762.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board's approval to advertise for pre-qualification of cured in place pipe (CIPP) contractors to be opened March 18, 2014, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for planning and engineering services to study added travel lanes and intersection improvements on SR23 at Gumwood Road for the not-to-exceed amount of \$94,300.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

A request from Heritage Square to host a St. Patrick's Day Party on Saturday, March 15, 2014, from 3:00 p.m. to 1:00 a.m. with live music was taken under advisement.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:27 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board