

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
March 11, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by Vice President Mike Watson at 10:00 a.m. All members were present except Mr. West. Mr. Watson moved to dispense with the reading of the minutes of March 4, 2014, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board award the bids for accessories for up to nine (9) patrol cars as follows: Waymire Fleet Equipment for items #2, #5, #7, #9, #10, #11, and #12 for a total award of \$11,143.19; Steven R. Jenkins for items #1, #3, and #6 for a total award of \$3,348.36; and Ray O'Herron for items #8 and #13 for a total award of \$3,174.75. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Park Superintendent Terry Zeller requested the Board award the bid for thirty-one (31) electric powered golf carts to Midwest Golf & Turf, Cincinnati, OH, the only bidder. The total bid breakdown is as follows:

Midwest Golf & Turf, Cincinnati, OH		
MODEL: 2014 Precedent Electric Golf Carts	<b>\$4,175.00 X 31</b>	<b>\$129,425.00</b>
TRADE-IN: (30) 2011 models	<b>\$1,675.00 X 30</b>	<b>- 50,250.00</b>
<b>TOTAL LESS TRADE-INS</b>		<b>\$ 79,175.00</b>

Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

IT Director Patrick Stokes requested the Board declare (5) office chairs, (1) wooden desk, and (2) chair mats as surplus for disposal. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented Supplemental Agreement #1 from Fisher Land Surveying Services for additional services for preparation of legal descriptions of parcels to be removed from TIF Districts for an increase of \$800.00 for a new not-to-exceed amount of \$5,800.00, and moved for its approval. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson presented a letter from Walsh & Kelly, Inc., agreeing to extend 2013 Summer Street Paving unit prices for the 2014 construction season per IC 5-22-17-4, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. Watson on behalf of Engineering Director Gary West requested the Board authorize the receipt of quotes for the demolition of structures at 619 and 623 Union Street and former ND Credit Union at 210 W. Third Street to be opened March 25, 2014, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Mr. Watson moved to approve the request from the Memorial Day Parade Committee to close State Route 933 on Monday, May 26, 2014 at 9:30 a.m. for the Annual Memorial Day Parade. Mr. Prince seconded; motion carried.

A request from Beacon Health System, Memorial Hospital of South Bend to use streets and the Riverwalk to hold the Sunburst Marathon on Saturday, May 31, 2014, was taken under advisement.

A request was received from Villa Macri for a waiver of the Noise Ordinance to hold a St. Patrick's Day event with food, alcohol, and live band on Saturday, March 15, 2014, from 4:00 p.m. to midnight. Mr. Watson moved to approve subject to the normal conditions of approval for public safety and that live music end at 11:00 p.m. Mr. Prince seconded; motion carried.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:10 a.m.

Mike Watson – Vice President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board