

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
March 18, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of March 11, 2014, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

One bid was received for one (1) 4 X 4 service truck for the Street Department and is summarized below:

BIDDER	BID AMOUNT
Jordan Motors, Inc., Mishawaka, IN Model: 2015 Ford F550 4X4 chassis cab w/Knapheide body Delivery: July, 2014 Discount: 25%	\$119,319.00

Mr. West said this bid would be forwarded to the Street Department for their review and consideration.

Bids were received for one (1) used wheel loader for the Street Department and are summarized below:

BIDDER	BID AMOUNT
Wakarusa Heavy Equipment, Wakarusa, IN Model: 2009 John Deere 544K Trade-in: 1990 Case 621 TOTAL MINUS TRADE-IN: Delivery: 30 days Discount: 0%	\$113,500.00 - 6,500.00 \$107,000.00
Southeastern Equipment Co., Inc., Ft. Wayne, IN Model: 2014 Hyundai HL740-9A Trade-in: 1990 Case 621 TOTAL MINUS TRADE-IN: Delivery: 60 days Discount: 0%	\$147,630.00 - 2,500.00 \$145,130.00

Mr. West said these bids would be forwarded to the Street Department for their review and consideration.

Pre-qualification applications for cured-in-place pipe (CIPP) contractors were received from the following:

Insituform Technologies, Chesterfield, MO
BLD Services, Kenner, LA
Performance Pipelining, Ottawa, IL
Pipe Vision Products, Inc., LaSalle, IL
Liquiforce, Romulus, MI

Layne Inliner, LLC, Orleans, IN
SAK Construction, LLC, O'Fallon, MO

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski announced that Jonathan D. Phipps has successfully completed all department testing and investigation, doctor's physical examination and approval by the Police Pension Board, and recommended he be sworn in as a Probationary Patrol Officer. Mr. Watson moved for the approval of Recruit Phipps to be sworn in as Probationary Patrol Officer effective March 18, 2014. Mr. Prince seconded; motion carried.

Mayor Wood swore in Jonathan D. Phipps as Probationary Patrol Officer.

Fire Chief Dale Freeman recommended that Firefighters James Elliot and Adam Sandefur be promoted from their current rank of Master Firefighter to that of driver/operator to fill openings in that rank. The promotions would be effective March 18, 2014. Mr. Prince moved to approve the promotions as requested. Mr. Watson seconded; motion carried.

Chief Freeman recommended that William Meyers be promoted from his current rank of 1st Class Firefighter/Paramedic – EMS Division to the rank of Lieutenant – EMS Division to fill a vacancy in that rank effective March 18, 2014. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Freeman recommended that William Conyers be promoted from his current rank of Lieutenant – EMS Division to the rank of Captain – EMS Division to fill a vacancy in that rank effective March 18, 2014. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Building Commissioner Brock Hundt presented the Building Department statistics for the month of February, 2014. He said estimated construction costs for February were approximately \$979,600.00.

Park Superintendent Terry Zeller requested the Board approve the receipt of quotes for turf chemicals and fertilizer for Eberhart Petro Golf Course 2014 to be opened April 1, 2014. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Controller Becky Miller requested the Board approve a Professional Service Agreement with Umbaugh for financial advisory services for audit and CAFR Reports to the State Board of Accounts for the not-to-exceed amount of \$16,650.00, and designating the Controller as signatory. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Engineering Directory Gary West said due to an addendum bids for Church/Union Street Improvements Phase II will be opening on March 25, 2014 instead of March 18, 2014.

Mr. West said Milburn Division "J" – Phase II – will open on April 8, 2014 instead of April 1, 2014, due to a publication error.

Mr. West presented Change Order No. 1 from C & E Excavating for Fir/Capital Connector for an increase of \$15,477.71 for a revised contract amount of \$3,467,714.28, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 1 from Rieth-Riley Construction for Church Street Improvements, Phase I, for an increase of \$125,074.59 for a revised contract amount of \$7,814,026.59, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve eighteen (18) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$7,114,524.15. Mr. Prince seconded; motion carried.

New Business:

A request from Bike the Bend, Inc. to use streets and Riverwalk on Sunday, June 8, 2014, from 6:30 a.m. to 11:30 a.m. was taken under advisement.

Mr. Prince moved to approve the request from the Mishawaka Res to hold the "Run for the Res" using various streets in Norland Park Subdivision and Kline Avenue on Saturday, September 6, 2014, from 8:00 a.m. to 9:30 a.m. Mr. Watson seconded; motion carried.

Old Business:

Mr. Watson moved to approve a request from Beacon Health System, Memorial Hospital of South Bend, to use streets and the Riverwalk to hold the Sunburst Marathon on Saturday, May 31, 2014, from 6:00 a.m. to 12:30 p.m. Mr. Prince seconded; motion carried.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:36 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board